

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
JULY 08, 2019
Page 1 of 7**

ROLL CALL SUPERVISORS – Andy Ritter, Brian Schmick, Bruce Trostle, Kelley Moyer-Schwille, and Richard Rocco

ATTENDEES Faye Romberger, Phillip Brath, P.E., Duane Stone, Esquire, Esquire, Chief Thomas Wargo, Peggie Williams, Hector Morales, Gary Reihart, Kelly Wall, Frank Snyder, Tim Lyden, and Linda Fiscus

CALL TO ORDER Chairman Ritter called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:40 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

EXECUTIVE SESSIONS Chairman Ritter announced that the Board of Supervisors held Executive Sessions on Monday, July 01, 2019 prior to the Board of Supervisors Work Session and on Monday, July 08, 2019 prior to the Board of Supervisors Meeting to discuss personnel matters and contractual issues.

APPROVAL OF THE TREASURER’S REPORT It was moved by Supervisor Trostle, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the Treasurer’s Report dated July 08, 2019 as submitted, which includes the Open Bill List up to and including July 03, 2019 in the amount of \$77,478.66, Cash Flow Reports for June 2019, Compared to Budget Reports for June 2019, and Check Register Report for June 2019 to ratify the June 2019 Bill List.

Supervisor Trostle questioned Salzman Hughes bill for professional services.

APPROVAL OF THE JUNE 03, 2019 WORK SESSION MINUTES It was moved by Supervisor Schmick, seconded by Supervisor Rocco, and carried to approve the June 03, 2019 Board of Supervisors Work Session Minutes as submitted.

Supervisor Trostle abstained from the vote because he was not present for the meeting.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
JULY 08, 2019
Page 2 of 7**

APPROVAL OF THE
JUNE 10, 2019
MINUTES

It was moved by Chairman Ritter, seconded by Supervisor Rocco, and carried to approve the June 10, 2019 Board of Supervisors Meeting Minutes as submitted.

Supervisors Trostle and Moyer-Schwille abstained from the vote because they were not present for the meeting.

FIRE REPORTS

Hector Morales, Assistant Chief, presented the Northern York County Fire Rescue Report for June 2019. Supervisor Schmick asked what equipment is already lettered.

PUBLIC COMMENT

Chairman Ritter asked for public comment.

Tim Lyden – 19 Jennifer Lane – stated he is here tonight to get an update on the repairs to Jennifer Lane. When will the letter be going out to Mr. Petrone concerning this matter?

Phillip Brath, Township Engineer, stated that he is meeting with Mr. Petrone tomorrow to walk the road and mark up the areas that need to be repaired.

Frank Snyder – 5 Jennifer Lane – wanted to make sure he would be getting the punch list that was promised last Monday night by Wednesday. Mr. Snyder wanted to know when the new punch list will be available. Would he have it by Wednesday or Thursday?

Phillip Brath, Township Engineer, stated that a new punch list will be created after walking the road tomorrow. The current punch list is over two years old. Mr. Brath thought he would have the new punch list available by Wednesday or Thursday.

AWARD THE
CHESTNUT
HOLLOW
DETENTION POND
REPAIRS BID

It was moved by Supervisors Schmick, seconded by Chairman Ritter, and unanimously carried to award the bid for the Chestnut Hollow detention pond repairs to MacMor in the amount of \$77,443.00 which is minus the 101 AA1 Clean Existing RCP Pipe of \$1,330.00. \$34,894.84 will be paid out of the Chestnut Hollow Escrow Account, and the remaining monies from the General Fund Line Item 01-446-316 MS4 Project \$42,548.16. We will be reimbursed from York County Stormwater Consortium Funding Grant in the amount of \$22,000.00.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
JULY 08, 2019
Page 3 of 7**

PRELIMINARY
PLANS FOR
FIELDSTONE CREST
TIME EXTENSION

It was moved by Supervisor Trostle, seconded by Supervisor Rocco, and unanimously carried to accept the time extension for the review of the Preliminary Subdivision Plans for Fieldstone Crest – Harry H. Fox, Jr. – 29 Lots until September 29, 2019.

DECLARATION OF
CONSOLIDATION
OF LOTS FOR
DOMINIC DEPALMA

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Schmick, and unanimously carried to approve the Declaration of Consolidation of Previously Subdivided Lots request for Dominic John DePalma for two parcels comprised with the address of 29 Tannery Road known as Tax Parcel No. 20000NC00126A000000 and Tax Parcel No. 20000NC00126B000000 as shown on a certain Preliminary/Final Subdivision Plan for Harmony Estates, prepared by Hoover Engineering Services, Inc., dated May 28, 1998, recorded July 14, 1998 in the office of the Recorder of Deeds in and for York County, Pennsylvania in Plan Book PP, Page 566 to consolidate and combine the lots into a single lot.

WINDY HEIGHTS
PHASE III BLASTING
WAIVER REQUEST
GRANTED

It was moved by Supervisor Schmick, seconded by Supervisor, Trostle, and carried to grant the Windy Heights Phase III Blasting Waiver Request with the following conditions as listed in Phillip W. Brath, P. E comment letter dated July 2, 2019:

1. Both the intensity of blasting and the limits of blasting on the project shall be minimized.
2. Blasting is limited to the specific areas shown on the “Blasting Plan” included with the waiver and no others. This waiver authorizes blasting in an initial area to be approved by the Township Engineer and Zoning Officer. Provided the blasting is satisfactory to the Township in this area, blasting may be authorized in writing by the Township Engineer in subsequent areas. Subsequent blasting may not occur without the written authorization of the Township Engineer. If the blasting is not satisfactory, the methods of blasting or the limits of blasting shall be modified to the Township Engineer’s satisfaction to compensate for the unsatisfactory results. Blasting that is not satisfactory includes blasting that produces flyrock, overbreak beyond reasonable limits, air

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
JULY 08, 2019
Page 4 of 7**

WINDY HEIGHTS
PHASE III BLASTING
WAIVER REQUEST
GRANTED
CONTINUES

blast and/or vibration beyond State regulation, and lifting of the ground beyond reasonable limits.

3. Contractor is responsible for blasting in a safe manner without damage to adjoining property, and shall take all reasonable safety precautions including but not limited to temporary closure of Old York Road during actual blasting in the vicinity.
4. The Contractor shall perform a preblast survey to determine and document the condition of adjacent structures, utilities, wells, buried cables, and other features in accordance with DEP requirements. A copy of the preblast survey, including pictures, shall be given to the Township upon request.
5. Air blast and vibrations shall be monitored and permanently recorded for each blast, with a copy provided to the Township upon request.
6. Controlled blasting methods shall be used and Contractor shall adjust blasting methods based upon the actual field results achieved, to minimize air blast, overbreak, lifting of surface, vibration, and flyrock.
7. All areas of road subgrade and sidewalk disturbed by blasting shall be over excavated and compacted according to Township specifications. Activity shall comply with PennDOT section 203.3 for all excavation within proposed right-of-ways
8. All areas of overbreak must be excavated and filled with compacted backfill according to Township standards. If overbreak occurs, the contractor shall immediately adjust its procedures to prevent any further overbreak. The contractor is responsible for excavation to a solid vertical surface which is to be verified by the Township prior to start of backfilling.
9. Provide the Township with a minimum of 48 hours notice prior to the day of blasting.
10. Blasting shall be limited to the hours of 8am to 4pm, Monday through Friday.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
JULY 08, 2019
Page 5 of 7**

WINDY HEIGHTS
PHASE III BLASTING
WAIVER REQUEST
GRANTED
CONTINUES

11. In accepting this waiver the applicant acknowledges and agrees that approval of this waiver, and compliance by the Applicant with the conditions of this waiver shall not relieve the Applicant of its responsibility or liability for the safety of persons and property. Further, the Applicant agrees to indemnify and hold harmless the Township from any and all claims, present and future, associated with this work.

Supervisor Moyer-Schwille voted no.

Supervisor Moyer-Schwille questioned what happens if homes in Windy Heights Phase I or II would get broken windows or cracked walls from the blasting. She also questioned about the residents in the Carroll Crossing Development if they would receive damage from the blasting.

SOLICITOR
COMMENTS

Duane Stone, Township Solicitor, asked the Board for an Executive Session to review the Police Contract before the end of the month. He was hoping for some time this week.

OLD BUSINESS

Supervisor Moyer-Schwille asked why the U.S. Rt. 15 and Golf Course road intersection is not on the Agenda for tonight. She thought it was to be on the agenda to grant permission to Phillip Brath to write a letter to PennDOT concerning this intersection.

The Board of Supervisors agreed that this matter was to be placed on the August 5, 2019 Board of Supervisor Work Session Agenda to be discussed further. Phillip Brath is to write a sample letter to PennDOT with our recommendations for this meeting.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
JULY 08, 2019
Page 6 of 7**

**FRANKLINTOWN
BOROUGH
POLICE SERVICE
CONTRACT
2020 – 2022**

It was moved by Supervisor Trostle, seconded by Supervisor Schmick, and unanimously carried to enter into the three year Police Service Contract with Franklinton Borough from January 01, 2020 to December 31, 2022. The following will be the charges during this contract period:

1. For police services rendered in the calendar year 2020 the contract is for 45 minutes per day and pay the Township of Carroll at the rate of \$89.27 per hour in the amount of \$24,437.66.
2. For police services rendered in the calendar year 2021 the contract is for 45 minutes per day and pay the Township of Carroll at the rate of \$91.95 per hour in the amount of \$25,171.31.
3. For police services rendered in the calendar year 2022 the contract is for 45 minutes per day and pay the Township of Carroll at the rate of \$94.71 per hour in the amount of \$25,926.86.

**APPOINTMENT
TO THE
PLANNING
COMMISSION**

It was moved by Supervisor Schmick, seconded by Supervisor Trostle, and carried to appointment Linda Fiscus to the Carroll Township Planning Commission to fill the unexpired term of Ronald Colvin which expires March 2023.

Supervisor Moyer-Schwille voted no.

POLICE REPORT

Chief Thomas Wargo presented the Police Report for the month of June 2019.

Supervisor Rocco asked how are the new Part-Time Officers working out.

Chief Wargo informed the Board that our current dog officer Julia Drebusenko is retiring at the end of 2019. Ms. Drebusenko has recommended another York County dog officer to replace her. Chief Wargo will be working on replacing Ms. Drebusenko before the end of the year.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
JULY 08, 2019
Page 7 of 7**

**RESIGNATION OF
BRIAN SCHMICK
RESCINDED**

Supervisor Schmick rescinded his resignation letter to the Board of Supervisor. He stated that he is still moving out of the Township, but it will not be as soon as he had expected.

**COMMITTEE
REPORTS**

Supervisor Trostle stated that they are still working with Dillsburg Borough on their Police Service Contract.

Financial Committee – The Financial Committee set dates to start working on the Proposed 2020 Budget. The Committee Personnel and the Township Secretary/Treasurer will start working on Proposed 2020 Budget Thursday, September 5th and Thursday, September 12th at 5:30 p.m. The Financial Committee will present the Proposed 2020 Budget to the Board of Supervisors on the following dates:

1. Monday, October 07, 2019 prior to the Board of Supervisors Work Session at 5:30 p.m. - Revenue
2. Monday, October 14, 2019 after the Board of Supervisors Regular Meeting – Expenses
3. Monday, October 21, 2019 – Expenses
4. Monday, October 28, 2019 – Expenses (if needed)

OTHER BUSINESS

Gary Reihart asked the Board if the Carroll Township Representatives on the Dillsburg Area Authority Board are reporting back to the Board after DAA Board meetings. He was also wondering who the representatives for Carroll Township are.

ADJOURNMENT

It was moved by Supervisor Trostle, seconded by Supervisor Rocco, and unanimously carried to adjourn the meeting at 7:40 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary