

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
FEBRUARY 08, 2021  
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ROLL CALL SUPERVISORS – Bruce Trostle, Tim Kelly, Kelley Moyer-Schwille, Kelly Wall, and Dominic DePalma

ATTENDEES Faye Romberger, Chief Thomas Wargo, Duane Stone, Esquire, Phillip Brath, P.E., and Vickie Church

ZOOM ATTENDEES Peggie Williams, Jim Hess, Chad Wagner, Steve Alves, and Minta Krise

Carroll Township’s Municipal Building was open to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.

CALL TO ORDER Chairman Trostle called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:35 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

EXECUTIVE SESSIONS Chairman Trostle announced that the Board of Supervisors held an Executive Session on Monday, February 08, 2021 prior to the Board of Supervisors Meeting at 6:00 p.m. for personnel issues.

APPROVAL OF THE TREASURER’S REPORT It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to approve the Treasurer’s Report dated February 08, 2021 as submitted, which includes the Open Bill List up to and including February 04, 2021 in the amount of \$31,973.23, Cash Flow Reports for January 2021, Compared to Budget Reports for January 2021, and Check Register Report for January 2021 to ratify the January 2021 Bill List.

PUBLIC COMMENT Chairman Trostle asked for public comment. There were no public comments.

APPROVAL OF THE JANUARY 04, 2021 WORK SESSION MINUTES It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Kelly, and unanimously carried to approve the January 04, 2021 Board of Supervisors Work Session Minutes as submitted.

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APPROVAL OF THE  
JANUARY 04, 2021  
RE-  
ORGANIZATIONAL  
MINUTES

It was moved by Supervisor Moyer-Schwille seconded by Supervisor Wall, and unanimously carried to approve the January 04, 2021 Board of Supervisors Re-Organizational Meeting Minutes as submitted.

APPROVAL OF THE  
JANUARY 11, 2021  
MINUTES

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to approve the January 11, 2021 Board of Supervisors Meeting Minutes as submitted.

UPDATE ON  
STREET  
DEDICATIONS

Phillip Brath, Township Engineer, gave a brief update on the streets that are proposed to be dedicated to the Township.

1. Locust Hill Farms – the streets are done, but still has the detention pond to repair. The Board of Supervisors received several letters from the Residents that live in this development asking that the Township take action on calling the Letter of Credit for the completion of their development. The Board of Supervisors also received a letter from the surrounding property owner stating that the water overflow from the retention pond in this development inflicts significant damage upon his property, causes runoff and wetlands damage as well as serious environmental hazards. Township Engineer, Phillip Brath, stated that he has heard from the developer and the contractor concerning the improvements to the detention pond.
2. Logan Meadows Phase I – the repairs are done. Township Engineer has the Plans and drawings to dedicate the streets, but there is an issue with the stormwater basin in Phase I because Phase III will be using this basin also.
3. Stonebridge Crossing Phase I and II – have done the concrete work in Phase I and II. They are planning to pave in the Spring of 2021.

MOUNTAIN CREST  
PHASE 2A  
BOND RELEASE  
FOR DOGWOOD  
TERRACE

It was moved by Chairman Trostle, seconded by Supervisor Kelly, and unanimously carried to release the ACNB Bank Irrevocable Letter of Credit No. 612-022 for an 18 Month Maintenance Bond in the amount of \$39,000.00 for Anderson Properties for the Dogwood Terrace Street Dedication in Mountain Crest Phase 2A.

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PRESBYTERIAN SENIOR LIVING RELEASE OF SURETY REJECTED

It was moved by Supervisor Wall, seconded by Supervisor DePalma, and unanimously carried to reject the release of any surety at this time to Presbyterian Senior Living for Carroll Village Stage 1A Irrevocable Standby Letter of Credit #068012743, until Presbyterian Senior Living provides an update on their plan to complete the promised improvements and details exactly with they expect to be released.

MANOP KONKANKIT BOND RELEASE FOR CHESTNUT HOLLOW PHASE I BASIN WORK

It was moved by Supervisor Wall, seconded by Chairman Trostle, and unanimously carried to release Manop Konkankit Bond Number 100453767 for MacMor Construction, LLC being held for the Chestnut Hollow Phase I Subdivision Stormwater Basin Improvement Project in the amount of \$77,443.00.

MACMOR CONSTRUCTION LLC FINAL PAYMENT FOR THE GRADING AND SEEDING FOR CHESTNUT HOLLOW PHASE I BASIN WORK FINAL PAYMENT

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to pay MacMor Construction, LLC the \$1,650.00 that was being held for the final grading and seeding on the Chestnut Hollow Phase I Subdivision Stormwater Basin Improvement Project.

Supervisor DePalma questioned if the seeding and grading is done.

Chairman Trostle questioned if the tree that was damaged from an accident has been replaced.

LETTER FROM DUSTIN GIBB 58 DOGWOOD LANE STREET TREE ISSUE UPDATE

Mr. Dustin Gibb at 58 Dogwood Lane is requesting a waiver not to replant the trees on his property that were required by the Subdivision Ordinance. Mr. Gibb cut down three trees that were located on his property because of a sight distance problem when pulling out of his driveway on to Dogwood Lane.

Brandon Slatt, Code Enforcement Officer, sent a letter to Mr. Gibb on January 12, 2021 and he has to May 01, 2021 to plant the trees that were removed.

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PROPOSED  
CHANGES TO THE  
COMPREHENSIVE  
PLAN, ZONING MAP  
AND ORDINANCE  
PUBLIC HEARINGS  
SCHEDULED

It was moved by Supervisor Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to adopt the Zoning Ordinance Adoption Schedule, the Comprehensive Plan Amendment Schedule and Zoning Map Changes Posting Locations as submitted and authorize to forward the proposed updates to the Northern York County Comprehensive Plan and the proposed changes to the Carroll Township Zoning Map and Zoning Ordinance to York County Planning Commission and Carroll Township Planning Commission for review and comments. Also authorize to send the updates to the Northern York County Comprehensive Plan to all Member municipalities (Dillsburg Borough, Franklinton Borough, and Franklin Township), adjacent municipalities (Monroe Township, Upper Allen Township, Monaghan Township, Washington Township, and Warrington Township) and to the Northern York County School District for their review and comments. Further, to take all necessary steps to advertise said meetings in accordance with State law. Two Public Hearings will be scheduled for Monday, April 19, 2021 starting at 6:30 p.m. The first public hearing shall start at 6:30 p.m. to discuss proposed updates to the Northern York County Region Comprehensive Plan. After that hearing has concluded the Board of Supervisors shall hold a public hearing regarding proposed changes to the Carroll Township Zoning Map and Zoning Ordinance, which is considered a comprehensive rezoning of Carroll Township.

ORDINANCE  
2021-247  
AMEND TAX  
COLLECTOR'S  
PER CAPITA  
COMPENSATION  
FOR 2022

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to adopt Ordinance Number 2021-247 an Amended Ordinance, Carroll Township Code §81-10 – An Ordinance Amending Carroll Township Ordinance 90-1992, now known as Carroll Township Code §81.1, ET AL., as thereafter amended, specifically, Carroll Township is amending Carroll Township Code §81.10, to provide for the regulation compensation for Tax Collector Per Capita Tax Assessment.

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RESOLUTIONS 2021-09, 2021-10, 2021-11 AND 2021-12 PROCLAMATION OF LOCAL DISASTER EMERGENCY	It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to adopt the following Resolution Numbers 2021-09, 2021-10, 2021-11, and 2021-12 - Resolutions of the Board of Supervisors of Carroll Township, York County Pennsylvania to hereby declare the existence of a disaster emergency in Carroll Township, York County by approving the Proclamation of Local Disaster Emergency because of the COVID-19 pandemic.
AWARD MOWING BID FROM APRIL 2021 THROUGH MARCH 2024	It was moved by Supervisor Wall, seconded by Chairman Trostle, and unanimously carried to award the April 2021 through March 2024 Mowing Contract for the Carroll Township Municipal Building and fields and Chestnut Park fields to McCabes Lawncare & Landscaping located at 123 Locust Grove Road, York, PA for the Carroll Fields at \$130.00 per mowing and Chestnut Park at \$230.00 per mowing contingent upon the contractor entering into Carroll Township's Independent Contractor Agreement.  Chairman Trostle questioned if we have to award the bid to the lowest bidder.
APPOINTMENTS TO THE PLANNING COMMISSION	It was moved by Chairman Trostle, seconded by Supervisor Wall, and unanimously carried to re-appoint Brian Linsenbach and Earnie Zimmerman to the Carroll Township Planning Commission for a four-year term to expire March 2025.
POLICE REPORT	Chief Thomas Wargo presented the Police Report for the month of January 2021.
SELL 2014 FORD EXPLORERS BY SEALED BIDS	It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Kelly, and unanimously carried to authorize Chief Wargo to advertise for sealed bids to sell the two 2014 Ford Explorers as soon as the markings are removed and ready to be sold.
FIRE REPORT	Chairman Trostle stated that the Township has received the Fire Report from Northern York County Fire Rescue for the month of January 2021. Also received Monaghan Township Volunteer Fire Company Fire Report from November 01, 2020 to January 31, 2021. If anyone has any questions, please let the Secretary know so we can get your questions answered.

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ITEMS TO BE  
PLACE ON THE  
MARCH 01, 2021  
WORK SESSION  
AGENDA

The following items were discussed and will be on March 1, 2021 Board of Supervisors Work Session Agenda for further discussion:

1. Update on Proposed Street Dedications in the Township – Locust Hill Farms, Logan Meadows Phase I, and Stonebridge Crossing Phase I & II
2. Update on Financial Security Increase by 10% for 2020 – Logan Meadows Phase I, Stonebridge Crossing Phase 1 and Phase II, Logan Meadows Phase III and PHI
3. Update on Financial Security Increase by 10% for 2019 past due – Logan Meadows – Phase I and Stonebridge Crossing – Phase I
4. Proposed Changes to the Northern York County Comprehensive Plan, Carroll Township Zoning Map and Zoning Ordinance – Ordinance Adoption Schedule
5. Penn State Health & Geisinger Emergency Medical Services – West Shore ALS and Ground Ambulance Service Provider Agreement
6. Northern York County Fire Rescue – Proposed Governance and Funding Plan for Northern York County Fire Rescue
7. Update on amending the Carroll Township Subdivision and Land Development Ordinance pertaining to the planting of trees and maintenance.
8. John Deere 210C front end loader (34 years old) purchased in 1987. The motor has ceased up and has become inoperable.
9. Dillsburg Area Authority concerning 21 Golf Course Road not connected to the public sewer.

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LOGAN PARK  
2021 DONATION

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried to authorize the Township Secretary to pay Logan Park's 2021 Donation in the amount of \$6,000.00 with the February bills.

ADJOURNMENT

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to adjourn the meeting at 7:35 p.m.

Respectfully submitted,

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Faye L. Romberger, Secretary