

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
WORK SESSION MINUTES  
FEBRUARY 05, 2018  
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**ROLL CALL** SUPERVISORS – Andy Ritter, Bruce Trostle, Kelley Moyer-Schwille, Richard Rocco, and Brian Schmick

ATTENDEES – Faye Romberger, Duane Stone, Esquire, Mark Bruening, Shirley A. Knight, Raphael LaRocca, Cait Evans, Mark Fuss, Bob Ingham, Neal Metzger, Dan Thornton, Mark Fuss, and Tim Rutter

**CALL TO ORDER** Chairman Ritter called the regularly scheduled work session of the Carroll Township Board of Supervisors to order at 6:31 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

**PUBLIC COMMENT** Chairman Ritter called for public comment.

Bob Ingham, Chairman of the Logan Park Authority, asked the Board if Logan Park Authority can receive their 2018 donation in February like they did last year. They have the following projects scheduled for 2018: painting the barn, create the handicap parking spaces, and work on the drainage around the playground. There are two vacant seats on the Board, one for Carroll Township and one for Dillsburg Borough. They are working on trying to fill these positions.

The Board of Supervisors asked Mr. Ingham to send a letter to the Board asking to have Logan Park Authority’s donation released in February.

**FINAL LAND DEVELOPMENT PLAN FOR RUTTER’S #14 PROPOSED EXPANSION** Neal Metzger, Tim Rutter, and Dan Thornton are here tonight to discuss the Final Land Development Plan for Rutter’s #14 Proposed Expansion. This plan was before the Carroll Township Planning Commission on January 25, 2018. The Planning Commission denied this Plan at this meeting. Mr. Metzger stated they would like to discuss this Plan tonight so they could get the feel of the Board so they would know how to proceed. The Commissioners’ main concern and discussion was the re-configuring of the pump island along common access drive to site will restrict free and unobstructed access when vehicles stack at pump islands or over standard length vehicles (vehicles with trailers) use facilities for refueling. Stacking/Circulation Exhibit revised to reflect extended cab pickup truck with trailer entering

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FINAL LAND  
DEVELOPMENT  
PLAN FOR  
RUTTER'S #14  
PROPOSED  
EXPANSION  
CONTINUES

islands from other direction. This revision would reflect gas and most diesel vehicles as the fill access is on driver's side. Mr. Metzger gave the Supervisors several locations of other Rutter's Stores in the area that has the same layout and about the same size lot to see how they work. Mr. Dan Thornton, Rutter's Traffic Engineer, stated that he sat at this location for 3 hours during the peak hours to count vehicles entering and exiting the property between 3:00 p.m. to 6:00 p.m. The average number of vehicles entering and exiting this property during this time was 60 vehicles/hour entering and 60 vehicles/hour exiting.

The Board has the same concerns about the stacking around the pump islands as the Carroll Township Planning Commission. Overall the Board did not have any other concerns on the Plan. The Board asked Mr. Metzger if there was any way they could eliminate one set of pumps to allow more room around the Rt. 15 entrance. They also asked Mr. Metzger if they would grant the Township an extension so this plan can be tabled. This would allow more time to work on the plan to come up with a better circulation around the pump islands and the access drive. The Board also asked that the plans go back to the Carroll Township Planning Commission for review and comments.

ROUTE 74 BYPASS  
ON ROY FUSS  
PROPERTY

Mark Fuss, Roy Fuss's son, was here tonight to discuss the removal of the proposed Rt. 74 Bypass off of Ruoy Fuss's farm.

Duane Stone, Township Solicitor, stated that Mr. Fuss must have his Attorney, Mr. David Lenox, research and check legally what the proper steps are to remove from the Comprehensive Plan the proposed Rt. 74 Bypass that is located on Mr. Fuss's farm. This information must be submitted to the Township to start the process.

ITEMS TO BE  
PLACED ON THE  
FEBRUARY 12, 2018  
AGENDA

The following items were discussed and are to be placed on the February 12, 2018 Board of Supervisors Meeting Agenda for further discussion and take action:

1. Update on the Ketterer and Bytof swale repairs

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ITEMS TO BE  
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CONTINUES

2. Proposed Mowing Bid Advertisement for the April 2018 through March 2021 mowing contract for Carroll Township Municipal Building and fields and Chestnut Park fields
3. Final Land Development Plan for Rutter's #14 Proposed Expansion – the deadline date is February 22, 2018
4. Norfolk Southern Railway Company Agreement – Removal of the Creek Road Pedestrian Bridge
5. MS4 Coordinator Job Description
6. Replace ceiling tiles in meeting room – cost at Lowe's is \$860.50
7. Appointment of Alternate Sewage Enforcement Officer – Hoover Engineering Services, Inc. – Tim Wargo
8. On-Lot Management Districts pumping – By Ordinance Number 46-1984 when the systems are pumped they are to be inspected by the Township or its authorized agent every three (3) years to determine whether or not the system is operating properly. This inspection was stopped in 210-2011. Prior to this time the SEO was present at all pumpings. To be in compliance with our Ordinance, we should have the Township SEO present at all pumpings.
9. Resignation of Carroll Township's Emergency Management Coordinator – Aaron M. Harner
10. Raphael LaRocca is interested in being appointed as Carroll Township's Emergency Management Coordinator
11. Appointment to the Northern York Unified Emergency Management Agency (NEMA) Board of Directors – Dave Hile, Beth Hile, Herb Bomberger and Melba Bomberger

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12. Permission to purchase a plow for the F350 Ford Pickup from A.J.'s Truck and Trailer Center Inc. COSTARS Approved ID# 025-129 in the amount of \$4,520.00
13. Permission to purchase a Knapheide 700 series utility body for the F350 Ford Pickup from The Harrisburg Truck Body Co. COSTARS Approved ID # 025-0257 in the amount of \$17,495.00.
14. Flood Plain Administrator – Required by DCED
15. Vacant Elected Auditor positions
16. Vacant Logan Park Authority position
17. Resolution Number 2018-08 – Disposition of Public Records
18. Discuss the Township's role in economic and business development. To appoint a Business Development Committee
19. December 04, 2018 Board of Supervisors Work Session Minutes
20. December 11, 2017 Board of Supervisors Meeting Minutes
21. January 02, 2018 Board of Supervisors Re-organizational Meeting Minutes
22. January 08, 2018 Board of Supervisors Meeting Minutes

OTHER BUSINESS  
DISCUSSED

Supervisor Schmick asked the feasibility to have snow removed from the path at Chestnut Park. He also asked if Brandon Slatt could check the new flag pole at Chestnut Park, because it looks like it is leaning.

Supervisor Moyer-Schwille asked about having a Junior Board Member on the Board. She will check with the High School Guidance Council.

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ADJOURNMENT

It was moved by Supervisor Schmick, seconded by Supervisor Rocco, and unanimously carried to adjourn the meeting at 9:08 p.m.

Respectfully submitted,

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Faye L. Romberger, Secretary