



**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
MARCH 14, 2016  
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APPROVAL OF THE  
DECEMBER 14, 2015  
MINUTES

It was moved by Supervisor Trostle, seconded by Supervisor Picciurro, and carried to approve the December 14, 2015 Board of Supervisors Meeting Minutes as submitted.

Supervisor Schmick abstained from the vote because he was not on the Board at that time.

APPROVAL OF THE  
JANUARY 04, 2016  
RE-  
ORGANIZATIONAL  
MINUTES

It was moved by Chairman Ritter, seconded by Supervisor Picciurro, and unanimously carried to approve the January 04, 2016 Board of Supervisors Re-Organizational Meeting Minutes as submitted.

APPROVAL OF THE  
JANUARY 11, 2016  
MINUTES

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and carried to approve the January 11, 2016 Board of Supervisors Meeting Minutes as submitted.

Supervisor Coble abstained from the vote because he was not present at the meeting.

APPROVAL OF THE  
FEBRUARY 01, 2016  
WORK  
SESSION MINUTES

It was moved by Supervisor Trostle, seconded by Supervisor Schmick, and unanimously carried to approve the February 01, 2016 Board of Supervisors Work Session Meeting Minutes as submitted.

APPROVAL OF THE  
FEBRUARY 08, 2016  
MINUTES

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and carried to approve the February 08, 2016 Board of Supervisors Meeting Minutes as submitted.

Supervisor Picciurro abstained from the vote because he was not present at the meeting.

APPROVAL OF THE  
MARCH 07, 2016  
SPECIAL MEETING  
MINUTES

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and carried to approve the March 07, 2016 Board of Supervisors Special Meeting Minutes as submitted.

Supervisors Coble and Picciurro abstained from the vote because they were not present at the meeting.

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**APPROVAL OF THE  
MARCH 07, 2016  
WORK  
SESSION MINUTES**

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and carried to approve the March 07, 2016 Board of Supervisors Work Session Meeting Minutes as submitted.

Supervisors Coble and Picciurro abstained from the vote because they were not present at the meeting.

Supervisor Schmick questioned if the Meeting Minutes are put on the Website and if they are searchable.

**POLICE REPORT**

Chief Thomas Wargo presented the Police Report for the month of February 2016.

Supervisor Schmick questioned the number of All Moving Violation Citations issued from last year at this time to this year. It looks like they almost tripled.

**EMERGENCY  
REPORTS**

Michael Whitzel, Chief, presented the Franklinton & Community Fire Company Fire Report for February 2016.

Scott McClintock, Chief, presented the Citizen's Hose Company No. 1 Fire Report for February 2016.

Supervisor Schmick questioned if all the training that is being done is required.

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**FRANKLINTOWN  
PURCHASE A USED  
TANKER TRUCK**

It was moved Supervisor Schmick, seconded by Chairman Ritter, and carried to help Franklinton & Community Fire Company to purchase a used tanker truck from Abbottstown up to \$35,000.00 and transfer the money from the Capital Reserve fund.

Supervisor Picciurro voted no.

Chairman Ritter stated that Franklinton & Community Fire Company will put the other \$5,000.00 towards the purchase of the tanker truck to make up the difference. He also stated that the Board agreed to allocate \$35,000.00 toward the purchase of this truck with the understanding that their donation would be reduced by \$12,500.00 starting in 2017 for the next three years.

Supervisor Schmick requested that each year at budget time the Board would look at the Fire Company needs and decide if they would get their full allotment or only half.

Naomi Decker, a Supervisor from Franklin Township, stated that Franklin Township has agreed to pay \$35,000.00 toward the \$70,000 cost of the used tanker with the equipment on it.

**PUBLIC COMMENT**

Chairman Ritter called for public comments.

David Ketterer, Coover Heights – is questioning the Board where the Township is concerning the drainage problem in Coover Heights. He stated in April of 2014 the Board voted to spend \$5,000.00 on this project to start the engineering study and apply for a grant.

Allen Mixell – Spring Road – is here tonight to address the Board concerning the traffic problem in Carroll Manor. He addressed the Board in December 2014 about the speeding on Spring Road. He was just wondering if the Board came to any terms on how to solve the speeding in this development. He is still requesting speed bumps be installed and restrict the use of the Spring Road from 4:30 p.m. to 6:30 p.m. as far as no right turns during these hours.

Township Solicitor will look into the time restriction and if there are any other options out there.

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**SPRING LANE  
ROAD BRIDGE  
CHANGE ORDERS**

Wexcon has submitted several Change Orders for the Spring Lane Road Bridge. The Change Orders are totaling \$56,350.12.

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to release to Wexcon, Inc. \$8,650.42 on Change Order No. 1 for the additional Driveway Paving (\$4,200.00) and Preparatory Work for Driveway Paving (\$4,450.42) pertaining to the Pealer property.

It was moved by Supervisor Schmick, seconded by Supervisor Picciurro, and unanimously carried to table the remaining Change Orders for Spring Lane Road in the amount of \$47,699.70 until the Board can finish their investigation in how these Change Orders came about and who approved them.

**HOLDING TANK  
FOR RV STORAGE  
FACILITY AT  
165 CHESTNUT  
GROVE ROAD**

It was moved by Supervisor Schmick, seconded by Supervisor Coble, and unanimously carried to tentatively approve David Whitcomb's Hold Tank Agreement pertaining to the RV Storage Facility at 165 Chestnut Grove Road contingent upon the applicant agreeing to a three month pumping escrow in the amount of \$1,200.00.

Chairman Ritter stated the escrow would be to use if the applicant would not have his holding tank pumped, then we would have it pumped. If for the third month the holding tank was not pumped, the Township would have it pumped and the Agreement would be terminated.

**PURCHASE  
MEETING ROOM  
UPGRADES TO  
SOUND SYSTEM**

It was moved by Supervisor Schmick, seconded by Chairman Ritter, and unanimously carried to purchase the Meeting Room Upgrades for a new sound system from J. P. Lilley, Inc. in the amount of \$7,843.42 under the COSTARS contract. This will include a Vaddio ClearView HD-20se Camera, Roland Multi-format Video Switcher, JBL Ceiling Speakers, Extron Audio Amplifier, and installation.

Supervisor Schmick questioned what account would this come out of since it was not budgeted.

Mrs. Romberger stated it will come out of Building Maintenance and Repair line item number 01409250.

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**COOVER HEIGHTS  
DRAINAGE  
PROBLEM**

Chairman Ritter asked the Township Engineer to look at the location and make a recommendation.

Mark Bruening, Township Engineer, stated that he was on site and the stone that was called for could be under the current stone. The slope is the issue not where it comes out of the pipe. He feels there is a problem with maintaining it. The other problem is that it is a private drainage easement not a public easement. It is a homeowner's association easement. On the recorded plan it is shown as an easement from the adjacent property owners. He is leaving it up to the Township Solicitor to see if it is the Township's duty or responsibility to provide surety or warranty on the work that was done twenty-five years ago.

Duane Stone, Township Solicitor, stated after looking at the plans, talking to the Engineer and the Board, the grant money falling through, and all of the liability issues surrounding it, he is recommending that the Township does nothing regarding this situation because the Township is not liable. It should be with the homeowner's association and/or the private individuals that have that land. Anything that happens to that property after you buy it is the homeowner's responsible not the Township's. He feels it would be inappropriate to spend Township Tax Payer's money to fix the problem.

David Ketterer questioned the Board about the MS-4 Permit purpose.

**PURCHASE OF  
NEW POLICE  
SIGNS OUTDOORS  
AND INDOORS**

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to authorize the Township Staff to order the new Police sign for outdoors and an indoor wall sign from W.J. Strickler Signs in the amount of \$4,352.00. The outdoor sign will cost \$3,985.00 and the indoor wall sign will cost \$367.00.

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**STONEBRIDGE  
CROSSING PHASE II  
PLANS PERTAINING  
TO LOTS 98 & 99**

Cathy Archuleta – 102 Stonebridge Drive- is here to tonight to ask the Board to enforce the Stonebridge Crossing Phase II Subdivision Plan pertaining to lots 98 and 99. She stated these lots were created by the request of the Township because of the shared driveway beside this development. The easement behind lots 50 – 57 was to be removed and lots 98 and 99 were to provide access to those two property owners. These two property owners refused to stop using the easement, which caused the installation of a fence. Lots 98 and 99 were allowed by the Township to erect a fence across these access drives. Lots 98 and 99 were deeded to the Stonebridge Crossing Homeowners Association. The homeowners are requesting the Township enforce the Plan as it was intended and require that lots 98 and 99 be open easement by the use of gates. Homeowners are requesting the Township to remove the shared driveway by eminent domain and force the rear property owners to use lots 98 and 99 as their access.

Duane Stone, Township Solicitor, stated that the Township cannot do an eminent domain there based on a Settlement Agreement that the Township has from the past. He feels this is not a Township issue at this point. This is a Homeowners Association issue and the neighbors. Because this is an easement that has to do with deeds and that runs with the land. He feels this is not a Township matter.

No action was taken on the lots 98 and 99 issue.

**NEW HOPE  
MINISTRIES  
DONATION**

It was moved by Supervisor Schmick, seconded by Supervisor Coble, and unanimously carried to donate ten thousand dollars (\$10,000.00) to New Hope Ministries for their new building in Dillsburg and the money is to be transferred from the Capital Reserve Fund into the General Fund to make the donation.

**APPOINTMENT TO  
PLANNING  
COMMISSION**

It was moved by Supervisor Trostle, seconded by Supervisor Coble, and unanimously carried to re-appoint Perry Bates to the Carroll Township Planning Commission for a four year term.

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AWARD  
CAPCOG 2016-17  
ROAD MATERIALS  
IN-PLACE  
PROJECTS

It was moved by Chairman Ritter, seconded by Supervisors Trostle, and carried to award the CapCOG 2016-17 Road Material bids for In-Place Projects to Pennsy Supply in the amount of \$274,956.09.

Supervisor Schmick voted no.

Supervisor Schmick questioned what was budgeted for 2016 for Road Projects. He also questioned what is the correct procedure to not award the contract to the lowest bidder.

PERMISSION TO  
PURCHASE  
PLANER AND  
SWEEPER FROM  
BEST LINE  
EQUIPMENT

It was moved by Supervisor Schmick, seconded by Chairman Ritter, and unanimously carried to authorized the Township Staff to purchase a Bobcat 24" Planer, High Flow Drum 24 Fastcut in the amount of \$15,218.20 and a Bobcat 72" Sweeper in the amount of \$3,379.60 with a total of \$18,597.80 from Best Line Equipment in Mechanicsburg through Costar quotes.

PENN WASTE  
THREE YEAR  
EXTENSION  
CONTRACT

It was moved by Supervisor Trostle, seconded by Chairman Ritter, to award to Penn Waste a three year extension contract for waste pick-up from January 01, 2017 to December 31, 2019 with the following prices:

Extension Year 2017 –

Base Service \$57.60/quarter – 4 bags or containers, recycling, one bulk item, yard waste (Current Rate - \$56.25/quarter)

Low Volume Generator Service (Pay-per-bag) - \$5.00/bag  
(Current Rate - \$4.10/bag)

Extension Year 2018 –

Base Service \$59.00/quarter

Low Volume Generator Service (Pay-per-bag) - \$5.25/bag

Extension Year 2019 –

Base Service \$60.50/quarter

Low Volume Generator Service (Pay-per-bag) - \$5.50/bag

Motion did not carry.

Supervisors Schmick, Picciurro, Coble, and Ritter voted no.



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PENN WASTE  
THREE YEAR  
EXTENSION  
CONTRACT  
CONTINUES

It was moved by Supervisor Schmick, seconded by Supervisor Coble, and carried to table the Penn Waste three year extension contract until the April 11, 2016 Board of Supervisors meeting.

Supervisor Trostle voted no.

Supervisor Schmick is not sure if the Township should accept the prices as submitted. Should the Township be looking at the surrounding area as to what they are paying or should we go out for bids again.

RESOLUTION  
2016-06  
DEPOSITION OF  
PUBLIC RECORDS

It was moved by Supervisor Schmick, seconded by Supervisor Picciurro, and unanimously carried to adopt Resolution Number 2016-06 authorizing the Deposition of the Following Public Records as set forth in the Municipal Records Manual approved on December 16, 2008:

**2001, 2003**

Receipt Books

**2004**

904 Recycling Grant

Receipt Books

**2005**

904 Recycling Grant

Receipt Books

**2006, 2007**

Receipt Books

**2008**

Realty Transfer Tax

Payroll Time Sheets

Year End Payroll Report

Leave Reports

Time Entry Reports

Payroll Register Report

Expenditures – All funds

W2's, 1099's, Payroll Taxes

Year End Reports

Check Register Accounting Report

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RESOLUTION  
2016-06  
DEPOSITION OF  
PUBLIC RECORDS  
CONTINUES

Accounts Payable Reports  
Voucher List Adjustments  
Deduction List  
Direct Deposit Register  
Receipts – All funds  
Per capita Log  
Per capita tax pages  
Exonerations  
Real Property Assessment  
Real Estate tax pages  
Cross Reference-Real Estate  
Real Estate Taxes collected by the Tax Collector  
Open Invoice Report  
Police Fine Money  
Police Reports  
West Shore Tax Bureau Distribution  
West Shore Tax Bureau Budget  
Bank Statements  
Liability Insurance Policies  
Road Materials & Services-West Shore COG  
Receipt Book

Supervisor Schmick questioned if the records are being destroyed by law and how do they get destroyed.

PROPOSED  
ORDINANCE  
2016-137  
NO PARKING ON  
MOUNTAIN CREST  
WAY CUL-DE-SAC  
TABLED

It was moved by Supervisor Schmick, seconded by Supervisor Coble, and unanimously carried to table the Proposed Ordinance Number 2016-137 – An Ordinance of Carroll Township, York County, Dillsburg, Amending the Carroll Township Traffic and Parking Code, Ordinance Number 101-1997, and Establishing Parking Controls be erected on the Mountain Crest Way Cul-de-sac “No Parking Anytime & Dual Arrow Sign” (R7-1D, 12” x 18”).

Supervisor Schmick stated that he doesn’t believe that there should be No Parking all the time. Maybe we should be looking at a Snow Emergency Route instead.

Chairman Ritter questioned the Township Engineer and Township Solicitor as far as how we would do a Snow Emergency Route.

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**COMMITTEE  
REPORTS**

Chairman Ritter called for Committee Reports. There were no reports.

**ADJOURNMENT**

It was moved by Supervisor Schmick, seconded by Supervisor Coble, and unanimously carried to adjourn the meeting 8:30 p.m.

Respectfully submitted,

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Faye L. Romberger, Secretary