# CARROLL TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES JULY 10, 2023 Page 1 of 13

ROLL CALL	SUPERVISORS – Kelley Moyer-Schwille, Kelly Wall, Brent Sailhamer, Dave Bush, and Tim Kelly
ATTENDEES	Faye Romberger, Phillip Brath, P.E., Brandon Slatt, Township Manager, Mike Pykosh, Esquire, Thomas Wargo, Chief of Police, Ken Farner, Frank Setlak, Kristen Stagg, Mike Kreiger, John Pollock, Nick Desatnick, Craig Mellott, Barry Henry, Cindy Janasik, Bruce Janasik, David Whitcomb, Josh Hoffman, Jeremiah Jones, Troy Burkholder, Paul Wislockey, Dave Weihbrecht, Teal Hensel, Devon Hansel, and Gary Reihart
	ZOOM ATTENDEES: James Hess, and Scott Vance
	Carroll Township's Municipal Building was opened to the public. The meeting was televised on Carroll Township's Comcast Cable TV Channel 95 and via the Zoom platform.
CALL TO ORDER	Chairman Kelly called the regularly scheduled meeting of the Carroll Township Board of Supervisors Meeting to order at 6:31 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.
APPROVAL OF THE TREASURER'S REPORT	It was moved by Supervisor Sailhamer, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the Treasurer's Report dated July 10, 2023, as submitted, which includes the Open Bill List up to and including July 05, 2023, in the amount of \$147,018.86 Cash Flow Reports for June 2023, Compared to Budget Reports for June 2023, and Check Register Report for June 2023 to ratify the June 2023 Bill List.
PUBLIC COMMENT	Chairman Kelly asked for public comment.
	Cindy Janasik – 176 Martel Circle – is concerned about the fans running at the Fager Warehouse coming from the back of the warehouse. She is asking the Board to approach Mr. Fager about this issue and ask him to do something about it. The fans start running around $6 - 6:30$ a.m. every morning. Mrs. Janasik stated she does not do $6:30$ a.m. anymore because she is retired. She can't sit on her deck in the morning anymore because of the noise.

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PUBLIC COMMENT CONTINUES	Frank Setlak – Northside Court – is concerned about Spring Lane Road with the new development proposed at the intersection of Spring Lane Road and Gettysburg Pike. This development is going to increase the traffic on Spring Lane Road. He is asking that the Board conduct a good traffic study for this development. The speeding on Spring Lane Road is bad. Mr. Setlak is asking the Board to install speed bumps (tables) along this road. He stated this will slow the traffic down.
	Bruce Janasik – 176 Martel Circle – questioned the Board when the trees will be replaced and fix up the yard of Mr. Burkholder's property at 180 Martel Circle.
	Troy Burkholder – 180 Martel Circle – stated the ruts are so bad he can hardly mow his back yard. Also, the contractor removed trees from his property that should not have been removed. He would like to know when Mr. Fager will be repairing his lawn and replacing the trees.
SPEEDING ON LOGAN ROAD	Carol Knisely – 5 Logan Road was unable to attend the meeting tonight. She would like to be on the August 7, 2023 Board of Supervisors Work Session agenda to discuss the speeding issue on Logan Road.
JUNE 05, 2023 WORK SESSION MINUTES	It was moved by Supervisor Sailhamer, seconded by Chairman Bush, and unanimously carried to approve the June 05, 2023 Board of Supervisors Work Session Minutes as submitted.
JUNE 12, 2023 MEETING MINUTES	It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and carried to approve the June 12, 2023 Board of Supervisors Meeting Minutes as submitted.
	Supervisor Sailhamer abstained from the vote.

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# FINAL PLANS FOR HAROLD C WILLIS APPROVAL

It was moved by Supervisor Sailhamer, seconded by Supervisor Wall, and unanimously carried to grant the following waiver for the Final Subdivision Plan for Harold C. Willis -3Lots as per Phillip Brath's Comment Letter dated July 06, 2023:

# V. Waivers Requested

- 1. Provide the location of features within 200 feet of the subject tract as outlined in Section 435-25.D. Planning Commission recommended granting with addition of driveways adjacent and across street
- 2. Provide a stormwater management plan. (§ 435-27.I). **Planning Commission recommended** granting until building permit requested;
- 3. Provide a Site Context Map. (§ 435-27.J). Planning Commission recommended granting;
- 4. Provide an Existing Resources and Site Analysis Plan. (§ 435-27.K). Planning Commission recommended granting;
- 5. Provide a Preliminary Resource Impact and Conservation Plan. (§ 435-27.L). **Planning Commission recommended** granting;
- 7. Where a subdivision or land development abuts an existing street of inadequate width, sufficient additional width shall be constructed per Section 435-39.D.1.
- a. Chestnut Grove Road is a State Road (SR-4030). It has a 33' legal/50' required ROW and a 24' existing cartway. The minimum cartway is 28'. Planning Commission recommended granting;
- 8. Provide curbing along existing street frontage per Section 435-45.C; **Planning Commission recommended granting;**

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FINAL PLANS FOR HAROLD C WILLIS APPROVAL CONTINUES It was moved by Supervisor Sailhamer, seconded by Supervisor Wall, and unanimously carried to deny the following waiver request for the Final Subdivision Plan for Harold C. Willis – 3 Lots as per Phillip Brath's Comment Letter dated July 06, 2023:

- 6. Provide shade (street) trees per new Shade Tree
   Ordinance. (§435.52.D) as per the Shade Tree Ordinance;
   Planning Commission did not recommend granting;
- 7.b. West Ridge Road is a Township Road (T-896. It has a 33' legal/50' required ROW and a 21'existing cartway. The required cartway is 28'. **Planning Commission did not recommend granting;**

It was moved by Supervisor Wall, seconded by Supervisor Sailhamer, and unanimously carried to conditionally approve the Final Subdivision Plan for Harold C. Willis – 3 Lots contingent upon addressing all of the following comments in Phillip Brath's Comment Letteer dated July 06, 2023:

# II. Zoning (Ordinance No. 2006-178 as Amended)

- 1. Dimension clear sight triangle for Chestnut Grove Road and West Ridge Road. (§ 450-405.A)
- 2. Corner Lot number 3 requires two front and two rear setbacks. (§ 450-405.B)

# III. Subdivision (Ordinance No. 2018-242)

- 1. Provide Recreation Fee-in lieu as proposed prior to recording the Plan. (§ 435-43).
- 2. All certificates must be signed, sealed by the individual responsible for the plan and dated after the last submission revision date. (§ 435-28.B)
- 3. The Owners must sign the plan and date after the last plan revision. (§ 435-28.C/36.A)
- 4. All outstanding fees, including recreation fees, must be paid prior to recording Plan. (§ 435-36.M)
- 5. Fee in lieu or guarantee of improvements will be needed for any required public improvements prior to recording Final Plan (§435-39.D(3) and §345-36.K).

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FINAL PLANS FOR HAROLD C WILLIS APPROVAL CONTINUES

MINOR PLANS FOR

LOT #59 AND

CHESTNUT HOLLOW

DEFERMENT TO

DILLSBURG BORO.

LOT #53

#### **IV.** General Comments

- 1. Action by board on waiver requests must be completed prior to plans recording;
- 2. Recorder of deeds certification for York County should reflect instrument number.

It was moved by Supervisor Wall, seconded by Chairman Kelly, and unanimously carried to defer the review of the of the Minor Subdivision Plan of Lot #59 and Lot #53 Chestnut Hollow to Dillsburg Borough since there is no land development or improvements proposed for Lot #59 located in Carroll Township. All land development and /or improvements are located in Dillsburg Borough. No review is necessary for this project by Carroll Township.

PRELIMINARY LAND DEVELOPMENT PLAN FOR LEFEVER PROPERTY TIME EXTENSION AND TABLED

PRELIMINARY/ FINAL PLANS FOR MIXED-USE DEVELOPMENT AT 15 ORE BANK ROAD TIME EXTENSION AND TABLED

FINAL LAND DEVELOPMENT PLANS FOR RITA'S ITALIAN ICE TIME EXTENSION AND TABLED It was moved by Supervisor Sailhamer, seconded by Chairman Kelly, and carried to table and accept the time extension for review of the Preliminary Land Development Plan for Lefever Property – TCNE Route 74 Associates, LLC until the August 14, 2023, Board of Supervisors Meeting.

Supervisor Wall voted no.

It was moved by Supervisor Sailhamer, seconded by Chairman Kelly, and unanimously carried to table and accept the time extension for the review of the Preliminary/Final Subdivision and Land Development Plan for the Mixed-Use Development at 15 Ore Bank Road – Inch's Property until September 11, 2023.

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to table and accept the time extension for the review of the Final Land Development Plan for Proposed Rita's Italian Ice for Matthew Simons until October 16, 2023.

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PRELIMINARY/ FINAL SUBDIVISION AND LAND DEVELOPMENT PLANS FOR CARROLL TWP. TOWNHOMES TIME EXTENSION AND TABLED It was moved by Supervisor Sailhamer, seconded by Supervisor Wall, and unanimously carried to table and accept the time extension for the review of the Preliminary/Final Subdivision Plans for Carroll Township Townhomes (Dillsburg Land LLC) until January 08, 2024.

PRELIMINARY SUBDIVISION AND LAND DEVELOPMENT PLAN FOR CHESTNUT GROVE RESIDENTIAL DEVELOPMENT It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, to grant the following waiver requests for the Preliminary Subdivision and Land Development Plan for Chestnut Grove Residential Development – 73 Lots (12 Single Family Semidetached, 60 Single Family Detached & 1 SWM Basin) as per Phillip Brath's Comment Letter dated June 21, 2023:

III. Waivers – comment number 1 through 6.

Supervisors Wall and Moyer-Schwille voted yes

Chairman Kelly and Supervisor Sailhamer voted no.

Supervisor Bush abstained from the vote.

Motion was denied.

After further discussion it was moved by Chairman Kelly, seconded by Supervisor Wall, and carried to withdraw the above motion.

Supervisor Bush abstained from the vote.

Supervisor Sailhamer voted no.

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PRELIMINARY SUBDIVISION AND LAND DEVELOPMENT PLAN FOR CHESTNUT GROVE RESIDENTIAL DEVELOPMENT CONTINUES

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and carried to grant the following waiver requests for the Preliminary Subdivision and Land Development Plan for Chestnut Grove Residential Development – 73 Lots (12 Single Family Semidetached, 60 Single Family Detached & 1 SWM Basin) as per Phillip Brath's Comment Letter dated June 21, 2023:

#### **III.** Waivers

- 1. Park & Recreation Report prepared by Certified Park and Recreational Plan (§435-27.D); Applicant is requesting a waiver. The Planning Commission recommends granting the waiver.
- 2. Provide Preliminary Resource Impact Conservation Plan (§435-27.L). Applicant is requesting a waiver. The Planning Commission recommends granting the waiver.
- 3. A minimum of 150' is required for intersection separation (§435-39.R) (Red Bud Circle / Beechnut Way). Applicant is requesting a waiver. The Planning Commission recommends granting the waiver.
- 4. The required setback for the wetlands should be a total of 65 feet based on §428-19.A (1), (2), (3). Applicant is requesting a waiver. The Planning Commission recommends granting the waiver.
- Side slopes of the basins shall not be less than four horizontal to one vertical for residential basins. (§435-17.G.1.d) Applicant is requesting a waiver. The Planning Commission recommends granting the waiver.
- 6. Provide Steep Slope Report (§435-27.H) **Applicant is** requesting a waiver. The Planning Commission recommends granting the waiver.

Supervisor Bush abstained from the vote.

Supervisor Sailhamer voted no.

#### CARROLL TOWNSHIP BOARD OF SUPERVISORS MEETING MINUTES JULY 10, 2023 Page 8 of 13

PRELIMINARY SUBDIVISION AND LAND DEVELOPMENT PLAN FOR CHESTNUT GROVE RESIDENTIAL DEVELOPMENT CONTINUES

It was moved by Supervisor Wall, seconded by Chairman Kelly, and carried to conditionally approve the Preliminary Subdivision and Land Development Plan for Chestnut Grove Residential Development – 73 Lots (112 Single Family Semidetached, 60 Single Family Detached & 1 SWM Basin) contingent upon addressing all of the following comments in Phillip Brath's Comment Letter dated June 21, 2023:

# II. Subdivision (Chapter 435)

- 1. Waivers Section shall be revised based on Boards action (§435-26.K) and dates added to the plan based on the actions of the Board. Make sure all waivers are included.
- 2. Sewer Planning must be approved by DEP (§435-27.B);
- 3. Traffic Impact Study (TIS) required based on number of dwellings units and current access configuration and data shall be approved prior to approval of the plan. (§435-27.C);
- a. One of the goals of the traffic study is that new traffic shall not reduce the current levels of service at intersections with ratings of C or lower. (§435-27.C.2.n.4) Ore Bank and Siddonsburg is reduced from a C to a D. The Applicant shall provide a solution or shall consider a contribution to the Ore Bank and Siddonsburg proposed roundabout. In review of the new traffic to the intersection, we determined Chestnut Grove contributes approximately 12% of new traffic.
- 4. Developer proposes to pay a fee in lieu of providing onsite recreation facilities per §435-27.D(8);
- 5. Provide Community Association Document in accordance with §435-27.M;
- 6. Provide proof of Soil Erosion and Sediment Control and NPDES approval prior to Final Plan approval. (§435-28.H). The Township is concerned that the NPDES process will cause significant changes in the Plan. If the Plan is revised significantly, the Plan may need to go through the Preliminary Plan process again.
- 7. All signatures and certifications must be provided and dated after last revision date of plans (§435-28.B & C);

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PRELIMINARY SUBDIVISION AND LAND DEVELOPMENT PLAN FOR CHESTNUT GROVE RESIDENTIAL DEVELOPMENT CONTINUES

- 8. Provide typical cross section detail for required road widening W. Siddonsburg Road, consistent with the area to be widened. (§435-39.D). Section must show sidewalk, drainage, & curb along entire entrance;
- 9. The Township has reviewed the correspondence of the 10/03/2022 meeting with YCPD. The project has been elevated to an individual NPDES Permit due to "Trout" designation. The Township reserves the right to require additional setbacks per ordinance but will defer to limiting zones provided by DEP/USACE unless or until the NPDES permit process informs the issue;
- 10. Curb must be shown on entire W. Siddonsburg Road frontage (§435-39.D.1).

# IV. Stormwater (Chapter 428)

- 1. Provide a final bound, signed, and sealed stormwater management report for Township record.
- 2. We are concerned that the Details of Stormwater Detention / Infiltration Basins provided on the plans are difficult to follow for constructability. (§428-11.D) Also, the elevation differences between the spillway and outlet box and 100-year surface are within 0.02 foot or less and constructability is a concern for basin operation.
- 3. We are concerned with the methodology for dewatering calculations. The standard of practice is dewatering from the peak water elevation or for the whole hydrograph. This issue shall be settled prior to approval of the Final Plan and through the NPDES permit process. (§428-17.G.1.g)
- 4. A bound Operation and Maintenance manual shall be provided to the HOA for use for maintenance of the stormwater facilities, prior to final plan approval. Provide a copy for Township records. (MS4 O&M)

# V. General Comments

- 1. The Wastewater Collection System shall be approved by Dillsburg Area Authority prior to approval of the plan;
- 2. Water Distribution System shall be approved by Dillsburg Area Authority prior to approval of the plan;
- 3. Easement needed for drainage inlet on Lot #49.

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PRELIMINARY SUBDIVISION AND LAND DEVELOPMENT	<ul> <li>The waiver for plan scale was withdrawn since the plan submission is now in compliance with the requirement. (§432-23.A)</li> </ul>
PLAN FOR CHESTNUT GROVE	Supervisor Bush abstained from the vote.
RESIDENTIAL DEVELOPMENT CONTINUES	Supervisor Sailhamer voted no.
FINAL PLANS FOR 54 OLD YORK ROAD TABLED	It was moved by Supervisor Sailhamer, seconded by Chairman Kelly, and unanimously carried to table the review of the Drawings for Final Land Development Plan for 54 Old York Road until August 14, 2023, Board of Supervisors Meeting.
STONEBRIDGE CROSSING PHASE 2 FINANCIAL SURETY REPLACEMENT	It was moved by Supervisor Sailhamer, seconded by Chairman Kelly, and unanimously carried to release Stonebridge Crossing Phase 2 financial surety for M & T Bank Irrevocable Standby Letter of Credit No. SB9126420001 for Kinsley Construction, Inc. in the amount of \$20,000.00 and replace it with Lexon Insurance Company Bond No. LICX1976740 in the amount of \$20,000.00.
SET FINANCIAL SURETY FOR LOGAN MEADOWS PHASE 3 FOR PUBLIC IMPROVEMENTS	It was moved by Supervisor Sailhamer, seconded by Supervisor Wall, and unanimously carried to set the surety for the public improvements for the Final Subdivision Plan for Logan Meadows Phase 3 in the amount of \$1,738,891.00 which was established at 110% of the probable cost of construction.
WINDY HEIGHTS PHASE III CURBING AND SIDEWALK REPAIRS	Windy Heights Phase III engineers HRG are questioning how Phillip Brath's, Township Engineer, wants them to replace curbing and sidewalk prior to Dedication. They want to use Euclid 15 product which is included in PADOT Bulletin 15 for minimally damaged areas to avoid full depth replacement of curb-cut sections. In Phase I and II a PADOT Bulletin 15 material was used to repair curbing and sidewalks, which was approved by the Township. Their frustration is that they are proposing the same type of repairs to the noted curb and sidewalk areas in Phase 3 now using a PennDOT Bulletin 15 approved product, but the Township will not allow it. They are

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WINDY HEIGHTS PHASE III CURBING AND SIDEWALK REPAIRS CONTINUES	hoping that they can move forward with the proposed repairs using the Euclid product.
	The Board asked that Phillip Brath, Township Engineer, and a representative from HRG meet out at the jobsite and revisit the areas in questions to see which areas can be repaired by using the Euclid product and which areas must be replaced completely.
UPDATE ON THE COMPREHENSIVE PLAN, REGIONAL TRAFFIC STUDY AND OFFICIAL MAP	Brandon Slatt stated he and Phillip Brath, Township Engineer, met with Pam Shellenberger from York County Planning Commission to discuss what the Township steps would be to update Carroll Township's Comprehensive Plan, Regional Traffic Study and Official Map. Also to get names of consultants that we could use for this process and what grants would be available to us. Mr. Slatt stated that Mrs. Shellenberger said we should do the Comprehensive Plan before working on the Regional Traffic Study and Official map.
	Gary Reihart – 150 Ore Bank Road – is concerned that the right roads are going to be evaluated for the Comprehensive Plan.
	Supervisor Bush wanted to make sure the new plan proposed for W. Siddonsburg Road will be considered.
APPOINTMENT TO CARROLL TWP. COMP. PLAN COMMITTEE	It was moved by Chairman Kelly, seconded by Supervisor Wall, and unanimously carried to appoint Supervisors Moyer- Schwille and Sailhamer to the Carroll Township Comprehensive Plan Committee to represent the Board of Supervisors.
DT FIRM GRANT WRITING PLAN	It was moved by Supervisor Moyer-Schwille to hire DT Firm Grant Writing Plan to write grants. Motion died for lack of a second.
ASPIRE GRANT & DEVELOPMENT	It was moved by Supervisor Moyer-Schwille to hire Aspire Grant & Development to write grants. Motion died for lack of second.

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COMMUNITY NETWORKING RESOURCES LLC GRANT WRITING	It was moved by Supervisor Wall, seconded by Chairman Kelly, and carried to retain Community Networking Resources LLC for the purposes of identifying and procuring grant opportunities to provide funding for Municipal priority projects for the Township effective September 01, 2023, at a cost of \$4,000.00 per month.
	Supervisor Moyer-Schwille voted no.
PROPOSED ORDINANCE NUMBER 2023-253 AMENDING THE TRAFFIC AND PARKING CODE	It was moved by Supervisor Sailhamer, seconded by Chairman Kelly, and unanimously carried to set the Public Hearing Date for the Proposed Ordinance Number 2023-253 – An Ordinance of Carroll Township, York County, Dillsburg, Pennsylvania, amending the Carroll Township Traffic and Parking Code, Ordinance Number 101-1997, to amend and add to Appendix 2- 6A relative to intersections requiring Stop Signs and to amend Section 359-11 to revise, add and delete Speed Limits on designated roads for Monday, August 14, 2023, at 6:30 p.m. before the regularly scheduled Board of Supervisors Meeting.
UPDATE ON NORTHSIDE COURT FINANCIAL SURETY INCREASE	Brandon Slatt, Township Manager, stated that the contractor that was going to do the repairs to Northside Court has pulled out. We will need to discuss at the August 07, 2023, Board of Supervisors Work Session to see what the Township's next move will be.
LOWER SPEED ON U.S. ROUTE 15	Supervisor Bush would like to see the speed limit on U.S. Route 15 from the Yellow Beeches Creek to Golf Course Road be lowered to 40 mph.
APPOINTMENT TO NEMA DEIBLER AND STILL	It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Sailhamer, and unanimously carried to appoint Ethan Still and Karen Deibler to the Northern York County Emergency Management Association (NEMA) to represent Carroll Township on this Board.
ADOPT RESOLUTION NUMBER 2023-14 INCREASE SOLICITATION FEE	It was moved by Supervisor Sailhamer, seconded by Supervisor Moyer-Schwille, and unanimously carried to adopt Resolution Number 2023-14 to amend the 2023 Fee Schedule to increase the Solicitation Permit Fee to \$100.00, which includes the background check and issuing of the permit.

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PUBLIC COMMENT	Jeremiah Jones, 182 Martel Circle, questioned the roundabout proposed for the intersection at W. Siddonsburg Road and Ore Bank Road.
POLICE REPORT	Chief Thomas Wargo presented the Police Report for the Month of June 2023.
PERMISSION TO SELL CAR 4 2014 FORD TAURUS	Chief Wargo stated the old car No. $4 - 2014$ Ford Taurus Police Interceptor Sedan with 149,943 miles –was advertised for sealed bids to be opened on Friday, August 04, 2023, at 2:00 p.m. and the BOS can award or deny the bids on August 14, 2023, meeting.
FIRE REPORTS	Northern York County Fire Rescue Fire Report for the month of June 2023 is available to review.
COMMITTEE REPORTS	Supervisor Sailhamer stated that he and Supervisor Bush met with the South Mountain Trolley Greenway Committee on Friday, July 07, 2023, at 1:00 p.m. here at the Township Building. When the South Mountain Trolley Greenway Committee is ready to present their plans, we will hold a meeting with the property's owners.
ADJOURNMENT	It was moved by Supervisor Wall, seconded by Supervisor Sailhamer, and unanimously carried to adjourn the meeting at 10:01 p.m.
	Respectfully submitted,

Faye L. Romberger, Secretary