

# Carroll Township Zoning Hearing Board

Business Meeting Minutes

Tuesday December 13<sup>th</sup>, 2022 @ 6:00pm

Meeting attendees were:

Gary Reihart – ZHB Chairman

Rich Gensler – Vice Chairman

Frank Setlak – ZHB Secretary

Deana Weaver – ZHB Alternate Board Member

Mark Heishman – ZHB Alternate Board Member

Brandon Slatt – Carroll Township Zoning Officer

John R. Wilson – Solicitor from CGA Law Firm

Following are the meeting minutes from the Zoning Hearing Board (ZHB) business meeting held on December 13<sup>th</sup>, 2022. The meeting was held at the Carroll Township offices.

1. John Wilson discussed with Chairman Gary Reihart on the statement John was going to make at the beginning of each hearing. The statement is to clarify to hearing attendees the differences between participating in the hearing as a party in standing, verses providing public comment at the end of the hearing. Gary understood and agreed.
2. A motion was made to accept the September 26<sup>th</sup>, 2022 and the October 24<sup>th</sup>, 2022 ZHB business meeting minutes into record. The motion was seconded and passed unanimously.
3. The business meeting was recessed to commence with the hearing for docket 2022-011 continuation.
4. The hearing portion of the meeting was adjourned to continue with the business meeting.
5. The board discussed John Wilson's proposed language on a tiered hearing fee for the Township. John shared some of the surrounding Township fees being charged for these same type of hearings. Chairman Gary Reihart proposed that we lower the amount from the current \$800 for residential use and make it \$1500 for non-residential use. We discussed further clarification on the categories of residential use and non-residential use requests for variances and special exceptions. The board ended up agreeing on \$400 for residential use and \$1500 for non-residential use.

Brandon Slatt asked the board what fee(s) we would propose for a challenge on a Zoning Officer decision that would come to the board for review. The board discussed this and proposed the same \$400 and \$1500 fee amounts. The board also discussed the fee for a hearing continuance and was agreed on using an \$800 fee for non-residential continuances, and no additional fee for a residential use continuance.

Motions were made to propose to the Board of Supervisors the following fee structure:

- \$400 – For a residential use variance, special exception requests and for Zoning Officer decision challenges
- \$1500 – For a non-residential use variance, special exception requests and for Zoning Officer decision challenges
- \$800 – For or non-residential use hearing continuances

These motions were seconded, and unanimously passed.

6. The board discussed on dismissing our sonographer and our solicitor for our business meetings if the Board feels they are not needed. This is in an effort to keep our costs down to the Township.
7. A motion was made to adjourn the meeting, which was seconded, and unanimously passed.