

Carroll Township Zoning Hearing Board

August 2025 Business Meeting Minutes

Meeting attendees were:

Gary Reihart – Chairman

Frank Setlak – Secretary

Linda Fiscus – Alternate Board Member

Brandon Slatt – Carroll Township Zoning Officer

John Wilson – Zoning Hearing Board Solicitor

The following are the meeting minutes of the Zoning Hearing Board (ZHB) business meeting held on Monday August 25th, 2025 at 6:00pm at the Carroll Township offices:

1. Everyone stood to recite the Pledge of Allegiance.
2. Chairman Reihart appointed Alternate Board Member Linda Fiscus as a voting member for this hearing due to the absence of board member Gensler.
3. A motion was made to accept the March 24th, 2025 ZHB business meeting minutes into record. The motion was seconded and passed unanimously.
4. The business meeting was recessed to commence with the hearing for Variance request of docket 2025-003 and docket 2025-004.
5. The hearing portion of the meeting was adjourned to continue with the business meeting.
6. Board member Setlak provided the Board with an updated expense report for 2025.
7. A motion was made to adjourn the meeting, which was seconded, and unanimously passed.

Prepared by: Frank Setlak

Attachments

250825 Zoning Board Business Meeting Minutes.docx

Carroll Township Zoning Hearing Board

2025 Expense Report

Date Received	Date Approved	Invoice #	Expense	Fee Paid	Docket #	Applicant	Payee	Comments
2/10/2025	2/11/2025	293842	\$82.50		2024-004	David Weaver Appeal	CGA Law Firm	Continued work with Township solicitor
3/6/2025	3/11/2025	297031	\$66.00		2024-004	David Weaver Appeal	CGA Law Firm	Continued work with Township solicitor
7/17/2025	7/17/2025	309689	\$99.00		2024-004	David Weaver Appeal	CGA Law Firm	Review and analyze docket
12/18/2024	N/A	N/A	N/A	\$1,400	2025-001	Celebrations Church	Carroll Township	Applicant fee paid
2/11/2025	N/A	N/A	\$150.00		2025-001	Celebrations Church	Board Members Pay	
4/28/2025	4/28/2025	301772	\$1,581.00		2025-001	Celebrations Church	CGA Law Firm	Review application, hearing, written decision
2/28/2025	N/A	N/A	N/A	\$1,400	2025-002	DRB Homes - Justin Clark	Carroll Township	Applicant fee paid
4/21/2025	N/A	N/A	\$150.00		2025-002	DRB Homes - Justin Clark	Board Members Pay	
4/28/2025	4/28/2025	301771	\$1,287.00		2025-002	DRB Homes - Justin Clark	CGA Law Firm	Review application, hearing, written decision
5/6/2025	5/7/2025	1207613	\$177.80		2025-002	DRB Homes - Justin Clark	Dillsburg Banner	Legal notice on hearing
7/20/2025	N/A	N/A	N/A	\$400	2025-003	Chris McLean	Carroll Township	Applicant fee paid
7/24/2025	N/A	N/A	N/A	\$400	2025-004	Robert & Michelle Woyshner	Carroll Township	Applicant fee paid
1/27/2025	1/28/2025	290312	\$33.00		General	General Representation	CGA Law Firm	Meeting agenda communication with Setlak
4/17/2025	4/21/2025	300483	\$231.00		General	General Representation	CGA Law Firm	Research on use not provided for

Total Expenses & Fees Paid: \$3,857.30 \$3,600

Docket #	Expense Total
± 2024-004	\$247.50
± General	\$264.00
± 2025-001	\$1,731.00
± 2025-002	\$1,614.80
± 2025-003	\$0.00
± 2025-004	\$0.00
Grand Total	\$3,857.30