

Carroll Township Zoning Hearing Board

April 2024 Business Meeting Minutes

Meeting attendees were:

Gary Reihart – Chairman

Frank Setlak – Secretary

Mark Heishman – Alternate Board Member

Linda Fiscus – Alternate Board Member

Brandon Slatt – Carroll Township Zoning Officer

Following are the meeting minutes from the Zoning Hearing Board (ZHB) business meeting held on April 22, 2024 at 6:00pm at the Carroll Township offices:

1. Everyone stood to recite the Pledge of Allegiance.
2. A motion was made to accept the Mar 25th, 2024 ZHB business meeting minutes into record. The motion was seconded and passed unanimously.
3. A motion was made to appoint Mark Heishman as a voting member of the board for this evening's hearing due to the absence of Rich Gensler. The motion was seconded and passed unanimously.
4. The business meeting was recessed to commence with the hearing for Docket 2024-002.
5. The hearing portion of the meeting was adjourned to continue with the business meeting.
6. Board member Setlak gave the board an updated expense report for 2024. There were no questions regarding the report (attached).
7. Board member Setlak provided the board with an update on the Comprehensive Plan revision. To date, Simone Collins received 155 responses to the online survey. He asked that we continue to communicate to the community to encourage the 6,000+ residents to partake in the survey.
8. A motion was made to adjourn the meeting, which was seconded, and unanimously passed.

Prepared by: Frank Setlak

Attachments

240422 Zoning Board Business Meeting Minutes.docx

Carroll Township Zoning Hearing Board

2024 Expense Report

Date Received	Date Approved	Invoice #	Expense	Fee Paid	Docket #	Applicant	Payee	Comments
1/31/2024	N/A	N/A	N/A	\$400	2024-001	Tiday Bors Homes, LLC	Carroll Township	Applicant fee paid
2/26/2024	N/A	N/A	\$150.00		2024-001	Tiday Bors Homes, LLC	Board Members Pay	
3/11/2024	3/12/2024	264357	\$855.00		2024-001	Tiday Bors Homes, LLC	CGA Law Firm	Prepare for hearing and attending hearing
3/22/2024	3/25/2024	1268848	\$156.20		2024-001	Tiday Bors Homes, LLC	Dillsburg Banner	
2/28/2024	N/A	N/A	N/A	\$400	2024-002	Weaver Appeal	Carroll Township	Applicant fee paid
3/22/2024	3/25/2024	1268859	\$134.60		2024-002	Weaver Appeal	Dillsburg Banner	
4/9/2024	N/A	N/A	\$150.00		2024-002	Weaver Appeal	Board Members Pay	

Total Expenses & Fees Paid: \$1,445.80 \$800

RE: Survey Update

From: Pankaj Jobanputra (pjobanputra@simonecollins.com)

To: fsetlak@aol.com

Cc: psimone@simonecollins.com; tadams@simonecollins.com; chad.martin@kci.com; ian.preston@kci.com; lloudencarrolltwp@gmail.com; bsailhamercarrolltownship@gmail.com; chad@cegeneralservices.com; laura.kauffman@dillsburg.com; bslatt@carrolltownship.com; phillip.brath@gibson-thomas.com

Date: Monday, April 22, 2024 at 03:38 PM EDT

Good Afternoon Frank, hope you are well. Yes, we can definitely provide an update, to date we have received 155 responses, a respectable amount for the 3 weeks the survey has been live. We are also continuing with our review and analysis of existing data and plans and analysis of the survey results. Thank you.

Regards,
PJ

Pankaj Jobanputra, AICP

pjobanputra@simonecollins.com

SIMONE COLLINS
LANDSCAPE ARCHITECTURE
119 East Lafayette Street
Norristown, PA 19401
(610) 239 7601
(610) 239 7606(fax)
www.simonecollins.com

From: Frank J. Setlak <fsetlak@aol.com>

Sent: Monday, April 22, 2024 10:03 AM

To: Pankaj Jobanputra <pjobanputra@simonecollins.com>

Cc: Peter Simone <psimone@simonecollins.com>; Tim Adams <tadams@simonecollins.com>; Chad Martin <chad.martin@kci.com>; Ian Preston <ian.preston@kci.com>; lloudencarrolltwp@gmail.com; bsailhamercarrolltownship@gmail.com; chad@cegeneralservices.com; Laura Kauffman <laura.kauffman@dillsburg.com>; bslatt@carrolltownship.com; Phillip Brath <phillip.brath@gibson-thomas.com>

Subject: Survey Update

Good morning PJ,

Can you provide us with an update on the # of surveys taken to date and any other project updates you want to provide? Thank you.