

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
DECEMBER 11, 2017
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ROLL CALL	SUPERVISORS – Bruce Trostle, Andy Ritter, Kelley Moyer-Schwille, Richard Rocco, and Brian Schmick
ATTENDEES	Faye Romberger, Mark Bruening, Duane Stone, Chief Thomas Wargo, Joe Rizzo, Vicky Church, and Michael Whitzel
CALL TO ORDER	Chairman Trostle called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:33 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.
EXECUTIVE SESSION	Chairman Trostle stated the Board of Supervisors held an Executive Session on Monday, December 04, 2017 at 6:00 p.m. to discuss litigation issues.
APPROVAL OF THE TREASURER’S REPORT	<p>It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Ritter, and unanimously carried to approve the Treasurer’s Report dated December 11, 2017 as submitted, which includes the Open Bill List up to and including December 07, 2017 in the amount of \$36,217.64, Cash Flow Reports for November 2017, Compared to Budget Reports for November 2017, and Check Register Report for November 2017 to ratify the November 2017 Bill List.</p> <p>Chairman Schmick questioned the Miller Roofing invoice.</p>
APPROVAL OF THE NOVEMBER 06, 2017 MINUTES	It was moved by Supervisor Ritter, seconded by Chairman Trostle, and unanimously carried to approve the November 06, 2017 Board of Supervisors Work Session Minutes as submitted.
APPROVAL OF THE NOVEMBER 13, 2017 MINUTES	It was moved by Supervisor Ritter, seconded by Chairman Trostle, and carried to approve the November 13, 2017 Board of Supervisors Minutes as submitted.
FIRE REPORTS	Michael Whitzel, Chief, presented the November 2017 Fire Report for Northern York County Fire Rescue EMS.
PUBLIC COMMENT	Chairman Trostle called for public comments. There were no public comments.

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**UPDATE ON THE
KETTERER & BYTOF
SWALE REPAIR**

Mark Bruening, Township Engineer, stated that he has reviewed the information received from Engineer, Robert Fisher, for the Ketterer and Bytof Swale Repair issue in Coover Heights. They have decided against piping the stormwater after reviewing some of the comments from Mr. Bruening on our current Ordinances. They are going back to the rip rap design.

Supervisor Schmick asked about the start of the work.

Supervisor Moyer-Schwille asked if the Engineer stated when they were going to start the work.

Supervisor Ritter questioned if there was a time frame given to them.

**UPDATE ON
CREEK ROAD
PEDESTRIAN
BRIDGE**

Mark Bruening, Township Engineer, stated that Norfolk Southern is asking us to provide them with a letter stating that it is the Board's intent to abolish the bridge and take it out. They did indicate that there might be some funding from Norfolk Southern for assistance in some way.

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Rocco, and unanimously carried to abolish the existing Creek Road Pedestrian Bridge located in Carroll Township, York County, Pennsylvania.

It was moved by Supervisor Ritter, seconded by Supervisor Moyer-Schwille, and unanimously carried to authorize Bruce Trostle, Chairman of the Board, to notify Norfolk Southern Corporation (NSC) in writing that the Board approved the abolishment of the existing Creek Road Pedestrian Bridge located in Carroll Township, York County, Pennsylvania with financial assistance from NSC and to reserve the right for the construction of a new pedestrian bridge in the future at this location.

Supervisor Schmick is confused with the wording in the letter to be sent to Norfolk Southern.

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**NUISANCE
ORDINANCES
ENFORCEMENT**

Solicitor Stone stated that he did meet with Judge Thomas concerning the Nuisance Ordinances. Judge Thomas did not have a problem with the Ordinances as they were written. Judge Thomas did have a problem with the enforcement and notification of the Ordinances. His suggestion would be that it be announced here in a public meeting that we are going to enforce the Nuisance Ordinance and that it be published in the newspaper or newsletter that we are going to start to enforce these Ordinances that are on the books. So that nobody can say they didn't know anything about these Ordinances. The second part is consistence. If we are going to cite one person we need to go around that whole area and cite everyone that is in violation of the Ordinances. Then he wants to see a letter that was sent to the individual that is in violation giving them a week or two to get into compliance. Then Judge Thomas would enforce the Nuisance Ordinances.

**PERMISSION TO
ADVERTISE FOR
MOWING BIDS
2018 - 2020
MOWING SEASON**

It was moved by Supervisor Schmick, seconded by Supervisor Ritter, and unanimously carried to authorize the Township Staff to advertise for Mowing Bids for the April 2018 through March 2021 mowing contract for Carroll Township Municipal Building and fields and Chestnut Park Fields. The bids will be due by, and opened on Thursday, February 1, 2018 at 2:00 p.m. and the successful bidder will be announced at the Board of Supervisors regularly scheduled meeting on February 12, 2018.

Supervisor Schmick questioned when the bids are actually opened.

**DILLSBURG
GIRLS SOFTBALL
ASSOCIATION
REIMBURSEMENT**

It was moved by Supervisor Ritter, seconded by Supervisor Schmick, and unanimously carried to deny the Dillsburg Girls Softball request for any reimbursement, partial or full, for the improvements/upgrades that were done to the Logan Park Softball Fields.

Supervisor Ritter stated that Logan Park has their own Authority and any reimbursement must be taken up with the Logan Park Authority Board.

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PROCEDURE
FOR 2018
PURCHASES OVER
\$10,000.00 THAT ARE
INCLUDED IN THE
BUDGET

It was moved by Supervisor Schmick, seconded by Supervisor Ritter, and unanimously carried to table the discussion on the Procedure for 2018 Purchases over \$10,000.00 that are included in the 2018 Budget until the January 08, 2018 Board of Supervisors Meeting.

RESOLUTION
NUMBER
2018-01
ADOPTING THE
2018 BUDGET

It was moved by Supervisor Ritter, seconded by Chairman Trostle, and unanimously carried to adopt Resolution Number 2018-01 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania, approving the 2018 Budget as proposed showing anticipated expenditures, receipts and setting the 2018 Tax Levy at 2.62 mills.

Supervisor Schmick stated that 2.62 mills is the current rate and there is no tax increase for 2018.

YARD WASTE
FACILITY
COMMERCIAL
CARD HOLDERS
INCREASE YEARLY
FEES

It was moved by Supervisor Schmick, seconded by Supervisor Rocco, and unanimously carried to charge the Commercial Businesses located in the Township \$300.00 and Commercial Landscapers, Lawn Services and Tree Trimmer Businesses located in the Township \$500.00 per year for the use of the Carroll Township Yard Waste Facility starting in 2018.

Chairman Trostle stated that the current rate is \$200.00 per year.

RESOLUTION
NUMBER
2017-14
PROHIBITING
CATEGORY 4
LICENSED
FACILITY

It was moved by Supervisor Ritter, seconded by Supervisor Rocco, and carried to adopt Resolution Number 2017-14 – A resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania prohibiting the location of a Category 4 Licensed Facility within the Township.

Supervisor Moyer-Schwille voted no. She stated this should be looked at as a business opportunity in the Township.

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CHANGE FIRE
BOXES BECAUSE
OF THE
CONSOLIDATION
OF THE FIRE
COMPANIES

It was moved by Supervisor Ritter, seconded by Supervisor Moyer-Schwille, and unanimously carried to authorize Bruce Trostle, Chairman of the Board, to sign the Box changes regarding the consolidation of the Dillsburg and Franklintown Fire Companies so the changes can be implemented by York County Department of Emergency Services.

Supervisor Schmick stated since the Fire Companies are not consolidated at this time, why change the boxes now.

RESIGNATION OF
RAS ENGINEERING
AS THIRD PARTY
UCC INSPECTOR

It was moved by Supervisor Schmick, seconded by Supervisor Ritter, and unanimously carried to accept the resignation of RAS Engineering, Inc. as Carroll Township's 3rd Party Inspector for the UCC Codes effective December 31, 2017.

Chairman Trostle stated that Bob Shelly, the owner of RAS Engineering, will continue to follow up with his outstanding permits until they are completed.

Supervisor Schmick publicly thanked Mr. Shelly for everything he has done for the Township.

TABLE THE
PURCHASE OF
F350 FORD PICKUP
AND F550 FORD
DUMP TRUCK

It was moved by Supervisor Schmick, seconded by Chairman Trostle, and unanimously carried to table the purchasing of a F350 Ford Pickup with Utility Bed and plow and F550 Ford Dump Truck until the January 08, 2018 Board of Supervisors Meeting.

The Board would like to see a current price quote for these two vehicles and also see a second quote.

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**SET MEETING
DATES, TIME
AND OFFICE
CLOSED DATES
FOR 2018**

It was moved by Supervisor Schmick, seconded by Supervisor Ritter, and unanimously carried to set the meeting dates, and time for 2018 as follows:

The office hours will be Monday through Friday from 8:30 a.m. to 4:30 p.m.

The Board of Supervisors will meet at the Carroll Township Municipal Building at 555 Chestnut Grove Road, the second Monday of each month at 6:30 p.m. The following are the meeting dates for 2018: January 02 (Tuesday – Re-organizational meeting) January 08, February 12, March 12, (MS4 Permit Update), April 09, May 14, June 11, July 09, August 13, September 10, October 08, November 13 (Tuesday), and December 10.

The Board of Supervisors will be holding Work Sessions the first Monday of every month starting in February at 6:30 p.m. The following are the Work Session meeting dates for 2018: February 05, March 05, April 02, May 07, June 04, July 02, August 06, September 04 (Tuesday), October 01, November 05 and December 03.

It was moved by Supervisor Ritter, seconded by Supervisor Moyer-Schwille, and carried to set the following Holidays that the Municipal Office will be closed for 2018:

The Township Municipal Office will be closed on the following Holidays in 2018: New Year's Day – January 01, President's Day – February 19, Good Friday – March 31, Primary Election – May 15, Memorial Day – May 28, Independence Day – July 04, Labor Day – September 03, General Election – November 06, Veteran's Day – November 12, Thanksgiving Day – November 22, Friday after Thanksgiving – November 23, Christmas Day – December 25.

Supervisor Schmick voted no.

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POLICE SERVICE
AGREEMENT WITH
FRANKLINTOWN
BOROUGH
JANUARY 1, 2018 TO
DECEMBER 31, 2019

It was moved by Supervisor Schmick, seconded by Supervisor Moyer-Schwille, and unanimously carried to enter into a two year Police Service Contract with Franklinton Borough from January 1, 2018 to December 31, 2019. The following will be the charges during this contract period:

1. In the calendar year of 2018 the contract is for 45 minutes a day for the sum of \$23,036.06.
2. In the calendar year of 2019 the contract is for 45 minutes a day for the sum of \$23,725.91.

POLICE REPORT

Chief Thomas Wargo presented the Police Report for the month of November 2017.

TABLE THE
SELLING OF THE
2006 FORD
EXPLORER

There was no motion made, but the Board of Supervisors asked that the selling of the 2006 Ford Explorer be tabled until the January 8, 2018 Board of Supervisors meeting.

ADJOURNMENT

It was moved by Supervisor Schmick, seconded by Supervisor Ritter, and unanimously carried to adjourn the meeting at 8:00 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary