

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MINUTES
JUNE 07, 2021
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ROLL CALL

SUPERVISORS – Bruce Trostle, Tim Kelly, Kelly Wall, and Dominic DePalma

ZOOM ATTENDEE – Kelley Moyer-Schwille

ATTENDEES - Faye Romberger, Duane Stone, Esquire, Phillip Brath, P.E., Chief Thomas Wargo, Ralph Miller, Miguel da la Riva, Gibson and Thomas Engineering Traffic Engineer, and Dan Bush

ZOOM ATTENDEES - Peggie Williams

Carroll Township’s Municipal Building was open to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.

CALL TO ORDER

Chairman Trostle called the regularly scheduled Work Session of the Carroll Township Board of Supervisors to order at 6:38 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

PUBLIC
COMMENTS

Chairman Trostle called for public comments. There were no public comments.

ITEMS TO BE
PLACED ON THE
JUNE 14, 2021
AGENDA

The following items were discussed and are to be placed on the June 14, 2021 Board of Supervisors Meeting Agenda for further discussion and for action:

1. Resolution 2021-32, Resolution 2021-33, Resolution 2021-34, Resolution 2021-35, and Resolution 2021-36 - Proclamation of Local Disaster Emergency for Carroll Township
2. Final Subdivision Plan for Ralph L. and Tammy C. Miller – 3 Lots – concerning the Fee-In-Lieu-Of for the improvements to Warrington Road and Blair Mountain Road
3. Final Subdivision Plan for Fieldstone Crest Phase 1 – Financial Security Establishment

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4. Grantham Crossing Cash 18 Month Maintenance Bond Release – Jennifer Lane – There is a cash bond in the amount of \$48,880.16 which includes the interest earned during this period. Per Phillip Brath at this time, we could release \$43,880.16 of the Bond and hold \$5,000.00 until DEP signs off and releases the NPDES Permit for this project.
5. Dillsburg Ventures – Village at South Mountain – deadline date June 14, 2021 – Time extension to September 13, 2021 – The Board feels the time extension should be for one month at a time instead of a ninety-day extension.
6. Final Subdivision Plan of Parcel 20-OC-79 for Keith R. Lefever, Garry C. Lefever, and Johan R. Lefever – 2 Lots – Deadline Date – June 25, 2021 – Needs a time extension
7. COVID-19 American Rescue Plan Act of 2021 (ARPA) – We will be receiving \$682,338.60. first installment June 2021 will be \$341,169.30. Second installment June 2022 will be \$341,169.30. Need to authorize Faye L. Romberger Secretary/Treasurer as the Authorized Representative to sign all documents.
8. Resignation of Officer Laura Solomon effective May 30, 2021
9. Permission to start the process to hire a new officer –

Supervisor Wall questioned the hiring process. She asked Chief Wargo why we only interviewed one applicant. She wanted to know if there were any other applications and if so why were they not interviewed also. At her place of employment if she had three or four applications, they are all interviewed and evaluated for the position.

Supervisor Kelly stated he agrees with Supervisor Wall's comments.

Chief Wargo stated that we are not required by the 2nd Class Township Code to interview all applicants.

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Chairman Trostle asked Chief Wargo to set up interviews for all the applications received.

10. May 03, 2021 Board of Supervisors Work Session Minutes
11. May 10, 2021 Board of Supervisors Meeting Minutes

ITEMS TO BE
PLACED ON THE
JULY 06, 2021
AGENDA

1. Final Subdivision Plan of Tax Parcel 20-OC-79 for Keith R. Lefever, Garry C. Lefever, and Johan R. Lefever – 2 Lots – Deadline Date – September 30, 2021
2. Impact Fee Study – further discussions
3. Update on Financial Security Increase by 10% for 2020 – PHI
4. Update on Proposed Street Dedications in the Township – Locust Hill Farms, and Stonebridge Crossing Phase I and II

Phillip Brath stated the landscaper is working on the trees and the contractor will be working on the basin repairs for Locust Hill Farms.

Phillip Brath stated the paving for Stonebridge Crossing Phase I is scheduled for June 11, 14 and 15. Stonebridge Crossing Phase II are scheduling the repairs, but not sure when.

5. Update on the Proposed Changes to the Northern York County Region Comprehensive Plan, Carroll Township Zoning Map and Zoning Ordinance. Carroll Township Planning Commission held their second Public Hearing on Thursday, April 22, 2021 and recommended to forward the proposed changes to the Carroll Township Board of Supervisors for review and public hearing. There were substantial chances to the proposed amendments so it must all go back to York County Planning Commission for review again. The Carroll Township Board of Supervisors has scheduled their Public Hearing for Monday, July 19, 2021 at 6:30 p.m. Phillip Brath stated that revised changes will be discussed at the York County Planning Commission on Tuesday, June 15, 2021 at 2:00 p.m.

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6. Update on amending the Subdivision Ordinance pertaining to the planting of trees – Solicitor Stone stated that he has talked to Brandon Slatt, and he is to start looking into other Municipalities to see how they are handling street trees. He also stated that he will be meeting with Brandon on Thursday, June 10, 2021 to discuss this matter.
7. No Pump 643 W. Siddonsburg Road – next step – Duane Stone stated a letter was sent out to the property owner and he is just waiting for a response.
8. York County Planning Commission new procedures to merge lots or consolidate subdivisions – YCPC suggested language that could be added to our Subdivision Ordinance to implement for Corrective Action Process (CAP) and Common Ownership Merger (COM) – On Thursday, June 10, 2021 Phillip Brath, Duane Stone and Brandon Slatt will be meeting to discuss this matter.
9. Requesting from the Township support for the adoption of Range End Road from U.S. Rt. 15 North (Carroll Township) to U.S. Rt. 15 North (Franklin Township) under the Keep Pennsylvania Beautiful. If we support, they are asking the Township to provide the signpost and install the sign (if installed in Carroll Township), provide a loan of safety signs, (if needed), and provide trash disposal option, as needed.
10. Northern York County Fire Rescue – Proposed Governance and Funding Plan for Northern York County Fire Rescue
11. On-Lot Management Districts – amend the Ordinance to include the whole Township and create the districts
12. Start to update the Carroll Township’s 537 Plan – Phase 1 (1st year)
13. Air Purification for Township Building
14. Carroll Township Planning Commission Letters of Interest

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**IMPACT FEE
STUDY FOR
CARROLL TWP**

Miguel da la Riva from Gibson-Thomas Engineering Traffic Engineer, gave a brief presentative on creating an Impact Fee Study for Carroll Township. The cost to do the study would be between \$80,000.00 to \$125,000.00. The Township will have to decide if they want the whole township studied or just the growth area. Then determine if it would be feasible to do the study. If the Township decides to start this study, a Resolution would be created to appoint individuals to the Traffic Impact Fee Advisory Committee (TIFAC), establish the interim impact fee and define the general study area. Public hearings would be required throughout the process. The whole process from begin to the adoption of the Ordinance must be completed in 18 months.

ADJOURNMENT

It was moved by Supervisor Kelly, seconded by Supervisor Wall to adjourn the meeting 8:22 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary