

**RESOLUTION NO. 2026- 06  
SCHEDULE OF FEES**

**SETTING FEES, COSTS AND PERMITS  
FOR THE CALENDAR YEAR 2026**

WHEREAS, the Board of Supervisors of Carroll Township wishes to set rates, fees, costs, and permits for calendar year 2026; and

WHEREAS, the Board of Supervisors of Carroll Township wishes to combine all fee resolutions into one; and

WHEREAS, the Board of Supervisors of Carroll Township will review these rates, fees, costs, and permits each year;

NOW, THEREFORE, BE IT RESOLVED and it is hereby resolved that the Board of Supervisors of Carroll Township sets the following rates and fees effective January 12, 2026:

CODE ENFORCEMENT

UCC Plan Review and Inspection Fees

Approved Agencies:

Approved Code Services, Inc.            See attached schedule

BIU of PA, Inc.                                See attached schedule

Building Permit:                                \$5.00 per \$1,000.00 cost of project plus \$10.00 filing fee

Occupancy Permit:                             \$25.00

Labor & Industry Training Fee:            \$4.50

Demolition Permit:                            \$10.00

Zoning Permit:                                 \$50.00

Road Occupancy Permit (Driveway Permit): \$25.00

Floodplain Permit                             \$150.00

Septic Permit:                                 Per KPI attached fee schedule

Stormwater Permit:

Minor earth disturbance (Section 105.2)

- Regulated activities that create Earth Disturbance Activities greater than 2,000 square feet and equal to or less than 5,000 square feet. \$150.00
- Construction of an Impervious or Semi-Impervious Surface, whether initially or cumulatively, that is less than (i) 5% of Lot Area or (ii) greater than 200 square feet but less than 5,000 square feet.
  - o 200 to 299 square feet of impervious or semi-impervious \$75.00
  - o 300 to 5,000 square feet of impervious or semi-impervious \$150.00
  - o Impervious or semi-impervious from 200 to 5,000 square feet associated with new residential dwelling \$300.00
- May require Escrow of \$1,000.00 for more in-depth projects.

Major earth disturbance (Section 105.1) – Escrow \$1,000.00

- Removal of ground cover, grading, filling or excavation equal to or in excess of 5,000 square feet.
- Construction of an Impervious or Semi-Impervious Surface, whether initially or cumulatively, that is equal to or exceeds 5% of Lot Area or 5,000 square feet.

Road Encroachment Permit:

Permit Issuance Fees

These fees are applied to the administrative costs incurred in reviewing the application and plan(s) and issuing and processing the permit, including the preliminary review of the site location identified in the application, whether or not a permit is issued and processed.

1) Application Fee / Plan Review

- a. Utility: Total Linear feet of Utility Trench Less Than 500 ft: \$250.00
  - i. 100 foot increments over 500 ft \$100.00
- b. Utility: Surface Opening Less Than 36 Square ft \$30.00

2) Supplement Fee (each six-month time extension)(each submitted change) \$10.00

3) Exemption (see below for list of exemptions)

General Permit Inspection Fees

These fees are applied to the costs incurred in the preliminary review of the location covered by the permit, and/or spot inspection of the permitted work, and/or subsequent inspection after the permitted work has been completed to ensure compliance with PennDOT specifications and permit provisions.

4) Surface Openings (These fees are calculated on the total linear feet of the opening being permitted within different areas of the right-of-way.)

- a. Total linear feet of opening each (100 foot increment or fraction thereof):
  - i. Opening in pavement: \$70.00
  - ii. Opening in shoulder: \$65.00
  - iii. Opening outside pavement and shoulder (Min. 6 ft. from E.O.P.)\$20.00
- b. If a longitudinal opening simultaneously occupies two or more highway areas identified in subparagraph (a), only the higher fee will be charged. Linear distances shall be measured to the nearest foot.

5) Surface Openings of Less Than 36 Square Feet (e.g., service connections performed independently of underground facility installation, pipe line repairs) (each opening)

- i. Flat Fee: \$50.00

6) Borings, Bulleting, Pushing of pipe, etc. (Flat Fee) \$125.00

Exemptions

Permit issuance fees and general permit inspection fees are not payable by any of the following:

- 1) The Commonwealth.
- 2) Political subdivisions of the Commonwealth, except when placing a facility longitudinally within more than 100 total linear feet of pavement. In that case, the application and inspection fees for pavement openings will be charged.
- 3) Utility facility owners for:
  - a. The installation of street lights at the request of PennDOT or the political subdivision.
  - b. The replacement or renewal of their facilities prior to a township resurfacing project after notice from the township.
  - c. The removal of poles and attached appurtenances.
  - d. Facilities moved at the request of PennDOT or the political subdivision.
  - e. The maintenance of their facilities that occupy the right-of-way.

Additional Inspection Fees

If the Township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot inspection basis, the permit will so indicate and the permittee shall be charged for additional salary, overhead and expenses incurred by each

assigned inspector and the Township.

ZONING HEARING BOARD

1. Variances/Special Exceptions:

- a. Residential and home occupations \$ 400.00
- b. All other non-residential uses
  - (i) One-night hearing \$ 1,500.00
  - (ii) Each additional hearing \$ 800.00

2. Appeals from a Determination, Interpretation, or Enforcement of the Zoning Ordinance

- a. Residential \$ 400.00
- b. Non-residential \$ 1,500.00

UCC Appeals Hearing Board: \$800.00

Board of Supervisors Hearings

- Rezoning Request: \$1,500.00
- Conditional Use: \$1,500.00
- Stormwater Appeal: \$800.00

Transfer of Liquor License \$2,000.00 the first 3 hours for the first hearing; and  
If the hearing is continued every continuance would be \$1,500.00 for the first 3 hours.

SUBDIVISION AND LAND DEVELOPMENT

- Sketch Plan: \$2,000.00
- Lot Consolidation: \$200.00
- Lot Add-On Plan/ 1 & 2 Lot Subdivision Plans: \$3,000.00
- Residential Subdivisions: \$3,000.00 plus \$200.00 per lot
- Land Development with no stormwater management: \$4,000.00
- Land Development with stormwater management (up to 5 acres): \$10,000.00
- Land Development with major stormwater management and traffic (greater than 5 acres): \$20,000.00
- Construction Inspection Fee: 4% of Estimated Construction Costs

Fees shall be reasonable and in accordance with the ordinary and customary charges by the Township Engineer. Said fees are payable in advance and held in an escrow account for the engineering review of plans and site inspections. When the said escrow account balance falls below \$500.00 it shall be replenished in an amount equal to the original fee amount. Any unused fees in the escrow account shall be reimbursed to the applicant.

- Township Engineer: See attached schedule
- Township Solicitor: \$180.00 per hour
- Construction/Building Inspector (In-house): \$85.00 per hour

RECREATION FEE IN LIEU OF DEDICATION OF LAND FOR RECREATION PURPOSES

Single family dwelling lot:	\$2,000.00 per lot.
Multiple family dwelling lot:	\$2,000.00 per dwelling unit authorized on said lot.
Commercial, industrial, or non-residential lot:	\$1,000.00 per acre or any part thereof.

All fees required must be paid to the Township, prior to receipt of signed final subdivision plans.

JUNKYARD PERMIT

Less than 15,000 sq ft:	\$50.00
More than 15,000 sq ft but less than 40,000 sq ft:	\$100.00
More than 40,000 sq ft:	\$200.00

LEAF WASTE FACILITY KEY CARD

Residential:	No Charge
Non-Residential:	\$300.00
Commercial Landscapers, Lawn & Tree Services located in Carroll Township:	\$500.00
Replace lost or damaged Key Card:	\$ 20.00

SOLICITATION PERMIT

\$100.00 per month or part of a month – Issued on a monthly or annual basis. (as of 7/10/23)

MISCELLANEOUS FEES

Police Report:	\$15.00
Tax Certification:	\$20.00
Duplicate Tax Bill:	\$ 5.00
Return Check Fee:	\$37.00
Photocopies:	\$ .25 B/W \$ .50 Color
Street Tree Removal Permit	\$25.00
Pavilion Rental	\$75.00

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of Carroll Township, York County, Pennsylvania, hereby sets the above rates and fees for 2026.

*S JR*  
Dated this 12<sup>th</sup> day of January 2026.

  
Chairman

ATTEST:

  
Faye L. Romberger, Secretary



**Minimum billable time increment:**

Our minimum billable time increment is .25 hours.



**Duration of time the proposed fees will remain unchanged:**

Rates are reviewed yearly to ensure that we retain the expert staff and superior level of service.



**Following are Isett's Municipal Standard Rates**

Reimbursables: Mileage beyond 25 miles (IRS rate), printing, mail, travel time, etc. billed at actual cost and quarter-hour increments.



<b>MUNICIPAL</b>	
Sr. Municipal Engineer/Registered Landscape Architect/Professional Planner	\$160.00
Jr. Municipal Engineer/Registered Landscape Architect/Professional Planner	\$145.00
<b>DESIGN/DRAFTING/MODELING</b>	
Sr. Staff Professional	\$142.00
Jr. Staff Professional	\$127.00
GIS Specialist	\$120.00
<b>SITE OBSERVATION</b>	
Sr. Construction Manager	\$160.00
Jr. Construction Manager	\$145.00
Construction Observer	\$130.00
<b>SURVEY</b>	
Sr. Professional Land Surveyor	\$160.00
Jr. Professional Land Surveyor	\$145.00
Survey/GPS Crew	\$215.00
<b>ENVIRONMENTAL</b>	
Professional Geologist/Scientist	\$215.00
Staff Geologist/ Scientist	\$160.00
<b>ADDITIONAL SERVICES</b>	
Expert Testimony	\$265.00
Sr. Geotechnical Engineer	\$235.00
Sr. Forensic Engineer/Architect	\$265.00
Sr. Electrical/Mechanical Designer	\$235.00
Forensic Emergency Response	\$340.00
Construction Materials Testing	*call for pricing
Certified Special Inspector	*call for pricing
Grants Specialist	\$140.00
Project Support	\$100.00

NOTE: The cost of reimbursable expenses that are in addition to the basic services will be itemized separately. Reimbursable expenses include mileage for trips greater than 25 miles from the Municipal Offices; priority/express mail and packages; preparation of materials for electronic transfer; hand delivery of materials; reproductions; prints; and any additional insurance coverage or limits (including professional liability insurance) requested in **excess** of that normally carried.

Above rates are subject to change if conditions warrant. Reimbursables subject to Sales Tax.

Effective: 1/1/26

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## 2026 Municipal Fee Schedule

## 2026 FEE SCHEDULE

Building Inspection Underwriters of PA, Inc.

### RESIDENTIAL PLAN REVIEW FOR NEW CONSTRUCTION

Flat fee of \$150.00; \$75.00 flat fee for decks and porches;  
No charge for alterations/renovations

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### COMMERCIAL PLAN REVIEW FEE SCHEDULE BASED ON TOTAL BUILDING CONSTRUCTION VALUE

1. Up to the first \$3,000,000.00 dollars is calculated at: 0.0013 of the total estimated construction value (\$250.00 minimum).
2. Over \$3,000,000.00 and up to \$6,000,000.00 is calculated by adding: \$3,900.00 from item 1 above plus 0.0005 of the estimated value between \$3,000,001.00 and \$6,000,000.00.
3. Over \$6,000,000.00 is calculated by adding: Item 1 & 2 above \$5,400.00 plus 0.0004 of the remaining valuation over \$6,000,000.00.

Below is a sample on how to apply the above plan review fee schedule:

Total construction value of the building: \$10,000,000.00

Plan review fee is as follows:

Step 1. First \$3,000,000.00 is:  $0.0013 \times \$3,000,000.00 =$  \$3,900.00

Step 2. Over \$3,000,000.00 up to \$6,000,000.00 = \$1,500.00  
( $\$0.0005 \times \$3,000,000.00 + \$3,900.00$ ) +\$3,900.00  
\$5,400.00

Step 3. Over \$6,000,000.00 = \$1,600.00  
( $0.0004 \times$  total remaining costs, plus \$5,400.00) +\$5,400.00  
Total costs for building plan review: \$7,000.00

**FEE SCHEDULE**  
**January 1, 2026 thru December 31, 2026**

Type of Service	Unit Cost	DCED Fee
<b><u>Residential:</u></b>		
New Home Construction/Addition (including sunrooms) (minimum charge)	\$0.32 sq. ft. of GFA* \$350.00	\$ 4.50
Alterations/Renovations/Small Work	\$75.00/ Req'd Inspection	\$ 4.50
Manufactured Housing (Without Basement)	\$350.00	\$ 4.50
Manufactured Housing (With Basement)	\$500.00	\$ 4.50
Demolition	\$100.00	\$ 4.50
Accessory Structures: (minimum charge)	\$0.23 sq. ft. of GFA* \$ 75.00	\$ 4.50 \$ 4.50
Decks, Porches (minimum charge)	1.5% of cost \$150.00	\$ 4.50 \$ 4.50
Pools – Above Ground Residential	\$150.00	\$ 4.50
Pools – In Ground Residential (includes fence and door alarm)	1.0% of cost min-\$225.00; max-\$550.00	\$ 4.50
Residential Solar Panels	1.5% of cost min-\$200.00 min-\$200.00; max-\$1,000.00	\$ 4.50
Residential Day Care Centers	\$250.00	\$ 4.50
Signs	\$50.00 +\$2.00 sq.ft face of sign	\$ 4.50
Electric Service Reconnection	\$90.00 (contracted municipalities) \$135.00(outside of contracted area)	

**Surcharge for Residential Work Started Without a Permit:**

For any work commencing without first obtaining a building permit, the unit cost or base fee will be doubled with a maximum surcharge of \$500.00.

**No-Show Fee:**

If an applicant fails to show for a requested inspection, a fee of \$150.00 will be charged and must be paid before any future inspections are scheduled.

**Commercial:**

New Commercial/Additions (minimum charge)	\$0.42 sq. ft. of GFA* \$350.00	\$ 4.50 \$ 4.50
Alterations/Renovations (minimum charge)	1.5% of cost \$250.00	\$ 4.50 \$ 4.50
Cell Towers (minimum charge)	1.5% of cost \$250.00	\$ 4.50
Commercial Solar Panels (minimum charge) (maximum charge) (plan review)	1.0% of cost \$500.00 \$7,500.00 \$500.00	\$ 4.50
Pools – In Ground Commercial (includes fence and door alarm)	1.0% of cost min-\$225.00; max-\$550.00	\$ 4.50
Sign Permits	\$50.00 Plus \$2.00/sq. ft face of sign	\$ 4.50
Demolition	\$250.00	\$ 4.50
Electric Service Reconnection	\$250.00 (contracted municipalities) \$300.00 (outside of contracted area)	

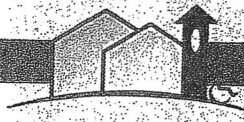
**No-Show Fee:**

If an applicant fails to show for a requested inspection, a fee of \$150.00 will be charged and must be paid before any future inspections are scheduled.

**Surcharge for Commercial Work Started Without a Permit:**

For any work commencing without first obtaining a building permit, the unit cost or base fee will be doubled with a maximum surcharge of \$1,000.00.

\*GFA – Gross floor area defined as the total square footage of all floors within the perimeter of the outside walls, including basements, cellars, garages, roofed patios, breezeways, covered walkways and attics with floor to ceiling height of 6'6" or more.



EST. 2007

**APPROVED CODE  
SERVICES**

# 2026 | SERVICE FEES

## THIRD-PARTY FEES

### RESIDENTIAL CONSTRUCTION AND ALTERATIONS

Residential Plan Review	\$115.00/hr
Residential Inspection	\$115.00/hr
Residential Inspection, Electrical Service Cut-in up to 400 amps	\$130.00/hr
Residential Inspection, Electrical Service Cut-in over 400 amps	\$175.00/hr
Hearings, Appeals and Township Mtgs, Prep & Appearance	\$120.00/hr
PA Certified Building Code Official ( <i>Administrative or Enforcement Actions</i> )	\$120.00/hr
Clerical Services	\$50.00/hr

New Home Construction - New Single-Family Dwelling - Plan Review	
up to 3,000 s.f.	\$360.00/ea
over 3,000 s.f.	\$515.00/ea
over 6,000 s.f. ( <i>Same as Commercial</i> )	\$540.00/ea

*Note: 10 required inspections at \$115 each, 1 Service Cut-in at \$130 each for new single-family*

Multiple Duplexes & Townhouses Plan Review of Similar Design	\$230.00/unit
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### COMMERCIAL

Commercial Plan Review	\$145.00/hr
Commercial Inspection	\$145.00/hr
Commercial Electrical Inspection	\$150.00/hr
Commercial Electrical Service Cut-in Inspection	
up to 400 Amps	\$165.00/hr
up to 800 Amps	\$200.00/hr
up to 1200 Amps	\$290.00/hr
over 1200 Amps	\$415.00/hr

\* Expedited Plan Review available upon request. RFQ

*Approved Code Services offers guaranteed expedited Plan Reviews.  
Call our office for a quote on your specific expedited review needs.*

*\*All Inspections are allotted up to 1-hour. Inspections taking longer than 1 hour will be charged additional hours for any part thereof. Failed inspections billed the same.*

CARROLL TOWNSHIP  
YORK COUNTY, PENNSYLVANIA

RESOLUTION NUMBER 2026-05

A RESOLUTION ADOPTING THE FEE SCHEDULE OF FOR ADMINISTRATION OF  
THE SEWAGE FACILITIES ACT AND THE APPOINTMENT OF SEWAGE OFFICERS  
TO ISSUE SEWAGE PERMITS IN CARROLL TOWNSHIP

Be it resolved by the Board of Supervisors of Carroll Township that in a stated meeting on the 5<sup>th</sup> day of January 2026, do hereby appoint Gilbert J. Picarelli (#02291), as Sewage Enforcement Officer and Dominic Picarelli (#03305), and Leah Heine (#03069), as Alternate Sewage Enforcement Officers.

And further be it resolved that the fee schedule for the administration of the Pennsylvania Sewage Facilities Act be adopted as follows:

- I. Application Fee for all new systems: \$300.00
- A. This fee entitles the applicant to a site visit investigation, test pit analysis (maximum 4 per lot) and the preparation of the forms associated with the examination of the test pit(s)
- B. Any evaluation requiring additional field investigation beyond the initial visits to the site stipulated above will require the following fees:
- |   |          |
|---|----------|
| 1. For each additional visit to the site: | \$150.00 |
| 2. For each test pit over four:           | \$50.00  |
- C. If the test pit is not dug or the backhoe with operator is not at the site when the Sewage Enforcement Officer visits the site, will require fees commensurate with time spent as determined by the municipality.

NOTE: All cost and liability associated with the excavation and backfill of the test pit(s) shall be the responsibility of the Applicant.

II. Percolation Test: \$400.00

A. The fee associated with this portion of the application covers the cost of performing the percolation test which shall be limited to one complete test on six (6) holes and completing the appropriate test report forms stipulated by PA DEP. If additional percolation tests shall be required, this fee shall be repeated for each additional test.

1. The applicant will be responsible for digging the percolation test holes to the depth and size required by the Sewage Enforcement Officer and presoaking of the percolation holes to conduct the test.
2. The applicant will be responsible for supplying sufficient water at the site for the conduction of the tests.
3. If the percolation test holes are not properly prepared by the applicant and tests can not be conducted, the applicant will be charged a fee commensurate for time spent as determined by the municipality.

III. Permit Fee for all single family residents. This includes one (1) design review and final inspection of the system (two trips): \$375.00

NOTE: If additional design reviews and trips to the site are required for inspection the fee will be commensurate with work performed as determined by the municipality.

IV. Permit Fee for all multy-family, commercial, institutional or other applications will be based on the size of the disposal system.

a. 150 sq. ft. to 1000 sq. ft.	\$375.00
b. 1001 sq. ft. to 2500 sq. ft.	\$425.00
c. 2501 sq. ft. to 5000 sq. ft.	\$550.00
d. 5001 sq. ft. to 10,000 sq. ft.	\$650.00

V. Inspection Fees – The cost of final inspection is included in the permit fee. If the system is not ready for inspection when notified, or corrections must be made, will require fees commensurate with the work performed as determined by the municipality.

VI. Transfer of application and/or permit \$200.00

VII. Fee for investigating any on-site sewerage system malfunction (repairs) will require fees commensurate with the work performed as determined by the municipality. If, upon the investigation of the malfunction, the SEO determines that a new on-site sewerage system be installed, soils testing and percolation testing will be performed. Fees for the soils and percolation testing will follow the appropriate fee schedule.

VIII. Fee for review of Act 537 planning modules, for all residential, industrial, commercial, institutional and other facilities will required fees commensurate with work performed as determined by the municipality.

IX. Permit Fee for Holding Tanks: \$300.00

X. Permit Fee for repair of on-site sewerage system so long as such application does not involve any of the investigation and design review expenses associated with and implied by Steps I through IV: \$250.00

A. For any repair permit that includes a site visitation prior to issuance of a repair permit, an additional \$125.00 will be added to the above Permit Fee.

XI. Yearly Inspection Fee to inspect any On-site Sewerage System, which requires an inspection: \$200.00

NOTE: All Ordinances or parts of Ordinances, Resolutions or parts of Resolutions Inconsistent herewith are expressly repealed.

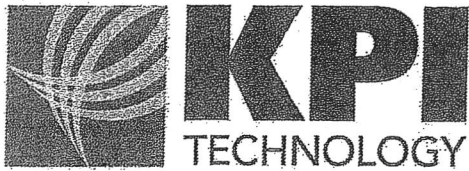
APPROVED THIS 5<sup>th</sup> DAY OF January, 2026

ATTEST:

CARROLL TOWNSHIP  
YORK COUNTY  
BOARD OF SUPERVISORS

  
Faye L. Romberger, Secretary-Treasurer

  
Brent A. Sailhamer, Chairman



Engineering  
Surveying  
Planning

Civil & Environmental Engineering Consultants

www.kpifotechnology.net

**2026 – ENGINEERING SERVICES FEE SCHEDULE**

Principal Engineer (P.E.)	\$	129.00
Principal Project Manager	\$	115.00
Vice President of Engineering (P.E.)	\$	126.00
Director of Surveying (P.L.S.)	\$	101.00
Senior Environmental Engineer (P.E.)	\$	123.00
Senior Civil Engineer (P.E.)	\$	123.00
Community Planner (M.S.)	\$	101.00
Senior Engineering Technician	\$	101.00
Project Manager/Construction Services	\$	97.00
Licensed Wastewater / Water Operator	\$	90.00
Civil Designer	\$	88.00
CADD / P.L.S.	\$	91.00
Staff Engineer, E.I.T. (B.S. Civil/Environmental)	\$	91.00
Engineering Technician	\$	83.00
Construction Observation	\$	75.00 – 97.00 Range
Primary S.E.O.	\$	75.00
Alternate S.E.O.	\$	66.00
Designer / Technician / CADD	\$	74.00
Admin / Office / Clerical	\$	65.00
Survey Crew 1-Man GPS	\$	140.00
Survey Crew 2-Man	\$	160.00
<b>Expenses</b>		
Mileage (IRS Rate)	\$	.70/mi
Reproductions	\$	.20/ea.
Plots/Blueprints	\$	6.00/ea.
Sub-Consultant @ 1.05 X Billed Amount		

**Knoebel, Picarelli, Inc.**

200 South Second Street • Sunbury, PA 17801  
tel (570) 286-3176 fax (570) 286-2964

143 Carlisle Street • Gettysburg, PA 17325  
tel (717) 339-0612 fax (717) 339-0717

One E. Harrisburg Street • Dillsburg, PA 17019  
tel (717) 502-0884 fax (717) 502-0945

TOWNSHIP OF CARROLL  
YORK COUNTY, PENNSYLVANIA

RESOLUTION NUMBER 2026-05

I, Faye L. Romberger, duly qualified Secretary of the Board of Supervisors of Carroll Township, York County, PA, hereby certify that the forgoing is a true and correct copy of the Resolution duly adopted by a majority vote of the Board of Supervisors at a regular meeting held January 05, 2026 and said Resolution has been recorded in the Minutes of the Board of Supervisors of Carroll Township and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Board of Supervisors of Carroll Township, this 05<sup>th</sup> day of January, 2026.

Board of Supervisors of Carroll Township  
York County

  
Faye L. Romberger