

Carroll Township Zoning Hearing Board

Business Meeting Minutes

Monday August 22, 2022 @ 6:00pm

Meeting attendees were:

Gary Reihart – ZHB Chairman

Frank Setlak – ZHB Secretary

Deana Weaver – ZHB Alternate Board Member

Mark Heishman – ZHB Alternate Board Member

Brandon Slatt – Carroll Township Zoning Officer

John R. Wilson – Solicitor from CGA Law Firm

Following are the meeting minutes from the Zoning Hearing Board (ZHB) business meeting held on August 22, 2022. The meeting was held at the Carroll Township offices.

1. A motion was made to accept the June 27, 2022 ZHB Meeting Minutes into record. The motion was seconded, and was unanimously passed.
2. The board discussed the challenge of the Zoning Hearing fees not equally covering the hearings that the Board hears. There is a disparity ZHB costs between a homeowners requesting to add an 8-foot cover onto their porch verses a development of 94 townhomes requesting multiple variances. The overall Zoning Board expenses are much greater for those large projects being heard. The board felt raising the overall fee would not be fair to the township residents.

The Board discussed having a structured fee based on differing criteria such as; project value, acreage of property, commercial or business use, large complexes, etc. After further discussion, the board found issues with each criteria to design a structured fee schedule. John Wilson, ZHB Solicitor, stated that he would work to find out what other area/regional ZHB's publish for their fees and would report back to the board to consider. The Board agreed with John's suggestion and tabled the topic.

3. The Board discussed how and when it should communicate to the public when and if the ZHB would have a business meeting the same evenings as a Hearing. It was determined that the advertising Brandon Slatt, Zoning Officer, initiated for each hearing has the proper language that no other advertisement would be needed.

The Board discussed the use of the revised agenda format that was used this evening. The Board agreed that it met the requirements of processing a Hearing and was in order of meeting execution. A motion was made to accept this agenda format, which was seconded, and unanimously passed.

4. A motion was made to adjourn the meeting, which was seconded, and unanimously passed.