

**RESOLUTION NO. 2024-06
SCHEDULE OF FEES**

**SETTING FEES, COSTS AND PERMITS
FOR THE CALENDAR YEAR 2024**

WHEREAS, the Board of Supervisors of Carroll Township wishes to set rates, fees, costs, and permits for calendar year 2024; and

WHEREAS, the Board of Supervisors of Carroll Township wishes to combine all fee resolutions into one; and

WHEREAS, the Board of Supervisors of Carroll Township will review these rates, fees, costs, and permits each year;

NOW, THEREFORE, BE IT RESOLVED and it is hereby resolved that the Board of Supervisors of Carroll Township sets the following rates and fees effective January 02, 2024:

CODE ENFORCEMENT

UCC Plan Review and Inspection Fees

Approved Agencies:

Approved Code Services, Inc. See attached schedule

BIU of PA, Inc. See attached schedule

Building Permit: \$5.00 per \$1,000.00 cost of project plus \$10.00 filing fee

Occupancy Permit: \$25.00

Labor & Industry Training Fee: \$4.50

Demolition Permit: \$10.00

Zoning Permit: \$50.00

Road Occupancy Permit (Driveway Permit): \$25.00

Septic Permit:

Gary Morrow, SEO See attached schedule

Stormwater Permit:

Minor earth disturbance (Section 105.2)

- Regulated activities that create Earth Disturbance Activities greater than 2,000 square feet and equal to or less than 5,000 square feet. \$150.00
- Construction of an Impervious or Semi-Impervious Surface, whether initially or cumulatively, that is less than (i) 5% of Lot Area or (ii) greater than 200 square feet but less than 5,000 square feet.
 - 200 to 299 square feet of impervious or semi-impervious \$75.00
 - 300 to 5,000 square feet of impervious or semi-impervious \$150.00
 - Impervious or semi-impervious from 200 to 5,000 square feet associated with new residential dwelling \$300.00
- May require Escrow of \$1,000.00 for more in-depth projects.

Major earth disturbance (Section 105.1) – Escrow \$1,000.00

- Removal of ground cover, grading, filling or excavation equal to or in excess of 5,000 square feet.

- Construction of an Impervious or Semi-Impervious Surface, whether initially or cumulatively, that is equal to or exceeds 5% of Lot Area or 5,000 square feet.

Road Encroachment Permit:

Permit Issuance Fees

These fees are applied to the administrative costs incurred in reviewing the application and plan(s) and issuing and processing the permit, including the preliminary review of the site location identified in the application, whether or not a permit is issued and processed.

- 1) Application Fee / Plan Review
 - a. Utility: Total Linear feet of Utility Trench Less Than 500 ft: \$250.00
 - i. 100 foot increments over 500 ft \$100.00
 - b. Utility: Surface Opening Less Than 36 Square ft \$30.00
- 2) Supplement Fee (each six-month time extension)(each submitted change) \$10.00
- 3) Exemption (see below for list of exemptions)

General Permit Inspection Fees

These fees are applied to the costs incurred in the preliminary review of the location covered by the permit, and/or spot inspection of the permitted work, and/or subsequent inspection after the permitted work has been completed to ensure compliance with PennDOT specifications and permit provisions.

- 4) Surface Openings (These fees are calculated on the total linear feet of the opening being permitted within different areas of the right-of-way.)
 - a. Total linear feet of opening each (100 foot increment or fraction thereof):
 - i. Opening in pavement: \$70.00
 - ii. Opening in shoulder: \$65.00
 - iii. Opening outside pavement and shoulder (Min. 6 ft. from E.O.P.)\$20.00
 - b. If a longitudinal opening simultaneously occupies two or more highway areas identified in subparagraph (a), only the higher fee will be charged. Linear distances shall be measured to the nearest foot.
- 5) Surface Openings of Less Than 36 Square Feet (e.g., service connections performed independently of underground facility installation, pipe line repairs) (each opening)
 - i. Flat Fee: \$50.00
- 6) Borings, Bulleting, Pushing of pipe, etc. (Flat Fee) \$125.00

Exemptions

Permit issuance fees and general permit inspection fees are not payable by any of the following:

- 1) The Commonwealth.
- 2) Political subdivisions of the Commonwealth, except when placing a facility longitudinally within more than 100 total linear feet of pavement. In that case, the application and inspection fees for pavement openings will be charged.
- 3) Utility facility owners for:
 - a. The installation of street lights at the request of PennDOT or the political subdivision.
 - b. The replacement or renewal of their facilities prior to a township resurfacing project after notice from the township.
 - c. The removal of poles and attached appurtenances.
 - d. Facilities moved at the request of PennDOT or the political subdivision.
 - e. The maintenance of their facilities that occupy the right-of-way.

Additional Inspection Fees

If the Township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot inspection basis, the permit will so indicate and the permittee shall be charged for additional salary, overhead and expenses incurred by each assigned inspector and the Township.

ZONING HEARING BOARD

1. Variances/Special Exceptions:

- a. Residential and home occupations \$ 400.00
- b. All other non-residential uses
 - (i) One-night hearing \$ 1,500.00
 - (ii) Each additional hearing \$ 800.00

2. Appeals from a Determination, Interpretation, or Enforcement of the Zoning Ordinance

- a. Residential \$ 400.00
- b. Non-residential \$ 1,500.00

UCC Appeals Hearing Board: \$800.00

Board of Supervisors Hearings

- Rezoning Request: \$1,500.00
- Conditional Use: \$1,500.00
- Stormwater Appeal: \$800.00

Transfer of Liquor License \$2,000.00 the first 3 hours for the first hearing; and
If the hearing is continued every continuance would be \$1,500.00 for the first 3 hours.

SUBDIVISION AND LAND DEVELOPMENT

- Sketch Plan: \$2,000.00
- Lot Consolidation: \$200.00
- Lot Add-On Plan/ 1 & 2 Lot Subdivision Plans: \$3,000.00
- Residential Subdivisions: \$3,000.00 plus \$200.00 per lot
- Land Development with no stormwater management: \$4,000.00
- Land Development with stormwater management (up to 5 acres): \$10,000.00
- Land Development with major stormwater management and traffic (greater than 5 acres): \$20,000.00
- Construction Inspection Fee: 4% of Estimated Construction Costs

Fees shall be reasonable and in accordance with the ordinary and customary charges by the Township Engineer. Said fees are payable in advance and held in an escrow account for the engineering review of plans and site inspections. When the said escrow account balance falls below \$500.00 it shall be replenished in an amount equal to the original fee amount. Any unused fees in the escrow account shall be reimbursed to the applicant.

- Township Engineer: See attached schedule
- Township Solicitor: \$170.00 per hour
- Construction/Building Inspector (In-house): \$85.00 per hour

RECREATION FEE IN LIEU OF DEDICATION OF LAND FOR RECREATION PURPOSES

Single family dwelling lot: \$2,000.00 per lot.
Multiple family dwelling lot: \$2,000.00 per dwelling unit authorized on said lot.
Commercial, industrial, or non-residential lot: \$1,000.00 per acre or any part thereof.
All fees required must be paid to the Township, prior to receipt of signed final subdivision plans.

JUNKYARD PERMIT

Less than 15,000 sq ft: \$50.00
More than 15,000 sq ft but less than 40,000 sq ft: \$100.00
More than 40,000 sq ft: \$200.00

LEAF WASTE FACILITY KEY CARD

Residential: No Charge
Non-Residential: \$300.00
Commercial Landscapers, Lawn & Tree Services
located in Carroll Township: \$500.00
Replace lost or damaged Key Card: \$ 20.00

SOLICITATION PERMIT

\$100.00 per month or part of a month – Issued on a monthly or annual basis. (as of 7/10/23)

MISCELLANEOUS FEES

Police Report: \$15.00
Tax Certification: \$20.00
Duplicate Tax Bill: \$ 5.00
Return Check Fee: \$37.00
Photocopies: \$.25 B/W
\$.50 Color

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of Carroll Township, York County, Pennsylvania, hereby sets the above rates and fees for 2024.

Dated this 02nd day of January, 2024.



Brent A. Sailhamer, Chairman

ATTEST:



Faye L. Romberger, Secretary



— EST. 2007 —

**APPROVED CODE
SERVICES**

2024 | SERVICE FEES

THIRD-PARTY FEES

RESIDENTIAL

Residential Plan Review	\$105.00/hr
Residential Inspection	\$105.00/hr
Residential Electrical Inspection	\$105.00/hr
Residential Inspection Electrical Service Cut-in up to 200 Amps	\$120.00/hr
Hearings, Appeals and Township Mtgs, Prep & Appearance	\$100.00/hr
Zoning Investigation	\$90.00/hr
PA Certified Building Code Official (<i>Administrative or Enforcement Actions</i>)	\$100.00/hr
Clerical Services	\$60.00/hr
Mileage (<i>N/C for work in the township</i>)	IRS Rate

New Single-Family Dwelling - Plan Review	
up to 3,000 s.f.	\$335.00/ea
over 3,000 s.f.	\$480.00/ea
over 6,000 s.f. (<i>Same as Commercial</i>)	\$500.00/ea

Note: 10 required inspections at \$105 each, 1 Service Cut-in at \$120 each for new single-family

Multiple Duplexes & Townhouses Plan Review of Similar Design	\$215.00/unit
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COMMERCIAL

Commercial Plan Review	\$135.00/hr
Commercial Inspection	\$135.00/hr
Commercial Electrical Inspection	\$140.00/hr
Commercial Electrical Service Cut-in Inspection	
up to 400 Amps	\$155.00/hr
up to 800 Amps	\$190.00/hr
up to 1200 Amps	\$270.00/hr
over 1200 Amps	RFQ

Expedite Plan Review Fee:	RFQ
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*Approved Code Services offers guaranteed expedited Plan Reviews.
Call our office for a quote on your specific expedited review needs
(Expedited Services are not available December 15th through January 5th).*

**All Inspections are allotted up to 1-hour. Inspections taking longer than 1 hour will be charged additional hours for any part thereof.*



Building Inspection Underwriters of PA, Inc.

RESIDENTIAL PLAN REVIEW FOR NEW CONSTRUCTION

Flat fee of \$150.00; No charge for alterations/renovations

COMMERICAL PLAN REVIEW FEE SCHEDULE BASED ON TOTAL BUILDING CONSTRUCTION VALUE

1. Up to the first \$3,000,000.00 dollars is calculated at: 0.0013 of the total estimated construction value (\$250.00 minimum).
2. Over \$3,000,001.00 and up to \$6,000,000.00 is calculated by adding: \$3,900.00 from item 1 above plus 0.0005 of the estimated value between \$3,000,001.00 and \$6,000,000.00.
3. Over \$6,000,000.00 is calculated by adding: Item 1 & 2 above \$5,400.00 plus 0.0004 of the remaining valuation over \$6,000,000.00.

Below is a sample on how to apply the above plan review fee schedule:

Total construction value of the building: \$10,000,000.00

Plan review fee is as follows:

Step 1. First \$3,000,000.00 is: $0.0013 \times \$3,000,000.00 =$	\$3,900.00
Step 2. Over \$3,000,000.00 up to \$6,000,000.00 = ($\$0.0005 \times \$3,000,000.00 + \$3,900.00$)	\$1,500.00 <u>+\$3,900.00</u> \$5,400.00
Step 3. Over \$6,000,000.00 = ($0.0004 \times$ total remaining costs, plus \$5,400.00	\$1,600.00 <u>+\$5,400.00</u> Total costs for building plan review: \$7,000.00

FEE SCHEDULE
January 1, 2024 thru December 31, 2024

Type of Service	Unit Cost	DCED Fee
<u>Residential:</u>		
New Home Construction/Addition (including sunrooms) (Minimum Charge)	\$0.32 sq. ft. of GFA* \$350.00	\$ 4.50
Alterations/Renovations/Small Work	\$75.00/ Req'd Inspection	\$ 4.50
Manufactured housing (Without Basement)	\$350.00	\$ 4.50
Manufactured Housing (With Basement)	\$500.00	\$ 4.50
Demolition	\$100.00	\$ 4.50
Accessory Structures: (minimum charge)	\$0.23 sq. ft. of GFA* \$ 75.00	\$ 4.50 \$ 4.50
Decks, Porches Minimum Charge	1.5% of cost \$150.00	\$ 4.50 \$ 4.50
Pools – Above Ground: Residential	\$150.00	\$ 4.50
Pools – In Ground Residential (includes Fence and door alarm)	1.0% of cost min-\$225.00; max-\$550.00	\$ 4.50
Residential Solar Panels	1.5% of cost min-\$200.00 min-\$200.00; max-\$1,000.00	\$ 4.50
Residential Day Care Centers	\$250.00	\$ 4.50
Signs	\$50.00 +\$2.00 sq.ft face of sign	\$ 4.50

Electrical Fee Schedule

Service re-connection \$90.00

Re-inspection Fee:

No Charges unless applicant fails to show for requested inspection. Subsequent visits to be billed at an hourly rate of \$75/Hour (1 Hour minimum)

*GFA – Gross floor area defined as the total square footage of all floors within the perimeter of the outside walls, including basements, cellars, garages, roofed patios, breezeways, covered walkways and attics with floor to ceiling height of 6'6" or more.

Commercial:

New Commercial / Additions (minimum charge)	\$0.42 sq. ft. of GFA* \$350.00	\$ 4.50 \$ 4.50
Alterations / Renovations (minimum charge)	1.5% of cost \$250.00	\$ 4.50 \$ 4.50
Cell Towers (minimum charge)	1.5% of cost \$250.00	\$ 4.50
Commercial Solar Panels (minimum charge)	1.0% of cost \$500.00	\$ 4.50
Pools – In Ground Commercial (includes Fence and door alarm)	1.0% of cost min-\$225.00; max-\$550.00	\$ 4.50
Sign Permits	\$50.00 Plus \$2.00/sq. ft face of sign	\$ 4.50
Demolition:	\$250.00	\$ 4.50

Electrical Fee Schedule

Service re-connection \$250.00

Re-inspection Fee:

No Charges unless applicant fails to show for requested inspection. Subsequent visits to be billed at an hourly rate of \$75/Hour (1 Hour minimum)

***GFA** – Gross floor area defined as the total square footage of all floors within the perimeter of the outside walls, including basements, cellars, garages, roofed patios, breezeways, covered walkways and attics with floor to ceiling height of 6'6" or more.

Required Inspections:

- ✓ Footing
- ✓ Foundation
- ✓ Electrical, Plumbing, Framing, Mechanical Roughs
- ✓ Energy (Insulation)
- ✓ Drywall
- ✓ Electrical, Plumbing, Mechanical, Building Finals
- ✓ Other Inspections:
- ✓ Electrical Service, Slab

Timeframes:

- Inspections completed within 24-48 hours
- Residential: 3-7 Days
- Commercial: 15-30 Days

S.E.O. Fee Schedule 2024 for Carroll Township

SEWAGE ENFORCEMENT

A. Full Application – 1 Test (includes C through I)	\$555.00
B. Full Application – 2 Tests (includes C through I)	\$790.00
C. Half Application Alternate or Major Repair (includes F through J)	\$320.00
D. Probe Hole	\$65.00
E. Perk Test	\$170.00
F. Permit Issued	\$65.00
G. 1st Interim Inspection	\$65.00
H. 2nd Interim Inspection	\$65.00
I. Final Inspection	\$65.00
J. Township Fee	\$60.00
K. Minor Repairs/Alterations Permit (includes E and F)	\$150.00
L. Labor for all Other Work (per hour)	\$65.00
M. Pumping Inspection	\$50.00

Gary L Morrow

Gary L. Morrow
Sewage Enforcement Officer
S.E.O. #01907



Gibson-Thomas ENGINEERING

Harrisburg Office
3552 Gettysburg Road, Suite 201
Camp Hill, PA 17011
Phone: 717-612-9880
Fax: 717-612-9465
GTEHarrisburgPA@gibson-thomas.com

2024 - FEES AND SCHEDULE OF CHARGES

A. Key Personnel – Billed for municipal project work and development review based on actual time expended and personnel used.

Phillip Brath, P.E.	Municipal Services Engineer	\$ 154.00
Mark Bruening	Project Manager	\$ 145.00
Kevin Burke	Project Manager (Traffic)	\$ 130.00

B. Design Work - Billed on a lump sum, percentage of construction costs where applicable; or in the case of United States Environmental Protection Agency projects, Pennsylvania Department of Transportation, Pennsylvania Turnpike Commission, or other federal or state projects, work is billed on a fixed fee based on the estimated manhours for work multiplied by a multiplier for overhead and profit.

C. Lump-Sum Per Diem Rates & Miscellaneous Work - Billed for actual time expended based on personnel used.

Job Classification	Billing Rate Per Hour	Job Classification	Billing Rate Per Hour
1. Principal Engineer	\$ 175.00	18. GIS 2-Man Crew	\$ 185.00
2. Senior Project Manager	\$ 165.00	19. GIS 3-Man Crew	\$ 270.00
3. Project Manager	\$ 145.00	20. Drone Manager	\$ 130.00
4. Senior Project Engineer	\$ 125.00 - \$ 130.00	21. Drone Pilot	\$ 290.00
5. Project Engineer	\$ 120.00	22. Construction Manager	\$ 125.00
6. Structural Engineer	\$ 145.00	23. Inspector I	\$ 100.00
7. Environmental Scientist	\$ 110.00	24. Inspector II	\$ 95.00
8. Senior Environmental Technician	\$ 115.00	25. Inspector III	\$ 80.00
9. Environmental Technician	\$ 105.00	26. Developer Inspector	\$ 100.00
10. Computer Modeler	\$ 170.00	27. Survey Crew	\$ 230.00 - \$300.00
11. Senior Designer	\$ 110.00	28. Professional Surveyor	\$ 145.00
12. Project Coordinator	\$ 100.00	29. Contract Administrator	\$ 110.00
13. Designer I	\$ 90.00	30. Secretary / Clerical	\$ 70.00
14. Designer II	\$ 85.00	31. 3rd Party Stormwater Review	\$ 160.00
15. Designer III	\$ 75.00	32. 3rd Party Road Bonding	\$ 160.00
16. GIS Manager	\$ 120.00	33. 3rd Party Plan Review	\$ 160.00
17. GIS Technician	\$ 100.00		

D. Associate Work, No Charge - Work done is invoiced to Gibson-Thomas Engineering Co., Inc. Client is billed invoiced amount. Examples are specialized consultants, geological borings, art renderings, etc.

E. Mileage – Mileage is to be charged at the presently published IRS standard rate.

**RESOLUTION NO. 2024-08
AMENDING SCHEDULE OF FEES**

**AMENDING SETTING FEES, COSTS AND PERMITS
FOR THE CALENDAR YEAR 2024**

WHEREAS, the Board of Supervisors of Carroll Township wishes to set rates, fees, costs, and permits for calendar year 2024; and

WHEREAS, the Board of Supervisors of Carroll Township wishes to combine all fee resolutions into one; and

WHEREAS, the Board of Supervisors of Carroll Township will review these rates, fees, costs, and permits each year; and

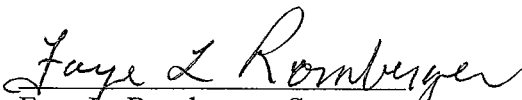
WHEREAS, the Board of Supervisors of Carroll Township will amend Resolution No. 2024-06 to amend the Reservation fee of the pavilion at Chestnut Park; and

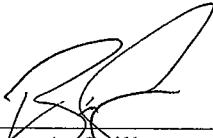
NOW, THEREFORE, BE IT RESOLVED and it is hereby resolved that the Board of Supervisors of Carroll Township will increase the Reservation fee for the Pavilion at Chestnut Park from \$25.00 to \$75.00 on the Schedule of Fees for 2024.

Dated this 12th day of February 2024.

ATTEST:

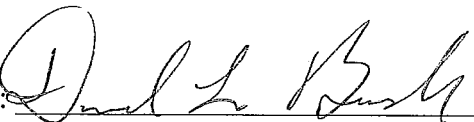
TOWNSHIP OF CARROLL,
YORK COUNTY, PENNSYLVANIA

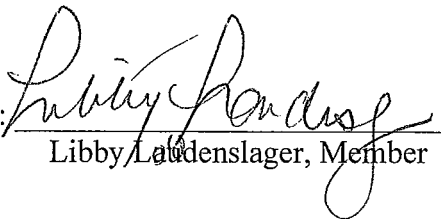

Faye L. Romberger, Secretary

BY: 
Brent A. Sailhamer, Chairman

BY: _____
Timothy D. Kelly, Vice Chairman

BY: _____
Kelly S. Wall, Member

BY: 
David L. Bush, Member

BY: 
Libby Laudenslager, Member