

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
APRIL 11, 2016
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APPROVAL OF THE MARCH 14, 2016 MINUTES It was moved by Supervisor Trostle, seconded by Chairman Ritter, and carried to approve the March 14, 2016 Board of Supervisors Meeting Minutes as submitted.

POLICE REPORT Chief Thomas Wargo presented the Police Report for the month of March 2016.

Supervisor Schmick questioned when is National Night Out Day. He also questioned the Aggressive Driving Enforcement Program that has been in the news lately. Do the Police Departments get any reimbursement grant money from the Government to do these enforcements?

Chairman Ritter questioned with the increase in the traffic citations are there any roads that have a higher number of citations than another.

EMERGENCY REPORTS Michael Whitzel, Chief, presented the Franklinton & Community Fire Company Fire Report for March 2016.

Scott McClintock, Chief, presented the Citizen's Hose Company No. 1 Fire Report for March 2016.

SHERRY HEJMANOWSKI REQUEST TO REPLACE MAILBOX POST It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to notify Sherry Hejmanowski at 111 Fairway Drive that the Board denied her request to reimburse her \$42.32 to replace the mailbox post that was damaged during the winter storm Jonas in January 2016.

Supervisor Schmick thinks the Township should have a mailbox policy like the PSATS sample for the future.

Solicitor Stone stated that the Board should have a policy for mailboxes hit during a snow storm.

PUBLIC COMMENT Chairman Ritter called for public comments. There were no comments at this time.

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**SPRING LANE
ROAD BRIDGE
CHANGE ORDERS**

Wexcon has submitted several Change Orders for the Spring Lane Road Bridge. The Change Orders now total \$47,699.70.

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to table the remaining Change Orders for Spring Lane Road in the amount of \$47,699.70 until the May 9, 2016 Board of Supervisors meeting.

Supervisor Schmick gave a brief update. Wexcon is asking for the money. Pennoni has not been able to provide any documentation on signing off on any of the change orders for the Township. They also are having an issue on recovering the previous Engineer's emails. There have been several emails back and forth with PennDOT concerning the area that was not completed by the contractor that was working on the Route 74 Project.

**PENN WASTE
THREE YEAR
EXTENSION
CONTRACT**

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to award to Penn Waste a three year extension contract for waste pick-up from January 01, 2017 to December 31, 2019 contingent upon that there is a contract between the two parties with the following prices:

Extension Year 2017 –

Base Service \$56.25/quarter – 4 bags or containers, recycling, one bulk item, yard waste (Current Rate - \$56.25/quarter)

Low Volume Generator Service (Pay-per-bag) - \$4.10/ bag
(Current Rate - \$4.10/bag)

Extension Year 2018 and 2019

Base Service \$58.50/quarter (\$2.25/ quarter increase)

Low Volume Generator Service (Pay-per-bag) - \$4.50/bag (\$.40 per bag increase)

**RESOLUTION
2016-07
ADAM SCHMICK
EARNING THE
EAGLE SCOUT
AWARD**

It was moved by Supervisor Schmick, seconded by Supervisor Picciurro, and unanimously carried to adopt Resolution Number 2016-07 - A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania, recognizing Adam Brian Schmick for earning the Eagle Scout Award.

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RESOLUTION
2016-08
CALLING ON THE
STATE TO AMEND
THE COVERED
DEVICE RECYCLING
ACT, ACT 108 OF 2010

It was moved by Supervisor Schmick, seconded by Chairman Ritter, and unanimously carried to adopt Resolution 2016-08 - A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania, calling on the State to amend the Covered Device Recycling Act, Act 108 of 2010.

Supervisor Schmick stated that he attended the CapCOG meeting last month and this was a big item of discussion. Because of the Act, the collection infrastructure is unstable and local governments and other collectors are faced with mounting fees in the absence of consistent manufacturer funding and limited markets for cathode ray tubes (CRTs). The Act intended to place the burden of electronics recycling on the manufacturers of electronic devices, but the Act has failed to do so.

PER CAPITA TAX
YORK COUNTY
BOARD OF
COMMISSIONERS

Letter from York County Board of Commissioners dated March 22, 2016 concerning turning over the billing, maintenance and administration of the per capita tax rolls to the municipalities and school districts that still levy the tax. This change should be made after the tax rolls are provided to the school districts in June/July 2016. This letter is an attempt to provide us with adequate notice to determine how or if we will continue to levy the per capita tax going forward. The County intends to work with each municipality and school district and provide us with the electronic data files for each of our taxing districts.

It was moved by Supervisor Schmick, seconded by Supervisor Picciurro, and unanimously carried to table the letter from York County Board of Commissioners concerning future billing, maintenance and administration of the per capita tax rolls until we can get more information from the Northern York County School District.

The Board will talk to the Northern York County School District concerning this matter.

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RESIGNATION
FROM THE LOGAN
PARK AUTHORITY
SCOTT BAIR

It was moved by Supervisor Schmick, seconded by Chairman Ritter, and unanimously carried to accept with regret the resignation of Scott Bair from the Logan Park Authority effective immediately.

Chairman Ritter stated he would like to thank Mr. Bair for his years of service on the Board.

ADVERTISE THE
OPENINGS ON
LOGAN PARK
AUTHORITY

It was moved by Supervisor Schmick, seconded by Supervisor Picciurro, and unanimously carried to authorize the Township Staff to advertise the two open positions on the Logan Park Authority.

RESOLUTION
2016-09
APPOINTING
FAYE L.
ROMBERGER
AS APPLICANT
AGENT FOR
FOR JONAS
STORM
APPLICATION

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to adopt Resolution Number 2016-09 - A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania, appointing Faye L Romberger, Secretary/Treasurer, as the Applicant Agent and hereby is authorized to execute for and in behalf of Carroll Township, a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707).

AUTHORIZE
FAYE L.
ROMBERGER
TO SIGN THE
ASSISTANCE
AGREEMENT

It was moved by Supervisor Schmick, seconded by Chairman Ritter, and unanimously carried to authorize Faye Romberger to execute the Public Disaster Assistance Agreement between the Commonwealth of Pennsylvania and Carroll Township for the Jonas Storm Application.

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VERIZON
FRANCHISE
RENEWAL

Verizon is notifying the Township about the Franchise Renewal Notice requesting commencement of formal renewal proceedings under Section 626 of the Communications Act.

It was moved by Supervisor Schmick, seconded by Chairman Ritter, to renew the Franchise Agreement with Verizon. Motion was withdrawn.

Supervisor Trostle questioned if the Agreement includes cell towers.

Capital Region COG has negotiated with Dan Cohen, Cohen Law Group, to offer a tiered-price proposal for negotiating with Verizon for renewal of our franchise agreement. The prices are based upon population and number of participants as was the calculation used previously. The recipients of this email indicate that CapCOG has received notice of the maturity in October of 2018 of our current agreement. Please indicate your interest by completing and returning the Verizon Franchise Agreement Letter to the CapCOG by April 15, 2016.

It was moved by Supervisor Schmick, seconded by Chairman Ritter, and unanimously carried to table this matter until the May 9, 2016 Board of Supervisors meeting.

Supervisor Schmick will contact CapCOG to get more information.

Solicitor Stone recommended that the Township go with CapCOG.

PROPOSED
ORDINANCE
2016-137
NO PARKING ON
MOUNTAIN CREST
WAY CUL-DE-SAC
PERMISSION TO
ADVERTISE

It was moved by Chairman Ritter, seconded by Supervisor Trostle, and carried to authorize the Township Staff to advertise the Proposed Ordinance Number 2016-137 – An Ordinance of Carroll Township, York County, Dillsburg, Amending the Carroll Township Traffic and Parking Code, Ordinance Number 101-1997, and Establishing Parking Controls be erected on the Mountain Crest Way Cul-de-sac “No Parking Anytime & Dual Arrow Sign” (R7-1D, 12” x 18”).

Supervisor Schmick voted no.

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REPAIR TO
HVAC UNIT

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to authorize H. B. McClure Company to do the additional repair to the HVAC unit to replace the Thermal Expansion Valve in the amount of \$1,030.00.

Supervisor Trostle questioned what a new unit would cost.

PROCEDURES
TO PURCHASE
ITEMS

It was moved by Supervisor Schmick to change the dollar amount for approval for any purchasing over \$1,000.00 but would not need approval for insurances, utilities, emergency repairs, consulting/professional services, payroll, and retirement. Motion died for lack of second.

Chairman Ritter questioned not needing approval for emergency repairs. He feels we should define an emergency.

Supervisor Picciurro stated he thinks for emergency only we need to make the Board aware of situations either by email or phone and that three out the five Board Members agree to the repair.

Solicitor Stone feels that the Board needs to adopt an Ordinance to protect them from the Sunshine Law.

It was moved by Supervisor Schmick to authorize the Township Solicitor to create an Ordinance that defines purchases and emergency repairs. Motion died for lack of a second.

Supervisor Picciurro stated that if the item is budgeted as long as that item does not go over the budgeted amount, it should not need approval from the Board. Now if they go over the budgeted amount for that line item, then that individual should have a good reason why it went over.

Supervisor Schmick asked to define what does budget mean.

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ADDITIONAL
NEW BUSINESS

Supervisor Schmick brought up the following items that needs to be addressed by the Board in the near future:

1. Amend the Sign Regulations – Solicitor Stone stated he will be working with PSATS and other Township Solicitors throughout the State to draft a model sign Ordinance for the whole state to meet the Supreme Court decision dated June 18, 2015.
2. How the Supervisors are be paid for meetings. Supervisor Schmick stated when he received his draft for meetings attended for the first quarter, he was paid for seven meetings. On March 7th the Board had two meetings that night and the Board was paid for two meetings. He feels he is already here and the Board should only be paid for one meeting instead of two. He asked if there is a policy on record on how the Board is paid for meetings.
3. Fuel purchasing through York County – Supervisor Schmick asked if the fuel purchasing through York County could be explained. He wanted to know if the Township signed something to be part of that purchasing. He also questioned that in December 2015 there was a motion to put the Fuel purchasing out for bid and that did not happen. What should we do at this time? Also, is there an inter-municipal agreement with York County.
4. ATV Ordinance – Chairman Ritter would like the Ordinance geared to noise. Solicitor Stone is to look into this matter.
5. Mailbox Policy – Solicitor Stone is to look into this matter.
6. Spring Road – Speed and through traffic – Solicitor Stone stated that the Board could eliminate the parking on both sides of road to allow more walking area and eliminate sidewalks The Board could require the residents to install sidewalks. The Board could install speed tables but you must justify this action by a traffic study. Township Engineer Mark Bruening is to look into this matter and supply the Board with a proposal to do a speed study on Spring Road.

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**COOVER HEIGHTS
DRAINAGE
PROBLEM**

Chairman Ritter would like the Township to look further into the Coover Heights stormwater/drainage problem as far as getting MS4 money from York County Planning Commission to repair this problem. Chairman Ritter did call York County Planning concerning this matter. York County is looking at a step pool conversion. When the stormwater gets to the Dogwood Run there would be very little drainage if any. Dogwood Run is listed as an impaired stream and the Coover Heights runoff water goes into the Dogwood Run. He would like to propose that the Board goes further into looking at what a step pool conversion would cost and pay the Engineering firm to do this. The Township would have to fill out the paper in June to submit the application to York County Planning Commission. York County does not usually pay the full cost of the project. Chairman Ritter is looking at helping to clean up the impaired water ways. Chairman Ritter asked the Engineer or Solicitor to call Pam Shellenberger at York County Planning to see how Dover Township and Spring Garden Township received grant money for private property stormwater repairs.

The Township Engineer and Solicitor advised the Board not to apply for any grant money because this drainage easement is on private property. The Engineer and Solicitor will get together to see what the Township can do.

**COMMITTEE
REPORTS**

Chairman Ritter called for Committee Reports. There were no reports.

ADJOURNMENT

It was moved by Supervisor Schmick, seconded by Supervisor Picciurro, and unanimously carried to adjourn the meeting 9:30 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary _____