

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MINUTES
FEBRUARY 05, 2024
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ITEMS TO BE
PLACED ON THE
FEBRUARY 12, 2024
AGENDA
CONTINUES

4. Fieldstone Crest Phase II and III Surety Reduction Request – Surety Release Number 2 on Mid Penn Bank Irrevocable Letter of Credit Number 986 in the amount of \$396,446.00
5. Premium Boat RV Indoor Storage Holding Tank Surety Release – Cash in the amount of \$1,267.58 as of December 31, 2023
6. Logan Meadows Phase III House Numbering System – Resolution Number 2024-09
7. New Windy Heights Homeowners Association – is requesting the installation of a four-way stop at the intersection of Eagle Road and Normandy Lane in the New Windy Heights Phase III Development – Phillip Brath, Township Engineer, stated we would need a traffic study and the cost would be around \$2,000.00.
8. Amend 2024 Fee Schedule to increase the Chestnut Park Pavilion Rental Fee from \$25.00 to \$75.00 – Resolution Number 2024-08 – The \$75.00 Rental Fee will be the same as Logan Park Pavilion Rental Fee
9. Lease two new copiers from Higher Information Group at \$325.96 per month for 48 months. The current lease amount is \$330.10 per month.
10. Letter from Judy Bailey – South Mountain Trolley Greenway – asking for a Letter of Support for their DCNR Grant for nonmotorized trails
11. The County of York Department of Emergency Services – Official Document of who has sign off authority on Fire and/or EMS responses within Carroll Township
12. December 04, 2023, Board of Supervisors Work Session Minutes
13. December 11, 2023, Board of Supervisors Meeting Minutes

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14. December 14, 2023, Conditional Use Hearing Minutes
15. January 02, 2024, Board of Supervisors Re-Organizational Meeting Minutes
16. January 02, 2024, Board of Supervisors Work Session Minutes
17. January 04, 2024, Conditional Use Hearing Minutes
18. January 08, 2024, Board of Supervisors Meeting Minutes
19. January 08, 2024, Board of Supervisors Public Hearing Minutes
20. January 23, 2024, Conditional Use Hearing Minutes

ITEMS REMOVED
FROM AGENDA

The following Agenda Items were removed:

1. Update for RFP for Township Engineer
2. Hamilton & Musser, PC – Township Auditors – Change Order No. 2
3. Discuss adding an Administration Fee on all invoices.

ADDITIONAL
ITEMS

Phillip Brath, Township Engineer, presented the Plans in Process Report for February 2024.

Brandon Slatt, Township Manager/Zoning Officer, presented the Zoning Report for February 2024. Mr. Slatt stated there is a Zoning Hearing Board Hearing scheduled for February 26, 2024, at 6:00 p.m. The property is located at the corner of Hartman Lane and Baltimore Street. It currently is a vacant lot, and the owner wants to build a duplex on the property.

Chairman Sailhamer stated there is a meeting scheduled with District 8 to discuss the improvements at the intersections of Ore Bank Road, Spring Lane Road, and U.S. Rt. 15. He also questioned that there are no sidewalks along Gettysburg Pike on the right-hand side from Ameri Lube (Costa Oil) down to PSL(Presbyterian Senior Living). Can we ask them to install the sidewalk along their properties? Installing the sidewalk in this area would give the residents at

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PSL(Presbyterian Senior Living) a safe way to walk to Aldi when they open.

Supervisor Loudenslager questioned if we can ask the Carroll Township's DAA representatives to come to our Work Sessions to give monthly or quarterly reports. She is also requesting a monthly report from Community Networking Resources (CNR). CNR is the company we are paying \$4,000.00 per month for grant work. She stated that she does not want to see plans labeled Preliminary/Final anymore. Would like to see a policy on the submittal of plans. She also would like to amend the Subdivision and Land Development Ordinance to require 3D model of the property to show an elevation view.

Brandon Slatt stated that CNR is going to submit monthly bills and do a quarterly report on the activities.

Darrell Dethlefs stated that Mr. Pykosh and himself are writing a subdivision and land development plan review policy and procedure to be adopted by a Resolution. He is hoping to have it ready for the March Work Session.

ADJOURNMENT

It was moved by Supervisor Loudenslager, seconded by Supervisor Wall, and unanimously carried to adjourn the meeting at 7:26 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary