

RESOLUTION NO. 2025- 06
SCHEDULE OF FEES

SETTING FEES, COSTS AND PERMITS
FOR THE CALENDAR YEAR 2025

WHEREAS, the Board of Supervisors of Carroll Township wishes to set rates, fees, costs, and permits for calendar year 2025; and

WHEREAS, the Board of Supervisors of Carroll Township wishes to combine all fee resolutions into one; and

WHEREAS, the Board of Supervisors of Carroll Township will review these rates, fees, costs, and permits each year;

NOW, THEREFORE, BE IT RESOLVED and it is hereby resolved that the Board of Supervisors of Carroll Township sets the following rates and fees effective January 6, 2025:

CODE ENFORCEMENT

UCC Plan Review and Inspection Fees

Approved Agencies:

Approved Code Services, Inc. See attached schedule

BIU of PA, Inc. See attached schedule

Building Permit: \$5.00 per \$1,000.00 cost of project plus \$10.00 filing fee

Occupancy Permit: \$25.00

Labor & Industry Training Fee: \$4.50

Demolition Permit: \$10.00

Zoning Permit: \$50.00

Road Occupancy Permit (Driveway Permit): \$25.00

Floodplain Permit \$150.00

Septic Permit: Per KPI attached fee schedule

Stormwater Permit:

Minor earth disturbance (Section 105.2)

- Regulated activities that create Earth Disturbance Activities greater than 2,000 square feet and equal to or less than 5,000 square feet. \$150.00
- Construction of an Impervious or Semi-Impervious Surface, whether initially or cumulatively, that is less than (i) 5% of Lot Area or (ii) greater than 200 square feet but less than 5,000 square feet.
 - 200 to 299 square feet of impervious or semi-impervious \$75.00
 - 300 to 5,000 square feet of impervious or semi-impervious \$150.00
 - Impervious or semi-impervious from 200 to 5,000 square feet associated with new residential dwelling \$300.00
- May require Escrow of \$1,000.00 for more in-depth projects.

Major earth disturbance (Section 105.1) -- Escrow \$1,000.00

- Removal of ground cover, grading, filling or excavation equal to or in excess of 5,000 square feet.

- Construction of an Impervious or Semi-Impervious Surface, whether initially or cumulatively, that is equal to or exceeds 5% of Lot Area or 5,000 square feet.

Road Encroachment Permit:

Permit Issuance Fees

These fees are applied to the administrative costs incurred in reviewing the application and plan(s) and issuing and processing the permit, including the preliminary review of the site location identified in the application, whether or not a permit is issued and processed.

- 1) Application Fee / Plan Review
 - a. Utility: Total Linear feet of Utility Trench Less Than 500 ft: \$250.00
 - i. 100 foot increments over 500 ft \$100.00
 - b. Utility: Surface Opening Less Than 36 Square ft \$30.00
- 2) Supplement Fee (each six-month time extension)(each submitted change) \$10.00
- 3) Exemption (see below for list of exemptions)

General Permit Inspection Fees

These fees are applied to the costs incurred in the preliminary review of the location covered by the permit, and/or spot inspection of the permitted work, and/or subsequent inspection after the permitted work has been completed to ensure compliance with PennDOT specifications and permit provisions.

- 4) Surface Openings (These fees are calculated on the total linear feet of the opening being permitted within different areas of the right-of-way.)
 - a. Total linear feet of opening each (100 foot increment or fraction thereof):
 - i. Opening in pavement: \$70.00
 - ii. Opening in shoulder: \$65.00
 - iii. Opening outside pavement and shoulder (Min. 6 ft. from E.O.P.)\$20.00
 - b. If a longitudinal opening simultaneously occupies two or more highway areas identified in subparagraph (a), only the higher fee will be charged. Linear distances shall be measured to the nearest foot.
- 5) Surface Openings of Less Than 36 Square Feet (e.g., service connections performed independently of underground facility installation, pipe line repairs) (each opening)
 - i. Flat Fee: \$50.00
- 6) Borings, Bulleting, Pushing of pipe, etc. (Flat Fee) \$125.00

Exemptions

Permit issuance fees and general permit inspection fees are not payable by any of the following:

- 1) The Commonwealth.
- 2) Political subdivisions of the Commonwealth, except when placing a facility longitudinally within more than 100 total linear feet of pavement. In that case, the application and inspection fees for pavement openings will be charged.
- 3) Utility facility owners for:
 - a. The installation of street lights at the request of PennDOT or the political subdivision.
 - b. The replacement or renewal of their facilities prior to a township resurfacing project after notice from the township.
 - c. The removal of poles and attached appurtenances.
 - d. Facilities moved at the request of PennDOT or the political subdivision.
 - e. The maintenance of their facilities that occupy the right-of-way.

Additional Inspection Fees

If the Township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot inspection basis, the permit will so indicate and the permittee shall be charged for additional salary, overhead and expenses incurred by each assigned inspector and the Township.

ZONING HEARING BOARD

1. Variances/Special Exceptions:

- a. Residential and home occupations \$ 400.00
- b. All other non-residential uses
 - (i) One-night hearing \$ 1,500.00
 - (ii) Each additional hearing \$ 800.00

2. Appeals from a Determination, Interpretation, or Enforcement of the Zoning Ordinance

- a. Residential \$ 400.00
- b. Non-residential \$ 1,500.00

UCC Appeals Hearing Board: \$800.00

Board of Supervisors Hearings

Rezoning Request: \$1,500.00

Conditional Use: \$1,500.00

Stormwater Appeal: \$800.00

Transfer of Liquor License \$2,000.00 the first 3 hours for the first hearing; and
If the hearing is continued every continuance would be \$1,500.00 for the first 3 hours.

SUBDIVISION AND LAND DEVELOPMENT

Sketch Plan: \$2,000.00

Lot Consolidation: \$200.00

Lot Add-On Plan/ 1 & 2 Lot Subdivision Plans: \$3,000.00

Residential Subdivisions: \$3,000.00 plus \$200.00 per lot

Land Development with no stormwater management: \$4,000.00

Land Development with stormwater management
(up to 5 acres): \$10,000.00

Land Development with major stormwater
management and traffic (greater than 5 acres): \$20,000.00

Construction Inspection Fee: 4% of Estimated Construction Costs

Fees shall be reasonable and in accordance with the ordinary and customary charges by the Township Engineer. Said fees are payable in advance and held in an escrow account for the engineering review of plans and site inspections. When the said escrow account balance falls below \$500.00 it shall be replenished in an amount equal to the original fee amount. Any unused fees in the escrow account shall be reimbursed to the applicant.

Township Engineer: See attached schedule

Township Solicitor: \$170.00 per hour

Construction/Building Inspector (In-house): \$85.00 per hour

RECREATION FEE IN LIEU OF DEDICATION OF LAND FOR RECREATION PURPOSES

Single family dwelling lot: \$2,000.00 per lot.

Multiple family dwelling lot: \$2,000.00 per dwelling unit authorized on said lot.

Commercial, industrial, or non-residential lot: \$1,000.00 per acre or any part thereof.

All fees required must be paid to the Township, prior to receipt of signed final subdivision plans.

JUNKYARD PERMIT

Less than 15,000 sq ft:	\$50.00
More than 15,000 sq ft but less than 40,000 sq ft:	\$100.00
More than 40,000 sq ft:	\$200.00

LEAF WASTE FACILITY KEY CARD

Residential:	No Charge
Non-Residential:	\$300.00
Commercial Landscapers, Lawn & Tree Services located in Carroll Township:	\$500.00
Replace lost or damaged Key Card:	\$ 20.00

SOLICITATION PERMIT

\$100.00 per month or part of a month – Issued on a monthly or annual basis. (as of 7/10/23)

MISCELLANEOUS FEES

Police Report:	\$15.00
Tax Certification:	\$20.00
Duplicate Tax Bill:	\$ 5.00
Return Check Fee:	\$37.00
Photocopies:	\$.25 B/W \$.50 Color
Street Tree Removal Permit	\$25.00
Pavilion Rental	\$75.00

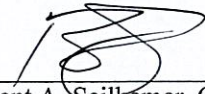
NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of Carroll Township, York County, Pennsylvania, hereby sets the above rates and fees for 2025.

Dated this 06th day of January 2025.

ATTEST:

TOWNSHIP OF CARROLL
YORK COUNTY, PENNSYLVANIA


Faye L. Romberger, Secretary

BY: 
Brent A. Sailhamer, Chairman

TOWNSHIP OF CARROLL
YORK COUNTY, PENNSYLVANIA

RESOLUTION NUMBER 2025-06

I, Faye L. Romberger, dully qualified Secretary of the Board of Supervisors of Carroll Township, York County, PA, hereby certify that the forgoing is a true and corrected copy of the Resolution duly adopted by a majority vote of the Board of Supervisors at a regular meeting held January 06, 2025 and said Resolution has been recorded in the Minutes of the Board of Supervisors of Carroll Township and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Board of Supervisors of Carroll Township, this 06th day of January, 2025.

Board of Supervisors of Carroll Township
York County

Faye L. Romberger

2025 FEE SCHEDULE

Building Inspection Underwriters of PA, Inc.

RESIDENTIAL PLAN REVIEW FOR NEW CONSTRUCTION

Flat fee of \$150.00; No charge for alterations/renovations

COMMERCIAL PLAN REVIEW FEE SCHEDULE BASED ON TOTAL BUILDING CONSTRUCTION VALUE

1. Up to the first \$3,000,000.00 dollars is calculated at: 0.0013 of the total estimated construction value (\$250.00 minimum).
2. Over \$3,000,000.00 and up to \$6,000,000.00 is calculated by adding: \$3,900.00 from item 1 above plus 0.0005 of the estimated value between \$3,000,001.00 and \$6,000,000.00.
3. Over \$6,000,000.00 is calculated by adding: Item 1 & 2 above \$5,400.00 plus 0.0004 of the remaining valuation over \$6,000,000.00.

Below is a sample on how to apply the above plan review fee schedule:

Total construction value of the building: \$10,000,000.00

Plan review fee is as follows:

Step 1. First \$3,000,000.00 is: $0.0013 \times \$3,000,000.00 =$ \$3,900.00

Step 2. Over \$3,000,000.00 up to \$6,000,000.00 = \$1,500.00
($\$0.0005 \times \$3,000,000.00 + \$3,900.00$) +\$3,900.00
\$5,400.00

Step 3. Over \$6,000,000.00 = \$1,600.00
($0.0004 \times$ total remaining costs, plus \$5,400.00) +\$5,400.00
Total costs for building plan review: \$7,000.00

FEE SCHEDULE
January 1, 2025 thru December 31, 2025

Type of Service	Unit Cost	DCED Fee
<u>Residential:</u>		
New Home Construction/Addition (including sunrooms) (minimum charge)	\$0.32 sq. ft. of GFA* \$350.00	\$ 4.50
Alterations/Renovations/Small Work	\$75.00/ Req'd Inspection	\$ 4.50
Manufactured Housing (Without Basement)	\$350.00	\$ 4.50
Manufactured Housing (With Basement)	\$500.00	\$ 4.50
Demolition	\$100.00	\$ 4.50
Accessory Structures: (minimum charge)	\$0.23 sq. ft. of GFA* \$ 75.00	\$ 4.50 \$ 4.50
Decks, Porches (minimum charge)	1.5% of cost \$150.00	\$ 4.50 \$ 4.50
Pools – Above Ground Residential	\$150.00	\$ 4.50
Pools – In Ground Residential (includes fence and door alarm)	1.0% of cost min-\$225.00; max-\$550.00	\$ 4.50
Residential Solar Panels	1.5% of cost min-\$200.00 min-\$200.00; max-\$1,000.00	\$ 4.50
Residential Day Care Centers	\$250.00	\$ 4.50
Signs	\$50.00 +\$2.00 sq.ft face of sign	\$ 4.50
Electric Service Reconnection	\$90.00	

Re-inspection Fee:

No charges unless applicant fails to show for requested inspection. Subsequent visits to be billed at an hourly rate of \$75/hour (1 hour minimum)

*GFA – Gross floor area defined as the total square footage of all floors within the perimeter of the outside walls, including basements, cellars, garages, roofed patios, breezeways, covered walkways and attics with floor to ceiling height of 6'6" or more.

Commercial:

New Commercial/Additions (minimum charge)	\$0.42 sq. ft. of GFA* \$350.00	\$ 4.50 \$ 4.50
Alterations/Renovations (minimum charge)	1.5% of cost \$250.00	\$ 4.50 \$ 4.50
Cell Towers (minimum charge)	1.5% of cost \$250.00	\$ 4.50
Commercial Solar Panels (minimum charge)	1.0% of cost \$500.00	\$ 4.50
Pools – In Ground Commercial (includes fence and door alarm)	1.0% of cost min-\$225.00; max-\$550.00	\$ 4.50
Sign Permits	\$50.00 Plus \$2.00/sq. ft face of sign	\$ 4.50
Demolition	\$250.00	\$ 4.50
Electric Service Reconnection	\$250.00	

Re-inspection Fee:

No charges unless applicant fails to show for requested inspection. Subsequent visits to be billed at an hourly rate of \$75/hour (1 hour minimum)

*GFA – Gross floor area defined as the total square footage of all floors within the perimeter of the outside walls, including basements, cellars, garages, roofed patios, breezeways, covered walkways and attics with floor to ceiling height of 6'6" or more.

Required Inspections:

- ✓ Footing
- ✓ Foundation
- ✓ Electrical, Plumbing, Framing, Mechanical Roughs
- ✓ Energy (Insulation)
- ✓ Drywall
- ✓ Electrical, Plumbing, Mechanical, Building Finals
- ✓ Other Inspections:
- ✓ Electrical Service, Slab

Timeframes:

- Inspections completed within 24-48 hours
- Residential: 3-7 Days
- Commercial: 15-30 Days



— EST. 2007 —

**APPROVED CODE
SERVICES**

2025 | SERVICE FEES

THIRD-PARTY FEES

RESIDENTIAL CONSTRUCTION AND ALTERATIONS

Residential Plan Review	\$110.00/hr
Residential Inspection	\$110.00/hr
Residential Electrical Inspection	\$110.00/hr
Residential Inspection Electrical Service Cut-in up to 200 Amps	\$125.00/hr
Hearings, Appeals and Township Mtgs, Prep & Appearance	\$105.00/hr
Zoning Investigation	\$90.00/hr
PA Certified Building Code Official (<i>Administrative or Enforcement Actions</i>)	\$105.00/hr
Clerical Services	\$60.00/hr
Mileage (<i>N/C for work in the township</i>)	IRS Rate

New Home Construction - New Single-Family Dwelling - Plan Review	
up to 3,000 s.f.	\$350.00/ea
over 3,000 s.f.	\$500.00/ea
over 6,000 s.f. (<i>Same as Commercial</i>)	\$525.00/ea

Note: 10 required inspections at \$110 each, 1 Service Cut-in at \$125 each for new single-family

Multiple Duplexes & Townhouses Plan Review of Similar Design	\$225.00/unit
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COMMERCIAL

Commercial Plan Review	\$140.00/hr
Commercial Inspection	\$140.00/hr
Commercial Electrical Inspection	\$145.00/hr
Commercial Electrical Service Cut-in Inspection	
up to 400 Amps	\$160.00/hr
up to 800 Amps	\$195.00/hr
up to 1200 Amps	\$280.00/hr
over 1200 Amps	\$400.00/hr

* Expedited Plan Review available upon request.

*Approved Code Services offers guaranteed expedited Plan Reviews.
Call our office for a quote on your specific expedited review needs .*

**All Inspections are allotted up to 1-hour. Inspections taking longer than 1 hour will be charged additional hours for any part thereof.*



Engineering
Surveying
Planning

Civil & Environmental Engineering Consultants

www.kpитеchnology.net

2025 – ENGINEERING SERVICES FEE SCHEDULE

Principal Engineer (P.E.)	\$	127.00
Principal Project Manager	\$	113.00
Vice President of Engineering (P.E.)	\$	125.00
Director of Surveying (P.L.S.)	\$	101.00
Senior Environmental Engineer (P.E.)	\$	120.00
Senior Civil Engineer (P.E.)	\$	120.00
Community Planner (M.S.)	\$	99.00
Senior Engineering Technician	\$	99.00
Project Manager/Construction Services	\$	95.00
Licensed Wastewater / Water Operator	\$	87.00
Civil Designer	\$	85.00
CADD / P.L.S.	\$	89.00
Staff Engineer, E.I.T. (B.S. Civil/Environmental)	\$	88.00
Engineering Technician	\$	80.00
Construction Observation	\$	75.00 – 95.00 Range
Primary S.E.O.	\$	73.00
Alternate S.E.O.	\$	64.00
Designer / Technician / CADD	\$	73.50
Admin / Office / Clerical	\$	65.00
Survey Crew 1-Man GPS	\$	138.00
Survey Crew 2-Man	\$	156.00
Expenses		
Mileage (IRS Rate)	\$.67/mi
Reproductions	\$.10/ea.
Plots/Blueprints	\$	4.00 – 5.00/ea. Range
Sub-Consultant @ 1.05 X Billed Amount		

Knoebel, Picarelli, Inc.

200 South Second Street • Sunbury, PA 17801
tel (570) 286-3176 fax (570) 286-2964

143 Carlisle Street • Gettysburg, PA 17325
tel (717) 339-0612 fax (717) 339-0717

One E. Harrisburg Street • Dillsburg, PA 17019
tel (717) 502-0884 fax (717) 502-0945

Fees & Schedule of Charges

Effective January 1, 2025

Job Classification	Billing Rate Per Hour	Job Classification	Billing Rate Per Hour
1. Principal	\$ 185.00	13. Construction Inspector I-IV	\$ 95.00 - \$ 145.00
2. Municipal Services Engineer	\$ 175.00	14. GIS I - IV	\$ 100.00 - \$ 150.00
3. Project Manager I - IV	\$ 145.00 - \$ 230.00	15. GIS 2-Man Crew	\$ 200.00
4. Traffic Engineer I-IV	\$ 160.00 - \$ 230.00	16. GIS 3-Man Crew	\$ 300.00
5. Structural Engineer I - IV	\$ 135.00 - \$ 230.00	17. Drone Services	\$ 260.00
6. Engineer I - IV	\$ 120.00 - \$ 165.00	18. Professional Surveyor	\$ 170.00
7. Designer I - IV	\$ 90.00 - \$ 150.00	19. Survey 2-Man Crew	\$ 260.00
8. Environmental I - IV	\$ 105.00 - \$ 190.00	20. Survey 3-Man Crew	\$ 340.00
9. Grant Writer	\$ 135.00	21. 3rd Party Stormwater Review	\$ 170.00
10. Computer Modeler	\$ 220.00	22. 3rd Party Road Bonding	\$ 170.00
11. Senior Traffic Professional	\$ 145.00	23. 3rd Party Plan Review	\$ 170.00
12. Contract Administrator I - IV	\$ 80.00 - \$ 140.00		

1. **Design/Inspection Work** - Billed monthly on a hourly basis of work completed according to the above fee schedule.
2. **Lump Sum or Fee Curve** - Billed on a percent complete basis of the overall contracted amount.
3. **Associate/Subconsultant Work** - Work performed is invoiced to Gibson-Thomas and the client is billed the invoiced amount. Examples are specialized consultants, geological borings, art renderings, etc.
4. **Mileage** - Mileage is charged at the presently published IRS standard rate.



DPM

DETHLEFS PYKOSH & MURPHY - ATTORNEYS AT LAW

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January 2, 2025

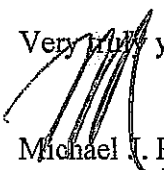
Faye Romberger
Carroll Township
555 Chestnut Grove Road
Dillsburg, PA 17019

Re: Solicitor's Hourly Rate

Dear Faye:

Please allow this letter to represent my fee for calendar year 2025 to be at a rate of \$170.00 an hour for attorneys and \$75.00 an hour for paralegals.

Very truly yours,



Michael J. Pykosh
MJP/cle