

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
DECEMBER 09, 2019
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ROLL CALL	SUPERVISORS – Andy Ritter, Bruce Trostle, Kelley Moyer-Schwille, Brian Schmick, and Richard Rocco
ATTENDEES	Faye Romberger, Phillip Brath, P.E., Duane Stone, Esquire, Chief Thomas Wargo, Peggie Williams, David Hazen, Karissa Murdock, Allen Kerednez, Scott McClintock, and Gary Reihart
CALL TO ORDER	Chairman Ritter called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:31 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.
APPROVAL OF THE TREASURER’S REPORT	It was moved by Supervisor Schmick, seconded by Supervisor Rocco, and unanimously carried to approve the Treasurer’s Report dated December 09, 2019 as submitted, which includes the Open Bill List up to and including December 06, 2019 in the amount of \$85,664.29, Cash Flow Reports for November 2019, Compared to Budget Reports for November 2019, and Check Register Report for November 2019 to ratify the November 2019 Bill List.
APPROVAL OF THE NOVEMBER 04, 2019 WORK SESSION MINUTES	It was moved by Supervisor Trostle, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the November 04, 2019 Board of Supervisors Work Session Minutes as submitted.
APPROVAL OF THE NOVEMBER 12, 2019 MINUTES	It was moved by Supervisor Rocco, seconded by Supervisor Trostle, and carried to approve the November 12, 2019 Board of Supervisors Meeting Minutes as submitted. Supervisor Schmick abstained from the vote, because he was absent.
FIRE REPORTS	Scott McClintock, Chief, presented the Northern York County Fire Rescue Report for November 2019. Chief McClintock asked the Board if they received Rob Brady’s report.

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REPAIRS TO
TRUCK 15
NYCFR

It was moved by Supervisor Schmick, seconded by Supervisor Moyer-Schwille, and carried to issue a check in the amount of \$7,500.00 to Northern York County Fire Rescue to be used towards the major mechanical issues on Truck 15.

Supervisor Trostle voted no.

PUBLIC COMMENT

Chairman Ritter asked for public comment. There were no public comments.

CONSTRUCTION
SURETY AND
ESCROW 10%
INCREASE FOR
2019 & 2020

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to authorize the Township Engineer in accordance with Carroll Township Subdivision and Land Development Ordinance, Section 1302.C to require a 10% increase in Financial Security for the following Developments for 2019 & 2020 as per Phillip Brath's letter dated December 5, 2019:

1. Chadwick Meadows, Phase 2 from \$8,904. 50 to \$9,794.95
2. Carroll Village, Phase 1A from \$120,654.96 to \$132,720.46
3. Logan Meadows, Phase 1 from \$438,051.23 to \$481,856.35
4. Logan Meadows, Phase 3 from \$1,032,758.10 to \$1,136,033.91
5. Stonebridge Crossing, Phase 1 from \$439,000.12 to \$482,900.13

UPDATE ON
MAPLE STREET
SEWER EXTENSION

Dillsburg Area Authority (DAA) did submit an Agreement between DAA and Carroll Township. The Township Engineer, Phillip Brath and Township Solicitor, Duane Stone has several questions concerning the Agreement. They are going to schedule a meeting with DAA to discuss these issues.

JANUARY WORK
SESSION TO
FOLLOW THE
RE-
ORGANIZATIONAL
MEETING

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Schmick, and unanimously carried to hold a Board Supervisors Work Session on January 6, 2020 to follow the Re-Organizational meeting.

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TRAFFIC STUDY
FOR THE LEFT
TURN ARROWS
AT THE
INTERSECTION OF
U.S. RT. 15 AND
MOUNTAIN ROAD
& HARRISBURG ST.

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Rocco, and unanimously carried to authorize Grove Miller Engineering, Inc. to submit the Left Turn Phase Evaluation Study to PennDOT to see if they would amend the existing Traffic Signal Permit to include left turn arrows at the intersection of U.S. Route 15 and Mountain Road/ Harrisburg Street.

PETRONE PROPERTY
FOR RECREATION
MAKE FORMAL
OFFER

It was moved by Chairman Ritter, seconded by Supervisor Trostle, and unanimously carried to authorize Township Solicitor, Duane Stone, to make a formal offer on behalf of Carroll Township to Roger and Mary Petrone for their property off Chestnut Grove Road approximately 20 acres to be used for recreation.

RESOLUTION
2019-15
RELOCATION OF
ROUTE 74
CONCEPT

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Trostle, and unanimously carried to adopt Resolution Number 2019-15 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania to accept the concept of the relocation of Route 74 to the Golf Course Road and /or Glenwood Road Area.

RESOLUTION
2020-01
ADOPTING THE
2020 BUDGET

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and unanimously carried to adopt Resolution Number 2020-01- A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania, approving the 2020 Budget as proposed showing anticipated expenditures, receipts and setting the 2020 Tax Levy at 2.62 mills.

PROPOSED
RESOLUTION
2020-05
APPOINT CERTIFIED
PUBLIC ACCONTANT
TO AUDIT THE BOOKS

It was moved by Supervisor Trostle seconded by Supervisor, Rocco and unanimously carried to authorize the Township Staff to advertise Resolution 2020-05 - Appointing a Certified Public Accountant to make an examination of all of the accounts of Carroll Township for the Fiscal year 2019 for action at the January 13, 2020 Board of Supervisors meeting.

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SET MEETING
DATES, TIME
AND OFFICE
CLOSED DATES
FOR 2020

It was moved by Supervisor Trostle, seconded by Supervisor Rocco, and unanimously carried to set the meeting dates, and time for 2020 as follows:

The office hours will be Monday through Friday from 8:30 a.m. to 4:30 p.m.

The Board of Supervisors will meet at the Carroll Township Municipal Building at 555 Chestnut Grove Road, the second Monday of each month at 6:30 p.m. The following are the meeting dates for 2020: January 06 (Re-organizational meeting) January 13, February 10, March 09, April 13, May 11, June 08, July 13, August 10, September 14, October 12, November 09, and December 14

The Board of Supervisors will be holding Work Sessions the first Monday of every month starting in January at 6:30 p.m. The following are the Work Session meeting dates for 2020: January 06, February 03, March 02, April 06, May 04, June 01, July 06, August 03, September 08 (Tuesday due to Labor Day), October 05, November 02 and December 07.

Set the Municipal Office Closed dates for 2020

The Township Municipal Office will be closed on the following Holidays in 2020: New Year's Day – January 01, President's Day – February 17, Good Friday – April 10, Memorial Day – May 25, Independence Day – July 3, Labor Day – September 07, Veteran's Day – November 11, Thanksgiving Day – November 26, Friday after Thanksgiving – November 27, Christmas Eve – December 24, Christmas Day – December 25 and New Year's Eve – December 31.

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POLICE REPORT	Chief Thomas Wargo presented the Police Report for the month of November 2019.
PERMISSION TO ORDER NEW POLICE VEHICLE	It was moved by Supervisor Schmick, seconded by Supervisor Moyer-Schwille, and unanimously carried to authorize Chief Wargo to order the new Police vehicle now that was budgeted for 2020.
SPCA OF YORK COUNTY 2020 ANIMAL CARE AND HOUSING AGREEMENT	It was moved by Supervisor Trostle, seconded by Chairman Ritter, and unanimously carried to enter into the SPCA of York County 2020 Animal Care and Housing Agreement dated October 10, 2019 and pay an annual sum of \$3,059.00 on or before March 31, 2020.
KLUGH ANIMAL CONTROL SERVICES AGREEMENT FOR 2020	It was moved by Supervisor Schmick, seconded by Supervisor Rocco, and unanimously carried to enter into the Klugh Animal Services Agreement for 2020 at the Flat Hourly Rate. A service charge of \$46.00 will be assessed.
PETRONE'S NPDES SURETY BEING HELD	Township Solicitor, Duane Stone, stated the he has been talking to Mr. Petrone's Attorney concerning the \$5,000.00 Surety that the Township is holding for Mr. Petrone's NPDES permit for the Grantham Crossing Development. This matter might be on the January 6, 2020 Agenda to discuss further.
LAST MEETING FOR CHAIRMAN RITTER AND SUPERVISOR ROCCO	Supervisor Moyer-Schwille stated that she wanted to Thank Chairman Ritter and Supervisor Rocco for their years of service on the Board. Tonight is their last meeting for their terms. Chairman Ritter served six years and Supervisor Rocco served two years. The Board will miss you both.
ADJOURNMENT	It was moved by Supervisor Schmick, seconded by Supervisor Moyer-Schwille, and unanimously carried to adjourn the meeting at 7:40 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary