

CARROLL TOWNSHIP BOARD OF SUPERVISORS:

RULES FOR PARTICIPATION IN PUBLIC MEETINGS

Adopted 4-14-2025

Revised 1-12-2026

- The scope of public comment, as defined in the Sunshine Act, shall be limited to matters of concern, official action or deliberations, which do or may come before the Board of Supervisors. These matters are defined by the Second Class Township Code, which sets forth the powers and responsibilities and delineates the corporate and specific powers of the Board of Supervisors.
- Residents/Taxpayers may comment as of right.
- It is within the discretion of the Board of Supervisors whether or not to permit non-residents/non-taxpayers to speak. The Board of Supervisors will give these individuals an opportunity to speak if, in the sound discretion of the Board, the information to be stated is helpful or in the best interests of the Township.
- Comments shall be limited to five (5) minutes. Commenters will be notified when they have one (1) minute of time remaining.
- Commenters shall at all times observe respect and decorum and not engage in shouting or raised voices. Those who violate these rules shall be warned once. If the violations continue they shall be removed from the meeting.
- No partisan political comments in favor of or against a candidate for office or personal attacks shall be permitted. Those who violate these rules shall be warned once. If the violations continue they shall be removed from the meeting.
- All comments shall be directed to the presiding officer, and the presiding officer, after consultation with other members of the Board of Supervisors, shall make all responses on behalf of the Board. If a member of the Board of Supervisors has information he or she wishes to offer, the member may ask the presiding officer to be recognized. The presiding officer may also offer a member of the Board an opportunity to respond to comments.
- Recording devices, including audio and/or video recording, are permitted at the hearing. However, they may be used only in the area[s] so designated, so as not to interfere with the orderly conduct of the meeting. Video recording must be with ambient light and no artificial lights are permitted in connection with said recording. All recording devices must be used openly, and the use of concealed recording devices is strictly prohibited. Recording devices may be turned on ONLY when a meeting is called to order and must be turned off IMMEDIATELY when the meeting is in recess and when the meeting is adjourned. No recording may be made of any statement which is not public, such as private conversation between or among members of the audience, officials, or others whose comments and questions are made privately and not for public consumption.