

**Carroll Township  
PERMIT APPLICATION PROCESS**

Submit three (3) sets of plans and specifications for review, including:

- a. The plot plan showing the lot size and locations and size of existing and proposed buildings, easements, rights-of-way and driveway size.
- b. Floor plans and elevations.
- c. Show all lumber information, species, and grade. Also note where treated lumber is to be used.

Include a section drawing showing from the footer to the ridge. Include the following:

- d. Concrete strength and footer size and depth.
- e. Foundation wall construction and size (e.g., poured concrete, block).
- f. Footer drains to sump pump or to daylight.
- g. Anchor bolts or strap locations.
- h. Sill plate to be treated lumber.
- i. Floor joist or truss joist size and spacing.
- j. Stud size and spacing.
- k. Floor or basement wall insulation.
- l. Wall and ceiling insulation
- m. Show ceiling joists and rafters or trusses to be used.
- n. A stamped design is required for trusses, steel beams and non-typical LVL loading.**