

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
MAY 08, 2017
Page 1 of 8**

ROLL CALL	SUPERVISORS – Andy Ritter, Bruce Trostle, Brian Schmick, and Kelley Moyer-Schwille
ATTENDEES	Faye Romberger, Mark Bruening, Duane Stone, Chief Thomas Wargo, Shirley A. Knight, Thomas Kibler, Michael Whitzel, Mark Snyder, Karen Deibler, Frank Wirth, Mark Ryder, Todd A. Lyons, and Vicky Church
CALL TO ORDER	Chairman Trostle called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:31 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.
EXECUTIVE SESSIONS	Chairman Trostle announced that the Board held Executive Sessions on Monday, May 01, 2017 before and after the Board of Supervisors Work Session to discuss litigations. No decisions were made or actions taken at these Executive Sessions.
APPROVAL OF THE TREASURER'S REPORT	It was moved by Supervisor Ritter, seconded by Chairman Trostle, and unanimously carried to approve the Treasurer's Report dated May 08, 2017 as submitted, which includes the Open Bill List up to and including May 04, 2017 in the amount of \$27,645.05, Cash Flow Report for April 2017, Compared to Budget Reports for April 2017, and Check Register Report for April 2017 to ratify the April 2017 Bill List.
APPROVAL OF THE APRIL 03, 2017 WORK SESSION MINUTES	It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Schmick, and unanimously carried to approve the April 03, 2017 Board of Supervisors Work Session Minutes as submitted.
APPROVAL OF THE APRIL 10, 2017 MINUTES	It was moved by Supervisor Ritter, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the April 10, 2017 Board of Supervisors Meeting Minutes as submitted.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
MAY 08, 2017
Page 2 of 8**

THOMAS KIBLER
RETIREMENT

Chief Thomas Wargo presented Thomas Kibler a retirement badge. Mr. Kibler retired from the Carroll Township Police Department April 09, 2017.

RESOLUTION
NUMBER
2017-11
THOMAS KIBLER
RETIREMENT

It was moved by Supervisor Schmick, seconded by Supervisor Ritter, and unanimously carried to adopt Resolution Number 2017-11 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania, Recognizing Officer Thomas Kibler retiring from the Carroll Township Police Department effective April 09, 2017.

EMERGENCY
REPORTS

Michael Whitzel present the Northern York County Fire Rescue and EMS Report for the month of April 2017.

NEW FIRE BOX
CARDS FOR
CARROLL
TOWNSHIP

It was moved by Supervisor Schmick, seconded by Chairman Trostle to approve the Fire Box Cards for 15-01, 15-03, 15-04, 15-115, and 15-215 located in Carroll Township as submitted by Northern York County Fire Rescue and EMS Station 15 and authorize the submission to York County 911 for implementation.

UPDATE ON THE
FIRE COMPANIES
MERGER

Frank Wirth updated the Board on the Fire Company merger. He stated that both Fire Companies passed resolutions in March 2017 to merge assets and liabilities into the new organization (Northern York County Fire, Rescue, and EMS, Inc.) Paperwork has been filed with the PA State Attorney General's Office. They have been assigned a Senior Deputy Attorney General and are collecting information for them. They are in the final preparations for the merger. The By-Laws will be completed this weekend. A rebranding plan is being finalized, and the Box Alarm Assignments review and approval by municipalities is started. The fire companies held a Community Forum in March 2017 to discuss the results of a needs assessment, recruitment/retention issues, and financial information on both organizations, and a strategic/business plan for the future of the emergency services in Northern York County. He stated that the EMS is an integral part of the merger as it pertains to providing not only EMS, but also efficient and effective community based emergency services including fire and rescue services. The loss of the EMS in the

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
MAY 08, 2017
Page 3 of 8**

UPDATE ON THE
FIRE COMPANIES
MERGER
CONTINUES

new organization will result in a financial hardship that cannot be overcome by fundraising alone. The target date to merge is Saturday July 15, 2017. Mr. Wirth extended an invitation to the municipalities to attend NYCES Steering Committee meetings on the third Monday of every month at Citizens' Hose Co. in the Community Hall at 7:00 p.m. Supervisors Ritter and Moyer-Schwille will represent Carroll Township at the next Steering Committee Meeting.

PUBLIC COMMENT

Chairman Trostle called for public comments. There were no comments.

FINAL PLANS FOR
87 CHESTNUT
GROVE ROAD
TIME EXTENSION

It was moved by Supervisor Schmick, seconded by Supervisor Moyer-Schwille, and unanimously carried to accept the time extension for the review of the Final Subdivision Plans for 87 Chestnut Grove Road until August 15, 2017.

WITHDRAWAL OF
THE PRELIMINARY
AND FINAL PHASE I
PLANS FOR
IRONWOOD
ESTATES

It was moved by Supervisor Schmick, seconded by Supervisor Ritter, to accept the Hershey Command Center, LLC request to withdraw the conditionally approved (March 09, 2009) Preliminary Subdivision Plans for Ironwood Estates Residential Development and the conditionally approved (February 14, 2011) Final Subdivision Plans for Ironwood Phase 1 Residential Development located on Plan Book 2116 Page 7545 also known as the Ironwood Tract.

FINAL PLANS FOR
PLAN BOOK 2116
PAGE 7545
(IRONWOOD TRACT)
HERSHEY COMMAND
CENTER ASSOC.

It was moved by Supervisor Ritter, seconded by Supervisor Moyer-Schwille, to grant the following waiver requests for the Final Minor Subdivision Plan of Plan Book 2116, Page 7546 (Ironwood Tract) for Hershey Command Center Associates, LLC as per Mark Bruening's comment letter dated May 2, 2017:

III. Waivers Requested

1. Provide recreation land or fee in lieu of Per Section 706.
2. Provide street trees along existing street frontages (Section 715.f)

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
MAY 08, 2017
Page 4 of 8**

FINAL PLANS FOR
PLAN BOOK 2116
PAGE 7545
(IRONWOOD TRACT)
HERSHEY COMMAND
CENTER ASSOC.
CONTINUES

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Ritter, to conditionally approve the Final Minor Subdivision Plan of Plan Book 2116, Page 7546 (Ironwood Tract) for Hershey Command Center Associates, LLC contingent upon addressing all of the following comments in Mark Bruening's comment letter dated May 2, 2017:

II. Subdivision (Ordinance No. 84-1989 as amended)

1. Submit revised sewer planning for tract based on current proposed uses. (502.a) Remove note #14 from Sheet 1 of 3.

III. General Recommendations

1. All fees must be paid prior to plan recording.
2. Revise waiver requests on the plan with the Board's Action and Date.
3. A deed must be recorded consolidation of Lot 1A with other lands of Downs.

Mark Bruening, Township Engineer, asked Todd Lyons who is representing the Developer if he received his May 2, 2017 comment letter and if he has any issues with the comments. Mr. Lyons stated that he does not have any issues with the comment letter.

UPDATE ON THE
CREEK ROAD
PEDESTRIAN
BRIDGE

Mark Bruening, Township Engineer, updated the Board on the Creek Road Pedestrian Bridge. This Pedestrian Bridge was built in 1995 by Conrail and was turned over to the Township. This Bridge has not been inspected since that time. Mr. Bruening stated that he has been in contact with Norfolk Southern and the Township would have to submit an application and the application fee is \$1,250.00. In addition the Township would have to pay to have a Norfolk Southern Flagman on the site which is an additional cost of \$750.00 per day. Mr. Bruening is estimating that the total cost for permits and inspection will cost the Township approximately \$9,000.00 to \$10,000.00. He is hoping by the June 5, 2017 Board Work Session to have a more definite cost to present to the Board.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
MAY 08, 2017
Page 5 of 8**

UPDATE ON THE
CREEK ROAD
PEDESTRIAN
BRIDGE CONTINUES

Vicky Church asked if the Township could piggyback with Norfolk Southern as far as when they are going to be working on the railway to save money.

YCPC COST
SCENARIOS
FOR THE NEW
2018 MS4 PERMIT

On May 2, 2017, the York County Planning Commission forwarded an e-mail to all of the MS4 participating municipalities. At the April 28, 2017 Steering Committee meeting for the development of the New 2018 MS4 Permit Regional Chesapeake Bay Pollutant Reduction Plan (CBPRP), four (4) share scenarios were presented to implement the Plan. The 2018 Permit requires that the sediment baseload be reduced by ten (10%) percent, which is approximately 2.5 million pounds. Thus, the overall cost to implement the New Plan is significantly higher than the current Plan, which only required that we make incremental progress to reduce pollutants. The Steering Committee has strived to make the Plan as cost effective as possible, but they continue to tweak projects and costs. The Steering Committee is asking that the municipalities forward their feedback on their preferred scenario by May 26, 2017.

There was no motion but the Board requested the matter be tabled at this time and placed on the June 5, 2017 Work Session Agenda to be discussed in more detail.

APPROVED
POLICY
PROCEDURES

It was moved by Supervisor Schmick, seconded by Chairman Trostle, and unanimously carried to adopt the Carroll Township's Policy Procedures for Workers' Compensation, Military Leave of Absence and Uniformed Services Employment and Reemployment Rights Act (USERRA), and FMLA/Disability Leave of Absence as created by Solicitor Stone.

LEAVE SHARING
POLICY

There was no motion to adopt the Leave Sharing Policy Procedure.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
MAY 08, 2017
Page 6 of 8**

LIGATION ISSUE
WAIVE CONFLICT
OF INTEREST

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Trostle, to waive the conflict of interest as discussed in executive session. Motion was withdrawn.

It was moved by Chairman Trostle, seconded by Supervisor Moyer-Schwille, and carried to waive the conflict of interest of the Township so the representing insurance Attorney can represent all parties on a ligation issue discussed in executive session.

Supervisor Schmick voted no because he thought there should be more information in the motion.

APPOINTMENTS
TO THE CARROLL
TOWNSHIP
PLANNING
COMMISSION

It was moved by Supervisor Ritter, seconded by Supervisor Schmick, and unanimously carried to table the appointment to the Carroll Township Planning Commission until the June 05, 2017 Board of Supervisors Work Session meeting. The Board would like to interview the applicants before a decision is made. The interviews will be held on Monday, June 05, 2017 at 5:15 p.m. and 5:45 p.m. The Board asked the Secretary to set up the interviews.

HIGHWAY
HTC SPREADER
PURCHASED FROM
CHEMUNG SUPPLY

It was moved by Supervisor Ritter, seconded by Supervisor Moyer-Schwille, and unanimously carried to authorize the Township Staff to purchase the HTC Spreader from Chemung Supply in the amount of \$7,993.00 and pay the invoice out of the Capital Reserve Fund Highway Department line Item 30-430-220 Small Tools and Equipment.

AWARD THE BID
TO SELL THE
1999 GMC DUMP
TRUCK

It was moved by Supervisor Schmick, seconded by Supervisor Ritter, and unanimously carried to award the bid to sell the 1999 GMC C8500 Dump Truck to Ryan Jorich (Design Build Custom Construction, LLC) located in Dauphin, PA in the amount of \$13,600.00.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
MAY 08, 2017
Page 7 of 8**

**AWARD
WEED CONTROL
TREATMENT**

It was moved by Supervisor Moyer-Schwille, second by Chairman Trostle, and carried to award the weed control treatment for the Carroll Fields (Township Building Facility) and Chestnut Park to Creative Exteriors in the amount of \$2,167.00 to be paid out of the Recreation Fund, maintenance line item 04-451-500.

Supervisor Schmick voted no.

POLICE REPORT

Chief Thomas Wargo presented the Police Report for the month of April 2017.

**MOBILE DATA
COMPUTER (MDC)
ADDENDUM**

It was moved by Supervisor Schmick, seconded by Supervisor Ritter, and unanimously carried to enter into the Addendum to the Mobile Data Computer (DCD) Service Agreement which agrees to extend all offerings and services as set forth in the current MDC contract with York County 911 covering the period of March 31, 2017 to December 31, 2017 and the monthly fee will be \$111.87 per month.

**SELLING OF THE
2006 FORD
EXPLORER**

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Trostle, and unanimously carried to authorize Chief Thomas Wargo to advertise to sell the 2006 Ford Explorer by sealed bids.

**RADIO
ENCRYPTION**

It was moved by Supervisor Schmick, seconded by Supervisor Moyer-Schwille, and unanimously carried to authorize Chief Wargo to go ahead with the radio encryption for the twenty six (26) radios at the price of \$450.00 per radio but not to exceed \$12,000.00 to be paid out of the General Fund - Capital Minor Machinery & Equipment line item 01-410-750.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
MAY 08, 2017
Page 8 of 8**

**COMMITTEE
REPORTS**

There were no committee reports.

ADJOURNMENT

It was moved by Chairman Schmick, seconded by Supervisor Ritter, and unanimously carried to adjourn the meeting at 8:02 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary