

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
JANUARY 14, 2019
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ROLL CALL	SUPERVISORS – Bruce Trostle, Andy Ritter, Brian Schmick, Richard Rocco, and Kelley Moyer-Schwille
ATTENDEES	Faye Romberger, Phillip Brath, P.E., Duane Stone, Esquire, Robert Pomeroy, Taylor Shepley and Bob Fisher
CALL TO ORDER	Chairman Ritter called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:46 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.
EXECUTIVE SESSIONS	Chairman Ritter announced that the Board of Supervisors held Executive Sessions on Thursday, December 27, 2018 at 10:30 a.m., Monday, January 07, 2019 at 5:30 p.m. and on Monday, January 14, 2019 at 5:30 p.m. to discuss contractual and personnel issues.
APPROVAL OF THE TREASURER’S REPORT	<p>It was moved by Supervisor Trostle, seconded by Supervisor Schmick, and unanimously carried to approve the Treasurer’s Report dated January 14, 2019 as submitted, which includes the Open Bill List up to and including January 11, 2019 in the amount of \$28,061.77, Cash Flow Reports for December 2018, Compared to Budget Reports for December 2018, and Check Register Report for December 2018 to ratify the December 2018 Bill List.</p> <p>Supervisor Schmick questioned all of the little bills paid out of the Capital Reserve Fund.</p>
FIRE REPORTS	Robert Pomeroy presented the Northern York County Fire Rescue Report for December 2018.
PUBLIC COMMENT	Chairman Ritter asked for public comment. There were no public comments.

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FINAL PLANS FOR
190 ORE BANK
ROAD GOMER L.
AND SANDRA M.
STEPHENSON

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and carried to grant the following waiver request for the Final Subdivision Plan for 190 Ore Bank Road - Gomer L. Stephenson, III and Sandra M. Stephenson as per Phillip Brath's Comment Letter dated January 3, 2019 except waiver request number 9 the deferred note to be added to the plan was removed on the sidewalks:

III. Waivers Requested

1. Preliminary Plan Submission is required per Article V.
2. Provide Stormwater Management Plan per Stormwater Management Ordinance. (Section 502.e/602.j)
3. Provide Jurisdictional Determination of Wetlands. (Section 502.h)
4. Provide Woodland Evaluation Report. (Section 502.k)
5. Provide a Traffic Impact Study per Section 714. (Section 502.c/602.k)
6. Provide a Site Context map. (Section 601.d(1))
7. Provide existing Resources and Site Analysis Plan. (Section 501.c.(2))
8. Provide Resource Impact and Conservation Plan. (Section 501.c.(3))
9. Sidewalks are required along all existing street frontages. (Section 708.d).

Supervisor Moyer-Schwille voted no because she is concerned about the number of driveways coming out onto Ore Bank Road.

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FINAL PLANS FOR
190 ORE BANK
ROAD GOMER L.
AND SANDRA M.
STEPHENSON
CONTINUES

It was moved by Supervisor Trostle, seconded by Supervisor Schmick, and carried to conditionally approve the Final Subdivision Plan for 190 Ore Bank Road – Gomer L. Stephenson, III and Sandra M Stephenson contingent upon addressing all of the following comments in Phillip Brath's Comment Letter dated January 3, 2019:

II. Subdivision (Ordinance No. 84-1989 as amended)

1. All certificates must be signed and sealed, and dated after last submission revision date. (Section 501.b.(6))
2. The Owners must sign the plan (Section 501.b. (8)) and dated after last plan revision.
3. Include applicable Deed Restrictions imposed on property on the plan. (Section 501.c.(4)(x)/601.d.5)
4. A Planning Module for Subdivision shall be approved prior to final plan approval (Section 502.a.1)
5. PA DEP number referencing the Planning Revision Module shall be included on the plans. (Section 601.e. (5))
6. Provide monuments and markers according to Section 707. Proposed monuments and or iron pins at lot corners shall be depicted on the plan and installed or bonded prior to recording the Plan. (Section 601.f.(d))
7. Provide recreation land or fee in lieu of per Section 706.
8. Provide financial surety for public improvements based upon a certified estimate and in a form agreed to by the Township, prior to recording the Plan. (Section 1301)
9. Provide widening for Ore Bank Road. (Section 703.b(3)) (Collectors require 18' cartway from centerline Section 703 Table 1.) The applicant has offered to provide a fee in lieu of improvement of \$13,377.00.

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AND SANDRA M.
STEPHENSON
CONTINUES

10. Curbs shall be constructed along all existing street frontages that are contiguous to the development. (Section 708.e) The applicant has offered to provide a fee in lieu of improvement of \$5,225.00.

IV. General Recommendations

1. All fees must be paid prior to plan recording.
2. Final action by Board of Supervisors on waivers requested must be noted on plan prior to plans recording.

Supervisor Moyer-Schwille voted no because she is concerned about the number of driveways coming out onto Ore Bank Road.

FINAL
PLANS FOR
WINDY HEIGHTS
PHASE III
TIME EXTENSION

It was moved by Supervisor Trostle, seconded by Supervisor Moyer-Schwille, and unanimously carried to table and accept the time extension for the review of the Final Subdivision Plan for Project Entitled “The New Windy Heights (Phase III) on Property owned by Old York Homes One Limited and Situated in Carroll Township, York County, PA until February 27, 2019.

NORTHSIDE COURT
IRREVOCABLE
LETTER OF CREDIT
NO. 606-062
RELEASED AND
REPLACED WITH
CASH

It was moved by Supervisor Schmick, seconded by Supervisor Moyer-Schwille, and unanimously carried to release ACNB Bank Irrevocable Letter of Credit No. 606-062 for Northside Court improvements – Harry H. Fox, Jr. in the amount of \$8,095.00 and replaced it with cash in the amount of \$8,095.00 plus a 10% increase for 2018 of \$809.50 totaling \$8,904.50 to be deposited into an interest bearing account.

SOLICITOR
COMMENTS

Solicitor Stone stated that he is still working on the Police Contract, Non Union Employee Manual, and amendments to the Sign and Adult Use Ordinances.

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RESOLUTION
2019-07
IN OPPOSITION OF
COUNTY-WIDE
STORMWATER
AUTHORITY

It was moved by Chairman Ritter, seconded by Supervisor Moyer-Schwille, and carried to adopt Resolution Number 2019-07 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania, in opposition of the formation of a County-Wide Stormwater Authority.

Supervisor Schmick voted no.

RESOLUTION
NUMBER
2019-05
APPOINTING A
PUBLIC
ACCOUNTANT TO
AUDIT THE BOOKS

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Ritter, and unanimously carried to adopt Resolution Number 2019-05 –A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania appointing a Certified Public Accountant to make an examination of all the accounts of Carroll Township for the Fiscal Year 2018.

APPOINTMENT OF
PUBLIC
ACCOUNTANT
SMITH ELLIOTT
AND KEARNS

It was moved by Supervisor Schmick, seconded by Chairman Ritter, and unanimously carried to appoint Smith Elliott Kearns & Company, LLC (SEK & Co) as the Certified Public Accountant firm to audit the entire Township Accounts for the Fiscal Year 2018 and set the rate of pay at \$6,750.00.

ON-CALL
AGREEMENT
WITH
HOLY SPIRIT EMS

It was moved by Chairman Ritter, seconded by Supervisor Schmick, and unanimously carried to enter into the On-Call Agreement with West Shore Advanced Life Support Services, Inc. d/b/a Holy Spirit EMS for a period of one (1) year. This Agreement shall automatically renew for no more than four (4) one-year terms after the initial period. Any party to this Agreement may withdraw from the Agreement prior to the end of each term with ninety (90) days prior notification to the other party in writing. The Municipality shall pay to West Shore an on-call stipend equal to thirty-seven dollars (\$37.00) per EMS response, less seventy dollars (\$70.00) per response for any response that qualifies as an EMS mutual aid/missed call.

Supervisor Schmick stated that all residents of Carroll Township will be able to receive memberships with Holy Spirit EMS.

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DEP GRANT
AGREEMENT
FOR THE 902
RECYCLING GRANT

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Schmick, and unanimously carried to enter into the DEP Grant Agreement for the 902 Municipal Recycling Program Grant between Carroll Township and the Commonwealth of Pennsylvania (DEP) in the amount not to exceed \$215,875.00 and authorize the Board of Supervisors to execute the Agreement.

POLICE REPORT

Chief Thomas Wargo presented the Police Report for the month of December 2018.

UPDATE ON
OUTSIDE CALL BOX

Chief Wargo stated the outside call box has been installed and several of the Officers have received training.

RESOLUTION
NUMBER
2019-08
DONATING
USED LED LIGHT
BAR AND
CONTROL BOX

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Rocco and unanimously carried to adopt Resolution Number 2019-08 – A Resolution authorizing disposal of surplus personal property. This Resolution authorizes the Carroll Township Police Department to donate, at no charge, the old police blue LED light bar and control box to the Northern York County Fire Rescue.

ADJOURNMENT

It was moved by Supervisor Schmick, seconded by Supervisor Moyer-Schwille, and unanimously carried to adjourn the meeting at 7:20 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary