

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
RE-ORGANIZATIONAL  
MEETING MINUTES  
JANUARY 03, 2023  
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ROLL CALL                      SUPERVISORS – Kelley Moyer-Schwille, Dave Bush, Brent Sailhamer, and Tim Kelly

   SUPERVISOR ON ZOOM – Kelly Wall (Supervisor Wall left the zoom platform at 6:45 p.m.)

   ATTENDEES – Faye Romberger, Brandon Slatt, Chief Thomas Wargo, Michael Pykosh, Esquire, Phillip Brath, P.E., Ken Farner, Kristen Stagg, Gary Reihart, and Marie Chomicki

   ATTENDEES ON ZOOM – James Hess

CALL TO ORDER                The Re-Organizational Meeting of the Carroll Township Board of Supervisors was called to order by Supervisor Kelly at 6:33 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

APPOINTMENT OF  
TEMPORARY  
CHAIRMAN                      It was moved by Supervisor Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to appoint Kelly Wall as Temporary Chairman.

ELECTION OF  
CHAIRMAN                      It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Sailhamer, and unanimously carried to elect Tim Kelly as Chairman of the Board for the year 2023.

ELECTION OF  
VICE-CHAIRMAN                It was moved by Chairman Kelly, seconded by Supervisor Moyer-Schwille and unanimously carried to elect Kelly Wall as Vice-Chairman of the Board for the year 2023.

APPOINTMENT OF  
CHIEF OF POLICE              It was moved by Supervisor Moyer-Schwille, seconded by Chairman Kelly and unanimously carried to re-appoint Thomas J. Wargo as Chief of Police and set the salary at \$110,373.60 for 2023 and receive longevity in the amount of \$7,000.000 as per the Employment Agreement dated September 13, 2021 and revised July 1, 2022.

APPOINTMENT OF  
TOWNSHIP  
MANAGER                      It was moved by Supervisor Sailhamer, seconded by Chairman Kelly, and unanimously carried to re-appoint Brandon Slatt as Township Manger as per his Employee Agreement dated July 11, 2022 and set the salary at \$95,000.00.

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APPOINTMENT OF  
SECRETARY/  
TREASURER

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Kelly, and unanimously carried to re-appoint Faye Romberger as Secretary/Treasurer and set the rate of pay at \$33.60 per hour.

SET SECRETARY  
BOND

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Kelly, and unanimously carried to set the Secretary Bond in the amount of \$1,000,000.00.

APPOINTMENT OF  
SUPERVISORS TO  
WORK ON THE  
ROADS

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Kelly, and unanimously carried to appoint all Supervisors to work on the roads in Carroll Township in an emergency if necessary.

APPOINTMENT TO  
ZONING HEARING  
BOARD

It was moved by Supervisor Sailhamer, seconded by Chairman Kelly, and carried to re-appoint Gary Reihart to the Carroll Township Zoning Hearing Board for a three-year term set to expire January 2026.

Supervisor Moyer-Schwille voted no.

APPOINTMENT TO  
CARROLL TWP.  
LOGAN PARK  
BOARD  
TABLED

It was moved by Chairman Kelly, seconded by Chairman Moyer-Schwille, and unanimously carried to table the appointment to the Carroll Township's Representative to the Logan Park Board and readvertise for Letter of Interest for this position.

APPOINTMENT TO  
CARROLL TWP.  
VACANCY BOARD

It was moved by Supervisor Sailhamer, seconded by Chairman Kelly, and unanimously carried to re-appoint Mark McCurdy to serve as Chairman of the Vacancy Board for 2023.

APPOINTMENT OF  
TOWNSHIP  
SOLICITOR

It was moved by Supervisor Sailhamer, seconded by Chairman Kelly, to re-appoint Dethlefs, Pykosh and Murphy, Michael Pykosh, Esquire, as Carroll Township's Solicitor at the rate of \$170.00 per hour for both normal and litigation issues.

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APPOINTMENT OF TOWNSHIP SEWAGE ENFORCEMENT OFFICER

It was moved by Supervisor Sailhamer, seconded by Chairman Kelly, and unanimously carried to re-appoint Gary L. Morrow as Carroll Township’s Sewage Enforcement Officer and set the compensation as per the 2023 fee schedule as submitted.

APPOINTMENT OF ALTERNATE TOWNSHIP SEWAGE ENFORCEMENT OFFICER

It was moved by Supervisor Sailhamer, seconded by Chairman Kelly, and unanimously carried to re-appoint Hoover Engineering Services, Inc. – Tim Wargo as the Alternate Sewage Enforcement Officer for Carroll Township and set the compensation at the same rate as Gary Morrow’s 2023 Fee Schedule.

APPOINTMENT OF TOWNSHIP ENGINEER

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Kelly, and unanimously carried to re-appoint Gibson- Thomas Engineering – Phillip Brath, P.E. as Carroll Township’s Township Engineer and set the compensation as per the 2023 fee schedule as submitted.

APPOINTMENT OF UCC INSPECTORS

It was moved by Supervisor Sailhamer, seconded by Chairman Kelly, and unanimously carried to re-appoint Approved Code Services, Inc. as a Carroll Township’s UCC Inspector and set the compensation as per their 2023 fee schedule as submitted.

It was moved by Supervisor Sailhamer, seconded by Supervisor Moyer-Schwille, and unanimously carried to re-appoint Building Inspection Underwriters of PA, Inc. (BIU) as Carroll Township’s UCC Inspector and set the compensation as per their 2023 fee schedule as submitted.

APPOINTMENT OF OPEN RECORD OFFICERS

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to re-appoint Josephine Patton, for the administrative side, and Chief Thomas Wargo, for the Police Department as Carroll Township’s Open Record Officers for 2023.

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CARROLL  
TOWNSHIP  
AUDITORS

The one vacant seat was advertised. The Township did not receive any letters of interest.

It was moved by Chairman Kelly, seconded by Supervisor Sailhamer, and unanimously carried to table the appointment to the vacant Auditor's seat and authorize the Township Staff to re-advertise the open position.

APPOINTMENT OF  
TOWNSHIP  
ZONING OFFICER

It was moved by Supervisor Sailhamer, seconded by Chairman Kelly, and unanimously carried to re-appoint Brandon Slatt as Carroll Township Zoning Officer for 2023.

APPOINTMENT TO  
DILLSBURG AREA  
AUTHORITY

It was moved by Supervisor Sailhamer, seconded by Supervisor Bush, and unanimously carried to re-appoint Jim Byrne as Carroll Township's Representative on the Dillsburg Area authority Board for a five-year term to expire January 1, 2028.

CERTIFY  
DELEGATE TO  
VOTE AT THE  
STATE CONVENTION

It was moved by Supervisor Sailhamer, seconded by Chairman Kelly, and unanimously carried to appoint Faye Romberger as the voting delegate at the PSATS State Convention.

AUTHORIZE  
PAYMENT OF  
REGISTRATION FEES

It was moved by Supervisor Sailhamer, seconded by Chairman Kelly, and unanimously carried to authorize the Secretary to pay the registration fees for the State Convention as soon as the bill arrives for Josephine Patton and Faye Romberger at \$175.00 each.

RESOLUTION  
2023-02  
NAMING  
DEPOSITORY

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Kelly, and unanimously carried to adopt Resolution Number 2023-02 naming Mid Penn Bank, and Member's 1<sup>st</sup> Federal Credit Union as the Depository for the General Fund, State Fund, D.A.R.E. Fund, Street Lighting Fund, and all other Funds.

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RESOLUTION 2023-03 SIGNATURES ON ACCOUNTS	It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Sailhamer, and unanimously carried to adopt Resolution Number 2023-03 naming the Secretary/Treasurer – Faye Romberger, Chairman of the Board – Tim Kelly, Vice-Chairman of the Board – Kelly Wall, and Assistant Secretary/Treasurer – Josephine Patton, as authorized signatures on all accounts.
RESOLUTION 2023-04 POLICE PENSION CONTRIBUTION	It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to adopt Resolution Number 2023-04 to require all Police Officers to contribute five percent (5%) to the Police Pension Fund for the year 2023.
RESOLUTION 2023-06 SETTING THE FEE SCHEDULE FOR 2023	It was moved by Supervisor Sailhamer, seconded by Chairman Kelly, and unanimously carried to adopt Resolution Number 2023-06 – A Resolution of Carroll Township York County Setting Fees, Costs, and Permits for the Calendar Year 2023.
SET MILEAGE REIMBURSEMENT	It was moved by Supervisor Sailhamer, seconded by Supervisor Moyer-Schwille, and unanimously carried to set the mileage reimbursement for use of private vehicles on Township business at the Federal Government current allocation for 2023.
APPOINTMENT TO YORK ADAMS TAX BUREAU AND TAX COLLECTION COMMITTEE	<p>It was moved by Supervisor Sailhamer, seconded by Chairman Kelly, and unanimously carried to appoint David Bush as Carroll Township’s Representative to the York Adams Tax Bureau and Tax Collection Committee.</p> <p>It was moved by Supervisor Sailhamer, seconded by Chairman Kelly, and unanimously carried to appoint Tim Kelly as Carroll Township’s Alternate Representative to the York Adams Tax Bureau and Tax Collection Committee.</p>
APPOINTMENT TO CAPITAL REGION COG BOARD OF DELEGATES	It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Sailhamer, and unanimously carried to appoint David Bush as the Delegate and Kelly Wall as the Alternate to the Capital Region COG Board as Carroll Township’s Delegates.

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APPOINTMENT TO  
YORK COUNTY  
PLANNING  
COMMISSION  
LOCAL  
GOVERNMENT  
ADVISORY  
COMMITTEE

It was moved by Chairman Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to appoint Kelley Moyer-Schwille to the 2023 Local Government Advisory Committee of York County as Carroll Township's Representative and Brent Sailhamer as the Alternate.

COMMITTEE  
APPOINTMENTS

Chairman Kelly announced that the following Supervisors will be appointed to these Committees

1. Recreation – Supervisors Sailhamer & Bush
2. Personnel – Chairman Kelly & Supervisor Wall
3. Roads and Building – Supervisors Moyer-Schwille & Sailhamer
4. Planning – Supervisors Moyer-Schwille & Sailhamer
5. Police – Chairman Kelly & Supervisor Wall
6. Financial – Chairman Kelly & Supervisor Wall
7. Emergency Services – Supervisors Wall & Bush
8. Dillsburg Area Authority – Supervisors Moyer-Schwille & Bush
9. Capital Region COG – Supervisors Wall & Bush
10. York Adams Tax Bureau – Chairman Kelly & Supervisor Bush
11. Carroll Township Business Economic and Development – Supervisors Moyer-Schwille & Sailhamer

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**PUBLIC  
COMMENTS**

Chairman Kelly called for public comment. There were no public comments.

**ADJOURNMENT**

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Sailhamer, and unanimously carried to adjourn the meeting at 6:58 p.m.

Respectfully submitted,

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Faye L. Romberger, Secretary