

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
JULY 11, 2022
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ROLL CALL SUPERVISORS – Kelley Moyer-Schwille, Tim Kelly, Kelly Wall, Dave Bush, and Brent Sailhamer

ATTENDEES Faye Romberger, Phillip Brath, P.E., Thomas Wargo, Chief, Darrell Dethlefs, Esquire, Ken Farner, Todd Lyons, Rich Thomas, Bruce Janasik, Cindy Janasik, Bob Kubistek, Mike Kreiger, and Keith Kuykendall

ZOOM ATTENDEES Peggie Williams, Jim Hess, and Chelsie

Carroll Township’s Municipal Building was opened to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 (Channel 95 was not available) and via the Zoom platform.

CALL TO ORDER Chairman Kelly called the regularly scheduled meeting of the Carroll Township Board of Supervisors Meeting to order at 6:31 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

APPOINTMENT TO
VACANT
SUPERVISOR SEAT
BRENT SAILHAMER It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to appoint Brent A. Sailhamer to the Carroll Township Board of Supervisors to fill the unexpired term of Bruce Trostle until January 2024.

SWORN INTO
OFFICE District Justice Richard Thomas swore in Brent A. Sailhamer as a Township Supervisor.

APPROVAL OF THE
TREASURER’S
REPORT It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the Treasurer’s Report dated July 11, 2022 as submitted, which includes the Open Bill List up to and including July 01, 2022 in the amount of \$67,391.66, Cash Flow Reports for June 2022, Compared to Budget Reports for June 2022, and Check Register Report for June 2022 to ratify the June 2022 Bill List.

PUBLIC COMMENT Chairman Kelly asked for public comment. There were no public comments.

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APPROVAL OF THE
JUNE 06, 2022
WORK SESSION
MINUTES

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and carried to approve the June 06, 2022 Board of Supervisors Work Session Minutes as submitted.

Supervisor Sailhamer abstained from the vote because he was not present.

APPROVAL OF THE
JUNE 13, 2022
MINUTES

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and carried to approve the June 13, 2022 Board of Supervisors Meeting Minutes as submitted.

Supervisor Sailhamer abstained from the vote because he was not present.

APPROVAL OF THE
JUNE 13, 2022
PUBLIC HEARING
MINUTES

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Kelly, and carried to approve the June 13, 2022 Board of Supervisors Public Hearing Minutes as submitted.

Supervisor Sailhamer abstained from the vote because he was not present.

STONEBRIDGE
CROSSING PHASE II
SURETY RELEASE

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to release \$786,373.05 from the financial surety being held for improvements completed in the Stonebridge Crossing Phase II development on the M and T Bank Irrevocable Standby Letter of Credit No. SB126420001. This will reduce the surety for this project from \$806,373.05 to \$20,000.00. The twenty thousand dollars (\$20,000.00) is being held for the E & S for the stormwater basin conversion until the NPDES permit is closed.

FINAL PLAN FOR
HARRY H FOX, JR
TIME EXTENSION

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Kelly, and unanimously carried to table and accept the time extension for the review of the Re-Configuration Final Subdivision Plan for Harry H Fox, Jr. – 4 Lots until October 30, 2022.

FINAL PLAN FOR
HAROLD C WILLIS
TIME EXTENSION

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to table and accept the time extension for the review of the Final Subdivision Plan for Harold C Willis – 4 Lots until October 30, 2022.

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FINAL PLANS FOR
MECK AND
ESCHBACH

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to conditionally approve the Final Minor Subdivision Plan for David W. and Kimberly A. Meck and Paul E. and Robin S. Eschbach – 2 Lots contingent upon addressing all of the following comments in Phillip Brath’s Comment Letter dated July 05, 2022:

- I. Subdivision (Chapter 435/ Ordinance No. 2018-242)
 - 1. A deed for Lot 7A shall be prepared, reviewed by the Solicitor, and recorded that requires that the lot be consolidated and may not be sold separately from the Meck’s lot. (§435-21. E.10)
 - 2. Provide required clear sight triangle all lot driveway involved in subdivision. (§435-40. O)

FINAL PLANS FOR
and
SYLVAN L AND
ANNETTE S
STONER

It was moved Supervisor Wall, seconded by Supervisor Bush, unanimously carried to grant the following Waivers Requests for the Final Minor Subdivision Plan of Plan Book QQ, Page 51, Lot No. 6B for Sylvan L. and Annette S. Stoner – 4 Lots as per Phillip Brath’s’ Comment Letter dated June 30, 2022:

- II. Waivers Requested
 - 1. Provide a wetland study. (§435-27. G) Applicant requests a waiver. **The Planning Commission recommended granting the waiver.**
 - 2. Provide a stormwater management plan. (§ 435-27. I) Applicant requests a waiver. **The Planning Commission recommended granting the waiver.**
 - 3. Provide a Site Context Map. (§ 435-27. J) Applicant requests a waiver. **The Planning Commission recommended granting the waiver.**
 - 4. Provide the location of features within 200 feet of the subject tract as outlined in Section 435-25. D. Applicant requests a waiver. **The Planning Commission recommended granting the waiver.**
 - 5. Provide an Existing Resources and Site Analysis Plan. (§ 435-27. K) Applicant requests a waiver. **The Planning Commission recommended granting the waiver.**

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FINAL PLANS FOR
SYLVAN L AND
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STONER
CONTINUES

6. Provide a Preliminary Resource Impact and Conservation Plan. (§ 435-27. L) Applicant requests a waiver. **The Planning Commission recommended granting the waiver.**
7. Where a subdivision or land development abuts an existing street of inadequate width, sufficient additional width shall be constructed per Section 435-39. D.1. Mumper Lane is a State Road (SR-4030). It has a 33' legal/50' required ROW and a 24' existing cartway. The minimum cartway is 28'. Applicant requests a waiver. **The Planning Commission recommended granting the waiver.**
8. Provide curbing along existing street frontage per Section 435-45. C. Applicant requests a waiver. **The Planning Commission recommended granting the waiver.**

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to deny the following Waiver Request for the Final Minor Subdivision Plan of Plan Book QQ, Page 51, Lot No. 6B for Sylvan L. and Annette S. Stoner – 4 lots as per Phillip Brath's Comment Letter dated June 30, 2022:

1. Provide shade (street) trees per new Shade Tree Ordinance. (§ 435-52. D) Applicant requests a waiver. **The Planning Commission recommended denying this waiver.**

It was moved Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to conditionally approve the Final Minor Subdivision Plan of Plan Book QQ, Page 51, Lot No. 6B for Sylvan L. and Annette S. Stoner – 4 lots contingent upon addressing all of the following comments in Phillip Brath's Comment Letter dated June 30, 2022:

I. Subdivision (Ordinance No. 2018-242)

1. Provide Recreation Fee-in lieu as proposed prior to recording the Plan. (§ 435-43).

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FINAL PLANS FOR
SYLVAN L AND
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STONER
CONTINUES

2. All certificates must be signed, sealed by the individual responsible for the plan and dated after last submission revision date. (§ 435-28. B)
3. The Owners must sign the plan and date after last plan revision. (§ 435-28.C/36. A)
4. All outstanding fees, including recreation fees, must be paid prior to recording Plan. (§ 435-36.M)
5. Trees shall be left in place or planted so the lots are in conformance with the shade tree ordinance. (§ 435-52. D)
6. Board's action on waiver requests must be noted on sheet one prior to plans recording.

57 CAMP GROUND
ROAD SURETY
RELEASE

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to release \$41,858.30 from the financial surety being held for improvements completed for the 57 Camp Ground Road development on ACNB Bank Letter of Credit No. 612-021. This will reduce the surety for this project from \$41,858.30 to zero.

DILLSBURG
VENTURES
TIME
EXTENSION

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to grant Dillsburg Ventures Village at South Mountain a one-month time extension from July 11, 2022 to August 08, 2022.

TCNE/TRAMMEL
CROW COMPANY
CONDITIONAL USE
HEARING SET

It was moved by Supervisor Wall, seconded by Supervisor Sailhamer, and unanimously carried to set the Conditional Use Hearing for Tuesday, August 23, 2022 at 6:30 p.m. for the TCNE Route 74 Associates, LLC, and Trammel Crow Company Conditional Use Application - Warehouse/Distribution Center (Facility).

DILLSBURG LAND
LLC CONDITIONAL
USE HEARING SET

It was moved by Supervisor Wall, seconded by Supervisor Bush, and unanimously carried to set the Conditional Use Hearing for Tuesday, August 30, 2022 at 6:30 p.m. for the Dillsburg Land LLC – Conditional Use Application – Townhouse Development.

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DILLSBURG LAND
LLC CONDITIONAL
USE APPLICATION
EXTENDING THE
REQUIRED TIME TO
HOLD A HEARING

It was moved to extend the 60 days deadline date to hold a LLC public hearing, which is August 27, 2022, under Section 908 (1.2 of the MPC for holding a hearing on the Dillsburg Land, LLC Conditional Use Application to permit the first hearing on the application to occur on or before August 30, 2022.

ADENDUM TO
CHIEF THOMAS
WARGO
EMPLOYMENT
CONTRACT

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the Addendum to Chief Thomas Wargo Employment Contract. The effective date of the Contract will be changed to January 31, 2026. Starting in 2023, the Employee's base salary shall increase the same percentages as the current Police Officer's contract and will receive an additional Longevity Pay of \$7,5000.00 each year.

RESOLUTION
NUMBER
2022-19
AUTHORIZING THE
APPOINTMENT OF
A TOWNSHIP
MANAGER

It was moved by Supervisor Sailhamer, seconded by Supervisor Bush, and unanimously carried to adopt Resolution Number 2022-19 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania, authorizing the appointment of a Township Manager and further authorizing the executive of an Employment Contract with the Township Manager pursuant to Section 1301 of the Second Class Township Code of the Commonwealth of Pennsylvania and further setting compensation for the Township Manager.

APPOINTMENT OF
TOWNSHIP
MANAGER

It was moved by Supervisor Wall, seconded by Chairman Kelly, and unanimously carried to appoint Brandon Slatt as Township Manager as per the Township Manager's at Will Employment Agreement and set his compensation at \$95,000.00 per year. The effective date of this Agreement is July 11, 2022 to December 31, 2023.

NEW HOPE
MINISTRIES
ADDITIONAL
2022 DONATION

It was moved by Supervisor Wall, seconded by Chairman Kelly, and unanimously carried to do a one-time donation of \$10,000.00 to New Hope Ministries for 2022. This donation will be over and above the 2022 donation budgeted amount of \$1,500.00.

POLICE REPORT

Chief Thomas Wargo presented the Police Report for the month of June 2022.

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**COOPERATION
AGREEMENT
WITH MH-IDD
PROGRAM AND
CIT**

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to enter into a Cooperation Agreement with Co-Responder Program through York/Adams Mental Health-Intellectual & Development Disabilities (MH-IDD Program) and York County Crisis Intervention Team (CIT) for parties to combine their respective resources for the purpose of hiring and utilizing a community liaison to assist law enforcement in its response to the mental health needs of the communities.

FIRE REPORT

Keith Kuykendall, Assistant Chief, presented the Fire Report for the month of June 2022.

Mr. Kuykendall stated that eleven interviews are scheduled for July 23, 2022. The Fire Company also been notified that the new fire apparatus has increased by 27%.

ADJOURNMENT

It was moved by Supervisor Wall, seconded by Chairman Kelly, and unanimously carried to adjourn the meeting at 7:17 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary