

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
JULY 12, 2021
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ROLL CALL SUPERVISORS – Bruce Trostle, Kelley Moyer-Schwille, Tim Kelly, and Dominic DePalma

SUPERVISOR ZOOMING – Kelly Wall

ATTENDEES Faye Romberger, Chief Thomas Wargo, Duane Stone, Esquire, Phillip Brath, P.E., Todd Cook, Mark Snyder, and Todd Lyons

ZOOM ATTENDEES Peggie Williams, and Jim Hess

Carroll Township’s Municipal Building was open to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.

CALL TO ORDER Chairman Trostle called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:32 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

EXECUTIVE SESSIONS Chairman Trostle announced that the Board of Supervisors held an Executive Session on Monday, July 06, 2021 prior to the Board of Supervisors Work Session at 5:45 p.m. to discuss contract issues.

APPROVAL OF THE TREASURER’S REPORT It was moved by Supervisor Kelly, seconded by Supervisor DePalma, and unanimously carried to approve the Treasurer’s Report dated July 12, 2021 as submitted, which includes the Open Bill List up to and including July 08, 2021 in the amount of \$288,187.63, Cash Flow Reports for June 2021, Compared to Budget Reports for June 2021, and Check Register Report for June 2021 to ratify the June 2021 Bill List.

PUBLIC COMMENT Chairman Trostle asked for public comment. There were no public comments.

APPROVAL OF THE JUNE 07, 2021 WORK SESSION MINUTES It was moved by Supervisor Kelly, seconded by Chairman Trostle, and unanimously carried to approve the June 07, 2021 Board of Supervisors Work Session Minutes as submitted.

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APPROVAL OF THE
JUNE 14, 2021
MINUTES

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Kelly, and carried to approve the June 14, 2021 Board of Supervisors Meeting Minutes as submitted.

Chairman Trostle abstained from the vote because he was not present at this meeting.

FINAL PLANS FOR
KEITH LEFEVER,
GARRY LEFEVER,
AND JOHAN
LEFEVER

It was moved by Supervisor Kelly, seconded by Supervisor DePalma, and unanimously carried to grant the following waiver requests for the Final Subdivision Plan of Tax Parcel 20-OC-79 for Keith R, Lefever, Garry C. Lefever, and Johan R. Lefever – 2 Lots as per Phillip Brath’s Comment Letter dated June 03, 2021:

IV. Waivers Requested

1. Provide a stormwater management plan. (Section 435-27. I) **Applicant requesting modification from ordinance requirement to defer until building permit is submitted. Planning Commission recommended granting waiver.**
2. Provide a Wetland Study. (Section 435-27. G) **Applicant requested waiver from ordinance requirement. Planning Commission recommended granting waiver.**
3. Provide an Existing Resources and Site Analysis Plan. (Section 435-27. K) **Applicant requested waiver from ordinance requirement. Planning Commission recommended granting waiver.**
4. Provide a Site Context Map. (Section 435-27. J) **Applicant requested waiver from ordinance requirement. Planning Commission recommended granting waiver.**
5. Provide a Preliminary Resource Impact and Conservation Plan. (Section 435-27. L) **Applicant requested waiver from ordinance requirement. Planning Commission recommended granting waiver.**
6. Provide and E&S plan (Section 435-28.H) **Applicant request a modification to provide with building permit. Planning Commission recommended granting waiver.**

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CONTINUES

7. Provide Groundwater Supply Study (Section 435-27. F) **Applicant requested waiver from ordinance requirement. Planning Commission recommended granting waiver.**
8. Provide a Traffic Impact Study (Section 435-27.C) **Applicant requested waiver from ordinance requirement. Planning Commission recommended granting waiver.**
9. Provide street trees along existing street frontage per Section 435-52. D. **Applicant requested waiver from ordinance requirement. Planning Commission recommended granting waiver.**
10. Provide Recreation Area or Open Space or provide alternative including Fee-in lieu. (Section 435-43). **Applicant requested waiver from ordinance requirement. Planning Commission recommended granting waiver.**
11. Provide sidewalks along existing street frontage per Section 435-45. B. **Applicant requested waiver from ordinance requirement. Planning Commission recommended granting waiver.**
12. Provide curbing along existing street frontage per Section 435-45. C. **Applicant requested waiver from ordinance requirement. Planning Commission recommended granting waiver.**

It was moved by Supervisor Kelly, seconded by Supervisor DePalma, and unanimously carried to conditionally approve the Final Subdivision Plan of Tax Parcel 20-OC-79 for Keith R. Lefever, Garry C. Lefever, and Johan R. Lefever – 2 Lots as per Phillip Brath’s Comment Letter dated June 03, 2021:

II. Subdivision (Ordinance No. 2018-242)

1. A proposed access for Lot 1 shall be provided. Clarify sight distances and clear sight triangles for proposed and existing driveways. (Section 435-39 & 40.N) Sight distances for Lot 2 are inadequate.

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LEFEVER
CONTINUES

2. **This item was removed from the conditional approval** -Where a subdivision or land development abuts an existing street of inadequate width, sufficient additional width shall be constructed per Section 435-39. D.1. With the proposed development across Route 74, the Applicant shall provide and dedicate required right-of-way along the frontage of the properties.
3. All certificates must be signed, sealed by the individual responsible for the plan and dated after last submission revision date. (Section 435-28. B)
4. The Owners must sign the plan and date after last plan revision. (Section 435-28.C/36. A)
5. All outstanding fees, including recreation fees, must be paid prior to recording Plan. (Section 435-36.M)

III. General Comments

1. Lot 2 does not seem to be a viable lot and is of concern for future uses. There is no ordinance prohibiting such a configuration. Comment is just a general concern.

IMPACT FEE
STUDY
PRELIMINARY
COST

Phillip Brath, Township Engineer, stated the Preliminary Cost to start the impact fee study would be between \$3,000.00 to \$4,000.00 for 20 to 30 hours of work. The Board asked that this matter be placed on the August 02, 2021 Work Session for further discussion.

DILLSBURG
VENTURES
TIME EXTENSION

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to grant Dillsburg Ventures – Village at South Mountain a one-month time extension from July 12, 2021 to August 09, 2021.

Supervisor Moyer-Schwille stated that she is tired of the time extensions, and this should be the last time extension granted for this project.

The Board would like to hold an executive session at the August 02, 2021 Work Session to discuss the Dillsburg Ventures – Village at South Mountain.

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APPROVAL TO
HOLD HYBRID
MEETINGS

It was moved by Supervisor Kelly, seconded by Supervisor Moyer-Schwille, and carried that as of July 12, 2021 and forward, the Board of Supervisors will conduct hybrid meetings for all of their meetings. This will allow the public and the Supervisors to attend in person or virtually.

Supervisor Trostle voted no.

ADOPT
RESOLUTION
NUMBER
2021-37
KEEP CARROLL
TOWNSHIP
BEAUTIFUL

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Kelly, and unanimously carried to adopt Resolution Number 2021-37 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania declaring their support to establish a “Keep Carroll Township Beautiful” Road Beautification and adopt a Road Program.

Duane Stone, Township Solicitor, stated in the future there should be a budget item assigned to this project for cost of gloves, bags, etc. The Road Crew should pick up the trash bags along the roads.

REPAIRS TO THE
DILLSBURG FIRE
STATION ROOF

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Trostle, and carried to pay Northern York County Fire Rescue \$15,000.00 to be used towards the roof repairs at the Dillsburg Fire Station.

Supervisor DePalma abstained from the vote.

OTHER ITEMS
DISCUSSED

Faye Romberger, Secretary/Treasurer, reported on the Shredding Day for Township residents. There were 2.58 Tons of paper shredded this year.

Supervisor Moyer-Schwille stated that Solicitation Permits are required in Carroll Township. If anyone is soliciting in your neighborhood, please ask to see their Solicitation Permit. If they don't have a permit, call the Carroll Township Police Department.

POLICE REPORT

Chief Thomas Wargo presented the Police Report for the month of June 2021.

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**POLICE
INTERVIEWS
HELD**

Chairman Trostle stated the Police Interviews were held last Wednesday, July 07, 2021. There were five young men interviewed. Everyone was very much impressed by all five young men.

FIRE REPORT

Todd Cook presented the Fire Report for Northern York County Fire Rescue for the Month of June 2021.

**POLICE
COMMITTEE**

Chairman Trostle stated that the Police Committee is working with the Police Bargaining Committee on the new Police Contract.

ADJOURNMENT

It was moved by Supervisor Kelly, seconded by Supervisor DePalma, and unanimously carried to adjourn the meeting at 7:12 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary