

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
WORK SESSION MINUTES  
DECEMBER 06, 2021  
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**ROLL CALL**

SUPERVISORS – Kelley Moyer-Schwille, Dominic DePalma, Kelly Wall, and Tim Kelly

ATTENDEES - Faye Romberger, Duane Stone, Esquire, Phillip Brath, P.E., Thomas Wargo, Todd Lyons, Bob Ingham, and David Bush

ZOOM ATTENDEES - Peggie Williams, James Hess, and Scott Vance

Carroll Township’s Municipal Building was open to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.

**CALL TO ORDER**

Vice-Chairman Moyer-Schwille called the regularly scheduled Work Session of the Carroll Township Board of Supervisors to order at 6:35 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

**PUBLIC  
COMMENTS**

Vice-Chairman Schwille called for public comments.

Bob Ingham, Chairman of the Logan Park, gave the Board an update on the projects that were completed in the park for 2021. They installed a Memorial Bench at Hurricane Field, installed a 30 foot sidewalk extension - \$1,500.00, Painted Barn - \$4,300.00, Spring Cleanup – extended Bioswale 50 feet, signed agreement with Alliance for Chesapeake Bay for Riparian Forest Buffer, completed National Night Out addition to barn, applied for \$10,000.00 Grant (not successful), completed horseshoe pits (Tyler Romberger Eagle Scout Project), name change completed now Logan Park, two slides damaged (\$3,400.00) Police Report made, installed cameras on barn (8), Utility Room reorganized, camera monitor shelf installed, donor plaques display case installed on exterior of barn, Riparian Buffer Planting (316 trees) completed (20 varieties), and bathrooms closed. Projects scheduled for 2022 – change stairway interior of barn, bring power to lower park, maintenance of pavilion, and install bocci ball court between the horseshoe pits.

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ITEMS TO BE  
PLACED ON THE  
DECEMBER 13, 2021  
AGENDA

The following items were discussed and are to be placed on the December 13, 2021 Board of Supervisors Meeting Agenda for further discussion and for action:

1. Locust Hills Farms Bond Reduction Request
2. Locust Hills Farms waiver request for the Maintenance Bond for 18 months
3. Update on Proposed Street Dedications – Stonebridge Crossing Phase I and II
4. Final Subdivision Plan for Fieldstone Crest Phases II and III
5. Dillsburg Ventures – Village at South Mountain – deadline date December 13, 2021 – need time extension
6. Proposed 2022 Budget has been advertised and ready for action at the December 13, 2021 Board of Supervisors Meeting
7. Carroll Township’s intent to appoint a certified or competent public accountant or a firm of certified or competent public accountants, either of which shall be registered in the Commonwealth of Pennsylvania, to replace the elected auditors of Carroll Township for the purpose of making an examination of all of the accounts of Carroll Township for the 2021 fiscal year for action at the January 10, 2022 Board of Supervisors meeting.
8. Brian Linsenbach resignation letter from the Carroll Township Planning Commission
9. Advertise vacancy on the Planning Commission Board
10. Set Meeting Dates, Times, and Office hours for 2022

The office hours will be Monday through Friday from 8:30 a.m. to 4:30 p.m.

The Board of Supervisors will meet at the Carroll Township Municipal Building at 555 Chestnut Grove Road, the second

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Monday of each month at 6:30 p.m. The following are the meeting dates for 2022: January 03 (Re-organizational meeting) January 10, February 14, March 14, April 11, May 09, June 13, July 11, August 08, September 12, October 10, November 14, and December 12.

The Board of Supervisors will be holding Work Sessions the first Monday of every month at 6:30 p.m. The following are the Work Session meeting dates for 2022: January 03 (following Re-organizational meeting), February 07, March 07, April 04, May 02, June 06, July 05 (Tuesday due to Independence Day), August 01, September 06 (Tuesday due to Labor Day), October 03, November 07, and December 05.

Set the Municipal Office Closed dates for 2022

The Township Municipal Office will be closed on the following Holidays in 2022: New Year's Day – January 03, President's Day – February 21, Good Friday – April 15, Memorial Day – May 30, Independence Day – July 04, Labor Day – September 05, Veteran's Day – November 11, Thanksgiving Day – November 24, Friday after Thanksgiving – November 25, Christmas Eve – December 23, Christmas Day – December 26 and New Year's Eve – December 30.

The Board is looking at adding Martin Luther King, Jr. Day to the days closed.

11. 2021 – 2022 Road Salt bids
12. York County Resource Recovery Facility has increased their rate to \$2.50 per ton effective January 1, 2022. Penn Waste will need to increase its quarterly rate per home by \$0.65 per quarter. Carroll Township's original rate for January 2022 was \$78.10 per quarter. The new quarterly rate will be \$78.75 per quarter effective January 1, 2022. The Tag-A-Bag customers will not be increased.

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13. Appointed Positions up for appointment at the January 03, 2022 Reorganizational Meeting  
  
Zoning Hearing Board - 1 Position – Three Year Term  
  
Auditors – 1 Position – Two Year Term  
  
Logan Park Authority – 1 Position – Five Year Term  
  
Planning Commission – 3 Positions – Four Year Term  
(Not up until March 2022)
14. Heater replacement in the Police Department garage
15. November 01, 2021 Board of Supervisors Work Session Minutes
16. November 08, 2021 Board of Supervisors Meeting Minutes

ITEMS TO BE  
PLACED ON THE  
JANUARY 03, 2022  
AGENDA

1. Northern York County Fire Rescue – Proposed Governance and Funding Plan for Northern York County Fire Rescue
2. Update – Concerning the speed on Old York Road and request that Carroll Township ask PennDOT to do a traffic study on Old York Road that is in the Township- Received a letter from PennDOT authorizing the traffic study on Old York Road in Carroll Township – Phillip Brath, Township Engineer will follow up with PennDOT.
3. Update on the 537 Plan – Phase I (1<sup>st</sup> Year)
4. Proposed Ordinance to amend the On-Site Sanitary Management Program to include everyone in the Township that are not connected to the public sewer

ITEMS TO BE  
PLACED ON THE  
FEBRUARY 07, 2022  
AGENDA

1. Update on the Township owned property on Old Mill Road – .23 acres – the pins have been marked

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ADJOURNMENT

It was moved by Supervisor Kelly seconded by Supervisor DePalma, and unanimously carried to adjourn the meeting at 8:35 p.m.

Respectfully submitted,

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Faye L. Romberger, Secretary