

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
FEBRUARY 08, 2016
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- ROLL CALL SUPERVISORS – Andy Ritter, Bruce Trostle, Brian Schmick, and Ed Coble
- ATTENDEES – Faye Romberger, Mark Bruening, Duane Stone, Chief Thomas Wargo, Mike Whitzel, V. B. Church, Robert Kauffman, Jeff Mackay, Karen Mackay, Rodney May, Roger May, Dave Whitcomb, Dave Yorlets, Gay Yorlets, Jim Painter, Kraig Bruder, Mike Spiece, Greg Adams, Marianne Gerbert, Kevin Cummings, and Michael Ryan
- CALL TO ORDER Chairman Ritter called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:30 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.
- APPROVAL OF THE It was moved by Supervisor Schmick, seconded by Supervisor
TREASURER’S Trostle, to approve the Treasurer’s Report dated January 11,
REPORT 2016 as submitted, which includes the Open Bill List up to and
 including February 05, 2016 in the amount of \$46,062.35, Cash
 Flow Report for January 2016, Compared to Budget Reports for
 January 2016, and Check Register Report for January 2016 to
 ratify the January 2016 Bill List.
- Chairman Ritter asked if the Township Staff could do a
 comparison on the electric bills since the new lights have been
 installed. He also questioned if the Township has heard anything
 on the Comcast audit.
- Supervisor Schmick questioned the \$12.83 for gasoline on the
 Talley bills.
- POLICE REPORT Chief Thomas Wargo presented the Police Report for the month
 of January 2016.
- DONATION Chief Wargo informed the Board that the Carroll Township Police
 Department received a donation in the amount of \$100.00 and he
 would like the money to be put into the Capital Vehicles account
 01410700 to be used toward the purchase of the new van.

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RESIGNATION OF
POLICE PART-TIME
CLERICAL
BRITTNEY POULSON

It was moved by Supervisor Schmick, seconded by Supervisor Coble, and unanimously carried to accept the resignation of Brittney Poulson as the Carroll Township Police Part-time Clerical effective Sunday, January 31, 2016.

PERMISSION TO
START THE HIRING
PROCESS

It was moved by Supervisor Trostle, seconded by Supervisor Schmick, and unanimously carried to authorize Chief Wargo to start the hiring process to replace Ms. Poulson. The position will be 29 hours per week with the maximum of 58 hours per pay period (every two weeks) and the hour wage is \$14.44 per hour.

Supervisor Schmick asked if this position will be advertised.

Chairman Ritter stated that he wants to make sure that we have enough time to train the individual.

2009 FORD CROWN
VIC (PATROL
CAR 8) OUT OF
SERVICE

Chief Wargo informed the Board that Patrol Car 8 (2009 Ford Crown Vic) has a blown engine and is out of service. This vehicle was due to be replaced in 2016.

PERMISSION TO
UPGRADE THE
VAN FROM USED
TO NEW

Chief Wargo is requesting to upgrade the van that was budgeted for 2016 from a used van to a new one. With the \$10,000.00 donation this will allow us to purchase a new van instead of a used one.

It was moved by Supervisor Schmick, seconded by Supervisor Coble and unanimously carried to authorize Chief Wargo to order a new van and patrol car not to exceed \$85,150.00.

EMERGENCY
REPORTS

Michael Whitzel, Chief, presented the Franklinton & Community Fire Company Fire Report for January 2016.

Mike Ryan and Kevin Cumming, Franklin Township Supervisors, are here tonight to discuss the Franklinton & Community Fire Company's tanker 65 that has several deficiencies and they are looking at replacing this equipment. Franklin Township had Remcon, Inc. do an inspection on the current tanker and on the proposed Abbottstown Fire Company tanker. Remcon, Inc., after inspecting and test driving the current tanker, are not

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EMERGENCY
REPORTS
CONTINUES

recommending spending the money to replace the pump in the unit. They believe the money that would be spent to get this unit back to full operational order would be better used toward a new or newer used tanker. Remcon, Inc. also inspected and test drove the Abbottstown Fire Company tanker. They found the tanker to be in very good condition. However there are a few issues they found which dealt with the pump and the transmission. The transmission has several small leaks. While test driving the unit they noticed it shifted hard in the upper gears. It also approached the overheating end of the temperature gauge. They recommend that we have an Allison transmission repair shop look at it prior to purchase. There is also a small water leak at the pump coupler. This also should be addressed before purchasing it. In comparing compatible units, in their opinion, they believe that this tanker is worth \$45 - \$55 thousand dollars repaired. Franklin Township and Carroll Township would like more time to look into this matter further before a decision is made.

Robert Kauffman presented the Citizen's Hose Company Number 1 Fire Report for January 2016.

Mutual Aid for Fire – Chairman Ritter and Supervisor Schmick will be Carroll Township's Representatives for this committee.

PUBLIC COMMENT

Chairman Ritter called for public comments. There were no public comments.

SPRING LANE
ROAD BRIDGE
CHANGE ORDERS

Wexcon has submitted several Change Orders for the Spring Lane Road Bridge. The Change Orders are totaling \$56,350.12.

It was moved by Chairman Ritter, seconded by Supervisor Coble, and unanimously carried to table the change orders until a meeting can be held with Wexcon, Pennoni, and two Supervisors to review these Change Orders to see why they were necessary and to negotiate different terms. Then these two Supervisors will get back to the other Board Members at their March 14, 2016 Board of Supervisor meeting. Supervisors Trostle and Schmick will meet with Wexcon to discuss this matter.

Solicitor Stone suggested if they are going to do this, to bring up to Wexcon, during the negotiation, that they were six months late on the completion of the bridge.

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WEIGHT
RESTRICTION ON
SPRING LANE ROAD
ORDINANCE
NUMBER
2016-235

Faye Romberger, stated that a letter was submitted to PennDOT asking them to approve the weight restriction on Spring Lane Road. She stated that PennDOT has approved the weight restriction on Spring Lane Road. The Ordinance has been advertised and is ready for the Board to take action tonight.

It was moved by Supervisor Schmick, seconded by Supervisor Coble, and unanimously carried to adopt Ordinance Number 2016-235 – An Ordinance of Carroll Township, York County, Pennsylvania, amending the Carroll Township Traffic and Parking Code, Ordinance Number 101-1997, and establishing that “No Trucks Sign, R5-2, 24” X 24”, “Three or More Axle Trucks Sign, R-20-4, 24” X 18”, and “Except Local Deliveries Sign, R5-2-3, 24” X 18”, be erected on Spring Lane Road (T-874).

PROHIBIT USE OF
ENGINE
RETARDERS
(AKA JAKE BRAKES)
PROPOSED
ORDINANCE
NUMBER
2016-236

Faye Romberger stated that a letter was submitted to PennDOT concerning the Engine Retarder (aka Jake Brake) restriction on S.R. Route 74 at the new red light. She stated that PennDOT has approved the Engine Retarder (aka Jake Brake) restriction on S.R. Route 74 from the York/Cumberland County line to S. R. Route 15 going in both directions. The Ordinance has been advertised and is ready for the Board to take action tonight.

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to adopt Ordinance Number 2016-236 – An Ordinance of Carroll Township, York County, Pennsylvania, amending the Carroll Township Traffic and Parking Code, Ordinance Number 101-1997, and establishing the use of Engine Retarding Devices.

FINAL PLAN FOR
57 CAMP GROUND
ROAD

It was moved by Chairman Ritter, seconded by Supervisor Schmick, and unanimously carried to grant the waiver request for the Final Minor Subdivision Plans for 57 Camp Ground Road pertaining to where a subdivision abuts or contains a street of inadequate width, the street must be improved to the specification of the Ordinance (703.b.3) for Camp Ground Road (SR4045) frontage and Dogwood Lane (T-862), with the condition that the applicant will pay the township pro-rated cost for two (2) foot of widening along the frontage that township proposes for Dogwood Lane (T-862).

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FINAL PLAN FOR
57 CAMP GROUND
ROAD
CONTINUES

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to grant the following waiver requests for the Final Minor Subdivision Plans for 57 Camp Ground Road:

1. Sidewalks are required along existing street frontages (708.d).
2. Curbs are required along existing street frontages (708.e)

It was moved by Chairman Ritter, seconded by Supervisor Schmick, and unanimously carried to approve the Final Minor Subdivision Plans for 57 Camp Ground Road contingent upon addressing all of the following comments in Mark Bruening letter dated February 3, 2016:

A. SUBDIVISION

1. Plan must be signed and properly notarized by landowner (501.C.5)
2. Provide a copy of any deed restrictions imposed on the property as a condition of sale (501.C.4.x)
3. Plan must meet park and recreation requirements (706). Developer proposing to pay fee-in-lieu.
4. Plan must be signed and sealed by engineer and surveyor responsible for plan content.

B. Stormwater

1. The Stormwater Management Report must be signed and sealed by engineer responsible for plan content.
2. Erosion and Sedimentation Control Plan and NPDES Permit must be approved by the Conservation District.
3. Stormwater Management Agreement must be provided in accordance with Section 605.

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FINAL PLANS FOR
57 CAMP GROUND
ROAD
CONTINUES

4. Stormwater Management plan Certification Statement must be signed.

C. General

1. Provided approval letter from Dillsburg Area Sewer Authority.
2. Waiver Statement must be revised to acknowledge outcome of requested waivers.

FINAL PLANS FOR
TURKEYFOOT
GREENHOUSE
80 JUNCTION ROAD

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to grant the following waiver requests for the Preliminary/Final Land Development Plan for Turkeyfoot Greenhouse – 80 Junction Road, as per Todd Stager’s Memorandum date December 3, 2015:

1. Widening of the existing streets (703.6.3)
2. Sidewalks are required along all existing street frontages (707.d).
3. Curbs shall be constructed along all existing frontages (707.c)
4. A Preliminary Plan is required (501)
5. Provide a site content map (501.C.1)
6. Provide Preliminary Resource Impact and Conservation Plan (501.C.3)
7. Provide an existing resource and site analysis plan (501.C.2)
8. Show wetlands published by the U.S. Fish & Wildlife Service (501.C.1). Per the Township Ordinance (502.h), a wetland identification and delineation, with USACE Jurisdictional Determination (JD), is required. Additionally, review of National Wetlands Inventory Mapping indicated that an approximately 4 acre Palustine Forested wetland is present within the northern portion of the property within the vicinity of Dogwood Run and the Yellow Breeches

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FINAL PLANS FOR
TURKEYFOOT
GREENHOUSE
80 JUNCTION ROAD
CONTINUES

Creek. Therefore, the completion of a Wetland Identification and Delineation with USACE JD is required for Land Development approval.

9. Provide Woodland Evaluation prepared by a qualified professional acceptable to Carroll Township (502.K)
10. Post development flow exceeds predevelopment for the 1 year storm (401.2.B.1)

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to conditionally approve the Preliminary/Final Land Development Plan for Turkeyfoot Greenhouse – 80 Junction Road contingent upon addressing all of the following comments in Todd Stager Memorandum dated December 3, 2015:

A. Zoning

1. Provide information on lighting including locations of proposed lighting on the plans (403.C.3). All lighting shall be directed downward and inward towards the site and all lenses or bulbs be fully recessed or shielded.

B. Subdivision

1. Plan must be signed and sealed by engineer and surveyor responsible for plan content (302)
2. Plan must be signed and properly notarized by landowners (501.C.5)
3. Planning module or exemption must be approved by the Township and DEP (502.a.1). Provide PA DEP code number on sheet.
4. Show location of existing and proposed survey monuments (601.t.3.d)

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FINAL PLANS FOR
TURKEYFOOT
GREENHOUSE
80 JUNCTION ROAD
CONTINUES

5. Every land development plan shall provide for recreational areas by way of dedication or fee-in-lieu (706.C). The fee-in-lieu would be \$1,000.00 per acres on the six acres developed.

C. Stormwater

1. Erosion and Sedimentation control plan and NPDES Permit must be approved by the York County Conservation District.
2. Table showing composite runoff does not include basin discharge for the 100 year storm
3. Stormwater management agreement must be provide in accordance with Section 605
4. Provide improvement guarantees (501)

C. General

1. Plan must be reviewed by the York County Planning Commission
2. Waiver statement must be revised to acknowledge the outcome of requested waivers

HOLDING TANK
FOR RV STORAGE
FACILITY AT
165 CHESTNUT
GROVE ROAD

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to approve David Whitcomb's request to install a holding tank for a RV Storage Facility located at 165 Chestnut Grove Road contingent upon the Solicitor creating a Maintenance Agreement, bonding, and SEO approval.

SMALL GAMES OF
CHANCE FOR
NYFA SOFTBALL

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to authorize the Township Staff to write a letter to Northern York Fastpitch Association (NYFA) stating that the Township will support the Small Games of Chance application and the Township is granting permission to NYFA to run Small Games of Chance on Township property.

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**CHALLENGER'S
FIELD (FIELD 2)
DIAMONDTEX
REPLACEMENT**

It was moved by Chairman Ritter, seconded by Supervisor Schmick, and unanimously carried to provide up to \$6,000.00 to be paid out of the Recreation Fund to replace the Diamond Tex on the Challenger's Field (Township Field 2).

Jeff MacKay is also requesting that the Township look into the drainage on this field.

**APPOINTMENT TO
THE LOCAL
GOVERNMENT
ADVISORY
COMMITTEE**

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to appoint Ed Coble to the 2016 Local Government Advisory Committee of York County as Carroll Township's Representative and Pete Picciurro as the Alternate.

**YCSWC
REGIONAL
COMMITTEE
APPOINTMENTS**

York County Planning Commission is asking if there is any changes to the York County Stormwater Consortium (YCSWC) Regional Committee Municipal Appointments. Carroll Township's representatives are Andy Ritter as the Primary Voting Rep. and Ed Coble as the Alternate Voting Rep. There will be no changes for 2016.

**PERMISSION TO
PURCHASE
OFFICE
EQUIPMENT**

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to authorize the Township Staff to purchase the following equipment that was budgeted for 2016.

1. Shelving Addition for filing room – in the amount of \$979.25
2. Workstation for filing room – in the amount of \$1,274.80
3. 250 – 32 Gallon Round Bins (Pepsi Blue) Recycling Bins – in the amount of \$4,065.00
4. 100 – 18 Gallon Recycle Bins (Pepsi Blue) Recycling Bins – in the amount of \$844.00
5. Flat Filing Drawers – in the amount of \$1,118.68

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NEW SERVER
AND COMPUTERS
FOR
ADMINISTRATION
OFFICE

It was moved by Supervisor Schmick, seconded by Chairman Ritter, to authorize the Township Staff to Purchase a new server and computers for the Administration Office. Motion was amended to read as follows.

It was moved by Supervisor Schmick, seconded by Chairman Ritter, and unanimously carried to authorize the Township Staff to purchase 3 PCs and a new server contingent upon receiving an updated quote from 3rd Element before the items are actually purchased.

CHESTNUT PARK
PROPOSED
PAVILION
TABLED

It was moved Supervisor Schmick, seconded by Supervisor Coble, and unanimously carried to table the proposal for the Chestnut Park Pavilion until March 14, 2016 Board of Supervisors meeting.

PROPOSED
ORDINANCE
2016-137
NO PARKING ON
MOUNTAIN CREST
WAY CUL-DE-SAC

It was moved by Supervisor Schmick, seconded by Chairman Ritter to authorize the Township Staff to advertise the Proposed Ordinance Number 2016-237 - An Ordinance of Carroll Township, York County, Dillsburg, Amending the Carroll Township Traffic and Parking code, Ordinance Number 101-1997, and Establishing Parking Controls be erected on the Mountain Crest Way Cul-de-sac "No Parking Anytime & Dual Arrow Sign" (R7-1D, 12" x 18"). Motion was withdrawn.

It was moved by Supervisor Schmick, seconded by Chairman Ritter and unanimously carried to table the Proposed Ordinance Number 2016-137 – An Ordinance of Carroll Township, York County, Dillsburg, Amending the Carroll Township Traffic and Parking Code, Ordinance Number 101-1997, and Establishing Parking Controls be erected on the Mountain Crest Way Cul-de-sac "No Parking Anytime & Dual Arrow Sign" (R7-1D, 12" x 18").

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RESIGNATION OF
TAX COLLECTOR
MADELINE
HARBOLD

It was moved by Chairman Ritter, seconded by Supervisor Coble, and unanimously carried to accept the resignation of Madeline Harbold as the Carroll Township Tax Collector effective February 08, 2016.

The Board would like to thank Madeline Harbold for all her years of service to Carroll Township.

ADVERTISE FOR
VACANT TAX
COLLECTOR
POSITION

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to authorize the Township Staff to advertise for resumes for the vacant Tax Collector position.

SET SPECIAL
MEETING TO
APPOINT NEW
TAX COLLECTOR

It was moved by Chairman Ritter, seconded by Supervisor Schmick, and unanimously carried to set a Special Meeting for Monday, March 7, 2016 at 6:30 p.m. to appoint the new Tax Collector to fill the unexpired term of Madeline Harbold until January 2018.

APPOINTMENT OF
INTERIM
TAX COLLECTOR

It was moved by Supervisor Schmick, seconded by Supervisor Coble, and unanimously carried to appoint Debbi Beitzel as Carroll Township's Interim Tax Collector until the Board can appoint a new tax collector. Mrs. Beitzel is currently Carroll Township's deputy tax collector.

ADJOURNMENT

It was moved by Supervisor Coble, seconded by Supervisor Schmick, and unanimously carried to adjourn the meeting 8:46 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary