

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
JANUARY 13, 2020  
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ROLL CALL SUPERVISORS – Bruce Trostle, Kelley Moyer-Schwille, Brian Schmick, Kelly Wall, and Tim Kelly

ATTENDEES Faye Romberger, Phillip Brath, P.E., Duane Stone, Esquire, Chief Thomas Wargo, Peggie Williams, Frank Snyder, Victoria B Church, and Frank Sirianni

CALL TO ORDER Chairman Trostle called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:30 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

APPROVAL OF THE TREASURER’S REPORT It was moved by Supervisor Schmick, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the Treasurer’s Report dated January 13, 2020 as submitted, which includes the Open Bill List up to and including January 10, 2020 in the amount of \$29,662.78, Cash Flow Reports for December 2019, Compared to Budget Reports for December 2019, and Check Register Report for December 2019 to ratify the December 2019 Bill List.

APPROVAL OF THE DECEMBER 02, 2019 WORK SESSION MINUTES It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Schmick, and carried to approve the December 02, 2019 Board of Supervisors Work Session Minutes as submitted.

Supervisors Wall and Kelly abstained from the vote, because they were not present.

APPROVAL OF THE DECEMBER 09, 2019 MINUTES It was moved by Supervisor Schmick, seconded by Supervisor Moyer-Schwille, and carried to approve the December 09, 2019 Board of Supervisors Meeting Minutes as submitted.

Supervisors Wall and Kelly abstained from the vote, because they were not present.

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APPROVAL OF THE  
DECEMBER 16, 2019  
PUBLIC HEARING  
MINUTES  
GIANT FOOD  
STORES TRANSFER  
OF LIQUOR LICENSE

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Schmick, and carried to approve the December 16, 2019 Board of Supervisors Public Hearing Minutes for Giant Food Stores, LLC Inter-Municipal Transfer of a Restaurant Liquor License into Carroll Township.

FIRE REPORTS

Chairman Trostle stated that the Board has the Northern York County Fire Rescue Report for December 2019 and Monaghan Township Volunteer Fire Company Year End Report for 2019.

PUBLIC COMMENT

Chairman Trostle asked for public comment.

Frank Sirianni – 935 York Road – is concern about the nuisance smell of the spreading of Food Processing Residuals (FPRS) as fertilizer on local farm fields. The smell is so bad that you can't go outside. He asked the Board if there is anything they can do restrict this spreading.

Frank Snyder stated that he is an elected auditor for Carroll Township. He understands that the Township needs to appoint two residents to the vacant seats. Also he is aware that the Township was going to advertise for letters of interest. If and when these seats are filled he is ready to audit the books.

TRAFFIC STUDY  
FOR THE LEFT  
TURN ARROWS  
AT THE  
INTERSECTION OF  
U.S. RT. 15 AND  
MOUNTAIN ROAD  
& HARRISBURG ST.

Phillip Brath, Township Engineer, showed the Board two different signal mounts that have flashing yellow arrows for the left hand turn. The first one (a) is a typical phasing diagram for protected-permissive left turn phasing. It's a five light system with one red light at the top and two rows of side by side lights that have the left turn arrow. The second option (b) is the Protected-permissive left turn phasing using a five section head located directly above the lane line that separates the exclusive through and exclusive left turn lane, along with an accompanying optional sign. This option has a straight line of five heads for the left turn lane and the normal two signal heads for the straight through traffic.

No motion was made but the Board approved option (b) for the signal heads design.

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PETRONE PROPERTY FOR RECREATION Duane Stone, Township Solicitor, stated that he does not have an update available tonight.

RESOLUTION NUMBER 2020-05 APPOINTING A PUBLIC ACCOUNTANT TO AUDIT THE BOOKS It was moved by Supervisor Schmick, seconded by Supervisor Moyer-Schwille, and unanimously carried to adopt Resolution Number 2020-05 –A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania appointing a Certified Public Accountant to make an examination of all the accounts of Carroll Township for the Fiscal Year 2019.

APPOINTMENT OF PUBLIC ACCOUNTANT SMITH ELLIOTT AND KEARNS It was moved by Supervisor Schmick, seconded by Supervisor Wall, and unanimously carried to appoint Smith Elliott Kearns & Company, LLC (SEK & Co) as the Certified Public Accountant firm to audit the entire Township Accounts for the Fiscal Year 2019 and set the rate of pay at \$6,225.00.

RESOLUTION 2020-08 DISPOSITION OF PUBLIC RECORDS It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to adopt Resolution Number 2020-08 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania, in accordance with the Municipal Records Manual approved on December 16, 2008 hereby authorizing the disposition of the public records as attached:

**Municipal Office Records**

**2009**

904 Recycling Grant

**2012**

Expenditures – All funds  
Receipts – All funds  
Payroll Time Sheets  
Year End Payroll Report  
Time Entry Reports  
W2's, 1099's, Payroll Taxes  
Year End Reports  
Check Register Accounting Report  
Accounts Payable Reports  
Voucher List Adjustments

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RESOLUTION  
2020-08  
DISPOSITION OF  
PUBLIC RECORDS  
CONTINUES

Deduction List  
Direct Deposit Register  
Bank Statements  
Police Fine Money  
Police Reports  
Per capita Log  
Per capita tax pages  
Realty Transfer Tax  
Real Property Assessment  
Real Estate tax pages  
Real Estate Taxes collected by the Tax Collector  
Exonerations  
West Shore Tax Bureau Distribution  
York Adams Tax Bureau Distribution  
Liability Insurance Policies  
Medical Insurance Booklets & Changes  
Road Materials & Services-West Shore COG  
Receipt Book

**Police Department Records**

ACCIDENT REPORTS – 2014

UCR WORKSHEETS – 2017

ABANDONED VEH. REPORTS – 2017

PATROL LOGS – 2016

CITATIONS – 2016

VALIDATION REPORTS – 2017

POLICE REPORT

Chief Thomas Wargo presented the Police Report for the month of December 2019.

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**COMMITTEE  
APPOINTMENTS**

Chairman Trostle announced that the Committee Appointments will be as follows:

1. Recreation – Supervisors Schmick & Kelly
2. Personnel – Supervisors Kelly & Moyer-Schwille
3. Roads and Building – Supervisors Wall & Schmick
4. Planning – Chairman Trostle & Supervisor Moyer-Schwille
5. Police – Chairman Trostle & Supervisor Schmick
6. Financial – Chairman Trostle & Supervisor Moyer-Schwille
7. Emergency Services – Supervisors Moyer-Schwille & Wall
8. Dillsburg Area Authority – Chairman Trostle & Supervisor Kelly
9. Capital Region COG – Chairman Trostle & Supervisor Wall
10. York Adams Tax Bureau – Supervisors Kelly & Wall
11. Carroll Township Business Economic and Development – Supervisors Moyer-Schwille & Schmick
12. Carroll Township Zoning Map Committee – Chairman Trostle & Supervisor Moyer-Schwille

**ADJOURNMENT**

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Kelly, and unanimously carried to adjourn the meeting at 7:10 p.m.

Respectfully submitted,

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Faye L. Romberger, Secretary