

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
DECEMBER 08, 2025
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ROLL CALL	SUPERVISORS –Kelly Wall, Brent Sailhamer, and Dave Bush SUPERVISORS ZOOMING – Libby Loudenslager
ATTENDEES	Faye Romberger, Jessica Baim, Phillip Brath, P.E., Township Engineer, Brandon Slatt, Township Manager, John Baranski, Jr, Esquire, Thomas Wargo, Police Chief, Frank Setlak, Gary Reihart, Brian Pinamonti, Ken Farner, Tom Carl, Gene Baptisti, Kristen Stagg, Jerry Jones, Gabrielle Wall, Hector Morales, Leo Wiederhoeft, Mark Snyder, Marie Chomicki, Caleb Seip, Jorden Dopp, and Chris Delvecchio Zoom Attendees – Borkenhagen, Sheila Covert
	Carroll Township's Municipal Building was opened to the public. The meeting was televised on Carroll Township's Comcast Cable TV Channel 95 and via the Zoom platform.
CALL TO ORDER	Chairman Sailhamer called the regularly scheduled meeting of the Carroll Township Board of Supervisors Meeting to order at 6:38 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.
EXECUTIVE SESSION	Chairman Sailhamer announced that the Board of Supervisors held an executive session on Monday, December 01, 2025, after the Work Session to discuss a personnel matter.
RECESS CALLED	Chairman Sailhamer announced that the Board of Supervisors will be going into recess for about 10 minutes to discuss a personnel matter. Recess was called at 6:40 p.m. The meeting reconvened at 6:59 p.m. Chairman Sailhamer stated that no decisions were made during the recess.
PRESENTATIONS CERTIFICATES OF SERVICE	Chairman Sailhamer presented Certificates of Service to Kelly Wall and Tim Kelly for their six years of service as Carroll Township Board of Supervisors.

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FIRE REPORTS	Chief Hector Morales presented the Northern York County Fire Rescue Fire Report for the Month of November 2025. He stated that the fire house will be serving 2026 New Years Day dinner.
PUBLIC COMMENT	Chairman Sailhamer asked for public comment. There were no public comments.
POLICE REPORT	Chief Thomas Wargo presented the Police Report for the Month of November 2025.
KLUGH ANIMAL CONTROL SERVICE CONTRACT FOR SERVICES FROM JANUARY 01, 2026 TO DECEMBER 31, 2026 APPROVED	It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to enter into the Klugh Animal Control Service Contract dated November 07, 2025 for services from January 01, 2026, to December 31, 2026 and pay a fee of \$500.00 for retention of services by December 15, 2025.
EMPLOYMENT AGREEMENT FOR CHIEF WARGO APPROVED	It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to authorize the Chairman of the Board, Brent A. Sailhamer, and Faye Romberger, Township Secretary, to execute this Agreement and enter into an Employment Agreement with Thomas Wargo, Chief of Police, from January 01, 2026, to January 31, 2032.
	Gary Rehart – 150 Ore Bank Road – stated that he supports Frank Setlak’s concerns that were stated at the November 10, 2025, Board of Supervisors Meeting pertaining to the Proposed Police Contract. He feels the contracts and employment agreements should all be available for the public to view by a right-to-know request before action is taken by the Board.
CARROLL TOWNSHIP POLICE CONTRACT FROM 2026 – 2031 APPROVED	It was moved by Supervisor Sailhamer, seconded by Supervisor Wall, and unanimously carried to approve the 2026 – 2031 Carroll Township Collective Bargaining Agreement between Carroll Township and the Carroll Township Police Department, effective January 01, 2026, to December 31, 2031 and authorize Brent A. Sailhamer, Chairman of the Board, to execute the Agreement.

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**RESOLUTION
NUMBER 2025-24
PROMOTING SGT.
MICHAEL LOHR TO
LIEUTENANT**

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to adopt Resolution Number 2025-24 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania, recognizing Sergeant Michael D. Lohr promotion to the rank of Lieutenant effective January 05, 2026.

**EMPLOYMENT
AGREEMENT FOR
LIEUTENANT LOHR
APPROVED**

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to authorize the Chairman of the Board, Brent A. Sailhamer, and Faye Romberger, Township Secretary, to execute this Agreement and enter into an Employment Agreement with Michael D. Lohr, Lieutenant from January 05, 2026, to December 31, 2031.

**RESOLUTION
NUMBER 2025-25
PROMOTING
OFFICER MCCOY
TO SERGEANT**

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to adopt Resolution Number 2025-25 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania, recognizing Police Officer David J. McCoy promotion to the rank of Sergeant effective January 05, 2026.

**RESOLUTION
NUMBER 2025-26
PROMOTING
OFFICER JOHN
SHAPLEY TO
SERGEANT**

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to adopt Resolution Number 2025-26 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania, recognizing Police Officer John C. Shapley, III promotion to the rank of Sergeant effective January 05, 2026.

**SELLING OLD CAR
5 TO BERWICK
TOWNSHIP
ADAMS COUNTY**

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to sell Police Vehicle; a 2021 Ford Explorer Police Interceptor Utility, VIN:1FM5K8AC5MNA02712, mileage 99,810.4 (Old Car 5), and the following items 5 lightbars, 5 center consoles, 5-gun locks, and box of miscellaneous LED lights and controllers for \$5,000.00 to Berwick Township, Adams County.

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APPROVAL OF THE TREASURER'S REPORT	It was moved by Chairman Sailhamer, seconded by Supervisor Bush, and unanimously carried to approve the Treasurer's Report dated December 08, 2025, as submitted, which includes the Open Bill List up to and including December 04, 2025, in the amount of \$66,829.08, Cash Flow Reports for November 2025, compared to Budget Reports for November 2025, and Check Register Report for November 2025 to ratify the November 2025 Bill List.
NOVEMBER 03, 2025 WORK SESSION MINUTES APPROVED	It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to approve the November 03, 2025, Board of Supervisors Work Session Minutes as submitted.
NOVEMBER 10, 2025 MEETING MINUTES APPROVED	It was moved by Chairman Sailhamer, seconded by Supervisor Wall, and unanimously carried to approve the November 10, 2025, Board of Supervisors Meeting Minutes as submitted.
NOVEMBER 24, 2025 SPECIAL MEETING MINUTES APPROVED	It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to approve the November 24, 2025 Board of Supervisors Special Meeting Minutes as submitted.
FINAL PLAN FOR 941 YORK ROAD WAREHOUSE TIME EXTENSION	It was moved by Chairman Sailhamer, seconded by Supervisor Bush, and unanimously carried to table and accept the time extension for the review of the Final Subdivision and Land Development Plans for 941 York Road Warehouse until March 16, 2026.
PRELIMINARY PLAN FOR LOBAR COMPANIES EQUIPMENT STORAGE BUILDING TIME EXTENSION	It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to table and accept the time extension for the review of the Preliminary Land Development Plan for Tax Parcel 20-OC-83D for Lobar Companies Equipment Storage Building Located at 4 Barlo Circle until March 09, 2026.
TOWNSHIP SOLICITOR COMMENT	John Baranski, Jr., Township Solicitor, stated that he emailed an Agreement to Dusty Lee to sign and return to him. He has not received this signed Agreement as of today.

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**RESOLUTION
2026-01
ADOPTING THE
2026 BUDGET**

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to adopt Resolution Number 2026-01 - A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania, approving the 2026 Budget as proposed showing anticipated expenditures, receipts and setting the 2026 Tax Levy at 2.62 mills.

**CHRISTMAS
EXTRAVAGANZA
AT CHESTNUT
PARK**

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to grant Dusty Lee to hold the Christmas Extravaganza at Chestnut Pak on Saturday, December 13, 2025, from 4:00 p.m. to 7:00 p.m. contingent upon Mr. Lee signing a waiver form that is being prepared by Solicitor Baranski.

**ADVERTISE FOR
LETTERS OF
INTEREST FOR
APPOINTED
POSITIONS**

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to authorize the Office Staff to advertise for Letters of Interest for the following positions; Zoning Hearing Board – 1 position three-year term and 1 position one-year term, Elected Auditors -3 positions, Logan Park – 1 position, and Planning Commission – 2 positions. Letters of Interest must be into the Township no later than Monday, December 29, 2025.

**RESOLUTION
NUMBER 2025-17
2025 CARROLL TWP
AND DILLSBURG
BOROUGH MULTI-
MUNICIPAL
COMP PLAN
TABLED**

It was moved by Supervisor Wall, seconded by Chairman Sailhamer, and unanimously carried to table Resolution Number 2025-17 – A Resolution of Carroll Township, York County, Pennsylvania to adopt the 2025 Carroll Township and Dillsburg Brough Multi-Municipal Comprehensive Plan dated October 2025.

**SET MEETING
DATES, TIME
AND OFFICE
CLOSED DATES
FOR 2026**

It was moved by Chairman Sailhamer, seconded by Supervisor Bush, and unanimously carried to set the Meeting Dates, Time and Office Closed dates for 2026 as follows:

The office hours will be Monday through Friday from 8:00 a.m. to 4:00 p.m.

The Board of Supervisors will meet at the Carroll Township Municipal Building at 555 Chestnut Grove Road, the second Monday of each month at 6:30 p.m. The following are the

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meeting dates for 2026: January 05 (Re-organizational Meeting), January 12, February 09, March 09, April 13, May 11, June 08, July 13, August 10, September 14, October 12, November 09, and December 14.

The Board of Supervisors will be holding Work Sessions the first Monday of every month starting in January at 6:30 p.m. The following are the Work Session meeting dates for 2026: January 05 (following Re-organizational Meeting), February 02, March 02, April 06, May 04, June 01, July 06, August 03, September 08 (Tuesday due to Labor Day), October 05, November 02, and December 07.

Set the Municipal Office Closed dates for 2026:

The Township Municipal Office will be closed on the following Holidays in 2026: New Year's Day – January 01, Martin Luther King, Jr. Day – January 19, President's Day – February 16, Good Friday – April 03, Memorial Day – May 25, Independence Day – July 03, Labor Day – September 07, Veteran's Day – November 11, Thanksgiving Day – November 26, Friday after Thanksgiving – November 27, and Christmas Day – December 25.

**TIPPING FEE
INCREASE FOR
2026 WILL
INCREASE
QUARTERLY BILL
FOR 2026.**

It was moved by Chairman Sailhamer, seconded by Supervisor Bush, and unanimously carried to authorize Penn Waste to increase the quarterly rate to Carroll Township residents from \$91.71 per quarter to \$97.24 for standard volume and \$85.71 per quarter to \$90.94 for low volume effective January 01, 2026, because York County Resource Recovery Facility increased the tipping fee by \$2.00 per ton effective January 01, 2026.

**RESIGNATION
FRANK SETLAK
FROM THE ZONING
HEARING BOARD**

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to accept the resignation of Frank J. Setlak from the Carroll Township Zoning Hearing Board effective immediately and authorize the Township Staff to advertise for Letter of Interests to fill the vacant seat.

UPDATE PETROFF

Ken Farner – 285 Ore Bank Road – stated that the Petroff's

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**PROPERTY STORM
WATER ISSUES**

have given him Power of Attorney to represent them in the stormwater issue on their property. He called EPA and they do not have the time to visit the property. He contacted Jeri Jones who owns a Geological Service company. Mr. Jones has done a mine survey in Carroll Township. Mr. Farner presented a packet of items to the Board which contained some history of when Mrs. Petroff contacted the Township with her concerns.

Jeri Jones – Spring Grove, PA – stated he thinks the retaining ponds are involved. He is recommending a consultant get involved and dye put in the retaining ponds to verify where the water is going. Mr. Jones surveyed the area's mines when the Dillsburg Area was having earthquakes. The Fieldstone Crest Subdivision Plan does not show any of mines located in this area. Four of the new homes have mines on their property. He would like to come to a meeting to discuss the mines that are located in Carroll Township. The Township has grown since he did the study.

Chairman Sailhamer requested that this issue be placed on the January 05, 2026, Board of Supervisors Work Session Agenda.

**COMMITTEE
REPORTS**

There were no committee reports.

ADJOURNMENT

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to adjourn the meeting at 7:52 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary