

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
RE-ORGANIZATIONAL  
MEETING MINUTES  
JANUARY 02, 2024  
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ROLL CALL	<p>SUPERVISORS – Tim Kelly, Dave Bush, Brent Sailhamer, and Libby Loudenslager</p> <p>SUPERVISOR ON ZOOM – Kelly Wall</p> <p>ATTENDEES – Faye Romberger, Brandon Slatt, Jessica Baim, Chief Thomas Wargo, Michael Pykosh, Esquire, Phillip Brath, P.E., Frank Setlak, Kelley Moyer-Schwille, Ken Farner, Tom Carl, and Jeremiah Jones</p> <p>ATTENDEES ON ZOOM – James Hess and Scott Vance</p>
CALL TO ORDER	<p>The Re-Organizational Meeting of the Carroll Township Board of Supervisors was called to order by Supervisor Kelly at 6:30 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.</p>
APPOINTMENT OF TEMPORARY CHAIRMAN	<p>It was moved by Supervisor Loudenslager, seconded by Supervisor Kelly, and unanimously carried to appoint Michael Pykosh as Temporary Chairman.</p>
ELECTION OF CHAIRMAN	<p>It was moved by Supervisor Wall to appoint Tim Kelly as Chairman of the Board. Motion died for lack of a second.</p> <p>It was moved by Supervisor Loudenslager, seconded by Supervisor Bush, and unanimously carried to elect Brent Sailhamer as Chairman of the Board for the year 2024. Let the record show there were 5 Yes and 0 No votes.</p>
ELECTION OF VICE-CHAIRMAN	<p>It was moved by Chairman Sailhamer, seconded by Supervisor Wall, and unanimously carried to elect Tim Kelly as Vice-Chairman of the Board for the year 2024. Let the record show there were 5 Yes and 0 No votes.</p>
APPOINTMENT OF CHIEF OF POLICE	<p>It was moved by Supervisor Kelly, seconded by Supervisor Bush, and unanimously carried to re-appoint Thomas J. Wargo as Chief of Police and set the salary as per the Employment Agreement dated September 13, 2021, and revised July 1, 2022.</p>

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APPOINTMENT OF TOWNSHIP MANAGER	It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to re-appoint Brandon Slatt as Township Manger and set the salary as per his Employee Agreement dated December 11, 2023.
APPOINTMENT OF SECRETARY/ TREASURER	It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to re-appoint Faye Romberger as Secretary/Treasurer and set the rate of pay at \$34.95 per hour.
SET SECRETARY BOND	It was moved by Supervisor Loudenslager, seconded by Supervisor Kelly, and unanimously carried to set the Secretary Bond in the amount of \$1,000,000.00.
APPOINTMENT OF SUPERVISORS TO WORK ON THE ROADS	It was moved by Supervisor Loudenslager, seconded by Supervisor Kelly, and unanimously carried to appoint all Supervisors to work on the roads in Carroll Township in an emergency if necessary.
APPOINTMENT TO ZONING HEARING BOARD	It was moved by Supervisor Loudenslager, seconded by Supervisor Kelly, and carried to re-appoint Frank Setlak to the Carroll Township Zoning Hearing Board for a three-year term set to expire January 2027.
ALTERNATE MEMBER TABLED AND RE-ADVERTISE	It was moved by Supervisor Kelly, seconded by Supervisor Bush, and unanimously carried to table and re-advertise the vacant seat for the Carroll Township Zoning Hearing Board Alternate Member position which is a three-year term.
APPOINTMENT TO CARROLL TWP. LOGAN PARK BOARD	It was moved by Supervisor Loudenslager, seconded by Supervisor Bush, and unanimously carried to re-appoint William Cressler as Carroll Township's Representative to Logan Park Board for a five-year term to expire January 1, 2029.
APPOINTMENT TO CARROLL TWP. VACANCY BOARD	It was moved by Supervisor Kelly, seconded by Supervisor Loudenslager, and unanimously carried to re-appoint Mark McCurdy to serve as Chairman of the Vacancy Board for 2024.

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**APPOINTMENT OF  
TOWNSHIP  
SOLICITOR**

It was moved by Supervisor Kelly, seconded by Supervisor Loudenslager, to re-appoint Dethlefs, Pykosh and Murphy, Michael Pykosh, Esquire, as Carroll Township's Solicitor at the rate of \$170.00 per hour for both normal and litigation issues.

**APPOINTMENT OF  
TOWNSHIP SEWAGE  
ENFORCEMENT  
OFFICER**

It was moved by Supervisor Kelly, seconded by Supervisor Bush, and unanimously carried to re-appoint Gary L. Morrow as Carroll Township's Sewage Enforcement Officer and set the compensation as per the 2024 fee schedule as submitted.

**APPOINTMENT OF  
ALTERNATE  
TOWNSHIP SEWAGE  
ENFORCEMENT  
OFFICER**

It was moved by Supervisor Loudenslager, seconded by Supervisor Kelly, and unanimously carried to re-appoint Hoover Engineering Services, Inc. – Tim Wargo as the Alternate Sewage Enforcement Officer for Carroll Township and set the compensation at the same rate as Gary Morrow's 2024 Fee Schedule.

**APPOINTMENT OF  
TOWNSHIP  
ENGINEER**

It was moved by Supervisor Kelly to re-appoint Gibson-Thomas Engineering – Phillip Brath, P.E. as Carroll Township's Township Engineer and set the compensation as per the 2024 fee schedule submitted. Motion died for lack of a second.

It was moved by Supervisor Kelly to re-appoint Gibson-Thomas Engineering – Phillip Brath, P.E. as Carroll Township's Township Engineer and set the compensation as per the 2024 fee scheduled submitted on a month-to-month basis. Motion died for lack of a second.

It was moved by Supervisor Kelly to re-appoint Gibson-Thomas Engineering – Phillip Brath, P.E. as Carroll Township's Township Engineer and set the compensation as per the 2024 fee schedule submitted. Motion died for lack of a second.

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and carried to re-appoint Gibson-Thomas Engineering – Phillip Brath, P.E. as Carroll Township's Township Engineer

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and set the compensation as per the 2024 fee schedule submitted on a monthly basis until the Board can receive RFPs back to review.

Chairman Sailhamer, and Supervisors Kelly and Wall voted yes.

Supervisors Bush and Loudenslager voted no.

**APPOINTMENT OF  
UCC INSPECTORS**

It was moved by Supervisor Loudenslager, seconded by Supervisor Kelly, and unanimously carried to re-appoint Approved Code Services, Inc. as a Carroll Township's UCC Inspector and set the compensation as per their 2024 fee schedule as submitted.

It was moved by Supervisor Loudenslager, seconded by Supervisor Kelly, and unanimously carried to re-appoint Building Inspection Underwriters of PA, Inc. (BIU) as Carroll Township's UCC Inspector and set the compensation as per their 2024 fee schedule as submitted.

**APPOINTMENT OF  
OPEN RECORD  
OFFICERS**

It was moved by Supervisor Kelly, seconded by Supervisor Bush, and unanimously carried to re-appoint Brandon Slatt, for the administrative side, and Chief Thomas Wargo, for the Police Department as Carroll Township's Open Record Officers for 2024.

**CARROLL  
TOWNSHIP  
AUDITORS**

The two vacant seats were advertised. The Township did not receive any letters of interest.

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to table the appointment to the two vacant Auditor's seats and authorize the Township Staff to re-advertise the open positions.

**APPOINTMENT OF  
TOWNSHIP  
ZONING OFFICER**

It was moved by Supervisor Loudenslager, seconded by Supervisor Bush, and unanimously carried to re-appoint Brandon Slatt as Carroll Township Zoning Officer for 2024.

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CERTIFY DELEGATE TO VOTE AT THE STATE CONVENTION	It was moved by Supervisor Kelly, seconded by Supervisor Loudenslager, and unanimously carried to appoint Faye Romberger and Jessica Baim as the voting delegates at the PSATS State Convention.
AUTHORIZE PAYMENT OF REGISTRATION FEES	It was moved by Supervisor Kelly, seconded by Supervisor Loudenslager, and unanimously carried to authorize the Secretary to pay the registration fees for the State Convention as soon as the bill arrives for Jessica Baim and Faye Romberger at the current rate for each.
RESOLUTION 2024-02 NAMING DEPOSITORY	It was moved by Supervisor Kelly, seconded by Supervisor Bush, and unanimously carried to adopt Resolution Number 2024-02 naming Mid Penn Bank, and Member's 1 <sup>st</sup> Federal Credit Union as the Depository for the General Fund, State Fund, D.A.R.E. Fund, Street Lighting Fund, and all other Funds.
RESOLUTION 2024-03 SIGNATURES ON ACCOUNTS	It was moved by Supervisor Kelly, seconded by Supervisor Bush, and unanimously carried to adopt Resolution Number 2024-03 naming the Secretary/Treasurer – Faye Romberger, Chairman of the Board – Brent Sailhamer, Vice-Chairman of the Board – Tim Kelly, and Township Manager – Brandon Slatt, as authorized signatures on all accounts.
RESOLUTION 2024-04 POLICE PENSION CONTRIBUTION	It was moved by Supervisor Kelly, seconded by Supervisor Loudenslager, and unanimously carried to adopt Resolution Number 2024-04 to require all Police Officers to contribute five percent (5%) to the Police Pension Fund for the year 2024.
RESOLUTION 2024-06 SETTING THE FEE SCHEDULE FOR 2024	It was moved by Supervisor Loudenslager, seconded by Supervisor Bush, and unanimously carried to adopt Resolution Number 2024-06 – A Resolution of Carroll Township York County Setting Fees, Costs, and Permits for the Calendar Year 2024.
SET MILEAGE REIMBURSEMENT	It was moved by Supervisor Loudenslager, seconded by Supervisor Bush, and unanimously carried to set the mileage reimbursement for use of private vehicles on Township

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business at the Federal Government current allocation for 2024.

**APPOINTMENT TO  
YORK ADAMS  
TAX BUREAU AND  
TAX COLLECTION  
COMMITTEE**

The appointments to the York Adams Tax Bureau and Tax Collection Committee will be at the January 08, 2024, Board of Supervisors meeting.

**APPOINTMENT TO  
CAPITAL REGION  
COG BOARD OF  
DELEGATES**

The appointments to the Capital Region COG Board of Delegates will be at the January 08, 2024, Board of Supervisors meeting.

**APPOINTMENT TO  
YORK COUNTY  
PLANNING  
COMMISSION  
LOCAL  
GOVERNMENT  
ADVISORY  
COMMITTEE**

The appointments to the York County Planning Commission Local Government Advisory Committee will be at the January 08, 2024 Board of Supervisors meeting.

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**COMMITTEE  
APPOINTMENTS**

Chairman Sailhamer announced that the Committee Appointments will be at the January 08, 2024, Board of Supervisors Meeting.

1. Recreation –
2. Personnel –
3. Roads and Building –
4. Planning –
5. Police –
6. Financial –
7. Emergency Services –
8. Dillsburg Area Authority –
9. Capital Region COG –
10. York Adams Tax Bureau –
11. Carroll Township Business Economic and Development –
12. Carroll Township Comprehensive Plan –

**PUBLIC  
COMMENTS**

Chairman Sailhamer called for public comment. There was no public comment.

**ADJOURNMENT**

It was moved by Supervisor Kelly, seconded by Supervisor Loudenslager, and unanimously carried to adjourn the meeting at 7:08 p.m.

Respectfully submitted,

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Faye L. Romberger, Secretary