

**RESOLUTION NO. 2022-06  
SCHEDULE OF FEES**

**SETTING FEES, COSTS AND PERMITS  
FOR THE CALENDAR YEAR 2022**

**WHEREAS**, the Board of Supervisors of Carroll Township wishes to set rates, fees, costs, and permits for calendar year 2022; and

**WHEREAS**, the Board of Supervisors of Carroll Township wishes to combine all fee resolutions into one; and

**WHEREAS**, the Board of Supervisors of Carroll Township will review these rates, fees, costs, and permits each year;

**NOW, THEREFORE, BE IT RESOLVED** and it is hereby resolved that the Board of Supervisors of Carroll Township sets the following rates and fees effective January 03, 2022:

CODE ENFORCEMENT

UCC Plan Review and Inspection Fees

Approved Agencies:

Approved Code Services, Inc.                      See attached schedule

ARRO Consulting, Inc.                              See attached schedule

Carroll Township – Decks, Sheds & Similar Accessory Structures (no utilities)  
Plan Review - \$70.00  
Inspection Fees - \$70.00 per inspection

Building Permit:                                      \$5.00 per \$1,000.00 cost of project plus \$10.00 filing fee

Occupancy Permit:                                  \$25.00

Labor & Industry Training Fee:                      \$4.50

Demolition Permit:                                  \$10.00

Zoning Permit:                                        \$50.00

Road Occupancy Permit (Driveway Permit):      \$25.00

Septic Permit:

Gary Morrow, SEO                                  See attached schedule

Stormwater Permit:

Minor earth disturbance (Section 105.2)

- Regulated activities that create Earth Disturbance Activities greater than 2,000 square feet and equal to or less than 5,000 square feet. \$150.00
- Construction of an Impervious or Semi-Impervious Surface, whether initially or cumulatively, that is less than (i) 5% of Lot Area or (ii) greater than 200 square feet but less than 5,000 square feet.
  - 200 to 299 square feet of impervious or semi-impervious \$75.00
  - 300 to 5,000 square feet of impervious or semi-impervious \$150.00
  - Impervious or semi-impervious from 200 to 5,000 square feet associated with new residential dwelling \$300.00
- May require Escrow of \$1,000.00 for more in-depth projects.

Major earth disturbance (Section 105.1) – Escrow \$1,000.00

- Removal of ground cover, grading, filling or excavation equal to or in excess of 5,000 square feet.
- Construction of an Impervious or Semi-Impervious Surface, whether initially or cumulatively, that is equal to or exceeds 5% of Lot Area or 5,000 square feet.

Road Encroachment Permit:

Permit Issuance Fees

These fees are applied to the administrative costs incurred in reviewing the application and plan(s) and issuing and processing the permit, including the preliminary review of the site location identified in the application, whether or not a permit is issued and processed.

1) Application Fee / Plan Review

- a. Utility: Total Linear feet of Utility Trench Less Than 500 ft: \$250.00
  - i. 100 foot increments over 500 ft \$100.00
- b. Utility: Surface Opening Less Than 36 Square ft \$30.00

2) Supplement Fee (each six-month time extension)(each submitted change) \$10.00

3) Exemption (see below for list of exemptions)

General Permit Inspection Fees

These fees are applied to the costs incurred in the preliminary review of the location covered by the permit, and/or spot inspection of the permitted work, and/or subsequent inspection after the permitted work has been completed to ensure compliance with PennDOT specifications and permit provisions.

4) Surface Openings (These fees are calculated on the total linear feet of the opening being permitted within different areas of the right-of-way.)

- a. Total linear feet of opening each (100 foot increment or fraction thereof):
  - i. Opening in pavement: \$70.00
  - ii. Opening in shoulder: \$65.00
  - iii. Opening outside pavement and shoulder (Min. 6 ft. from E.O.P.)\$20.00
- b. If a longitudinal opening simultaneously occupies two or more highway areas identified in subparagraph (a), only the higher fee will be charged. Linear distances shall be measured to the nearest foot.

5) Surface Openings of Less Than 36 Square Feet (e.g., service connections performed independently of underground facility installation, pipe line repairs) (each opening)

- i. Flat Fee: \$50.00

6) Borings, Bulleting, Pushing of pipe, etc. (Flat Fee) \$125.00

Exemptions

Permit issuance fees and general permit inspection fees are not payable by any of the following:

- 1) The Commonwealth.
- 2) Political subdivisions of the Commonwealth, except when placing a facility longitudinally within more than 100 total linear feet of pavement. In that case, the application and inspection fees for pavement openings will be charged.
- 3) Utility facility owners for:
  - a. The installation of street lights at the request of PennDOT or the political subdivision.
  - b. The replacement or renewal of their facilities prior to a township resurfacing project after notice from the township.
  - c. The removal of poles and attached appurtenances.
  - d. Facilities moved at the request of PennDOT or the political subdivision.
  - e. The maintenance of their facilities that occupy the right-of-way.

Additional Inspection Fees

If the Township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot inspection basis, the permit will so indicate and the permittee shall be charged for additional salary, overhead and expenses incurred by each assigned inspector and the Township.

ZONING HEARING BOARD

Special Exception:	\$800.00
Variance:	\$800.00
Appeal:	\$800.00
UCC Appeals Hearing Board:	\$800.00

Board of Supervisors Hearings

Rezoning Request:	\$800.00
Conditional Use:	\$800.00
Stormwater Appeal:	\$800.00

Transfer of Liquor License \$2,000.00 the first 3 hours for the first hearing; and  
If the hearing is continued every continuance would be \$1,500.00 for the first 3 hours.

SUBDIVISION AND LAND DEVELOPMENT

Sketch Plan:	\$2,000.00
Lot Consolidation:	\$200.00
Lot Add-On Plan/ 1 & 2 Lot Subdivision Plans:	\$3,000.00
Residential Subdivisions:	\$3,000.00 plus \$200.00 per lot
Land Development with no stormwater management:	\$4,000.00
Land Development with stormwater management (up to 5 acres):	\$10,000.00
Land Development with major stormwater management and traffic (greater than 5 acres):	\$20,000.00
Construction Inspection Fee:	4% of Estimated Construction Costs

Fees shall be reasonable and in accordance with the ordinary and customary charges by the Township Engineer. Said fees are payable in advance and held in an escrow account for the engineering review of plans and site inspections. When the said escrow account balance falls below \$500.00 it shall be replenished in an amount equal to the original fee amount. Any unused fees in the escrow account shall be reimbursed to the applicant.

Township Engineer:	See attached schedule
Township Solicitor:	\$170.00 per hour
Construction/Building Inspector (In-house):	\$70.00 per hour

RECREATION FEE IN LIEU OF DEDICATION OF LAND FOR RECREATION PURPOSES

Single family dwelling lot: \$2,000.00 per lot.  
Multiple family dwelling lot: \$2,000.00 per dwelling unit authorized on said lot.  
Commercial, industrial, or non-residential lot: \$1,000.00 per acre or any part thereof.

All fees required must be paid to the Township, prior to receipt of signed final subdivision plans.

JUNKYARD PERMIT

Less than 15,000 sq ft: \$50.00  
More than 15,000 sq ft but less than 40,000 sq ft: \$100.00  
More than 40,000 sq ft: \$200.00

LEAF WASTE FACILITY KEY CARD

Residential: No Charge  
Non-Residential: \$300.00  
Commercial Landscapers, Lawn & Tree Services  
located in Carroll Township: \$500.00  
Replace lost or damaged Key Card: \$ 20.00

SOLICITATION PERMIT

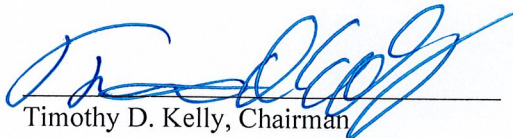
\$25.00 per month or part of a month – Issued on a monthly or annual basis.

MISCELLANEOUS FEES

Police Report: \$15.00  
Tax Certification: \$20.00  
Duplicate Tax Bill: \$ 5.00  
Return Check Fee: \$37.00  
Photocopies: \$ .25 B/W  
\$ .50 Color

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Supervisors of Carroll Township, York County, Pennsylvania, hereby sets the above rates and fees for 2022.

Dated this 03<sup>rd</sup> day of January, 2022.

  
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Timothy D. Kelly, Chairman

ATTEST:  
  
\_\_\_\_\_  
Faye L. Romberger, Secretary



— EST. 2007 —

**APPROVED CODE  
SERVICES**

# 2022 | SERVICE FEES

## THIRD-PARTY FEES

### RESIDENTIAL

Residential Plan Review	\$90.00/hr
Residential Inspection	\$90.00/hr
Residential Electrical Inspection	\$90.00/hr
Residential Inspection Electrical Service cut in up to 200 Amps	\$100.00/hr
Hearings, Appeals and Township Mtgs, prep & appearance	\$85.00/hr
Zoning Investigation	\$75.00/hr
PA Certified Building Code Official ( <i>Administrative &amp;/or Enforcement Actions</i> )	\$85.00/hr
Clerical Services	\$50.00/hr
Mileage ( <i>N/C for work in the township</i> )	IRS Rate

New Single-Family Dwelling - Plan Review	
up to 3,000 s.f.	\$280.00/ea
over 3,000 s.f.	\$400.00/ea
over 6,000 s.f. ( <i>Same as Commercial</i> )	\$115.00/hr

*Note: 10 required inspections at \$90 each, 1 Service Cut-in at \$100 each for new single-family*

Multiple Duplexes & Townhouses Plan Review of similar design	\$180.00/unit
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### COMMERCIAL

Commercial Plan Review	\$115.00/hr
Commercial Inspection	\$115.00/hr
Commercial Electrical Inspection	\$120.00/hr
Commercial Electrical Service cut-in Inspection	
up to 400 Amps	\$130.00/hr
up to 800 Amps	\$160.00/hr
up to 1200 Amps	\$225.00/hr
over 1200 Amps	RFQ

Expedite Plan Review Fee: RFQ

*Approved Code Services offers guaranteed expedited Plan Reviews.  
Call our office for a quote on your specific expedited review needs  
(Expedited Services are not available December 15<sup>th</sup> through January 5<sup>th</sup>).*

*\*All Inspections are allotted up to 1-hour. Inspections taking longer than 1 hour will be charged additional hours for any part thereof.*

**ARRO CONSULTING, INC.**  
**FEE SCHEDULE – UNIFORM CONSTRUCTION CODE SERVICES**  
Calendar Year 2022

**I. RESIDENTIAL**

*Note: Initial payment due prior to review/inspection; fees for additional review/inspection charges shall be paid prior to release of permit(s).*

**PLAN REVIEW FEES**

New Homes & Additions	\$200.00 per dwelling unit plus \$100.00 per hour for review time over 2 hours
Alterations, Renovations, Modifications to Existing Residences & Accessory Structures (with foundations and/or utilities)	\$100.00 per 1,000 S.F. of construction area (Minimum fee of \$100.00)
Decks, Sheds, & Similar Accessory Structures (no foundation, no utilities)	\$100.00 per structure

**INSPECTION FEES**

*Note: Failure to provide payment in advance or at time of inspection shall result in a no-inspection event subject to a return trip fee of \$25.00.*

New Homes & Additions	\$1,000.00 per dwelling unit
Includes 10 inspections in the following 6 groups (one trip per group):	\$100.00 per additional trip
1. footing	\$100.00 per reinspection
2. foundation, under slab plumbing	
3. framing including fire caulk, electrical service, electrical rough-in, HVAC rough-in, plumbing rough-in	
4. insulation	
5. wallboard	
6. final	
New Homes - Additional Inspections	\$100.00 per inspection
Alterations, Renovations, Modifications to Existing Residences & Accessory Structures (with foundations and/or utilities)	\$100.00 per inspection
Electrical Service upgrades and repairs	\$100.00 per inspection
Decks, Sheds, & Similar Accessory Structures (no foundation, no utilities)	\$100.00 per inspection

**II. COMMERCIAL/INDUSTRIAL/INSTITUTIONAL**

*Note: Initial payment due prior to review/inspection; fees for additional review/inspection charges shall be paid prior to release of permit(s).*

**PLAN REVIEW FEES**

\$260.00 per plan plus  
\$130.00 per hour for review time over 2 hours, plus administration charges and expenses (see Sections III & IV)

**INSPECTION FEES**

*Note: Failure to provide payment in advance or at time of inspection shall result in a no-inspection event subject to a return trip fee of \$25.00.*

\$130.00 per hour, plus administration charges and expenses (see Sections III & IV)

**III. ADMINISTRATION**

Appearance at Enforcement or Appeal Hearings \$130.00 per inspection  
Clerical \$57.00 per inspection

**IV. EXPENSES**

Copying \$0.25 per copy  
Drawing Reproduction  
Bond Monochrome Plotting (24 x 36 and 30 x 42) \$1.08 per sheet  
Bond Color Plotting (24 x 36 and 30 x 42) \$2.15 per sheet  
Long Distance Telephone Net Cost  
Facsimile \$0.62 per page (domestic)  
Postage and Handling Cost (minimum charge of \$1.00)  
Mileage (Federal Allowable Vehicle Reimbursement Rate)

**V. FEE SCHEDULE EXCLUDES STATE AND MUNICIPAL ADMINISTRATIVE FEES, WHICH ARE RESPONSIBILITY OF APPLICANT.**

**VI. EXCEPTIONS TO OR DEVIATION FROM ANY OF THE FOREGOING TERMS SHALL BE VALID ONLY AS SPECIFICALLY AND MUTUALLY AGREED UPON.**

**VII. CHARGES ARE SUBJECT TO REVISION.**

**All services performed by ARRO are performed in accordance with and subject to the attached Standard Terms and Conditions. ARRO expressly rejects any other terms and conditions which may be presented to it.**

# S.E.O. Fee Schedule 2022 for Carroll Township

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## SEWAGE ENFORCEMENT

A. Full Application (includes C through I)	\$530.00
B. Half Application Alternate or Major Repair (includes E through I)	\$300.00
C. Probe Hole	\$60.00
D. Perk Test	\$170.00
E. Permit Issued	\$60.00
F. 1st Interim Inspection	\$60.00
G. 2nd Interim Inspection	\$60.00
H. Final Inspection	\$60.00
I. Township Fee	\$60.00
J. Minor Repairs/Alterations Permit (includes E and F)	\$150.00
K. Labor for all Other Work (per hour)	\$60.00
L. Pumping Inspection	\$50.00

*Gary L. Morrow*

Gary L. Morrow  
Sewage Enforcement Officer  
S.E.O. #01907





**2022 - FEES AND SCHEDULE OF CHARGES**

A. **Design Work** - Billed on a lump sum, percentage of construction costs where applicable; or in the case of United States Environmental Protection Agency projects, Pennsylvania Department of Transportation, Pennsylvania Turnpike Commission, or other federal or state projects, work is billed on a fixed fee based on the estimated manhours for work multiplied by a multiplier for overhead and profit.

B. **Lump-Sum Per Diem Rates & Miscellaneous Work** - Billed for actual time expended based on personnel used.

	<u>Billing Rate Per Hour</u>
1. Principal Engineer	\$ 137.00
2. Project Manager	\$ 100.00 - \$130.00
3. Senior Project Engineer	\$ 90.00 - \$110.00
4. Project Engineer	\$ 70.00 - \$ 95.00
5. Permits Manager	\$ 102.00
6. Structural Engineer	\$ 130.00
7. Environmental Scientist	\$ 102.00
8. Senior Environmental Technician	\$ 92.00
9. Environmental Technician	\$ 65.00 - \$ 85.00
10. Senior Designer	\$ 92.00
11. Project Coordinator	\$ 62.00 - \$ 85.00
12. Designer I	\$ 80.00
13. Designer II	\$ 75.00
14. Designer III	\$ 65.00
15. GIS Manager	\$ 92.00
16. GIS Technician	\$ 85.00
17. GIS 2-Man Crew	\$ 162.00
18. GIS 3-Man Crew	\$ 240.00
19. Construction Manager	\$ 95.00
20. Inspector I	\$ 90.00
21. Inspector II	\$ 60.00 - \$ 80.00
22. Inspector III	\$ 55.00 - \$ 65.00
23. Inspector IV	\$ 48.00 - \$ 55.00
24. Developer Inspector	\$ 80.00 - \$ 90.00
25. 2-Man Survey Crew	\$ 128.00
26. 3-Man Survey Crew	\$ 162.00
27. Contract Administrator	\$ 92.00
28. Secretary / Clerical	\$ 50.00
29. 3 <sup>rd</sup> Party Stormwater Review	\$ 105.00 - \$147.00
30. 3 <sup>rd</sup> Party Road Bonding	\$ 105.00 - \$147.00

C. **Associate Work, No Charge** - Work done is invoiced to Gibson-Thomas Engineering Co., Inc. Client is billed invoiced amount. Examples are specialized consultants, geological borings, art renderings, etc.

D. **Mileage** – Mileage is to be charged at the presently published IRS standard rate.

*Please note: All work is subject to written authorization prior to initiation.*