

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING AGENDA
DECEMBER 11, 2023
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- I. Call to Order

- II. Pledge of Allegiance

- III. Awards

- IV. Chief Hector Morales Northern York County Fire and Rescue – Fire Report for November 2023

- V. Approval of the Treasurer’s Report which includes the bills up to and including December 08, 2023, in the amount of \$69,699.78 and ratify previous month bills.

- VI. Public Comments

- VII. Approval of Board of Supervisors Minutes
 1. November 06, 2023, Board of Supervisors Work Session Minutes

 2. November 06, 2023, Board of Supervisors Special Meeting Minutes

 3. November 09, 2023, Board of Supervisors Conditional Use Hearing York Land Development, LLC Minutes

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4. November 13, 2023, Board of Supervisors Meeting Minutes

5. November 15, 2023, Board of Supervisors Conditional Use Hearing SDKM Dillsburg Land, LLC Minutes

6. November 30, 2023, Board of Supervisors Conditional Use Hearing York Land Development, LLC Minutes

VIII. Subdivisions – Phillip Brath, P.E. Township Engineer

1. Preliminary/Final Land Development Plan Middle & Elementary School Campus Improvements for Northern York County School District – Deadline date January 26, 2024

2. Final Land Development Plan for the Lefever Property – TCNE Route 74 Associates LLC – Deadline date December 11, 2023 – if plan not approved will need time extension

3. Preliminary/Final Land Development & Minor Subdivision for Aldi Inc. (Pennsylvania Proposed Aldi Food Market) – Deadline date December 31, 2023

4. Final Subdivision Plans for Harold C. Willis – Time extension to record the plan until December 31, 2023

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IX. Township Solicitor – Michael Pykosh, Esq.

1. Update Proposed amendments to the Carroll Township Subdivision and Land Development Ordinance to add the Developer must notify the surrounding property owners by certified mail when a plan is submitted to the Planning Commission and post the property. The Carroll Township Planning Commission at their October 26, 2023, meeting recommended that the Board advertise and adopt the proposed amendments. Set public hearing date and authorize the advertisement of the proposed Ordinance Number 2023-255

X. Old Business

XI. New Business

1. Adopt Resolution 2024-01 – approving the 2024 Budget as proposed showing the anticipated expenditures, receipts and setting the 2024 Tax Levy at 2.62 mills
2. Proposed Resolution 2024-05 - Appointing a Certified Public Accountant to make an examination of all the accounts of Carroll Township for the Fiscal Year 2023 for action at the January 08, 2024 Board of Supervisors meeting.

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3. Set Meeting Dates, Times, and Office Hours for 2024

The office hours will be Monday through Friday from 8:00 a.m. to 4:00 p.m.

The Board of Supervisors will meet at the Carroll Township Municipal Building at 555 Chestnut Grove Road, the second Monday of each month at 6:30 p.m. The following are the meeting dates for 2024: January 02 (Re-organizational meeting)(Tuesday), January 08, February 12, March 11, April 08, May 13, June 10, July 08, August 12, September 09, October 14, November 12 (Tuesday), and December 09.

The Board of Supervisors will be holding Work Sessions the first Monday of every month at 6:30 p.m. The following are the Work Session meeting dates for 2024: January 02 (following Re-organizational meeting) (Tuesday), February 05, March 04, April 01, May 06, June 03, July 01, August 05, September 03 (Tuesday because of Labor Day), October 07, November 04, and December 02.

Set the Municipal Office Closed dates for 2024

The Township Municipal Office will be closed on the following Holidays in 2024: New Year's Day – January 01, Martin Luther King Day -January 15, President's Day – February 19, Good Friday – March 29, Memorial Day – May 27, Independence Day – July 04, Labor Day – September 02, Veteran's Day – November 11, Thanksgiving Day – November 28, Friday after Thanksgiving – November 29, and Christmas Day – December 25

4. Township Manager's at will Employment Agreement for Brandon Slatt from January 01, 2024 to December 31, 2025

5. Grant permission to advertised for Mowing Bids for the April 2024 through March 2027 mowing contract for Carroll Township Municipal Building and fields and Chestnut Park fields

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6. Award the 2023 – 2024 Road Salt Bid
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- XII. Additional items to be discussed
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- XIII. Police Department – Chief Thomas Wargo
1. Carroll Township Police Report for November 2023

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XIV. Committee Reports

1. Recreation – Supervisors Sailhamer & Bush
2. Personnel – Chairman Kelly & Supervisor Wall
3. Roads (Transportation) and Building – Supervisors Moyer-Schwille & Sailhamer
4. Planning – Supervisors Moyer-Schwille & Sailhamer
5. Police – Chairman Kelly & Supervisor Wall
6. Financial – Chairman Kelly & Supervisor Wall
7. Emergency Services – Supervisors Wall & Bush
8. Dillsburg Area Authority – Supervisors Moyer-Schwille & Bush
9. Capital Region COG – Supervisors Bush & Wall
10. York Adams Tax Bureau – Chairman Kelly & Supervisor Bush
11. Carroll Township Business Economic and Development – Supervisors Moyer-Schwille & Sailhamer
12. Carroll Township Comprehensive Plan – Supervisors Moyer-Schwille & Sailhamer

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XV. Important dates to keep in mind

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| December 07, 2023 | - Zoning Hearing Board Meeting – 6:00 p.m. |
| December 14, 2023 | - Conditional Use Hearing for SDKM Dillsburg land, LLC Logistics Center for #1 or Northern Business Park – 6:00 p.m. |
| December 18, 2023 | - Capital Region COG – 7:00 p.m. |
| December 19, 2023 | - Dillsburg Area Authority Meeting – 9:30 a.m. |
| December 21, 2023 | - Planning Commission Meeting – (CANCELLED) |
| December 25, 2023 | - Township Office Closed for Christmas |
| January 01, 2024 | - Township Office Closed for New Year’s Day |
| January 02, 2024 | - Board of Supervisors Re-Organizational Meeting – 6:30 p.m. |
| January 02, 2024 | - Board of Supervisors Work Session – following Re-Organizational Meeting |
| January 08, 2024 | - Board of Supervisors Meeting – 6:30 p.m. |
| January 15, 2024 | - Township Office Closed for Martin Luther King Day |
| January 15, 2024 | - Capital Region COG – 7:00 p.m. |
| January 16, 2024 | - Dillsburg Area Authority Meeting – 9:30 a.m. |
| January 17, 2024 | - Logan Park Board Meeting – 7:00 p.m. |
| January 22, 2024 | - Zoning Hearing Board Hearing – 6:00 p.m. |
| January 25, 2024 | - Planning Commission Meeting - 6:30 p.m. |

XVI. Adjournment