

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
OCTOBER 10, 2016  
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ROLL CALL	<p>SUPERVISORS – Andy Ritter, Bruce Trostle, Brian Schmick, Kelley Moyer-Schwille, and Pete Picciurro</p> <p>ATTENDEES – Faye Romberger, Mark Bruening, Duane Stone, Chief Thomas Wargo, Chief Mike Whitzel, Chief Scott McClintock, Peggie Williams, Keith Heckert, Eric Diffenbaugh, Alex Langan, and Pat McKonly</p>
CALL TO ORDER	<p>Chairman Ritter called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:31 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.</p>
EXECUTIVE SESSIONS	<p>Chairman Ritter announced that the Board of Supervisors held an Executive Session on Monday, October 03, 2016, at 6:00 p.m. to discuss litigation issues.</p>
APPROVAL OF THE TREASURER'S REPORT	<p>It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to approve the Treasurer's Report dated October 10, 2016 as submitted, which includes the Open Bill List up to and including October 10, 2016 in the amount of \$370,908.68, Cash Flow Report for September 2016, Compared to Budget Reports for September 2016, and Check Register Report for September 2016 to ratify the September 2016 Bill List.</p> <p>Supervisor Schmick questioned if this is a duplicate billing for W. B. Mason as far as the two listings for the same amount of money for toilet paper, tape, towels and trash bags.</p>
APPROVAL OF THE SEPTEMBER 06, 2016 WORK SESSION MINUTES	<p>It was moved by Supervisor Schmick, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the September 06, 2016 Board of Supervisors Work Session Minutes as submitted.</p>
APPROVAL OF THE SEPTEMBER 12, 2016 MEETING MINUTES	<p>It was moved by Chairman Ritter, seconded by Supervisor Picciurro, and unanimously carried to approve the September 12, 2016 Board of Supervisors Meeting Minutes as submitted.</p>

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**EMERGENCY  
REPORTS**

Michael Whitzel, Chief, presented the Franklinton & Community Fire Company Fire Report for September 2016.

Scott McClintock, Chief, presented the Citizens' Hose Company No. 1 Fire Report for September 2016.

Keith Heckert, EMS Operations Manager, presented the Citizens' Hose Company No. 1 EMS Report for September 2016.

**PUBLIC COMMENT**

Chairman Ritter called for public comments. There were no public comments.

**UPDATE  
MOUNTAIN CREST  
DETENTION POND  
CONVERSION**

Mark Bruening, Township Engineer, stated that Mountain Crest Development Detention Pond Conversion is competed and it is down to two outstanding comments. Mr. Bruening has made their engineer aware of these outstanding issues and we are waiting for the completion of those items.

**FINAL PLANS FOR  
THE BAXTER  
FAMILY  
IRREVOCABLE  
TRUST**

It was moved by Supervisor Trostle, seconded by Supervisor Moyer-Schwille, and unanimously carried to grant the waiver request pertaining to Sidewalks being required on all street frontages, Section 708.d. for the Minor Subdivision Plans for the Baxter Family Irrevocable Trust. This will delete number 6 as listed on Mark Bruening letter dated September 29, 2016 under II. Subdivision (Ordinance No. 84-1989 as amended).

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Schmick, and unanimously carried to conditionally approve the Minor Subdivision Plans for the Baxter Family Irrevocable Trust contingent upon addressing all of following comments that where listed in Mark Bruening letter dated September 29, 2016:

- II. Subdivision (Ordinance No. 84-1989 as amended)
  - 1. Show Owner's Statement/Plan Acknowledgement Statement per Section 501.c.5.c (602.g). The "Owner's Statement/Plan Acknowledgement Statement" must be signed and dated by the owner and notarized after the last revision date on the plan.

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FINAL PLANS FOR  
THE BAXTER  
FAMILY  
IRREVOCABLE  
TRUST  
CONTINUES

2. One signed, sealed and notarized (18" X 24") conversion reproducible copy of the Final Plan will be required for recording per Section 602.h.
3. Provide land to be dedicated for the purposes of recreation (or fee in lieu of) per Section 706.c.1. The applicant wishes to pay a fee in lieu of land dedication which must be paid prior to plan recording.
4. Driveways must conform to Section 708.c. The driveway must have a thickness of 1 ½ inches of wearing course and must be a minimum of 10 feet wide.
5. Remove exiting driveway along Golf Course Road as SALDO Section 705.a.5 requires lots with two frontages to access the street of lesser classification.

III. General Recommendations

1. All fees must be paid prior to plan recording.
2. Recommend showing placement of street trees along the existing road frontages. Specify in notes that proposed tree species shall be selected from the Township list of approved trees. Three spacing to be 35' – 40' apart. Note #15 references an incorrect municipality and ordinance section. Revise note to reference Carroll Township Subdivision and Land Development Ordinance Section 715.f.

Eric Diffenbaugh, Engineer for the Baxter Plan, agrees to the conditions and will amend the Plans to address the comments.

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PRELIMINARY/  
FINAL LAND  
DEVELOPMENT  
PLANS FOR  
BOB RUTH FORD  
DEALERSHIP  
TIME EXTENSION

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to accept the time extension of ninety days for the review of the Preliminary/Final Land Development Plans for the Bob Ruth Ford Dealership until January 02, 2017.

RESOLUTION  
NUMBER  
2016-20  
PLANNING  
MODULE FOR  
87 CHESTNUT  
GROVE ROAD

It was moved by Chairman Ritter, seconded by Supervisor Picciurro to table Resolution Number 2016-20 – A resolution to adopt and submit to the Department of Environmental Protection for its approval as a revision to Carroll Township “Official Sewage Facilities Plan” of the municipality for 87 Chestnut Grove Road.

Chairman Ritter withdrew his motion and Supervisor Picciurro withdrew his second.

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to adopt Resolution Number 2016-20 – A resolution to adopt and submit to the Department of Environmental Protection for its approval as a revision to Carroll Township “Official Sewage Facilities Plan” of the municipality for 87 Chestnut Grove Road contingent upon completing the signatures on the application as required and submitting modified drawing to match the revised plans.

RESOLUTION  
NUMBER  
2016-21  
APPOINTING  
DUNBAR, BENDER &  
ZAPF AS THIRD  
PARTY  
ADMINISTRATORS  
FOR NON-UNIFORM  
PENSION PLAN

It was moved by Supervisor Trostle, seconded by Supervisor Picciurro, and unanimously carried to adopt Resolution Number 2016-21 – A resolution of the Board of Supervisors of the Township of Carroll, York County, Pennsylvania, to approve and appoint Dunbar, Bender & Zapf, Inc. as the Third Party Administrators for the Non-Uniform Pension Plan.

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| RESOLUTION<br>NUMBER<br>2016-18<br>SUPPORT FOR THE<br>YAMPO POLICY<br>TABLED | It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Schmick, and unanimously carried to table Resolution Number 2016-18 – A Resolution in support of the York Area Metropolitan Planning Organization (YAMPO) Policy on U.S. Route 15 until the November 07, 2016 Board of Supervisors Work Session Meeting.  |
| SET 2017 BUDGET<br>WORK SESSIONS   | It was moved by Supervisor Schmick, seconded by Chairman Ritter, and unanimously carried to set the 2017 Budget Work Sessions for Thursday, October 20, 2016 at 6:00 p.m., Monday, October 24, 2016 at 6:00 p.m., Monday, October 31, 2016 at 6:00 p.m., Monday, November 7, 2016 to follow the Board of Supervisors Work Session, and Wednesday, November 9, 2016 at 6:00 p.m.   |
| POLICE REPORT  | Chief Thomas Wargo presented the Police Report for the month of September 2016.   |
| PERMISSION TO<br>PURCHASE<br>POLICE MISC.<br>ITEMS                           | <p>It was moved by Supervisor Schmick, seconded by Supervisor Picciurro, and unanimously carried to authorize Chief Wargo to purchase the following items that were not budgeted out of Line Item 01-410-470 Firearms with a total cost of \$3,356.50:</p> <ol style="list-style-type: none"><li>1. Industrial Grade Heavy Duty Lockable Storage Cabinet to secure the ammunication - \$1,046.50</li><li>2. New Holsters for the Officers - \$780.00</li><li>3. HACC Night Range - \$510.00</li><li>4. Purchase ammunication - \$1,020.00</li></ol> |
| JULIA<br>DREBUSHENKO<br>2017 ANIMAL<br>CONTROL<br>SERVICE<br>AGREEMENT       | It moved by Supervisor Schmick, seconded by Supervisor Moyer-Schwille, and unanimously carried to a enter into the Julia Drebushenko 2017 Animal Control Services Agreement from January 1, 2017 through December 31, 2017 dated October 7, 2016 and pay a Retention fee of \$150.00. A service charge of \$28.00 will be charged for each call. All calls will be received from 12:00 a.m. to 12:00 a.m. and she will provide 24 hour service, seven days a week and all Holidays.   |

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SPCA OF YORK  
COUNTY  
2017 ANIMAL CARE  
AND HOUSING  
AGREEMENT

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Picciurro, and unanimously carried to enter into the SPCA 2017 Animal Care and Housing Agreement dated September 29, 2017 and pay an annual sum of \$2,970.00 on or before March 31, 2017.

NEW ADDITIONAL  
BUSINESS

Supervisor Moyer-Schwille asked the Board to place on the November 14, 2017 Board of Supervisors Agenda to donate \$2,500.00 to the Farmer's Fair Association.

Supervisor Schmick questioned State Liquid Fuels Capital Projects why the line item was over budget by one thousand dollars.

ADJOURNMENT

It was moved by Supervisor Trostle, seconded by Supervisor Picciurro, and unanimously carried to adjourn the meeting at 7:35 p.m.

Respectfully submitted,

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Faye L. Romberger, Secretary