

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
WORK SESSION MINUTES  
DECEMBER 04, 2023  
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**ROLL CALL**

SUPERVISORS – Kelley Moyer-Schwille, Timothy Kelly, Dave Bush, and Brent Sailhamer

Supervisor Zooming – Kelly Wall

ATTENDEES - Faye Romberger, Michael O’Connor, Esquire, Phillip Brath, P.E, Brandon Slatt, Township Manager, Kevin Burke, Ken Farner, Libby Loudenslager, Gary Reihart, Kristen Stagg, Frank Setlak, J. Bailey, Lynn Carr, Wray Bassett, Nola Bassett, Elisha Riggins, Barry Henry, Ron Derr, Wayne Kober, and Jason Young

ZOOM ATTENDEES - Nick Desatnick

Carroll Township’s Municipal Building was open to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.

**CALL TO ORDER**

Chairman Kelly called the regularly scheduled Work Session of the Carroll Township Board of Supervisors to order at 6:30 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

**PUBLIC  
COMMENTS**

Chairman Kelly called for public comments. There were no comments.

**PEDESTRIAN  
BRIDGE OVER  
U.S. ROUTE 15**

Wayne Kober was here tonight to discuss a Pedestrian Bridge over U.S. Rt 15 to connect the east and west side of U.S. Rt. 15. He stated that there will be a Transportation meeting in York on Thursday. He would like to approach this committee about funding the project to install the bridge. The project would be around five million dollars. He asked the board where they thought the best space would be to install the bridge.

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ITEMS TO BE  
PLACED ON THE  
DECEMBER 11, 2023  
AGENDA

The following items were discussed and are to be placed on the December 11, 2023, Board of Supervisors Meeting Agenda for further discussion and for action:

1. Preliminary/Final Land Development Plan Middle & Elementary School Campus Improvements for Northern York County School District – Deadline date January 26, 2024

Jason Young, representing the Northern York County School District, stated there is a timeline issue here. They would like to go out for bids in January.

The Board had concerns about the traffic flow inside the complex and traffic on Route 74.

Supervisor Moyer-Schwille stated that the Carroll Township Traffic Committee will be meeting this week.

2. Final Land Development Plan for the Lefever Property – TCNE Route 74 Associates LLC – Deadline date December 11, 2023 – if plan not approved will need time extension.
3. Preliminary/Final Land Development & Minor Subdivision for Aldi Inc. (Pennsylvania Proposed Aldi Food Market) – Deadline date December 31, 2023 – Need time extension.
4. Final Subdivision Plans for Harold C. Willis – Time extension to record the plan until December 31, 2023 – Need Time Extension
5. Proposed 2024 Budget has been advertised and ready for action at the December 11, 2023, Board of Supervisors Meeting (Resolution Number 2024-001)
6. Set Meeting Dates, Times, and Office Hours for 2024:

The office hours will be Monday through Friday from 8:00 a.m. to 4:00 p.m.

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The Board of Supervisors will meet at the Carroll Township Municipal Building at 555 Chestnut Grove Road, the second Monday of each month at 6:30 p.m. The following are the meeting dates for 2024: January 02 (Re-organizational meeting) (Tuesday), January 08, February 12, March 11, April 08, May 13, June 10, July 08, August 12, September 09, October 14, November 12 (Tuesday), and December 09.

The Board of Supervisors will be holding Work Sessions the first Monday of every month at 6:30 p.m. The following are the Work Session meeting dates for 2024: January 02 (following Re-organizational meeting) (Tuesday), February 05, March 04, April 01, May 06, June 03, July 01, August 05, September 03 (Tuesday because of Labor Day), October 07, November 04, and December 02.

Set the Municipal Office Closed dates for 2024:

The Township Municipal Office will be closed on the following Holidays in 2024: New Year's Day – January 01, Martin Luther King Day -January 15, President's Day – February 19, Good Friday – March 29, Memorial Day – May 27, Independence Day – July 04, Labor Day – September 02, Veteran's Day – November 11, Thanksgiving Day – November 28, Friday after Thanksgiving – November 29, and Christmas Day – December 25

7. Carroll Township's intent to appoint a certified or competent public accountant or a firm of certified or competent public accountants, either of which shall be registered in the Commonwealth of Pennsylvania, to replace the elected auditors of Carroll township for the purpose of making an examination of all of the accounts of Carroll Township for the 2023 fiscal year for action at the January 08, 2024, Board of Supervisors meeting.
8. Township Manager's at will Employment Agreement for Brandon Slatt from January 01, 2024, to December 31, 2025.
9. Advertise for April 2024 – March 2027 Mowing season bids.

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10. Update proposed amendments to the Carroll Township Subdivision and Land Development Ordinance to add the Developer must notify the surrounding property owners by certified mail when a plan is submitted for approval. The Carroll Township Planning Commission at the October 26, 2023, meeting recommended that the Board advertise and adopt the proposed amendments. Set public hearing date and authorize the advertisement of the proposed Ordinance Number 2023-255
11. November 06, 2023, Board of Supervisors Work Session Minutes.
12. November 09, 2023, Conditional Use Hearing York Land Development, LLC Minutes
13. November 13, 2023, Board of Supervisors Meeting Minutes.
14. November 15, 2023, Conditional Use Hearing SDKM Dillsburg Land, LLC Minutes
15. November 30, 2023, Conditional Use Hearing York Land Development, LLC Minutes

OTHER  
BUSINESS

Gary Reihart – 150 Ore Bank Road – questioned the foot bridge over U.S. Rt. 15, where are the walkers going to go. There are no sidewalks on either side of U.S. Rt. 15.

ADJOURNMENT

It was moved by Supervisor Sailhamer, seconded by Supervisor Moyer-Schwille, and unanimously carried to adjourn the meeting at 7:35 p.m.

Respectfully submitted,

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Faye L. Romberger, Secretary