

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
DECEMBER 13, 2021
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ROLL CALL SUPERVISORS – Kelley Moyer-Schwille, Dominic DePalma, Kelly Wall, and Tim Kelly

ATTENDEES Faye Romberger, Phillip Brath, P.E., Duane Stone, Esquire, Chief Thomas Wargo, Bryan Golden, Tom Carl, and Hector Morales

ZOOM ATTENDEES Peggie Williams, Jim Hess, and Scott Vance

Carroll Township’s Municipal Building was opened to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.

CALL TO ORDER Vice-Chairman Moyer-Schwille called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:31 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

EXECUTIVE SESSIONS Vice-Chairman Moyer-Schwille announced that the Board of Supervisors held Executive Sessions on Monday, December 06, 2021 at 6:00 p.m. to discuss contract issues.

APPROVAL OF THE TREASURER’S REPORT It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to approve the Treasurer’s Report dated December 13, 2021 as submitted, which includes the Open Bill List up to and including December 09, 2021 in the amount of \$54,019.88, Cash Flow Reports for November 2021, Compared to Budget Reports for November 2021, and Check Register Report for November 2021 to ratify the November 2021 Bill List.

PUBLIC COMMENT Vice-Chairman Moyer-Schwille asked for public comment. There were no public comments.

APPROVAL OF THE NOVEMBER 01, 2021 WORK SESSION MINUTES It was moved by Supervisor Kelly, seconded by Supervisor DePalma, and unanimously carried to approve the November 01, 2021 Board of Supervisors Work Session Minutes as submitted.

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APPROVAL OF THE
NOVEMBER 08, 2021
MINUTES

It was moved by Supervisor Wall, seconded by Supervisor DePalma, and unanimously carried to approve the November 08, 2021 Board of Supervisors Meeting Minutes as submitted.

FINAL PLANS FOR
FIELDSTONE
CREST
PHASE II AND III

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to conditionally approve the Final Subdivision Plans for fieldstone Crest Phases II and III - 21 Lots contingent upon addressing all of the following comments per Phillip Brath's Comment Letter dated December 06, 2021:

- II. Subdivision (Ordinance No. 2018-242)
 - 1. Provide Community Association Document for these phases for review and approval prior to Plan approval. (Section 506.13)
 - 2. Provide Developer's Agreement for these phases for approval prior to recording the Plan. (Section 607.10)
 - 3. All certificates must be signed, sealed, and dated after last submission revision date. (Section 507/607.1)
 - 4. Provide NPDES permit and E&S approval or Letter of Adequacy from DEP or YCCD. (Section 507.8/607.15.c)
 - 5. Provide proposed fee-in-lieu for required park and open space. (Section 706.3.B)
 - 6. All outstanding fees, including review fees, must be paid prior to plans recording. (Section 607.13)
 - 7. Provide financial security in accordance with Section 1301. (Section 607.11)

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FINAL PLANS FOR
FIELDSTONE
CREST
PHASE II AND III
CONTINUES

- III. Stormwater (Ordinance No. 2011-216)
 - 1. The O&M Agreement shall be executed for these phases. (Section 303.F.7)
 - 2. Provide financial security for the completion of Stormwater Management Facilities as set forth in Article V of this Ordinance. (Section 303.H)

- IV. Surety Establishment
 - 1. The provided Financial Security Estimate for site improvements, including stormwater improvements, appears to be fair and reasonable with respect to the work to be completed. The estimate identifies the estimate of probable costs of construction to be \$844,250.00. Therefore, the amount of financial security to be posted for the required improvements should be established at 110% of the probable cost of construction, set to \$928,674.00.

It was moved by Supervisor Kelly, seconded by Supervisor DePalma, and unanimously carried to set the financial security for Fieldstone Crest Phases II and III at \$928,674.00. The estimate identifies the estimate of probable costs of construction to be \$844,250.00 the amount of financial security to be posted for the required improvements should be established at 110% of the probable cost.

LOCUST HILLS
FARMS BOND
REDUCTION
REQUEST

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to release a portion of the S & T Bank Irrevocable Letter of Credit #BS-003745 in the amount of \$38,827.40 for the site improvements completed for the Locust Hills Farms Development. This Bond will be reduced from \$83,065.20 to \$44,237.80.

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**VENTURES
TIME EXTENSION**

It was moved by Supervisor Wall, seconded by Supervisor Kelly, to grant Dillsburg Ventures -Village at South Mountain a one-month time extension from December 13, 2021 to January 10, 2022. Motion did not carry

Supervisors Wall and Kelly voted yes

Supervisors Moyer-Schwille and DePalma voted no.

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried to grant Dillsburg Ventures – Village at South Mountain a two-month time extension from December 13, 2021 to February 14, 2022.

**RESOLUTION
2022-01
ADOPTING THE
2022 BUDGET**

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to adopt Resolution Number 2022-01- A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania, approving the 2022 Budget as proposed showing anticipated expenditures, receipts and setting the 2022 Tax Levy at 2.62 mills.

**PROPOSED
RESOLUTION
2022-05
APPOINT CERTIFIED
PUBLIC
ACCOUNTANT
TO AUDIT THE
BOOKS**

It was moved by Supervisor Wall, seconded by Supervisor Kelly and unanimously carried to authorize the Township Staff to advertise Resolution 2022-05 - Appointing a Certified Public Accountant to make an examination of all the accounts of Carroll Township for the Fiscal year 2021 for action at the January 10, 2022 Board of Supervisors meeting.

**RESIGNATION
BRIAN
LINSENBACH
PLANNING
COMMISSION**

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to accept the resignation of Brian Linsenbach from the Carroll Township Planning Commission effective November 23, 2021.

Supervisor Moyer-Schwille thanked Brian Linsenbach for years of service on the Carroll Township Planning Commission.

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**PERMISSION
TO ADVERTISE
VACANT SEAT ON
PLANNING
COMMISSION**

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried o authorize the Township Staff to advertise for Letters of Interest for the vacant seat on the Carroll Township Planning Commission

**SET MEETING
DATES, TIME
AND OFFICE
CLOSED DATES
FOR 2022**

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and carried to set the meeting dates, and time for 2022 as follows:

The office hours will be Monday through Friday from 8:30 a.m. to 4:30 p.m.

The Board of Supervisors will meet at the Carroll Township Municipal Building at 555 Chestnut Grove Road, the second Monday of each month at 6:30 p.m. The following are the meeting dates for 2022: January 03 (Re-organizational meeting) January 10, February 14, March 14, April 11, May 09, June 13, July 11, August 08, September 12, October 10, November 14, and December 12.

The Board of Supervisors will be holding Work Sessions the first Monday of every month starting in January at 6:30 p.m. The following are the Work Session meeting dates for 2022: January 03 (following Re-organizational meeting), February 07, March 07, April 04, May 02, June 06, July 05 (Tuesday due to Independence Day), August 01, September 06 (Tuesday due to Labor Day), October 03, November 07, and December 05.

Set the Municipal Office Closed dates for 2022

The Township Municipal Office will be closed on the following Holidays in 2022: New Year's Day – January 03, Martin Luther King, Jr. Day – January 17, President's Day – February 21, Good Friday – April 15, Memorial Day – May 30, Independence Day – July 04, Labor Day – September 05, Veteran's Day – November 11, Thanksgiving Day – November 24, Friday after Thanksgiving – November 25, and Christmas Day – December 26.

Supervisor DePalma voted no.

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AWARD 2021-2022
ROAD SALT BID

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to award the Capital Region Governments 2021 – 2022 Road Salt/Deicer bid to the lowest bidder, Eastern Salt at \$72.60/ton FOB delivered.

ADVERTISE FOR
LETTER OF
INTEREST FOR
APPOINTED
POSITIONS

It was moved by Supervisor Wall, seconded by Supervisor Kelly and unanimously carried to authorize the Office Staff to advertise for Letters of Interest for the following positions; Zoning Hearing Board, Elected Auditors, Logan Park Authority and Planning Commission. Letters of Interest must be into the Township no later than Monday, December 27, 2021

TIPPING FEE
INCREASE FOR
2022 WILL
INCREASE
QUARTERLY BILL
BY \$.65 PER
QUARTER

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to authorize Penn Waste to increase the quarterly rate to Carroll Township residents from \$78.10 per quarter to \$78.75 per quarter effective January 01, 2022 because York County Resource Recovery Facility increased the tipping fee by \$2.50 per ton effective January 01, 2022. This will increase Carroll Township residents billing by \$.65 per quarter. The low volume bag service customers will not have an increase.

POLICE REPORT

Chief Thomas Wargo presented the Police Report for the month of November 2021.

HEATER
REPLACEMENT/
UPGRADE FOR
THE POLICE
GARAGE

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried to authorize Chief Wargo to purchase a heater replacement /upgrade unit for the Police Department garage from McClure Company at \$5,610.00

Supervisor Kelly recused himself from the vote because he works for the company that was awarded the bid.

RESIGNATION OF
PART-TIME
POLICE OFFICER
DEREK HARTMAN

It was moved by Supervisor Wall, seconded by Supervisor DePalma, and unanimously carried to accept the resignation of Officer Derek Hartman as a Carroll Township Part-time Police Officer effective immediately.

FIRE REPORT

Hector Morales, Chief, presented the Fire Report for Northern York County Fire Rescue for the Month of November 2021.

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ADJOURNMENT

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried to adjourn the meeting at 7:33 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary