

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
AUGUST 13, 2018
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ROLL CALL	SUPERVISORS – Bruce Trostle, Andy Ritter, Brian Schmick, Richard Rocco, and Kelley Moyer-Schwille
ATTENDEES	Faye Romberger, Phillip Brath, P.E., Duane Stone, Esquire, Peggie Williams, Raphael LaRocca, Caitlin Evans, Marc DeSouza, and Ed Heaton
CALL TO ORDER	Chairman Ritter called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:40 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.
EXECUTIVE SESSIONS	Chairman Ritter announced that the Board of Supervisors held an Executive Session tonight Monday, August 13, 2018 at 5:45 p.m. to discuss contract issues.
APPROVAL OF THE TREASURER'S REPORT	It was moved by Supervisor Trostle, seconded by Supervisor Schmick, and unanimously carried to approve the Treasurer's Report dated August 13 2018 as submitted, which includes the Open Bill List up to and including August 09, 2018 in the amount of \$95,002.12, Cash Flow Reports for July 2018, Compared to Budget Reports for July 2018, and Check Register Report for July 2018 to ratify the July 2018 Bill List.
APPROVAL OF THE JUNE 04, 2018 WORK SESSION MINUTES	It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Schmick, and carried to approve the June 04, 2018 Board of Supervisors Work Session Minutes as submitted. Supervisors Trostle and Rocco abstained from the vote because they were absent.
APPROVAL OF THE JULY 09, 2018 MINUTES	It was moved by Supervisor Trostle, seconded by Supervisor Moyer-Schwille, and carried to approve the July 09, 2018 Board of Supervisors Meeting Minutes as submitted. Supervisors Schmick and Rocco abstained from the vote because they were absent.

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- FIRE REPORTS** Chairman Ritter stated that the Northern York County Fire Rescue Report for the month of July 2018 is included in the Board's packet.
- EMA ACTIVITIES** Raphael LaRocca, Carroll Township's EMA, updated the Board on some of the future activities that are scheduled. He stated that they activated the EOC to support the Youth Impact Project at Northern High School. There is a Human Trafficking overview scheduled on Monday, September 10, 2018 at 10:00 a.m. at the Carroll Township Municipal Building. Mr. LaRocca would like to arrange an elected official's seminar. This seminar was scheduled for Thursday, September 13th at 6:00 p.m. here at the Carroll Township Building. Also September 26, 2018 at 10:00 a.m. there will be a County Wide activation of the EOC at the Sports and Learning Center.
- PUBLIC COMMENTS** Chairman Ritter asked for public comments. There were no comments.
- FINAL PLANS FOR LOTS 133 - 135 WINDY HEIGHTS PHASE II** It was moved by Chairman Ritter seconded by Supervisor Moyer-Schwille, and carried to grant the following waiver request for the Minor Final Subdivision Plan for Lots 133 -135 of Windy Heights – Phase II as listed in Mark Bruening Comment Letter dated July 30, 2018:
- III. Waivers Requested
1. Sidewalks must be provided on both sides of Pheasant Ridge Road. (Section 708.d) contingent upon waiving the requirement for sidewalk along the south side of Pheasant Ridge Road and require sidewalk on the north side of the road. Section III in the letter is hereby modified.

Supervisor Schmick voted no.

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FINAL PLANS FOR
LOTS 133 - 135
WINDY HEIGHTS
PHASE II
CONTINUES

It was moved by Chairman Ritter, seconded by Supervisor Trostle, and unanimously carried to conditionally approve the Minor Final Subdivision Plan of Lots 133 – 135 of Windy Heights – Phase II contingent upon addressing the following comments in Mark Bruening’s Comment Letter dated July 30, 2018:

- II. Subdivision (Ordinance No. 84-1989 as amended)
 - 1. All certificates must be signed, sealed, and dated after last submission revision date. (Section 501.b. (6))
 - 2. The Owners must sign the plan (Section 501.b. (8)) and dated after last plan revision.

IV. General Recommendations

- 1. Provide note on Plan with DEP approval reference from the Plan submission.
- 2. All fees must be paid prior to plans recording.

Marc DeSouza is here tonight presenting this plan. Mr. DeSouza does not have any problems with the comments listed in Mark Bruening’s Comment Letter dated July 30, 2018.

ADOPT
RESOLUTION
NUMBER 2018-11
SETTING DATES
FOR STREET OR
ROAD
DEDICATION

It was moved by Supervisor Trostle, seconded by Supervisor Moyer-Schwille, and unanimously carried to adopt Resolution Number 2018-11 – A Resolution establishing an annual termination date for the acceptance of an offer of dedication of land by deed to Carroll Township as a Township Road or Street.

After adoption Supervisor Schmick had some questions on the dates that were listed in the Resolution. He felt the submission date should be in July instead of August. The August date does not give the developer or the Township enough time to review and amend the documents. The Board asked Solicitor Stone and Township Engineer Phillip Brath to look into these dates and rewrite the Resolution as Resolution 2018-12, if needed, for the September 4th Board of Supervisors Work Session.

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UPDATE ON
SPEND-A-BUCK DR.
SIDEWALKS AND
PAVING

Phillip Brath gave a brief update on Spend-A-Buck Drive, Logan Downs side, as far as installing the sidewalks and paving the road.

SOLICITOR STONE
COMMENTS

Solicitor Stone stated that he is working on the Police Contract and New Employee Manual.

PREMISSION TO
ADVERTISE THE
1996 DODGE
PICKUP 2500
WITH PLOW FOR
SEALED BIDS

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Trostle, and unanimously carried to authorize the Office Staff to advertise for sealed bids to sell the 1996 Dodge Pickup 2500 with plow to be opened on Friday, September 07, 2018 and award the bid on Monday, September 10, 2018.

PERMISSION TO
ADVERTISE THE
2000 FORD F450
DUMP TRUCK
WITH PLOW FOR
SEALED BIDS

It was moved by Supervisor Trostle, seconded by Supervisor Rocco, and unanimously carried to authorize the Office Staff to advertise for sealed bids to sell the 2000 Ford F450 Dump Truck with plow to be opened on Friday, September 07, 2018 and award the bid on Monday, September 10, 2018.

ADOPT
RESOLUTION
NUMBER 2018-10
OPPOSING A
STATEWIDE
EIT COLLECTION

It was moved by Chairman Ritter, seconded by Supervisor Schmick, and carried to adopt Resolution 2018-10 – A Resolution opposing to the statewide Earned Income Tax collection by the Commonwealth of Pennsylvania, as per House Resolution 291, encourages its legislators to oppose any legislation proposed to authorize statewide collection of Earned Income Tax.

Supervisor Moyer-Schwille voted no.

YORK ADAMS
TAX BUREAU
DELINQUENT PER
CAPITA TAX
COLLECTION
AGREEMENT

It was moved by Supervisor Schmick, seconded by Supervisor Rocco, and unanimously carried to enter into a Tax Collection Services Agreement by and between Carroll Township, York County, Pennsylvania and York Adams Tax Bureau for the collection of Delinquent Per Capita and Occupation Tax to begin with the January 2018 tax year.

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POLICE REPORT Chairman Ritter presented the Police Report for the month of July 2018.

Chairman Ritter stated that Car 10 will be sold by sealed bids. Do we know when the new car is scheduled to be in?

JULIA
DREBUSHENKO
ANIMAL
CONTROL SERVICE
AGREEMENT It moved by Supervisor Schmick, seconded by Chairman Ritter, and unanimously carried to enter into the Julia Drebushenko 2019 Animal Control Services Agreement from January 1, 2019 through December 31, 2019 and pay a Retention fee of \$150.00. A service charge of \$30.00 an hour will be charged for each call. She will provide 24 hour service, seven days a week and is available on all holidays.

POLICE
COMMITTEE Supervisor Trostle stated that the Police Committee will be meeting Thursday, August 16, 2018 at 12:00 noon with Solicitor Stone to discuss the 2019 Police Contract.

ADJOURNMENT It was moved by Supervisor Moyer-Schwille, seconded by Chairman Ritter, and unanimously carried to adjourn the meeting at 7:35 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary