

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
WORK SESSION MINUTES  
DECEMBER 01, 2025  
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**ROLL CALL**

**SUPERVISORS** – Brent Sailhamer, Dave Bush, Kelly Wall, and Libby Loudenslager

**ATTENDEES** – Faye Romberger, Brandon Slatt, Township Manager, John Baranski, Jr. Esquire, Phillip Brath, P.E, Thomas Wargo, Chief of Police, Frank Setlak, Sheila Covert, J. Barley, Ken Farner, Kristen Stagg, Paul Olinick, Marie Chomicki, Chelsie Markel, Art Carr, and Brian Pinamonti

**ZOOMING** – Borkenhagen, friend, and Matt McAneny

Carroll Township's Municipal Building was open to the public. The meeting was televised on Carroll Township's Comcast Cable TV Channel 95 and via the Zoom platform.

**CALL TO ORDER**

Chairman Sailhamer called the regularly scheduled Work Session of the Carroll Township Board of Supervisors to order at 6:30 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

**EXECUTIVE  
SESSION**

Chairman Sailhamer announced that the Board of Supervisors held an executive session on Monday, November 03, 2025, prior to the Work Session to discuss a personnel matter.

**PUBLIC  
COMMENTS**

Chairman Sailhamer called for public comments.

Brian Pinamonti – 1110 Grouse Road – stated that Dillsburg Borough on their Agenda for tomorrow night they are going to discuss the truck traffic on Grouse Road. He would like the Township to work with Dillsburg Borough on this together. He feels that Dillsburg Borough should not bear all of cost to restrict truck traffic on Grouse Road. A portion of Grouse Road is located in Carroll Township. Carroll Township portion starts at Old York Road and goes up to Wargo Lane and the Borough line.

**ITEMS TO BE  
PLACED ON THE  
DECEMBER 08, 2025  
AGENDA**

The following items were discussed and are to be placed on the December 08, 2025, Board of Supervisors Meeting Agenda for further discussion and for action:

1. Christmas Extravaganza at Chestnut Park – Dusty Lee

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Dusty Lee, Organizer of the Christmas Extravaganza, stated the event would be held on Saturday, December 13, 2025 from 4:00 p.m. to 7:00 p.m. at Chestnut Park. He is asking permission to use the park for this event.

2. Klugh Animal Control Services Contract for 2026
3. Employment Agreement for Chief Thomas Wargo
4. Collective Bargaining Agreement between Carroll Township Police Department and Carroll Township (York County, PA) – Effective January 01, 2026 through December 31, 2031
5. Promotion for Sergeant Michael D. Lohr to the rank of Lieutenant effective January 05, 2026 – Resolution 2025-24
6. New Employment Agreement with Michael D. Lohr for the Lieutenant Position
7. Promotion of Officers David McCoy and John Shapley, III to the rank of Sergeant effective January 05, 2026 – Resolution 2025-25 & 2025-26
8. Permission to sell Police Vehicle, a 2021 Ford Explorer Police Interceptor Utility; VIN: 1FM5K8AC5MNA02712, Mileage 99,810.4 and the following items 5 Lightbars, 5 Center Consoles, 5 Gun Locks, and box of miscellaneous LED lights and controllers for \$5,000.00 to Berwick Township, Adams County
9. Final Subdivision and Land Development Plans for 941 York Road Warehouse - Deadline Date – December 15, 2025 – Need Time Extension – Developer has submitted a time extension until March 16, 2026
10. Preliminary Land Development Plan for Tax Parcel 20-OC-83D for Lobar Companies Equipment Storage Building Located at 4 Barlo Circle- Deadline date December 08, 2025 – Need Time Extension – Developer has submitted a time extension until March 09, 2026

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11. Proposed 2026 Budget has been advertised and ready for action at the December 08, 2025, Board of Supervisors Meeting (RESOLUTION NUMBER 2026-01)
12. Appointed Positions up for appointment at the January 05, 2026, Reorganizational Meeting – Do you want to advertise for Letters of Interest
  1. Zoning Hearing Board - 1 Positions (Member) – Three Year Term and 1 Position for One Year Term
  2. Auditors – 3 Positions – Two Year Term
  3. Logan Park Authority – 1 Position – Five Year Term
  4. Planning Commission – 2 Positions – Four Year Term (Not up March 2026)
13. Resolution Number 2025-17 – A Resolution of Carroll Township, York County, Pennsylvania adopting Carroll Township and Dillsburg Borough Multi-Municipal Comprehensive Plan
14. Set Meeting Dates, Times, and Office hours for 2026

The office hours will be Monday through Friday from 8:00 a.m. to 4:00 p.m.

The Board of Supervisors will meet at the Carroll Township Municipal Building at 555 Chestnut Grove Road, the second Monday of each month at 6:30 p.m. The following are the meeting dates for 2026: January 05 (Re-organizational meeting), January 12, February 09, March 09, April 13, May 11, June 08, July 13, August 10, September 14, October 12, November 09, and December 14.

The Board of Supervisors will be holding Work Sessions the first Monday of every month at 6:30 p.m. The following are the Work Session meeting dates for 2026: January 05 (following Re-organizational meeting), February 02, March 02, April 06,

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May 04, June 01, July 06, August 03, September 08 (Tuesday because of Labor Day), October 05, November 02, and December 07.

Set the Municipal Office Closed dates for 2026

The Township Municipal Office will be closed on the following Holidays in 2026: New Year's Day – January 01, Martin Luther King Day -January 19, President's Day – February 16, Good Friday – April 03, Memorial Day – May 25, Independence Day – July 03, Labor Day – September 07, Veteran's Day – November 11, Thanksgiving Day – November 26, Friday after Thanksgiving – November 27, and Christmas Day – December 25

15. November 03, 2025 - Board of Supervisors Work Session Minutes
16. November 10, 2025 - Board of Supervisors Meeting Minutes

**ITEMS REMOVED  
FROM AGENDA**

1. Veronica and Tom Tustin – 215 Eagle Road – waiver request concerning the Street Tree Removal Policy and Carroll Township Subdivision and Land Development Ordinance Shade Trees (§435-52.D)
2. Update on Petroff property stormwater issues
3. Update Berkshire Hills Civic Association – discussion on turning the Berkshire Hills Private Park over to the Township

**OTHER ITEMS**

Phillip Brath, Township Engineer, presented the Plan in Progress Report for the month of November 2025.

Brandon Slatt, Township Manager, stated that the Township received a letter from Penn Waste notifying the Township that York County Solid Waste was putting the tipping fee up to \$2.00 per ton effective January 01, 2026. This will increase the quarterly bills for Carroll Township Residents.

He also stated that we have received the new Verizon Franchise Cable Contract. We will need to set a public hearing and adoption of the Ordinance at the January 05, 2026 Board of Supervisors meeting.

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**ADJOURNMENT**

It was moved by Supervisor Wall, seconded by Supervisor Loudenslager, and unanimously carried to adjourn the meeting at 7:34 p.m.

Respectfully submitted,

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Faye L. Romberger, Secretary