

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
JANUARY 10, 2022  
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ROLL CALL                      SUPERVISORS – Kelley Moyer-Schwille, Kelly Wall, Tim Kelly, and Dave Bush

SUPERVISOR ZOOMING – Bruce Trostle

ATTENDEES                      Faye Romberger, Phillip Brath, P.E., Thomas Wargo, Chief, Mike Pykosh, Esquire, Deana Weaver, Andy Ritter, Brian Pinamonti, Tom Carl, Dan Bush, Gary D Reihart, Hector Morales, Sherry Sirianni, and Frank Sirianni

ZOOM ATTENDEES      Peggie Williams, Jim Hess, B. Paulson, and Scott Vance

Carroll Township’s Municipal Building was opened to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.

CALL TO ORDER              Chairman Kelly called the regularly scheduled meeting of the Carroll Township Board of Supervisors Meeting to order at 6:30 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

APPROVAL OF THE  
TREASURER’S  
REPORT                      It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the Treasurer’s Report dated January 10, 2022 as submitted, which includes the Open Bill List up to and including January 06, 2022 in the amount of \$22,286.26, Cash Flow Reports for December 2021, Compared to Budget Reports for December 2021, and Check Register Report for December 2021 to ratify the December 2021 Bill List.

PUBLIC COMMENT              Chairman Kelly asked for public comment.

Andy Ritter - 4 Appaloosa Avenue – stated he is concerned about the process that was taken for the appointment of the new Solicitor. When the Board wishes to solicit for a new Solicitor, don’t you advertise for Letters of Interest for that position.

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**PUBLIC COMMENT  
CONTINUES**

Brian Pinamonti – 1110 Grouse Road – stated he lives in the Windy Height Development, and he has sidewalk along his whole property line. He would like to remove the upper level of sidewalk. The Board asked Mr. Pinamonti to give his information to Phillip Brath, Township Engineer, and the Board will readdress this issue at the February 7, 2022 Board of Supervisors Work Session.

Deana Weaver – 47 Dogwood Lane – stated item number 13 on the agenda (Item 13 – Gary Reihart – concerning complaint filed by Deana Weaver) tonight should not be on the agenda. This is an ongoing investigation.

**APPROVAL OF THE  
DECEMBER 06, 2021  
WORK SESSION  
MINUTES**

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and carried to approve the December 06, 2021 Board of Supervisors Work Session Minutes as submitted.

Supervisor Trostle abstained from the vote because he was not present.

**APPROVAL OF THE  
DECEMBER 13, 2021  
MINUTES**

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and carried to approve the November 08, 2021 Board of Supervisors Meeting Minutes as submitted.

Supervisor Trostle abstained from the vote because he was not present.

**APPOINTMENT OF  
TOWNSHIP  
SOLICITOR**

It was moved by Supervisor Wall, seconded by Supervisor Bush, and carried to appoint Dethlefs, Pykosh and Murphy, Mike Pykosh, Esquire, as Carroll Township’s Solicitor at the rate of \$170.00 per hour for both normal and litigation issues.

Supervisor Trostle and Moyer-Schwille voted no.

Supervisor Trostle and Moyer-Schwille both stated that they were not aware of the hiring of a new Township Solicitor.

Supervisor Trostle questioned why the Township did not advertise for Letters of Interest for the position.

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LOCUST HILL  
FARMS  
MAINTENANCE  
BOND WAIVER  
DENIED

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to deny Attorney Christopher E. Rice, representing John and Cheri Rinehart, request to waive the Maintenance Bond for 18 Months for the Locust Hill Farms Development.

RESOLUTION  
NUMBER  
2022-05  
APPOINTING A  
PUBLIC  
ACCOUNTANT TO  
AUDIT THE BOOKS

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to adopt Resolution Number 2022-05 –A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania appointing a Certified Public Accountant to make an examination of all the accounts of Carroll Township for the Fiscal Year 2021.

APPOINTMENT OF  
PUBLIC  
ACCOUNTANT  
SMITH ELLIOTT  
AND KEARNS

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to appoint Smith Elliott Kearns & Company, LLC (SEK & Co) as the Certified Public Accountant firm to audit the entire Township Accounts for the Fiscal Year 2021 and set the rate of pay at \$6,725.00.

APPOINTMENT TO  
PLANNING  
COMMISSION  
TABLED

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to table the appointment to Carroll Township Planning Commission until after the January 17, 2022 interview of the applicants.

RESOLUTION  
NUMBER 2022-07  
DISPOSITION OF  
PUBLIC RECORDS

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to adopt Resolution Number 2022-07 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania, in accordance with the Municipal Records Manual approved on December 16, 2008, as amended March 28, 2019, hereby authorizing the disposition of the public records as attached:

**Municipal Office Records**

**2009 – 2016**

Statements of Financial Interest

**2014**

Expenditures – All funds

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RESOLUTION  
NUMBER 2022-07  
DISPOSITION OF  
PUBLIC RECORDS  
CONTINUES

Receipts – All funds  
Payroll Time Sheets  
Year End Payroll Report  
Time Entry Reports  
W2's, 1099's, Payroll Taxes  
Year End Reports  
Check Register Accounting Report  
Accounts Payable Reports  
Voucher List Adjustments  
Payroll Register Report  
Deduction List  
Direct Deposit Register  
Bank Statements  
Police Fine Money  
Police Reports  
Per capita Log  
Per capita tax pages  
Realty Transfer Tax  
Real Property Assessment  
Real Estate tax pages  
Real Estate Taxes collected by the Tax Collector  
Cumberland Tax Bureau Distribution  
York Adams Tax Bureau Distribution  
Liability Insurance Policies  
Medical Insurance Booklets & Changes  
Road Materials & Services-West Shore COG  
Right To Knows  
Election Results  
Budget Prep Materials  
Open Invoices by Bank  
Receipt Book

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RESOLUTION  
NUMBER 2022-07  
DISPOSITION OF  
PUBLIC RECORDS  
CONTINUES

**Police Department Records**

Accident reports for the year 2016

UCR report for the year 2019

Patrol logs for the year 2018

Citations/traffic/non traffic for the year 2018 (paid citations only)

Validation reports for the year 2019

Abandoned vehicle records for the year 2019

Criminal history for the year 2019

Parking tickets for the year 2019

RESOLUTION  
NUMBER  
2022-09  
APPOINTMENTS TO  
ZONING HEARING  
BOARD AND SET  
TERMS

It was moved by Chairman Kelly, seconded by Supervisor Bush, and carried to adopt Resolution Number 2022-09 – A Resolution of the Board of Supervisors of Carroll Township (governing body), York County, Pennsylvania, in accordance with the Pennsylvania Municipalities Planning Code Act of 1968, P.L. 805 No. 247 as reenacted and amended Twenty Third Edition January 2017, to appoint the following individuals as members and alternate member to the Carroll Township Zoning Hearing Board and set their terms:

**MEMBERS**

Richard Gensler II – January 2025

Gary Reihart – January 2023

Frank Setlak – January 2024

**ALTERNATE MEMBER**

Deana Weaver – January 2024

Supervisors Trostle and Moyer-Schwille voted no.

Frank Sirianni – 935 York Road – questioned why this is being done now.

Gary Reihart – 150 Ore Bank Road – stated this Resolution does not appoint any new Zoning Hearing Board Members just the

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existing members and their terms. By adopting this Resolution, the Township will be in compliance with the MPC.

ADVERTISE FOR  
LETTERS OF  
INTEREST FOR  
ZHB ALTERNATE  
MEMBERS

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to authorize Township Staff to advertise for Letters of Interest for the two new alternate member positions being created for the Carroll Township Zoning Hearing Board.

APPOINTMENT OF  
TOWNSHIP  
ZONING OFFICER

It was moved Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to re-appoint Brandon Slatt as Carroll Township Zoning Officer.

APPOINTMENT TO  
YORK ADAMS  
TAX BUREAU AND  
TAX COLLECTION  
COMMITTEE

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried to appoint Bruce Trostle as Carroll Township's Representative to the York Adams Tax Bureau and Tax Collection Committee.

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to appoint Tim Kelly as Carroll Township's Alternate Representative to the York Adams Tax Bureau and Tax Collection Committee.

APPOINTMENT TO  
CAPITAL REGION  
COG BOARD OF  
DELEGATES

It was moved by Chairman Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to appoint Bruce Trostle as the Delegate and Kelly Wall as the Alternate to the Capital Region COG Board as Carroll Township's Delegates.

APPOINTMENT TO  
YORK COUNTY  
PLANNING  
COMMISSION  
LOCAL  
GOVERNMENT  
ADVISORY  
COMMITTEE

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to appoint Kelley Moyer-Schwille to the 2022 Local Government Advisory Committee of York County as Carroll Township's Representative and Bruce Trostle as the Alternate.

APPOINTMENT TO  
DILLSBURG AREA  
AUTHORITY  
WILLIAM SCHRACK

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to re-appoint William Schrack as Carroll Township's Representative on the Dillsburg Area Authority for a five-year term to expire January 2027.

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**PUBLIC COMMENT** Gary Reihart – 150 Ore Bank Road – questioned the September 13, 2021 Board of Supervisors Minutes when an employment agreement was approved by the Board of Supervisors and they authorized Duane Stone, Esquire, to sign the agreement.

**POLICE REPORT** Chief Thomas Wargo presented the Police Report for the month of December 2021.

**FIRE REPORT** Hector Morales, Chief, presented the Fire Report for Northern York County Fire Rescue for the Month of December 2021.

Chief Morales stated that NYCFR Steering Committee will be meeting January 24, 2022 at 6:00 p.m. at the Franklinton Fire Hall.

Supervisor Bush questioned Chief Morales if he was aware of the FEMA Grant that is due the end of January 2022.

**COMMITTEE REPORTS** Phillip Brath, Township Engineer, stated that Supervisor Moyer-Schwille and himself met with Lobar and Harry Fox concerning the relocation of Rt. 74.

**ADJOURNMENT** It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried to adjourn the meeting at 7:35 p.m.

Chairman Kelly stated that the Board of Supervisors will adjourn into Executive Session and will not reconvene the meeting.

Respectfully submitted,

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Faye L. Romberger, Secretary