

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
DECEMBER 12, 2022
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ROLL CALL SUPERVISORS – Kelley Moyer-Schwille, Tim Kelly, Kelly Wall, Dave Bush, and Brent Sailhamer

ATTENDEES Faye Romberger, Phillip Brath, P.E., Thomas Wargo, Chief, Brandon Slatt, Mike Pykosh, Esquire, Ken Farner, Hector Morales, Sara Westhafer, and David Hazen

ZOOM ATTENDEES Peggie Williams, Bruce Janasik, Kelly iPhone, Alan Wood, Karen Topper, Tom Carl, Jeremiah Jones, and James Hess

Carroll Township’s Municipal Building was opened to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.

CALL TO ORDER Chairman Kelly called the regularly scheduled meeting of the Carroll Township Board of Supervisors Meeting to order at 6:38 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

APPROVAL OF THE
TREASURER’S
REPORT It was moved by Supervisor Sailhamer, seconded by Supervisor Wall, and unanimously carried to approve the Treasurer’s Report dated December 12, 2022 as submitted, which includes the Open Bill List up to and including December 08, 2022 in the amount of \$44,314.75, Cash Flow Reports for November 2022, Compared to Budget Reports for November 2022, and Check Register Report for November 2022 to ratify the November 2022 Bill List.

PUBLIC COMMENT Chairman Kelly asked for public comment.

Ken Farner – 285 Ore Bank Road – stated he just wanted to welcome Solicitor Mike Pykosh back.

David Hazen – 2 Grandview Drive – stated he has questions how he and his neighbors would address their concerns for item VII on the agenda tonight, which is the Conditional Use Hearing for Crossroads Commercial Development, LLC. Northern Business Park (NBP) Phase 2, Lot #2, and Northern Business Park (NBP) Phase I, Lot #4 Warehouse/Distribution Center at the hearing.

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PUBLIC COMMENT CONTINUES Tom Carl – 134 Fairway Drive – questioned the dollar amount shown on the Check List does not agree with the dollar amount approved at the meeting.

APPROVAL OF THE OCTOBER 03, 2022 WORK SESSION MINUTES It was moved by Supervisor Sailhamer, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the October 03, 2022 Board of Supervisors Work Session Minutes as submitted.

APPROVAL OF THE OCTOBER 10, 2022 MINUTES It was moved by Supervisor Sailhamer, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the October 10, 2022 Board of Supervisors Meeting Minutes as submitted.

APPROVAL OF THE AUGUST 25, 2022 BUDGET WORK SESSION MINUTES It was moved by Supervisor Sailhamer, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the August 25, 2022 Board of Supervisors Budget Work Session Minutes as submitted.

APPROVAL OF THE AUGUST 26, 2022 BUDGET WORK SESSION MINUTES It was moved by Supervisor Sailhamer, seconded by Supervisor Moyer, and unanimously carried to approve the August 26, 2022 Board of Supervisors Budget Work Session Minutes as submitted.

APPROVAL OF THE NOVEMBER 01, 2022 CONDITONAL USE APPLICATION 2022-003 MINUTES It was moved by Supervisor Sailhamer, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the November 01, 2022 Board of Supervisors Conditional Use Application 2022-003 for Inch’s Properties, LLC Minutes as submitted.

APPROVAL OF THE NOVEMBER 07, 2022 WORK SESSION MINUTES It was moved by Supervisor Sailhamer, seconded by Supervisor Moyer-Schwille and carried to approve the November 07. 2022 Board of Supervisors Work Session Minutes as submitted.

Supervisor Wall abstained because she was not present.

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APPROVAL OF THE
NOVEMBER 14, 2022
MINUTES

It was moved by Supervisor Sailhamer, seconded by Supervisor Moyer-Schwille, and carried to approve the November 14, 2022 Board of Supervisors Meeting Minutes as submitted.

Supervisor Wall abstained because she was not present.

ANNUAL REVIEW
OF SURETY FOR
CHADWICK
MEADOWS
PHASE 2

It was moved by Supervisor Sailhamer, seconded by Supervisor Wall, and carried to authorize Phillip Brath, Township Engineer, to notify Chadwick Meadows, Phase 2 Development that Carroll Township has reviewed and approved a required increase in the financial security held for this project. The financial security for Chadwick Meadows, Phase 2 project shall be raised by 10% from \$11,851.90 to \$13,037.09, which is a \$1,185.19 increase.

Chainman Kelly voted no.

Chairman Kelly question why we were only increasing the surety by 10%. Can't we ask for a higher percentage increase.

STONEY RUN
ROAD TRAFFIC
STUDY TABLED

It was moved by Supervisor Wall, seconded by Supervisor Sailhamer, and carried to table doing a traffic study on Stoney Run Road to determine if a restriction would be warranted until the March 06, 2023 Board of Supervisors Work Session.

Supervisor Bush voted no.

Brandon Slatt, Township Manager, stated he is against doing a traffic study and if it is warranted to restrict the trucks on Stoney Run Road they will just move to Tannery Road.

Supervisor Bush stated that he feels a complete traffic study of the Township should be done and then look at the Comprehensive Plan.

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RESOLUTION
2022-28
BONNIE B.
SHEAFFER
PLANNING
MODULE

It was moved by Supervisor Wall, seconded by Supervisor Sailhamer, and unanimously carried to adopt Resolution Number 2022-28 – A resolution to adopt and submit to the Department of Environmental Protection for its approval as a revision to Carroll Township “Official Sewage Facilities Plan” of the municipality for Denise S. Bleiler, Executrix for the Estate of Bonnie B. Sheaffer Planning Module to DEP.

SET CONDITIONAL
USE APPLICATION
HEARING DATE
TABLED

It was moved by Supervisor Wall, seconded by Supervisor Sailhamer, and unanimously carried to table the setting of the hearing date for the Conditional Use Application 2023-001 Northern Business Park Phase I – Lot #4 and Conditional Use Application 2023-002 Northern Business Park Phase 2 – Lot 2 until the January 09, 2023 Board of Supervisors Meeting at which time a hearing date will be determined.

RESOLUTION
2023-01
ADOPTING THE
2023 BUDGET

It was moved by Supervisor Sailhamer, seconded by Supervisor Wall, and carried to adopt Resolution Number 2023-01 - A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania, approving the 2023 Budget as proposed showing anticipated expenditures, receipts and setting the 2023 Tax Levy at 2.62 mills.

Supervisor Moyer-Schwille voted no.

PROPOSED
RESOLUTION
2023-05
APPOINT CERTIFIED
PUBLIC
ACCOUNTANT
TO AUDIT THE
BOOKS

It was moved by Supervisor Sailhamer, seconded by Supervisor Wall, and unanimously carried to authorize the Township Staff to advertise Resolution 2023-05 - Appointing a Certified Public Accountant to make an examination of all the accounts of Carroll Township for the Fiscal year 2022 for action at the January 09, 2023 Board of Supervisors meeting.

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**SET MEETING
DATES, TIME
AND OFFICE
CLOSED DATES
FOR 2023**

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and carried to set the Meeting Dates, Time and Office Closed dates for 2023 as follows:

The office hours will be Monday through Friday from 8:30 a.m. to 4:30 p.m.

The Board of Supervisors will meet at the Carroll Township Municipal Building at 555 Chestnut Grove Road, the second Monday of each month at 6:30 p.m. The following are the meeting dates for 2023: January 03 (Re-organizational Meeting) January 09, February 13, March 13, April 10, May 08, June 12, July 10, August 14, September 11, October 09, November 13, and December 11.

The Board of Supervisors will be holding Work Sessions the first Monday of every month starting in January at 6:30 p.m. The following are the Work Session meeting dates for 2023: January 03 (following Re-organizational Meeting), February 06, March 06, April 03, May 01, June 05, July 03, August 07, September 05 (Tuesday due to Labor Day), October 02, November 06, and December 04.

Set the Municipal Office Closed dates for 2023

The Township Municipal Office will be closed on the following Holidays in 2023: New Year's Day – January 02, Martin Luther King, Jr. Day – January 16, President's Day – February 20, Good Friday – April 07, Memorial Day – May 29, Independence Day – July 04, Labor Day – September 04, Veteran's Day – November 10, Thanksgiving Day – November 23, Friday after Thanksgiving – November 24, and Christmas Day – December 25.

**ADVERTISE FOR
LETTER OF
INTEREST FOR
APPOINTED
POSITIONS**

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille and unanimously carried to authorize the Office Staff to advertise for Letters of Interest for the following positions; Zoning Hearing Board, Elected Auditors, Logan Park Authority and Planning Commission. Letters of Interest must be sent to the Township no later than Tuesday, December 27, 2022.

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POLICE REPORT Chief Thomas Wargo presented the Police Report for the Month of November 2022.

FIRE REPORT Hector Morales, Chief, presented the Fire Report for the month of November 2022.

Chief Morales stated that the Steering Committee Meetings will start up again in January.

Monaghan Township Volunteer Fire Company Fire Report from September 01, 2022 through November 30, 2022 was available.

ADJOURNMENT It was moved by Supervisor Wall seconded by Supervisor Sailhamer, and unanimously carried to adjourn the meeting at 7:59 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary