



**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
MAY 09, 2016  
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**APPROVAL OF THE  
TREASURER'S  
REPORT**

It was moved by Supervisor Trostle, seconded by Supervisor Coble, and unanimously carried to approve the Treasurer's Report dated May 09, 2016 as submitted, which includes the Open Bill List up to and including May 09, 2016 in the amount of \$55,787.96, Cash Flow Report for April 2016, Compared to Budget Reports for April 2016, and Check Register Report for April 2016 to ratify the April 2016 Bill List.

Chairman Ritter stated at last month's meeting he questioned the TeleCom Business Solutions invoice and he sees it is on this month again to be paid. So he is assuming this is a monthly bill, which means we are paying around \$1,300.00 per year for maintenance on our telephone system. He questioned when was last time that we called or saw them to do maintenance. Do we know their hourly rate instead of having this contract? He feels this rate is excessive. He would like to get an hourly rate to compare to the contract rate for next year's budget.

**APPROVAL OF THE  
APRIL 11, 2016  
MINUTES**

It was moved by Chairman Ritter, seconded by Supervisor Trostle, and carried to approve the April 11, 2016 Board of Supervisors Meeting Minutes as submitted.

**POLICE REPORT**

Chief Thomas Wargo presented the Police Report for the month of April 2016.

**PERMISSION  
TO PURCHASE  
METROALERT  
MICROPHONE  
SYSTEM**

It was moved by Supervisor Trostle, seconded by Supervisor Coble, and unanimously carried to purchase seven MetroAlert Microphone Style Driver's License/Vehicle Registration Area Imaging Scanner and Equipment in the amount \$7,056.00 plus the installation cost of \$1,020.00 for a grand total of \$8,076.00 to be charged to line item 01410750.

Chief Wargo informed the Board after purchasing the seven MetroAlert systems and the four new Tasers this line item will be over budget approximately \$200.00 for the year. He will not purchase the new cameras this year that were budgeted.

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**EMERGENCY  
REPORTS**

Michael Whitzel, Chief, presented the Franklinton & Community Fire Company Fire Report for April 2016.

Scott McClintock, Chief, presented the Citizen's Hose Company No. 1 Fire Report for April 2016.

**YORK COUNTY  
REGIONAL  
STORMWATER  
SOLUTIONS  
PRESENTATION**

John Seitz, York County Planning Commission, did a presentation on the York County Regional Stormwater Solutions. He discussed the watersheds in York County, impaired waters, the sources of pollution, what York County is doing to fix the water issues, York County's stormwater journey, the current and future regional investments, and the Stormwater Authority Feasibility Study Results. There was a short time for questions and answers after the presentation.

Chairman Ritter stated that Townships are responsible for the following six requirements: Public Education and Outreach, Public Involvement for participation, Illicit discharge detection and elimination, Construction site stormwater runoff control, Post construction site stormwater management, and Pollution prevention and good housekeeping. Carroll Township is under a General MS4 Permit.

Supervisor Schmick arrived at 7:15 p.m.

**FUTURE  
SPORT FIELDS  
JOHN ROSS**

John Ross is here tonight to discuss future recreation for the Dillsburg area. He feels there are needs for more baseball, softball, soccer and lacrosse fields. He is planning on going to all of the surrounding municipalities to ask them to support the option to purchase more land for recreation. He would like to see Chestnut Park expanded. The two fields across the street from Chestnut Park are for sale. The smaller lot is for sale for \$99,000.00 and the other lot is \$285,000.00.

Chairman Ritter asked Mr. Ross to do a study for the Board as far as what fields are available now, what school fields do we have access to, and what is total number of children that are participating in all sports. Also what are the different requirements for the different fields?

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**MAINTENANCE  
ON BASEBALL  
FIELD**

Barry Horvath from South Mountain Baseball is asking the Board to help with some of the proposed maintenance on the baseball field. They would like to cut back the grass around the crown of the baseball field by 10 feet to bring the field to the proper size. South Mountain Baseball will perform this work and haul away the sod. They would like Carroll Township to buy the Diamond Tex which will cost approximately around \$3,106.01. Then they would like to install a frost proof water hydrant between the full size baseball field and the Challenger field. This would enable the proper maintenance of these two fields. South Mountain Baseball will perform this work as well as buy the hydrant. They are asking Carroll Township to provide the black flexible water line and possibly rent a ditch witch for the project.

No motion was made but the Board tabled this matter until someone was present from South Mountain Baseball to discuss these issues.

**PUBLIC COMMENT**

Chairman Ritter called for public comments.

David Ketterer – Coover Heights – asked the Board to keep on looking into grants from DEP for the stormwater problem in Coover Heights.

**FINAL PLANS FOR  
IRONWOOD  
ESATES PHASE I  
TIME EXTENSION**

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to accept the time extension for the review of the Final Subdivision Plans for Ironwood Estates Phase I until April 21, 2017. This is a one year extension from April 22, 2016 to April 21, 2017.

**SPRING ROAD  
SPEED STUDY**

Mark Bruening, Township Engineer, stated that the Board asked him to quote a price to conduct a speed study for Spring Road in Carroll Manor. Mr. Bruening is estimating that it would be a lump sum price of \$2,700.00 to conduct the study.

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried not to move forward on the speed study for Spring Road.

Chairman Ritter asked what would the study prove?

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DEP LETTER  
CONCERNING  
COOVER  
HEIGHTS

It was moved by Supervisor Trostle, seconded by Supervisor Coble, and unanimously carried to authorize the Township Solicitor and Engineer to respond to the letter from DEP dated April 25, 2016 notifying them who the responsible property owners are and send a copy of this letter to the effected property owners.

David Ketterer, Coover Heights, is requesting that the Board request that the Solicitor put into the letter to DEP how and why he made the selection of the responsible property owners.

MS4 PROGRAM

It was moved by Supervisor Trostle, seconded by Supervisor Coble, and unanimously carried to authorize the Township Engineer to evaluate Carroll Township's MS4 program and take the appropriate action.

COLONY  
ON-LOT  
DISPOSAL SYSTEMS

It was moved by Chairman Ritter, seconded by Supervisor Schmick, and unanimously carried to authorize the Township Engineer to look into the on-lot disposal systems for the Mountain Side Colony.

PROPOSED  
ORDINANCE  
ALL-TERRAIN  
VEHICLES

Solicitor Stone created a proposed Ordinance regulating the operation and use of All-Terrain vehicles, dirt bikes and other motorized recreational vehicles within Carroll Township and providing for penalties for violations thereof.

It was moved by Chairman Ritter, seconded by Supervisor Schmick, and unanimously carried to table the proposed Ordinance regulating the operation and use of All-Terrain vehicles, dirt bikes and other motorized recreational vehicles within Carroll Township and providing for penalties for violations thereof until the Board of Supervisor Work Session, Monday, June 6, 2016 to be discussed further.

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PROPOSED  
ORDINANCE  
SNOW EMERGENCY

Solicitor Stone created a proposed Ordinance regulating the snow emergency and other weather and non-weather related emergencies within Carroll Township and providing for penalties for violations thereof.

No motion was made but the Board decided to table the proposed Ordinance regulating the snow emergency and other weather and non-weather related emergencies within Carroll Township and providing for penalties for violations thereof until the Board of Supervisors Work Session, Monday, June 6, 2016 to be discussed further.

CARROLL TWP.  
MAILBOX  
POLICY

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to adopt the following Mailbox Policy for Carroll Township:

- If a mailbox and or post is damaged by snow hitting the box or post the Township will not make repairs.
- If the truck or plow strikes the mailbox and it shows signs of damage, the road crew will return as their work schedule permits to make repairs. (A driver almost always knows when their truck hits something) They will schedule the repair for a time after the snow emergency has ended. It may not be the same week or even month that the damage occurred.
  - If repairs can be made to the existing mailbox and post to make it function, that's what will be done.
  - If a new mailbox is warranted, it will be replaced with a plain metal box from the hardware store and a wooden 4x4 pressure treated post. Decorative mailboxes will not be replaced in kind. ***Federal policy of the United States Post Office for posts and supports says, it is up to the property owner to keep them neat and adequate in strength and size. Its assembly should bend or fall away when struck by a vehicle.*** Design standards are available at your post office. Standards include a design for installation for optimum snow removal.
  - If the mailbox is constructed closer to the road than federal policy suggests, the Township will not replace the post or box.

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**SPRING LANE  
ROAD BRIDGE  
CHANGE ORDERS**

Wexcon has submitted several Change Orders for the Spring Lane Road Bridge. The Change Orders now total \$47,699.70.

Chairman Ritter stated that the Township received a letter from Wexcon's attorney and we are now in litigations with them. Chairmen Ritter commented that the Board needs to respond to their letter and address it appropriately.

It was moved by Chairman Ritter, seconded by Supervisor Coble, and unanimously carried to table the remaining Change Orders for Spring Lane Road in the amount of \$47,699.70 until the June 06, 2016 Board of Supervisors Work Session.

**PER CAPITA TAX  
YORK COUNTY  
BOARD OF  
COMMISSIONERS**

Letter from York County Board of Commissioners dated March 22, 2016 concerning turning over the billing, maintenance and administration of the per capita tax rolls to the municipalities and school districts that still levy the tax. This change should be made after the tax rolls are provided to the school districts in June/July 2016. This letter is an attempt to provide us with adequate notice to determine how or if we will continue to levy the per capita tax going forward. The County intends to work with each municipality and school district and provide us with the electronic data files for each of our taxing districts.

It was moved by Supervisor Schmick, seconded by Chairman Ritter, and unanimously carried to table the letter from York County Board of Commissioners concerning future billing, maintenance and administration of the per capita tax rolls until the June 6, 2016 Board of Supervisors Work Session.

Supervisor Schmick stated that the School District should be aware of this matter now and we should be able to talk to them to see what their plans are. This way we can come prepared to discuss this issue at the Work Session.

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VERIZON  
FRANCHISE  
RENEWAL

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and carried to engage the services of the Cohen Law Group to assist in a cable compliance review and franchise renewal negotiations with Verizon Pennsylvania, Inc. This engagement is made pursuant to the Proposal to the Capital Region Council of Governments dated March 19, 2016 (“Proposal”) and authorize the Township Staff to sign the Engagement Letter for Cable Franchise Renewal with Verizon.

Supervisor Trostle voted no.

Supervisor Trostle is concerned because we have not heard from the Cohen Law Group on the Comcast audit.

ADOPT  
ORDINANCE  
2016-237  
NO PARKING ON  
MOUNTAIN CREST  
WAY CUL-DE-SAC  
PERMISSION TO  
ADVERTISE

It was moved by Chairman Trostle, seconded by Supervisor Coble, to adopt Ordinance Number 2016-237 – An Ordinance of Carroll Township, York County, Dillsburg, Amending the Carroll Township Traffic and Parking Code, Ordinance Number 101-1997, and Establishing Parking Controls be erected on the Mountain Crest Way Cul-de-sac “No Parking Anytime & Dual Arrow Sign” (R7-1D, 12” x 18”). Motion did not carry.

Supervisors Schmick, Picciurro, Coble and Ritter voted no.

Supervisor Trostle voted yes.

Supervisor Schmick stated the signs should be removed and the residents should be contacted to come to the June 6, 2016 Board of Supervisors Work Session to discuss this issue.

PERMISSION  
TO PURCHASE  
USED ICE MACHINE

It was moved by Supervisor Schmick, seconded by Supervisor Coble, and unanimously carried to authorize Sergeant David Smith to purchase a used ice machine from Requirement Co., Inc. in the amount of \$1,700.00 with 50% paid out of the National Night Out Fund Item Number 04452000 for \$850.00, 50% paid out of the General Fund with includes 25% from Police Training Item Number 01410460 for \$425.00 and 25% from the Highway Misc. Item Number 01430230 for \$425.00.



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HOW SUPERVISORS  
ARE PAID FOR  
MEETINGS

It was moved by Supervisor Schmick to change the Ordinance that the Board of Supervisors would not get paid for two meetings when the meetings are back to back. They would only get paid for one meeting that night. Supervisor Schmick withdrew his motion.

It was moved by Supervisor Coble, seconded by Supervisor Trostle, and carried to table the discussions concerning how the Supervisors are being paid for meetings until the June 6, 2016 Board of Supervisors Work Session.

Supervisor Picciurro voted no.

Chairman Ritter stated that the meeting pay has been set since 1985 and if the current Board decides to change the rate of pay it would not go into effect until if the current Board Members are re-elected. The change would only affect the newly elected Board Members.

AWARD THE  
1996 FORD  
LN8000 BID

It was moved by Supervisor Schmick, seconded by Supervisor Picciurro, and unanimously carried to award the truck bid for the 1996 Ford LN8000 with plow and spreader to Krall, Inc. in the amount of \$14,001.00

AWARD  
LANDSCAPING  
BID FOR THE YARD  
WASTE FACILITY

It was moved by Supervisor Schmick, seconded by Supervisor Coble, and unanimously carried to award the landscaping for the Yard Waste Facility to J.D.G. Landscaping in the amount of \$5,800.00 and be charged to Line Item Number 01426369 902 Grant.

Chairman Ritter questioned if anyone has heard anything bad about J.D.G. Landscaping.

PERMISSION TO  
PURCHASE TIRES  
FOR THE 210C  
JOHN DEERE  
TRACTOR

It was moved by Chairman Ritter, seconded by Supervisor Picciurro, and unanimously carried to authorize the Highway Department to purchase two Tires for the 210C John Deere Tractor in the amount of \$997.88 and be charged to Line Item Number 01430250 Vehicle-Machinery Repair.

PERMISSION TO  
REPAIR THE GMC  
1999 DUMP TRUCK  
CLUTCH

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to authorize the Highway Department to repair the clutch on the GMC 1999 Dump Truck in the amount of \$2,102.91 and be charged to Line Item Number 01430250 Vehicle-Machinery Repair.

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**AWARD THE  
2016 – 2017  
ROAD MATERIALS  
BIDS**

It was moved by Supervisor Schmick, seconded by Supervisor Picciurro, and unanimously carried to award the following 2016 – 2017 Road Materials Bids:

1. Kinsley – 2A Aggregate – FOB \$5.00/Ton  
#8 Aggregate – FOB \$8.25/ Ton  
R-4 - FOB \$10.75/Ton
2. Hempt Bros - AS3 – FOB \$9.50/Ton and Delivered \$13.50/Ton  
9.5 mm Wearing <.3 ESALS – FOB \$52.95/Ton  
19mm Binder <.3 ESALS – FOB \$47.20/Ton
3. Union - 3 Aggregate – Delivered \$13.35/Ton  
Quarries #57 Aggregate – Delivered \$13.40/Ton  
25mm Base <.3 ESALS – FOB \$45.00/Ton  
and Delivered \$53.00/Ton
4. Pennsy - 9.5 mm Wearing <.3 ESALS -  
Supply Delivered \$60.90/Ton  
19mm Binder<.3 ESALS – Delivered \$55.76/Ton  
R-4 – Delivered \$17.37/Ton
5. York - 2A Aggregate – Delivered \$10.95/Ton  
Building #3 Aggregate - FOB \$8.45/Ton  
#8 Aggregate – Delivered \$13.95/Ton  
#57 Aggregate – FOB \$8.45/Ton  
R-5 – FOB \$12.45/Ton and Delivered \$20.65/Ton
6. Stewart - Cold Bituminous patching premix – FOB  
& Tate \$92.00/Ton and Delivered \$99.00/Ton

**AWARD THE  
2016 – 2017  
LINE PAINTING  
BIDS**

It was moved by Supervisor Trostle, seconded by Supervisor Coble, and carried to award 2016 – 2017 Line Painting to Alpha Space as submitted.

Supervisor Schmick voted no.

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AWARD THE  
2016 – 2017  
LANDSCAPE  
MATERIALS  
BIDS

It was moved by Supervisor Schmick, seconded by Supervisor Coble, and unanimously carried to award the 2016 - 2017 Landscape Materials bid to the following:

1. River Valley Playground Cover – Delivered  
Recreation \$18.10/CY
2. York Diamond Tex Infield Mix - FOB  
Building \$30.50/Ton and Delivered \$45.33/Ton  
Products

AWARD THE  
2016 – 2017  
STREET SWEEPING  
DEBRIS  
DISPOSAL

It was moved by Supervisor Schmick, seconded by Chairman Ritter, and unanimously carried to award the 2016 – 2017 Street Sweeping Debris Disposal (MS4 Requirement) to Pruitt Trucking Per Ton Per 20 Minutes to Load \$14.50 and Per Ton Disposal Fee \$45.00.

AWARD  
NEW COPIER  
LEASE TABLED

It was moved by Supervisor Schmick, seconded by Chairman Ritter, and unanimously carried to table the awarding of the new copier lease until the June 6, 2016 Board of Supervisors Work Session.

Supervisor Schmick stated he feels that the copiers should be leased for 48 months and the maintenance should be included in the lease.

ADOPT  
RESOLUTION  
NUMBER  
2016-10  
TO INSTALL  
PROTECTION  
DEVICES IN  
GRASSY MEDIANS

It was moved by Supervisor Schmick, seconded by Supervisor by Picciurro, and unanimously carried to adopt Resolution Number 2016-10 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania, calling on the State to install protection devices in grassy medians.

Supervisor Picciurro questioned how this helps us.

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ADOPT  
RESOLUTION  
NUMBER  
2016-11  
TO SUPPORT THE  
REDISTRICTING  
AND  
REAPPOINTMENT

It was moved by Supervisor Schmick, seconded by Chairman Ritter, and carried to adopt Resolution Number 2016-11 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania, in Support of a Citizens Commission for Legislative Redistricting and Congressional Reappointment.

Supervisor Trostle voted no.

COMMUNITY  
NIGHT AT  
HARRISBURG  
SENATORS

No motion was made, but the Board would like to put this item on the June 6, 2016 Work Session to discuss. The Board is looking at Friday, August 12, 2016 or Saturday, August 13, 2016 to hold the Community Night. The Office Staff is to call to see if these dates are available.

ADDITIONAL  
NEW BUSINESS

Supervisor Schmick asked if anyone is planning on going to the Greater Harrisburg Area Association of Realtors Breakfast on June 8, 2016 from 7:30 a.m. to 9:30 a.m. - Supervisors Schmick and Trostle might go.

Chairman Ritter asked that the Board of Supervisors Agendas be prepared at least ten days before the meetings.

Chairman Ritter stated that the Board would like to schedule Work Sessions for the rest of 2016. The Work Sessions will be scheduled for the first Monday of each month at 6:30 p.m. starting with June 6<sup>th</sup>. He asked the Office Staff to advertise the proposed Work Sessions.

Coover Heights – The Township Engineer and Solicitor advised the Board not to apply for any grant money because this drainage easement is on private property. The Engineer and Solicitor will get together to see what the Township can do.

COMMITTEE  
REPORTS

Chairman Ritter called for Committee Reports. There were no reports.

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ADJOURNMENT

It was moved by Supervisor Coble, seconded by Chairman Ritter, and unanimously carried to adjourn the meeting 8:46 p.m.

Respectfully submitted,

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Faye L. Romberger, Secretary