

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
JUNE 12, 2017
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ROLL CALL SUPERVISORS – Andy Ritter, Brian Schmick, Pete Picciurro, and Kelley Moyer-Schwille

ATTENDEES Faye Romberger, Mark Bruening, Chief Thomas Wargo, Shirley A. Knight, Michael Whitzel, Mark Snyder, Frank Wirth, Mark Ryder, Brandon Mitcham, Cara Snyder, Cindy McCoy, Bill Feist, Roger Petrone, Chris Hoover, and Bill Eichelberger

CALL TO ORDER Vice-Chairman Schmick called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:30 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

EXECUTIVE SESSIONS Vice-Chairman Schmick announced that the Board held an Executive Session on Monday, June 05, 2017 after the Board of Supervisors Work Session to discuss personnel matters. No decisions were made or actions taken at this Executive Session.

APPROVAL OF THE TREASURER'S REPORT It was moved by Supervisor Ritter, seconded by Chairman Moyer-Schwille, and unanimously carried to approve the Treasurer's Report dated June 12, 2017 as submitted, which includes the Open Bill List up to and including June 12, 2017 in the amount of \$125,906.19, Cash Flow Report for May 2017, Compared to Budget Reports for May 2017, and Check Register Report for May 2017 to ratify the May 2017 Bill List.

Supervisor Schmick questioned the Daniel B. Krieg, Inc. bill for street signs, travel expense reimbursement for Faye Romberger, and Range End Country Club Assoc. Real Estate Tax Exonerated for 2016.

APPROVAL OF THE May 01, 2017 WORK SESSION MINUTES It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Ritter, and carried to approve the May 01, 2017 Board of Supervisors Work Session Minutes as submitted.

Supervisor Picciurro abstained from the vote, because he was not present at the meeting.

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APPROVAL OF THE
May 08, 2017
MINUTES

It was moved by Supervisor Ritter, seconded by Supervisor Moyer-Schwille, and carried to approve the May 08, 2017 Board of Supervisors Meeting Minutes as submitted.

Supervisor Picciurro abstained from the vote, because he was not present at the meeting.

EMERGENCY
REPORTS

Michael Whitzel present the Northern York County Fire Rescue and EMS Report for the month of May 2017.

Chief Whitzel stated that the fire company will be having EROC Training on July 8 and 9, 2017.

UPDATE ON THE
FIRE COMPANIES
MERGER

Frank Wirth updated the Board on the Fire Company merger. He stated that the Steering Committee would like to look into an Intergovernmental Agency. It is being proposed that one or two elected officials be appointed to the Agency. Then they would look at how the Intergovernmental Agency would be made up and how it will work.

Supervisor Ritter stated that the Board wants to be objective about the proposed Holy Spirit EMS MOU and not to get emotionally involved when making the decision. He thanked the volunteers for what they do and the time and effort that they put into serving the community. He also asked Mr. Wirth how the Holy Spirit EMS would impact the ambulance calls today.

PUBLIC COMMENT

Vic-Chairman Schmick called for public comments. There were no comments.

MINOR PLANS FOR
KAREN LENIG AND
VELA STEVISON
TIME EXTENSION

It was moved by Supervisor Ritter, seconded by Supervisor Schmick, and unanimously carried to accept the time extension as granted by the developer for the review of the Minor Subdivision Plans for Karen L. Lenig and Vela E. Stevison until August 15, 2017.

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FINAL PLANS FOR
LOGAN MEADOWS
PHASE 3
TIME EXTENSION

It was moved by Supervisor Ritter, seconded by Supervisor Picciurro, and unanimously carried to accept the time extension as granted by the developer for the review of the Final Subdivision Plans for Logan Meadows Phase 3 until August 14, 2017.

MINOR FINAL
PLANS FOR
245 NURSERY
ROAD

It was moved by Supervisor Schmick, seconded by Supervisor Picciurro, and unanimously carried to grant the following waiver requests for the Minor Final Subdivision Plans for 245 Nursery Road as per Mark Bruening's Comment Letter dated 17, 2017:

III. Waivers Requested

1. Where a subdivision or land development abuts an existing street of inadequate width, sufficient additional width shall be constructed per Section 703.b.3. **Applicant requesting waiver from ordinance requirement.**
2. Provide sidewalks along existing street frontage per Section 708.d. **Applicant requesting waiver from C ordinance requirement.**
3. Provide curbing along existing street frontage per Section 708.e. **Applicant requesting waiver from ordinance requirement.**
4. Provide street trees along existing street frontage per Section 715.f. **Applicant requesting waiver from ordinance requirement.**
5. Provide Stormwater Management Plan per Section 502.e (602.j). **Applicant requesting waiver from ordinance requirement.**

It was moved by Supervisor Ritter, seconded by Supervisor Moyer-Schwille, and unanimously carried to conditionally approve the Minor Final Subdivision Plans for 245 Nursery Road contingent upon addressing all of the following comments in Mark Bruening's Comment Letter dated May 17, 2017:

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MINOR FINAL
PLANS FOR
245 NURSERY
ROAD
CONTINUES

II. Subdivision (Ordinance No. 84-1989 as amended)

1. Note on the plans the elevation datum per Section 501.C.4.h (601.f.3.a).
2. Provide one signed, sealed and notarized (18"x24") reproducible copy of the Final Plan for recording per Section 602.h.
3. Applicant proposes a fee in lieu of dedication of recreational land (Section 706).
4. Provide copy of proposed deed restrictions imposed on properties per Section 501.C.4.x.
5. Owner's certification must be executed and dated after latest plan revision per Section 501.C.5.c.

IV. General Recommendations

1. All fees must be paid prior to plan recording.
2. Indicate on the plan the action taken by the Board (and the date the action was taken) on the waiver request(s).
3. Revise street designation for Nursery Road is T-894.
4. Revise proposed number of lots reflected in Site Data on sheet 2 of 3 to four (4).

Mark Bruening, Township Engineer, asked Chris Hoover who is representing the Developer if he received his May 17, 2017 comment letter and if he has any issues or concerns with the comments. Mr. Hoover stated that he does not have any issues or concerns and will accept the comments.

GRANTHAM
CROSSING
RELEASE SURETY
WITH BB&T BANK
AND REPLACE
WITH CASH

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Schmick, and unanimously carried to release the Grantham Crossing surety Irrevocable Letter of Credit No. 920050230 issued by Susquehanna Bank in March 18, 2002 and being held by BB&T Banking and Trust Company in the amount of \$69,300.00 and replace it with cash in the same amount.

Supervisor Schmick questioned if the money will be put into a separate account.

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GRANTHAM
CROSSING
JENNIFER LANE
COMPLETION

It was moved by Supervisor Picciurro, seconded by Supervisor Ritter, and unanimously carried to allow the completion and street dedication for Grantham Crossing Jennifer Lane with just eighty five percent (85%) of the development completed and that Jennifer Lane is brought up to Township Specifications before offering for dedication by Mr. Petrone.

YCPC COST
SCENARIOS
FOR THE NEW
2018 MS4 PERMIT

On May 2, 2017, the York County Planning Commission forwarded an e-mail to all of the MS4 participating municipalities. At the April 28, 2017 Steering Committee meeting for the development of the New 2018 MS4 Permit Regional Chesapeake Bay Pollutant Reduction Plan (CBPRP), four (4) share scenarios were presented to implement the Plan. The 2018 Permit requires that the sediment baseload be reduced by ten (10%) percent, which is approximately 2.5 million pounds. Thus, the overall cost to implement the New Plan is significantly higher than the current Plan, which only required that we make incremental progress to reduce pollutants. The Steering Committee has strived to make the Plan as cost effective as possible, but they continue to tweak projects and costs. The Steering Committee is asking that the municipalities forward their feedback on their preferred scenario. Since then the Steering Committee has met and eliminated scenarios 1 and 2A. The scenarios still in the running for our consideration are Scenarios 2B, 3, 4A and 4B.

Mark Bruening, Township Engineer, has reviewed the Cost Sharing Scenarios provided by York County to satisfy our requirements of MS4 Chesapeake Bay Pollutant Reduction Plan (CBPRP) for the next 5 years and recommended Scenario #3 – Weighted All.

It was moved by Supervisor Schmick, seconded by Supervisor Ritter, and unanimously carried to notify York County Planning Commission that Carroll Township would prefer Scenario #3 Weighted All to satisfy our requirements of MS4 Chesapeake Bay Pollutant Reduction Plan (CBPRP) with the estimated cost of \$59,832.00 per year for the next 5 years.

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YCPC COST
SCENARIOS
FOR THE NEW
2018 MS4 PERMIT
CONTINUES

Supervisor Ritter stated that maybe we should do an analysis on all of our streams that are involved to see if they come back the same as County's analysis and to see if we could keep the money local.

CREEK ROAD
PEDESTRIAN
BRIDGE
AUTHORIZE
INSPECTION

It was moved by Supervisor Ritter, seconded by Supervisor Schmick, and unanimously carried to authorize Mark Bruening, Township Engineer, to proceed with getting the Norfolk Southern permits to inspect the Creek Road Pedestrian Bridge and authorize Barton & Loguidice to do the inspection of the bridge after receiving the permits from Norfolk Southern in the amount of, not to exceed \$10,000.00, and pay the invoice out of the General Fund Recreation Department line Item 01-454-372 Creed Road Pedestrian Bridge.

293 CAMP
GROUND ROAD
SEPTIC PERMIT
EXTENSION

It was moved by Supervisor Ritter, seconded by Supervisor Moyer-Schwille, and unanimously carried to authorized Gary Morrow, Sewage Enforcement Office, to extend the Septic Repair Permit for 293 Camp Ground Road for an additional 30 days.

APPOINTMENTS
TO THE CARROLL
TOWNSHIP
PLANNING
COMMISSION

It was moved by Supervisor Ritter, seconded by Supervisor Picciurro, and carried to appoint Brian Linsnbach to the Carroll Township Planning Commission for a four-year term to expire March 2021.

Supervisor Schmick voted no.

Supervisor Schmick stated that he feels appointing Mr. Linsnbach to the Planning Commission would be a conflict of interest because Mr. Linsnbach is a partner in the same Law Firm that is the Township Solicitor and because of the developers that the Law Firm represents.

Supervisor Ritter stated that he felt there were no conflict of interest in this matter.

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TRIM TREES ON
DOGWOOD LANE
TO RELOCATE
POLES AND LINES

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Ritter, and unanimously carried to award the trimming of trees and branches to provide proper clearance for the relocation of poles and lines on Dogwood Lane to Cumberland Valley Tree Service of Carlisle in the amount of \$1,365.00. This invoice will be paid from the General Fund – Road Construction Project 01-430-500.

POLICE REPORT

Chief Thomas Wargo presented the Police Report for the month of May 2017.

Supervisor Ritter questioned if the Board could get a Quarterly Comparison Report which would show the current year figures and the prior year figures for the same quarter.

CONDITIONAL
OFFER OF
EMPLOYMENT FOR
JOHN SHAPLEY III
POLICE OFFICER

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Schmick, and unanimously carried to offer John C. Shapley III a conditional offer of employment with Carroll Township Police Department contingent on passing all of the required testing and physicals.

WELLSVILLE
FIRE POLICE
TABLED

It was moved by Supervisor Ritter, seconded by Supervisor Picciurro, and unanimously carried to table the authorization to add Wellsville Fire Police to the first response in the call boxes for Carroll Township.

NEW POLICE
VEHICLE
WAS WRECKED

Chief Wargo informed the Board that the new Police Vehicle was in, but on the way to the location to where we were going to pick the vehicle up it had been wrecked. The Chief has declined the vehicle and it has been reordered. It will be approximately another three to four months before it will be available.

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**COMMITTEE
REPORTS**

There were no committee reports.

ADJOURNMENT

It was moved by Supervisor Ritter, seconded by Supervisor Picciurro, and unanimously carried to adjourn the meeting at 7:40 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary