

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MINUTES
OCTOBER 03, 2016
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ROLL CALL

SUPERVISORS – Andy Ritter, Bruce Trostle, Pete Picciurro, Kelley Moyer-Schwille, and Brian Schmick

ATTENDEES – Faye Romberger, Chief Thomas Wargo, Peggie Williams, Gary Morrow, Reginald Baxter, Doug Berry, Rick Mazza, Will Clark, Eric Diffenbaugh, Todd Ryan, William Fisill, Carl Shearer, Jeff Griffin, Jim Keeley, John Richardson, and Douglas Murphy

CALL TO ORDER

Chairman Ritter called the regularly scheduled work session of the Carroll Township Board of Supervisors to order at 6:35p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

PUBLIC
COMMENT

Chairman Ritter called for public comment.

Todd Ryan, Logan Meadows, stated that his development has been told that Classic Communities has declared bankruptcy. The residents are being told by the Attorney handling the bankruptcy case that the Homeowners Association will be responsible for the snow removal from here on out. The developer will no longer be responsible for snow removal. Mr. Ryan is here tonight to find out who is responsible for the snow removal. The Homeowners Association is broke. The fees collected this year all went to pay for the 2015 snow removal invoices. The Homeowners Association has all of the financials. As far as they know everything has been turned over to them.

The Board asked Mr. Ryan to forward all his information to the Secretary so it can be forwarded to the Township Solicitor for review. Maybe the Township Solicitor can determine who is responsible for the snow removal from this time forward.

REQUEST FOR
DONATION FOR
DILLSBURG
FARMER'S
FAIR ASSOCIATION

Mr. Carl Shearer is here tonight representing the Dillsburg Farmer's Fair Association. He is requesting a donation from the Carroll Township Board of Supervisors. He understands that the Board could not make a donation for 2016, but would request that the Township would consider a donation in the budget for 2017.

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**UPDATE ON THE
COLONY ON-LOT
DISPOSAL
SYSTEM**

Gary Morrow, Township Sewage Enforcement Officer, stated the replacement system for the Smith's Property malfunctioning system in the Colony has been installed and inspected. Other than planting grass this project is now completed. A final inspection form will be submitted to the Township Secretary to be attached to the permit.

Chairman Ritter asked Mr. Morrow if he has checked the Colony since it has started raining again. He also questioned if the basement pump has been redirected so it is not going into the system now.

Mr. Morrow commented that he has been up in the Colony several times in the past two weeks and he has not seen anything else.

**SOLAR PANELS
FOR THE
TOWNSHIP
BUILDING
PRESENTATION**

Doug Berry and Richard Mazza from Solar Renewable Energy, LLC did a presentation on solar panels for the Township Building. They are proposing a system with a 74.4KW roof array. This proposal exercises the Option to purchase at the end of six years. The purchase price is \$89,282.00. The yearly contract service payment would be \$6,200.00. There will be a Solar Renewable Energy Credit Income the first year of \$1,118.00. This Energy Credit Income will be available every year with the dollar amount decreasing every year. There will be an Electricity Savings on the electric bill of \$9,632 the first year and will increase every year. The operations and maintenance fee is zero until the system is purchased in six years. The seventh year this fee is \$1,246.00 and will increase every year. The net cash flows for the first year is \$4,550.00 and will increase every year.

Supervisor Picciurro questioned if there would be any fees assessed by the electric company for the large reduction per month.

Supervisor Schmick questioned what the estimated monthly payments would be.

Supervisor Moyer-Schwille questioned how old the Township Building roof is and would this void any warranty on the roof.

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U.S. ROUTE 15
CORRIDOR STUDY
FOR GOLF COURSE
ROAD, RANGE END
ROAD AND U.S.
ROUTE 15

Will Clark, Chief, Transportation Planning, York County Planning Commission and Doug Murphy, PennDOT District 8 are here tonight to talk about the U.S. Route 15 Corridor Study for Golf Course Road, Range End Road and U.S. Route 15. YAMPO would consider a red light at this intersection if Golf Course Road would be used to get the trucks out of Dillsburg. The Township would have to pay to improve Golf Course Road to be able to handle the trucks. They also discussed the proposed Resolution Number 2016-18 – A Resolution in support of the York Area Metropolitan Planning Organization (YAMPO) Policy on U.S. Route 15. The proposed Policy will be presented at the October 27, 2016 YAMPO meeting. Mr. Clark stated the only way YAMPO would support a red light at Golf Course Road, Range End Road, and U.S. Route 15 would be to redirect the truck traffic out of Dillsburg Borough (Baltimore Street) and have the traffic stay on U.S. Route 15 South down to Golf Course Road. Mr. Clark also stated that there is no time frame with this Policy. As far as the improvements to Golf Course Road to handle truck traffic, it would be the responsibility of Carroll Township to pay for these improvements. They did a traffic count on Baltimore Street for one day. The trucks on Baltimore Street from Greenbriar Lane and U.S. Route 15 there were 1504 trucks. There was also a counter placed between Carlisle Road and the Middle School entrance and there were 868 trucks.

Supervisor Trostle stated that YAMPO would like the municipalities to support this resolution so that they can move forward with the project. Is this correct? He asked if we sign the resolution are we locking ourselves into something that the present Board does not agree with.

Chairman Ritter stated that he is still confused about the redirecting of the truck traffic out of Dillsburg Borough onto Golf Course Road. He asked Mr. Clark to explain this process.

Supervisor Moyer-Schwille questioned if the twenty year plan proposes a cloverleaf for this intersection.

Supervisor Picciurro stated that the Policy is reviewed when the needs accrues or incitation along U.S. Route 15.

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ITEMS TO BE
PLACED ON THE
OCTOBER 10, 2016
AGENDA

The following items were discussed and are to be placed on the October 10, 2016 Board of Supervisors Meeting Agenda.

1. Final Minor Subdivision Plan for the Baxter Family Irrevocable Trust – Eric Diffenbaugh, PLS – The sidewalk issue was discussed again as far as requesting a waiver for this project.

Supervisor Schmick questioned if this has been passed on to the Board from the Planning Commission yet.

2. Update on Mountain Crest Development Detention Pond Conversion – Mark Bruening, Township Engineer, stated this project is completed. There are two outstanding issues which their Engineer is aware of as of August 29, 2017. These outstanding issues are: As Built Plans of the basin must be submitted to the Township and Stormwater Easements must be provided on Lots 34 and 35. The easements have to be recorded at the Courthouse. These easements are required because of the change to water surface elevation in that basin is going to encroach more on these two lots.
3. Request for Proposal for Third Party Administration Services for the Non-Uniformed Pension Plan and Proposed Resolution.
4. Set 2017 Budget Committee Meetings
5. September 2016 Police Report – New Monthly Report
6. Approval to purchase items that were not budgeted out of Line Item 01-410-470 Firearms with a total of \$3,356.50:
 - a. Industrial Grade Heavy Duty Lockable Storage Cabinet to secure the ammunition - \$1,046.50
 - b. New Holsters for the Officers - \$780.00
 - c. HACC Night Range - \$510.00
 - d. Purchase ammunition - \$1,020.00

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ITEMS TO BE
PLACED ON THE
OCTOBER 10, 2016
AGENDA
CONTINUES

7. Julia Drebusenko Animal Control Services – January 1, 2017 to December 31, 2017. Retention fee of \$150.00. A service fee of \$28.00 will be charged for each call. All calls will be received from 12:00 a.m. to 12:00 a.m. Will provide 24 hour service, seven days a week and all Holidays.

ITEM TO BE
PLACED ON THE
NOVEMBER 7, 2016
WORK SESSION
AGENDA

1. Policy and Procedures for Letter of Credits and/or Bonding for all required bonding on projects

ADJOURNMENT

It was moved by Supervisor Trostle, seconded by Supervisor Schmick, and unanimously carried to adjourn the meeting at 8:25 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary