

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MINUTES
AUGUST 03, 2026
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ROLL CALL

SUPERVISORS – Brent Sailhamer, Dave Bush, Frank Setlak, and Sheila Covert

ATTENDEES – Brandon Slatt, Township Manager, Chief Thomas Wargo, Faye Romberger, David Jones, Esquire, Manyi Liu, P.E., Lt. Mike Lohr, Kristen Stagg, Vicky Church, and Paul Kerrigan

ATTENDEES ON ZOOM: Borkenhagen, James Hess, Terry Williams, and Chelsie Markel

Carroll Township’s Municipal Building was open to the public. The meeting was broadcast via the Zoom platform and YouTube.

CALL TO ORDER

Chairman Sailhamer called the regularly scheduled Work Session of the Carroll Township Board of Supervisors to order at 6:32 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

**EXECUTIVE
SESSION**

Chairman Sailhamer announced that the Board of Supervisors held an executive session before the meeting to discuss legal issues.

**PUBLIC
COMMENTS**

Chairman Sailhamer called for public comments.

Chairman Sailhamer welcomed Township Solicitor David Jones to the Township.

**ITEMS TO BE
PLACED ON THE
AUGUST 10, 2026
AGENDA**

The following items were discussed and are to be placed on the August 10, 2026, Board of Supervisors Meeting Agenda for further discussion and for action:

1. Northern York County School District request to release the financial surety being held for the Northern Elementary Project – PLIGT Account Agreement dated July 23, 2024 in the amount of \$687,635.00

Chairman Sailhamer questioned if the plan would have to be withdrawn.

Solicitor Jones questioned if the plan was recorded. He stated that Northern would have to do a complete withdrawal of the plan.

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2. Developers Agreement for Chestnut Grove Development, LLC and establish financial surety

3. Barry Isett & Associates Engineering Contract

Solicitor Jones stated he has some comments. He would like to reach out to Barry Isett to discuss these issues.

4. Update on Berkshire Hill's Park

Chairman Sailhamer stated he thought this was in Larry Cutright's hands to supply their Solicitor information concerning the voting process.

Vicky Church – 17 Ashley Drive – stated the By-Laws were not followed for the voting. She also stated there is no ownership for Lot 39. She is concerned about the parking issue and the overhead electric lines.

Supervisor Setlak stated he feels this is not a good idea to take this park.

5. Update on K-9 MOU

Supervisor Covert stated all of the comments have been addressed in the MOU. She feels it is ready to submit to the union solicitor for his comments and/or recommendations.

Supervisor Setlak stated he had concerns about Sections 13 and 16.

6. DOJ Grants – Sgt. Terry Williams

Sgt. Williams stated the grant would be used to purchase equipment. The equipment would be for body worn cameras and in car cameras, and to purchase two new vehicles for around \$400,000.00. The grant would require a resolution stating who is allowed to sign the paperwork for the grant (the Chairman of Board or Township Manager). He said the paperwork for the grants must be submitted by the end of August 2026. He will also need a support letter from the Board.

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Supervisor Setlak asked if this equipment purchase would be for fiscal year 2026 or 2027.

7. Set Trick or Treat Night – Thursday, October 29, 2026 from 6:00 p.m. to 8:00
8. Update on the Proposed Northern York County Fire Rescue Agreement

Supervisor Covert stated she used the data from the Pennsylvania State Data Center to get the current population for Carroll Township. She stated that she received comments back from the Fire Company.

Supervisor Setlak had questions on Section B, Section C and Section D.5.

9. Resolution Number 2026-19 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania, providing for supplemental appropriations for the 2026 Budget to add \$64,000.00 to line-item 01-411-500 NYCFR Contribution
10. July 06, 2026 – Board of Supervisors Work Session Minutes
11. July 13, 2026 – Board of Supervisors Meeting Minutes

ITEMS TO BE
REMOVED FROM
THE AUGUST 10, 2026
AGENDA

1. Update: Money Management & Investing

Supervisor Setlak stated that we transferred \$4.73 million into Schwab accounts. The accounts are set to mature in three, six, nine, and 12 months.
2. Update Logan Park MOU

Supervisor Covert stated that Supervisor Loudenslager and herself met with Dillsburg Borough representatives to discuss the Logan Park MOU.

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**OTHER ITEMS
FOR DISCUSSION**

Manyi Liu, Township Engineer, presented the Plan in Progress Report for the month of July 2026.

Supervisor Setlak questioned when does a plan come off the Progress Report.

Chairman Sailhamer announced that National Night Out is tomorrow night from 5:00 p.m. to 8:00 p.m.

Brandon Slatt updated the board on the Robert Gay property located at 283 Camp Ground Road. Mr. Gay is hand digging the foundation. By his agreement with the Township the property was to be under roof by the end of July 31, 2026, and it is not.

Brandon Slatt stated that Jeri Jones is interested in holding a stand-alone meeting this fall on the history of the Dillsburg Mines.

Margie Borkenhagen questioned if Logan Road will be open for National Night Out.

Supervisor Bush stated that he talked to Mr. Fager concerning the fans running at the facility on Gettysburg Pike. He stated that Mr. Fager will be installing timers on the fans and they will only run from 8:00 a.m. to 5:00 p.m. and no weekends.

Supervisor Bush stated that Fire Department's air conditioner needs repairs or replaced. The fire company is asking that Mr. Fager pay the \$1,000.00 donation that was promised to them at time of approval of the plan.

Supervisor Setlak stated that the Edmunds issue has been moved up to level 2. He is going to propose at the meeting next week to hire Smith Elliott Kearns (SEK) to review the General Fund account and try to get the fund balanced for January 2026.

Supervisor Setlak stated he would like to budget for 2027 to upgrade the audio and visual in the meeting room. He would like to double the number of monitors for the Board and for the audience.

Supervisor Covert stated at the CapCOG meeting it was discussed about a company that will audit our website for ADA compliance at no charge. She signed up for the audit.

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ADJOURNMENT

It was moved by Supervisor Setlak, seconded by Supervisor Covert, and unanimously carried to adjourn the meeting at 7:37 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary