

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
JUNE 08, 2020  
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- ROLL CALL SUPERVISORS – Bruce Trostle, Kelley Moyer-Schwille, Kelly Wall, Dominic DePalma, and Tim Kelly
- ATTENDEES Faye Romberger, Phillip Brath, P.E., Duane Stone, Esquire, Chief Thomas Wargo, and Richard Rocco
- Carroll Township’s Municipal Building was opened to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.
- CALL TO ORDER Chairman Trostle called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:32 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.
- APPROVAL OF THE TREASURER’S REPORT It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried to approve the Treasurer’s Report dated June 08, 2020 as submitted, which includes the Open Bill List up to and including June 02, 2020 in the amount of \$31,366.95, Cash Flow Reports for May 2020, Compared to Budget Reports for May 2020, and Check Register Report for May 2020 to ratify the May 2020 Bill List.
- PUBLIC COMMENT Chairman Trostle asked for public comment.
- Richard Rocco, 660 Mumper Lane – stated that he heard a rumor that members of the Board were planning on suing Carroll Township. He just wanted to be put on the record saying that he does not what his taxes used to fight this lawsuit. This is a five-member board and you are here to decide what is best for the Township not for individual agendas. You should be working together not against each other.
- APPROVAL OF THE MAY 04, 2020 WORK SESSION MINUTES It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Kelly, and carried to approve the May 04, 2020 Board of Supervisors Work Session Minutes as submitted.
- Supervisor DePalma abstained from the vote because he was not on the Board in May.

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APPROVAL OF THE  
MAY 11, 2020  
MINUTES

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and carried to approve the May 11, 2020 Board of Supervisors Meeting Minutes as submitted.

Supervisor DePalma abstained from the vote because he was not on the Board in May.

APPROVAL OF THE  
MAY 18, 2020  
MINUTES

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and carried to approve the May 8, 2020 Board of Supervisors Special Meeting Minutes as submitted.

Supervisor DePalma abstained from the vote because he was not on the Board in May.

LOT ADD-ON  
PLANS FOR  
HALLER AND  
STROUSE ESTATE

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and unanimously carried to grant the following waiver requests for the Lot Add-On Plan for Jeremy and Tara Haller and Juanita M. Strouse Estate – 2 Lots as per Phillip Brath's Comment Letter dated June 3, 2020:

**III. Waivers Requested**

1. For the new septic system locations, a one-hundred-foot setback from on-lot disposal system must remain on the subject property and must not extend onto any adjacent property, without adjacent property owners' approval via a recorded easement. (Section 435-46.G) **The Applicant has requested a waiver for Parcel 43C (the lot across the street). The Planning Commission has recommended approval of the waiver.**

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LOT ADD-ON  
PLANS FOR  
HALLER AND  
STROUSE ESTATE  
CONTINUES

It was moved Chairman Trostle, seconded by Supervisor Kelly, and unanimously carried to conditionally approve the Lot Add-On Plan for Jeremy and Tara Haller and Juanita M. Strouse Estate – 2 Lots contingent upon addressing all of the following comments in Phillip Brath’s Comment Letter dated June 3, 2020:

**II. Subdivision (Ordinance No. 2018-242, as amended)**

1. All certificates must be signed, sealed by the individual responsible for the plan and dated after last submission revision date. (Section 435-28.B)
2. The Owners must sign the plan and date after last plan revision. (Section 435-28.C/36.A)
3. Add date to any approved waivers upon approval by Board. (Section 435-21.C.11)
4. Place monuments and pins in accordance with Section 435-44 prior to recording Plan. (Section 435-26.M)
5. All outstanding fees must be paid prior to recording Plan. (Section 435-36.M)
6. A lot consolidation deed must be recorded with a minor plan, subject to Solicitor’s review. (Section 435-21.E.10)

FINAL MINOR  
PLANS FOR  
DAVID & LAURA  
WHITCOMB

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to conditionally approve the Final Minor Subdivision Plan for David E. and Laura J. Whitcomb – 165 Chestnut Grove Road – 2 Lots contingent upon addressing all of the following comments in Phillip Brath’s Comment Letter dated April 10, 2020:

**II. Zoning (Ordinance No. 2006-178, as amended)**

1. Show the newly constructed pole building on Lot 2 to demonstrating location with relation to required setbacks. (Section 202.E)

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FINAL MINOR  
PLANS FOR  
DAVID & LAURA  
WHITCOMB  
CONTINUES

**III. Subdivision (Ordinance No. 2018-242)**

1. Revise Note 11 ordinance reference on Sheet 2 of 2 to indicate settings of markers and monument in accordance with Section 435-44.
2. A lot consolidation deed must be recorded with minor plan subject to solicitor's review. (Section 435-21.E.10)
3. Owner's certification must be executed and dated after latest plan revision. (Section 435-21.F.2)
4. Surveyor's certification must be signed and dated after last plan revision. (Section 435-21.F.1)

**V. General Recommendations**

1. All fees must be paid prior to plan recording.
2. Remove the waiver requests from the cover sheet.

MINOR PLANS FOR  
LAURA E WINTER

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and unanimously carried to grant the following waiver requests for the Minor Subdivision Plan for Laura E. Winter – 3 Lots as per Phillip Brath's Comment Letter dated June 3, 2020:

**IV. Waivers Requested**

1. Plan shall be drawn at a scale of 10, 20, 30, 40, 50, or 100 feet to the inch. The plan provided was drawn at the scale of 60 feet to the inch. **The applicant has requested a waiver. Planning Commission recommended waiver.**
2. Provide a Site Context Map. (Section 435-27.J) **The applicant has requested a waiver. Planning Commission recommended waiver.**
3. Provide an Existing Resources and Site Analysis Plan. (Section 435-27.K) **The applicant has requested a waiver. Planning Commission recommended waiver.**
4. Provide a Preliminary Resource Impact and Conservation Plan. (Section 435-27.L) **The applicant has requested a waiver. Planning Commission recommended waiver.**
5. Provide curbing along existing street frontage per Section 435-45.C. **The applicant has requested a waiver. Planning Commission recommended waiver.**

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MINOR PLANS FOR  
LAURA E WINTER  
CONTINUES

6. Provide street trees along existing street frontage per Section 435-52.D. **The applicant has requested a waiver. Planning Commission recommended waiver.**

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and unanimously carried to deny the following waiver request numbers 7 and 8:

1. Number 7 was pertaining to: Where a subdivision or land development abuts an existing street of inadequate width, sufficient additional width shall be constructed per Section 435-39.D.1. The existing cartway is listed as 21' wide. The requirement is 28' wide (435-39.O) unless the applicant agrees to pay a fee-in-lieu-of in the amount of \$3,700.00 to the Township for the improvements to Spring Lane Road, as per Phillip Brath's Comment Letter dated June 4, 2020.
2. Number 8 was pertaining to: Provide a stormwater management plan. (Section 435-27.I & 48) The applicant has requested a waiver. Planning Commission recommended waiver. A waiver is not necessary as no impervious is proposed and there is an existing basin. Stormwater management will be required for any structures built on the lot. The applicate must submit a letter stating that they are aware that they must maintain the stormwater basin that is located on their property.

It was moved by Chairman Trostle, seconded by Supervisor Kelly, and unanimously carried to conditionally approve the Minor Subdivision Plan for Laura E. Winter – 3 Lots contingent upon addressing all of the following comments in Phillip Brath's Comment Letter dated June 3, 2020:

**II. Subdivision (Ordinance No. 2018-242)**

1. Provide a deed of consolidation, approved by the Township Solicitor, for recording with the Plan. (Section 435-36.P)
2. All certificates must be signed, sealed by the individual responsible for the plan and dated after last submission revision date. (Section 435-28.B)

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MINOR PLANS FOR  
LAURA E WINTER  
CONTINUES

3. The Owners must sign the plan and date after last plan revision. (Section 435-28.C/36.A)
4. Applicable waivers, special exceptions, conditional uses or variances and date of action by Board shall be provided on the plan. (Section 435-26.O)
5. All outstanding fees, applicable improvement guarantees and escrows must be paid prior to recording Plan. (Section 435-36/435-71.C)

**III. General Comments**

1. The Owner of Lot 45 is to provide a letter acknowledging the stormwater facility and the need to maintain the facility in its design condition.
2. Add the storm water facility note from the previous plan (RR 140) stating the lot owner is responsible for the maintenance of the facility located on their lot.

PRELIMINARY/  
FINAL PLANS FOR  
R.F. FAGER  
TIM EXTENSION

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to table and accept the time extension for the review of the Preliminary/Final Subdivision and Land Development Plan for R. F. Fager Company Facility – 2 Lots until September 22, 2020.

PROPOSED STREET  
DEDICATIONS

Phillip Brath, P.E., Township Engineer, stated that he will have a list of the proposed street dedications for the July Work Session.

ORDINANCE  
NUMBER 2020-244  
AMEND THE  
POLICE PENSION  
PLAN WITH PMRS

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to adopt Ordinance Number 2020-244 – An Ordinance of Carroll Township, York County, Commonwealth of Pennsylvania, electing to amend its Police Pension Plan Administered by the Pennsylvania Municipal Retirement System pursuant to Article IV of the Pennsylvania Municipal Retirement Law; agreeing to be bound by all provisions of the Pennsylvania Municipal Retirement Law as amended and as applicable to Member Municipalities. It is hereby ordained by Carroll Township, York County.

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NO PUMPS FOR  
DISTRICT 6  
YEAR 2019

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to authorize Duane Stone, Township Solicitor, to proceed to the next step to notify the homeowners that they are in violation of the Code of the Township of Carroll, Chapter 308, Article I.

24 MONTH  
EXTENSION WITH  
CONSTELLATION  
NEW ENERGY, INC.

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to enter into a 24-month extension Agreement with Constellation New Energy, Inc. to be the Generation Supplier for the electric at 5.249 c/kwh w/o grt to start the last meter reading date in December 2021.

RESOLUTIONS  
2020-22, 2020-23,  
AND 2020-24,  
PROCLAMATION  
OF LOCAL  
DISASTER  
EMERGENCY

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to adopt Resolution Numbers 2020-22, 2020-23, and 2020-24 - Resolutions of the Board of Supervisors of Carroll Township, York County, Pennsylvania to hereby declare the existence of a disaster emergency in Carroll Township, York County by approving the Proclamation of Local Disaster Emergency because of the COVID-19 pandemic.

APPOINTMENT TO  
PLANNING  
COMMISSION

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to appoint Earnie Zimmerman to the Carroll Township Planning Commission to fill the unexpired term of Terry Adams until March 2021.

REQUEST FOR A  
PUMPING WAIVER  
HAGENBUCH  
821 W.  
SIDDONSBURG RD.

It was moved by Chairman Trostle, seconded by Supervisor Wall, and carried to deny Linda and Mark Hagenbuch request for a Pumping Waiver to have their septic system located at 821 W. Siddonsburg Road in the Sewage Management District 5 be pumped every six years instead of every three years as per Gary Morrow's, Carroll Township Sewage Enforcement Officer, recommendation because they did not provide any evidence to support that the septic system will work longer than three years.

Supervisors Moyer-Schwille and Kelly voted no.

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457(B) PLAN  
FOR EMPLOYEES

It was moved by Supervisor Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to authorize the Union and Non-Uniform Employees to enter into a 457(B) Plan. This plan is all voluntary for the employees and will come out of their pay every two weeks. Carroll Township will pay the one-time startup fee of \$750.00 for this plan.

PROPOSED  
TAX INCREASE  
ON MUNICIPAL  
SOLID WASTE

Governor Wolf is proposing in his 2020 – 2021 budget to increase taxes on the municipal solid waste. The proposal is to increase the tipping fee by \$1.00 per ton. This proposed increase would put a hurt on our wallets and Pennsylvania's economy as we work to restart it.

It was moved by Chairman Trostle, seconded by Supervisor Kelly, and unanimously carried to table any action on this matter until a later time.

POLICE REPORT

Chief Thomas Wargo presented the Police Report for the month of May 2020

RESIGNATION OF  
PART-TIME  
POLICE OFFICER  
JESSE LOVEJOY

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to accept the resignation of Officer Jesse Lovejoy as a Carroll Township Part-time Police Officer effective immediately.

ADJOURNMENT

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to adjourn the meeting at 7:25 p.m.

Respectfully submitted,

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Faye L. Romberger, Secretary