



CARROLL TOWNSHIP

NEWSLETTER

VOLUME V

www.carrolltownship.com

FALL/WINTER 2005

**555 Chestnut Grove Road
Dillsburg, PA 17019**

Phone: (717) 432-4951

Fax: (717) 502-8807

OFFICE HOURS

Monday — Friday

8:30 AM — 4:30 PM

Closed Weekends & Holidays

Know Your Government



Carroll Township Board of Supervisors

Front row L to R, Robert Schopfer; Robert Faulkner, Chairman; Kevin Zinn, Vice-Chairman
Back row L to R, Jeffrey Murphy and William Turner

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Carroll Township's form of government is that of a Township of the Second Class which means its power and duties are limited and delineated by the state's Second Class Township Code and the Municipalities Planning Code.

The governing body is a Board of Supervisors composed of five members who are elected from the township at large as opposed to wards.

The term is six years with two seats on the ballot one year, two more seats two years later and the fifth seat is the only supervisor position on the ballot two years after that.

The supervisors adopt the laws for the township and set policy which is carried out on a daily basis by the township manager who is fulltime.

The only qualification to run for supervisor is you must be a registered elector and have lived in the township for one year.

As a township grows the need for more rules and regulations increases and the job of township supervisor becomes more complex, complicated and time consuming.

Trash Collection

Waste Management, the contracted waste hauler, provides trash collection for Carroll Township. The scheduled pick-up day is Monday. Trash service consists of the weekly pick-up of household garbage and recycling, one bulk item per week and Christmas tree pick-up. Listed are some reminders and helpful suggestions to make trash day a little more pleasant.

Trash Limits – Household Waste - limited to (4) 32 gallon bags or cans per week, not heavier than 50 lbs each. Extra trash bags (for over the 4 bag limit) are available through Waste Management.

Yard Waste – Branches cut & tied in bundles less than 4ft long and less than 50 lbs per bundle will count as a bag. Leaves and cuttings will be allowed in the regular trash not to exceed 50 lbs. per bag. Each bag will count towards your 4 bag limit.

Fluorescent Bulbs may be put in the regular trash.

Cardboard Boxes are unacceptable as waste containers. Cardboard must be broken down and tied with string/twine to be accepted.

Christmas Trees must be cut to 5 feet length or less and will be picked up the 2nd and 3rd weeks of January.

Cinders are accepted as one of the bag limit provided it is in a plastic bag not heavier than 50 pounds.



Bulk Items – 1 Bulk item per week that can be lifted by 2 men will be picked up on your regular pickup day. Appliances containing Freon (CFC) must be pre-scheduled by calling Waste Management at 1-800-255-8479. For safety purposes, doors to appliances must be removed.

Carpet must be rolled and cut to 4 foot lengths and tied with string or duct taped.

Paint – 3 to 5 open cans of **dried** paint may be put along side your regular trash for pick-up. Use kitty litter or sand to cause paint to dry. Throw lids in regular trash.

Kerosene Heaters, Lawn mowers, and similar must have a dry fuel tank and lids removed.

No LOOSE Piles – everything must be in a can or bag with the exception of the one bulk item which can be an appliance, personal computer, furniture or similar.



Recycle Items - Plastics # 1 & # 2 (no plastic bags, you will find the # on all plastic containers in the center of the recycle triangle on the side or bottoms of all plastics); Steel, Aluminum and Bi Metal Cans; Clear and Colored Glass Bottles and Jars (no picture, window or drinking glasses); Newspaper in brown grocery bags or tied with string.

All recyclables are commingled in the container that you are provided by Carroll Township, it is not necessary to sort or separate items. All lids to recyclables go in the regular trash.

As a result of your recycling efforts, Carroll Township received a recycling performance grant in the amount of \$10,266.00 in 2003. Great job!

If a holiday falls on or before your scheduled pickup day, service will be delayed by one day. Weekend Holidays will not interrupt service. **Waste Management observes the following Holidays: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving & Christmas.**

A Message from your Tax Collector



County and Township Per Capita and Real Estate taxes are mailed in February. Northern York County School District Per Capita and Real Estate taxes are mailed in July. If you do not receive your tax notices, please call me.

The most misunderstood tax bills are the Per Capita bills. Per Capita taxes are sent twice a year. \$5.00 face amount for Carroll Township in the spring. \$10.00 face amount for the school district in the fall. This is not a double billing. Please call if you don't receive both of these billings. Unpaid Per Capita bills are turned over to J.P. Harris, the delinquent tax collector, after December 31, 2005 with added costs.

Payments made after December 15 must be in cash, cashier check, or money order. Unpaid tax notices will be turned over to the delinquent tax collector or County Tax Claim at the end of the year, incurring added cost.

You may also check to see if your tax payment from your escrow company was received at my office. Send a self-addressed, stamped envelope and a copy of your bill and I will receipt it and send it back to you.

The Tax Office is open the

Second Monday of each Month

6:00 - 8:00 PM

Open Tuesdays 12 - 2 PM by appointment

Special hours are listed on inserts sent with the billings.

I would like to be available when you have questions so leave a message with a toll free number and when you will be available and I will return your call. Also there is a mail slot in the tax office door for your convenience. You may use it anytime.

Madeline Harbold
523 S. Baltimore Street
Dillsburg, PA 17019
432-4711

The Dillsburg Area Public Library is reminding businesses and/or individuals to recycle their ink cartridges by bringing them into the library. The library receives payment from a company for turning old cartridges over to them for reuse. Dropped off ink cartridges are every bit as good as a donation.

Dillsburg Area Public Library
17 S. Baltimore Street, Dillsburg
432-5613



Retired Flag Drop-off Box

Do you have a worn flag to dispose of? Carroll Township has a retired flag drop-off box located just inside the main doors. Flags may be dropped off during normal office hours. Collected flags are given to the American Legion for proper disposal.



Used Motor Oil Collection Sites

Below are two Dillsburg businesses that will accept used motor oil from the public. Before delivering used oil, please call the establishment to verify that they are still accepting used motor oil and when the best time would be to deliver it.

Lefever Brothers
US Route 15 North
Dillsburg, PA 17019
717-432-9611
No Fee



Miller's Import Service
630 US Route 15
Dillsburg, PA 17019
717-432-3064
No Fee

What to Do With Old Propane Tanks

Looking to properly dispose of your old propane tank? In York County there are several retail establishments that accept old propane tanks. The following retailers accept propane tanks at no cost to you. The tanks are either recycled or refurbished. Please call the retailer for business hours and to confirm that they are still accepting tanks.

Spanglers Home Center
4072 Carlisle Road
Dover, PA
717-292-6055

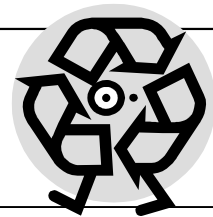
Aero Energy
25 E. High Street
New Freedom, PA
717-848-2652

Agway Energy Products
2600 W. Market Street
York, PA
717-792-9705

Electronics Recycling Program

Saturday, April 1, 2006

9:00AM to 2:00PM



All York County residents can bring electronic equipment to the event. Residents may bring up to three (3) of each type of acceptable electronic equipment (i.e.: three computers, and three printers, and three cassette players, etc.). There is no fee to residents to participate in the program. Residents are responsible for removal of any personal data contained on electronic devices and computer hard drives. Businesses and other non-profit entities are not eligible to participate in this program. This event will be held at The York County Solid Waste Authority's Management Center Parking Lot, 2700 Blackbridge Road, York, PA.

**For more information, Call York County Solid Waste Authority at 717-845-1066
or visit their web site at
www.ycswa.com**

Dog Licenses are Required

State law requires all dogs over 3 months of age to be licensed. Owners of unlicensed dogs are subject to fines not to exceed \$300.00.

The following are local agents to apply for a dog license:

Timberview Veterinary Hospital

2054 Old York Road
Dillsburg, PA 17019
Phone: 717-432-2513
Monday-Thursday 8AM to 7PM
Friday 8AM to 6PM & Saturday 8AM to noon

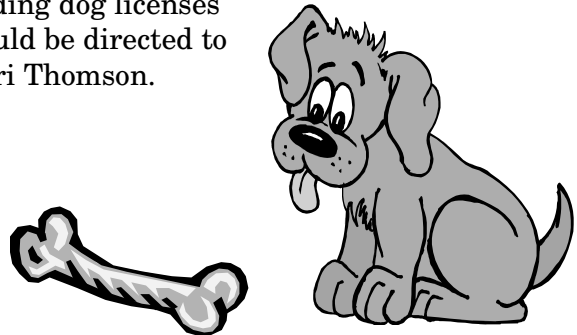
Diller Landscape, Feed & Tack

628 Sawmill Road
Mechanicsburg, PA 17055
Phone: 717-766-7779
Monday-Friday 8AM to 6PM
Saturday 8am to noon

Applications can also be downloaded from the web site **www.york-county.org**. Click on Departments, Treasurer and Dog License.

Lifetime Dog Licenses are issued only by the York County Treasurer's Office and your dog must be tattooed.

You can call the York County Treasurer at **717-771-9224** for information. Questions regarding dog licenses should be directed to Lorri Thomson.



York County Conservation District Seedling Sale



The York County Conservation District is a non profit organization. YCCD use the proceeds of their Annual Tree Sale in York County for educational efforts of the District, including envirothon events, poster contest awards, scholarships, and other educational programs.

The District is preparing for the 2006 seedling sale. One, two and three year old bare root seedlings of evergreens averaging 6" - 22" in height, deciduous averaging 5" - 25", apple fruit trees averaging 3' - 4' in height, and ground cover plants.



For more information and to request an order form call 840-7430 or 1-800-441-2025 (x 7430) Monday through Friday, 9AM to 4:30PM or visit YCCD's web site

www.yorkccd.org to download an order form.

Deadline to order is March 22, 2006. All orders must be pre-paid (*seedlings available on a first come basis*).

Orders must be picked up at Rocky Ridge County Park on Thursday, April 13, 10:00AM - 6:00PM.



Support conservation and improve wildlife habitat in your backyard.

DO I NEED A PERMIT?

A **building permit** is needed for new construction, additions, alterations, renovations and repairs. Re-shingling roofs, re-finishing basements, pre-built sheds, in ground and above ground swimming pools-inflatable pools included, concrete pads and retaining walls also need a building permit. Most building permits fall under the PA Uniform Construction Code which require review of the application and inspections of the construction. In order to make it easier for our residents we handle the applications in house and use ARRO Consulting as our Municipal Code Official. The cost of a building permit varies with each application. Please call the Township office for building permit fees and review and inspection fees.

A **zoning permit** is required when erecting or adding to any structure. New construction, additions, garages, sheds, swimming pools, concrete pads and fences are examples when a zoning permit is needed. A zoning permit is also needed for any in home business, any change of use, and to erect a sign. The cost of a zoning permit is \$50.00.



Most building projects will require both a building and zoning permit.

An **occupancy permit** is required for any new or renovated living space and is paid for when the building permit is applied for. The cost of the occupancy permit is \$25.00. When your construction is complete and you have your final inspection from ARRO, please call the Township office to schedule your occupancy inspection.

A **driveway permit** is needed if constructing a new driveway, paving or altering an existing driveway. The cost of the driveway permit is \$25.00.

A **stormwater permit** is required with new construction that involves over 2,000 square feet of area that does not have an approved plan to address on lot stormwater. This square footage does include existing structures on the lot. New homes, pole buildings, or garages, and changes to driveways or landscape that create a possible runoff problem for their neighbor will require a stormwater permit. This permit is reviewed and issued by the Township Engineer. The cost of a stormwater permit depends on the area that is involved.

An **encroachment permit** is needed for an open cut or boring of a Township road or right-of-way. Cost of an encroachment permit is based on the square footage of the open cut. Boring is a flat fee. Bonding is required.

IF IN DOUBT....PLEASE CALL THE TOWNSHIP OFFICE

Outdoor Burning Ordinance

1993-93

No fire shall be permitted to burn between the hours of 9:00PM and 7:00AM. All fires shall be extinguished completely by 9:00PM. The burning shall be attended at all times by a responsible individual. No fire shall be permitted closer than fifty (50') feet from any structure located on the property of the person conducting the fire, and no closer than seventy-five (75') feet from any structure located on the land of another. Tires and hazardous and toxic materials or byproducts shall not be burned. Garbage and trash shall only be burned in a non-combustible container which is covered by screen or wire mesh. Burning is prohibited on smaller lots of one-third (1/3) acre or less. From time to time a burn ban may be put into effect due to drought conditions. Burn bans are posted on the web page and cable channel 95.

Please remember not to burn on Township or State Roads and right-of-ways. Never leave your fire unattended-have your garden hose out and ready if needed. Avoid windy days and if you expect to have a lot of smoke while burning, please call 911 and report a controlled burn so that the fire trucks do not respond unnecessarily to the fire.

Great PA Clean-up Results

On April 23, 2005 many individuals, families and groups participated in the Great PA Cleanup in Carroll Township. The weather was challenging but the "trash troopers" persevered and collected two and one half times the number of bags collected last year – 125. This was the second annual township-wide, one-day event to clear road right-of-ways, parks and other public areas of litter and debris. However, since our initial effort, many citizens are doing trash sweeps on a daily, weekly, monthly and quarterly basis throughout the year. If you need any gloves, vests or bags, contact the township office at 432-4951.

In 2004, more than 182,000 Pennsylvanians took part in more than 5,100 organized Great PA Cleanup projects, removing more than 233,000 garbage bags of trash from PA communities.

Remember, when you dispose of trash and refuse properly, you are keeping Carroll green, PA clean and America Beautiful! When you pick up trash, you are simultaneously participating in crime remediation and crime prevention – because where trash builds up crime increases!

The 2006 Great PA Clean-up is scheduled for Saturday, April 22nd. If you are interested in participating, please call the Township Office or Herb Bomberger at 432-4228 for more information.



Some of the garbage collected during the 2005 Great PA Cleanup

Protecting Our Water Supply

Contaminated water supplies can mean loss of water and very expensive costs for users of the public water system. Sometime in 2006, the Dillsburg Area Authority will be distributing brochures to inform you about groundwater protection and water conservation, warn you about the possible consequences from not protecting our water, and give you the opportunity to ensure the quality of your own water.



In the meantime, here are a few things you can do to help protect your water supply:

- Avoid pouring dangerous chemicals down the drain (including storm drains).
- Recycle used oil.
- Ensure that abandoned or deteriorated wells on your land are properly closed and sealed.
- Allow streamside vegetation to remain untouched and restore vegetation and unstable banks along degraded waterways.
- Never dispose of trash in creek areas.
- Install fences to exclude livestock from streams.
- Reduce or eliminate pesticide and herbicide application to lawns and gardens.
- Limit your use of fertilizers and control its runoff.

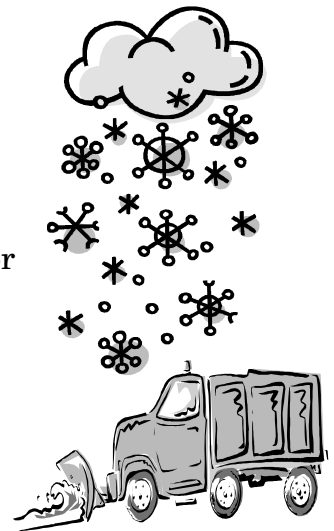
You can help conserve water:

- Check toilets and faucets for leaks; repair leaky plumbing fixtures.
- Replace older plumbing fixtures and appliances with those designed to save water.
- Conserve water by not using more than you need.
- Match the washing machine water level to the size of laundry load.
- Wash only full loads in an automatic dishwasher.
- Water plants during the coolest part of the day to lessen evaporation and maximize absorption into the soil.
- Wash your car only with a hose that has an automatic shutoff nozzle.
- Sweep sidewalks and driveways instead of hosing them down.
- Cover spas and swimming pools to prevent water loss.
- Read your meter to help detect leaks in household plumbing.



Roadmaster's Comments Concerning Snow Removal

Driving during snow and ice is difficult in itself. There are certain circumstances, however, which makes this task even more difficult for the men who salt and plow your street. Therefore the Public Works Department would like to remind you that main roads routinely get plowed first. Please be patient. We ask that you please do not park your car on the side of the road during a snow storm. Do not allow children to play in the snow on the road or right next to the road. Wait until streets are plowed before shoveling the last part of your driveway and your mailbox. This will save you from shoveling those areas more than once as we plow the streets. If you do shovel your driveway before your street is plowed, throw the snow to the right of your driveway when facing the road and this will minimize the snow that is pushed back into your driveway from the plows. DO NOT throw snow into the public street, road, highway or thoroughfare. A citation can be issued in accordance with Ordinance Number 106-1997 allowing fines up to \$1,000. Please minimize your travel during this time. If you must drive, allow additional time for travel. Our primary concern during inclement weather is the safety of the motoring public. Your cooperation is appreciated.



MAILBOX GUIDELINES

These are some guidelines that should help residents understand their responsibilities concerning mailboxes.

- Mailboxes are the property and responsibility of each resident.
- Any maintenance that needs to be done on a mailbox is the responsibility of the resident.
- If snow knocks over your mailbox during the plowing operation, it is your responsibility to repair or replace it.
- If your mailbox is placed adequately off the road, and it is directly hit by either a Township snowplow or the equipment clearing the roads, the Township will repair or replace it.
- If there is an area where a mail carrier pulls off the road to deliver the mail, any maintenance of this pull-off is the responsibility of each resident. The Township is not responsible for these pull-off areas.
- These guidelines apply to Township roads only and not to state or private roads.



Township Officials & Personnel

Supervisors:

Robert Faulkner— Chairman
Kevin Zinn —Vice-Chairman
Robert Schopfer
Jeffrey Murphy
William Turner

Planning Commission:

Scott Perry — Chairman
Perry Bates — Vice-Chairman
Edmund Andrews
Robert Faulkner
Roy Fuss
Alexis Hilbish
Sue Graham

Zoning Hearing Board:

Mark McCurdy—Chairman
Robert Decker
Charles Grow
Kevin Kozain—Alternate

Logan Park Authority:

Hugh McKinney—Chairman
James Hess
Shelvy Moorehead
Joyce Heintzelman
Robert Ingham

Tax Collector:

Madeline Harbold

Engineer:

Mark Hilson, P.E.

Sewage Enforcement Officer:

Gilbert Picarelli, KPI Technology

Solicitor:

Steven Stine

Zoning Officer:

Faye Romberger

Emergency Management Coordinator:

Perry Bates—Acting EMC

Office:

Dianne Price, Manager
Faye Romberger, Secretary/Treasurer
Josephine Patton, Admin. Asst.

Roads:

Randy McCoy, Roadmaster
Paul King
Bruce Patton

Police Department:

John Francis, Chief
David Smith, Sergeant
John Schreiner, Jr., Sergeant
Thomas Wargo, Corporal
Gene Baptisti, Records Officer

Police Officers:

Thomas Kibler
Ronald Stiles
Ben Martin
Richard Hershberger
Terry Williams
Pietro Picciurro
Michael Bailey

**The Township Office
will be closed on:**

February 20.....	Presidents Day
April 14.....	Good Friday
May 16.....	Primary Election Day
May 29.....	Memorial Day
July 4.....	Independence Day

Logan Park

The Logan Park Authority would like to take this opportunity to update you on several items that they have been busy working on in the past several months.

There will be two additional charcoal grills installed next to the pavilion. Larger groups renting the pavilion for their events will now be better accommodated. To reserve the pavilion, please call Shelvy Moorehead, at 432-4835. There is a \$50 rental charge

The lower area of the park has been graded and seeded for grass. Plans for this area include an amphitheater with a stage where concerts or plays could eventually be held.

The Logan Park Authority has applied for a grant from the Department of Conservation and Natural Resources to purchase additional playground equipment. The application included baby swings and separate play structures for age groups 2-5 and 5-12. The amount of the grant, if any, will determine how much equipment can be purchased.

When you see some construction along the playground side of the park, it will be DAA installing two lines as part of their new pump station. Over those lines, the first section of a long awaited path around Logan Park will then be completed. It is very exciting to finally have this project started!

Logan Park Authority Meetings are open to the public and members would enjoy seeing more individuals from the community at these meetings.



Logan Park

Public Meetings

Phone Numbers

Board of Supervisors

1st & 2nd Monday @ 6:30PM

Planning Commission

2nd Thursday @ 6:30PM

Logan Park Authority

3rd Wednesday @ 7:00PM

Zoning Hearing Board

By Request Only

Meetings are held monthly at the Carroll Township Municipal Building.

Fire, Police & Ambulance Emergency...911

Non-Emergency Dispatch.....766-0249

Police Headquarters.....432-3317

Twp. Office & Road Maintenance.....432-4951

Tax Collector.....432-4711

Sewage Enforcement Officer.....(717) 339-0612

Township Engineer.....(717) 432-4951

Dillsburg Area Authority.....502-0431

Waste Management (Trash)..... 1-800-255-8479

Animal Control..... 1-800-427-8347

CARROLL TOWNSHIP

555 Chestnut Grove Road
Dillsburg, PA 17019

Phone: 717-432-4951
Fax: 717-502-8807

PRSRRT STD
U.S. POSTAGE
PAID
DILLSBURG, PA
17019
PERMIT #

**WATCH FOR THE NEW
"COMMUNITY MAP"
WHICH WILL BE IN YOUR
MAILBOX
THIS
SPRING.**



COMMENT/SUGGESTION FORM

We are always interested in hearing from our residents on any suggestions you may have for the newsletter. Please take the time to offer your comments on this form and return it to the Township Office.

(optional)

Name _____

Address _____

