

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
JUNE 12, 2023
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ROLL CALL SUPERVISORS – Kelley Moyer-Schwille, Dave Bush, and Tim Kelly

SUPERVISOR ZOOMING – Kelly Wall

ATTENDEES Faye Romberger, Phillip Brath, P.E., Brandon Slatt, Township Manager, Mike O’Connor, Esquire, Ken Farnar, Frank Setlak, Libby Laudenslager, Gary Reihart, Jeremiah Jones, Keith Greenawalt, Josh Hoffman, Nick Desatnick, Kristen Stagg, Jason Wheeler, Bob Kubistek, Hector Morales, Mike Kreiger, Paul Hayes, Jim Painter, and Barry Henry

ZOOM ATTENDEES: James Hess, and Bruce Janasik

Carroll Township’s Municipal Building was opened to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.

CALL TO ORDER Chairman Kelly called the regularly scheduled meeting of the Carroll Township Board of Supervisors Meeting to order at 6:35 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

APPROVAL OF THE TREASURER’S REPORT It was moved by Supervisor Moyer-Schwille seconded by Supervisor Bush, and unanimously carried to approve the Treasurer’s Report dated June 12, 2023, as submitted, which includes the Open Bill List up to and including June 06, 2023, in the amount of \$118,809.54, Cash Flow Reports for May 2023, Compared to Budget Reports for May 2023, and Check Register Report for May 2023 to ratify the May 2023 Bill List.

DT FIRM GRANT WRITING PLAN Jenna Earley, DT Firm, was present to discuss her company’s Grant Writing Plan. The DT Firm is a full service, bipartisan consulting group utilizing over forty years of legal, regulator, administrative, and legislative experience in Pennsylvania government to achieve results for their clients. One of the Grant Funding is the Redevelopment Assistance Capital Program (RACP). The RACP is a Commonwealth grant program administered by the Office of the Budget for the acquisition and construction of regional economic, cultural, civic, recreational, and historical improvement projects. Other Grants available are

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PennDOT Multimodal Transportation Fund, CFA Multimodal Transportation Funds, and Act 13. The DT Firm would monitor the funding windows and application development for applicable public finance pools, direct lobbying of General Assembly and Governor's office for ongoing/future projects, provide development of a political plan for achieving results and relationship development, scheduling of tours, meetings, and informational sessions with leaders re: project investment. DT has three different fee schedules. The first option is the Standard Monthly Retainer Contract for Lobbying and Economic Development Services: Monthly Cost: \$5,000.00 retainer – Under this engagement the DT Firm would be the township representative to the General Assembly and Governor's Office. The second option is the Hybrid Payment Model for Lobbying and Economic Development Services: Monthly cost: \$3,000.00 retainer and 10% of eligible public-finance projects. In addition to direct lobbying of the general assembly and Governor's office for RACP project they would also work with the township to explore different grant funding opportunities for different projects as well as advocate for non-match direct sources of funding. The third option is the RACP Contingency Only Model – Total cost: 12.5% of Eligible public-finance project. Under this engagement the DT Firm will only represent the township's interest in securing the funding for RACP projects.

PUBLIC COMMENT

Chairman Kelly asked for public comment.

Deana Weaver – 41 Dogwood Lane – stated three years ago she was summoned to appear before the Board concerning a complaint that she filed. Now the Board has summoned the Dillsburg Public Library Representatives here tonight to have them discuss how they are spending the yearly donation to the library. Mrs. Weaver stated, "I can no longer work for this Board. I'm officially resigning my position on the Carroll Township Zoning Hearing Board."

Mark Kreiger – 155 Martel Circle – stated that there are low interest loans available along with grants.

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**DILLSBURG
PUBLIC LIBRARY
DONATION**

Keith Greenawalt is with the Dillsburg Public Library. He is here tonight to discuss the library's funding. The library uses Carroll Township's funding to run the library for staffing and building maintenance. Forty thousand people visited the library last year. They had 289 programs and 6,200 attended those programs. Carroll Township residents checked out 26,000 items last year.

The Board asked Mr. Greenawalt about the Satanic Temple using the Public Library.

Mr. Greenawalt stated that they didn't have a choice in the matter. If they did not allow them to use one of their public rooms, they could have been sued. He stated that there are 2 teachers and 3 students using the room at this time.

Chairman Kelly asked if his children would visit the library would they be able to hear their discussions?

Jim Painter stated the group is not in the common area of the library. They are in one of the public rooms and the door is closed.

Gary Reihart – 150 Ore Bank Road – questioned if the library does any background checks.

The Board would like all the organizations that the township donates to be asked to come to a Board of Supervisors Work Session to discuss what the donation is being used for and what dollar amount they are asking for in 2024.

**MAY 01, 2023
WORK SESSION
MINUTES**

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Kelly, and unanimously carried to approve the May 01, 2023 Board of Supervisors Work Session Minutes as submitted.

**MAY 08, 2023
MEETING
MINUTES**

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to approve the May 08, 2023, Board of Supervisors Meeting Minutes as submitted.

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INCH PROPERTY
MIXED-USE
DEVELOPMENT
15 ORE BANK ROAD
PUBLIC ROAD
REQUEST
DENIED

Adam Whalen (Inch & Co.) is asking the Board to revise their Conditional Use Hearing decision for the Inch Properties Mixed-Used Development 15 Ore Bank Road Development where the roads were approved as private roads. He now is asking the Board to take 365 feet of Limestone Drive from the entrance beginning at Ore Bank Road to the intersection of Limestone Drive and Sandstone Drive as a public street.

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Kelly, and unanimously carried to deny the Inch Properties Mixed-Use Development 15 Ore Bank Road request to change 365 feet of Limestone Drive from the entrance beginning at Ore Bank Road to the intersection of Limestone Drive and Sandstone Drive to a public street because this road was approved in their Conditional Use Hearing decision as a private road.

PRELIMINARY
LAND
DEVELOPMENT FOR
LEFEVER PROPERTY
TCNE TABLED

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried to table and accept the time extension for the review of the Lefever Property Preliminary Land Development Plan - TCNE Route 74 Associates, LLC until July 10, 2023.

FINAL PLANS FOR
HAROLD C WILLIS

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Kelly, and unanimously carried to table and accept the time extension for the review of the Final Subdivision Plan for Harold C. Willis – 3 Lots until August 30, 2023.

RYAN & COTY
SIMPSON
LOT
CONSOLIDATION
DEFERMENT TO
MONAGHAN TWP.

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to defer the review of the Ryan & Coty Simpson Common Ownership Merger Plan (Lot Consolidation) to Monaghan Township since one of the parcels involved is only partially in Carroll Township. No land development or improvements are proposed with this plan and both parcels involved are on the Monaghan Township tax rolls not Carroll Township.

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FINAL PLANS FOR
ROGER C AND
MARY C. PETRONE
DEFERMENT TO
MONAGHAN TWP.

It was moved by Chairman Kelly, seconded by Supervisor Bush, and unanimously carried to defer the review of the Final Subdivision Plan for Roger C. and Mary C. Petrone to Monaghan Township since only a small portion of one of the parcels involved is in Carroll Township. No land development or improvements are proposed with this plan and the parcels involved are on the Monaghan Township tax rolls not Carroll Township. No review is necessary for this project by Carroll Township.

RESOLUTION
2023-13
AMEND THE DATE
ON THE
INTERGOVERN-
MENTAL AGREE-
MENT TO
DECEMBER 31, 2025
AND AUTHORIZE
THE CHAIRMAN
TO SIGN THE
AGREEMENT

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to adopt Resolution Number 2023-13 – A Resolution of Carroll Township, York County, to extend the term of the amended and restated Intergovernmental Cooperation Agreement for the Implementation of the York County Regional Chesapeake Bay Pollutant Reduction Plan until December 31, 2025. Authorize the Chairman of Board Timothy Kelly to execute the Amendment to the Amended and Restated Intergovernmental Cooperation Agreement for the Implementation of the York Count Regional Chesapeake Bay Pollutant Reduction Plan that shall end on December 31, 2025.

COMMUNITY
NETWORKING
RESOURCES LLC
GRANT WRITING
TABLED

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to table the Community Networking Resources LLC Independent Contractor/Consultant Agreement until the July 10, 2023 Board of Supervisors Meeting.

POLICE PENSION
ACTUARIAL
STUDY TO
INCLUDE SICK
PAYOUT INTO
CALCULATION

It was moved by Chairman Kelly, seconded by Supervisor Bush, and unanimously carried to enter into the Conrad Siegel Engagement Letter to perform an actuarial study related to Carroll Township's Police Pension to determine the financial impact on the police pension if the payout of accrued sick and annual leave is included in the calculation of retirees' compensation under the pension plan. It is estimated that the total cost to complete this engagement will be approximately \$4,000.00.

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APPOINTMENTS
TO NEMA
TO REPRESENT
CARROLL TWP.
TABLED

It was moved by Chairman Kelly, seconded by Supervisor Bush, and unanimously carried to table the appointments to the Northern York County Emergency Management Association (NEMA) to represent Carroll Township on this Board until the July 10, 2023 Board of Supervisors Meeting.

Supervisor Wall will supply dates and times to Faye Romberger Township Secretary to arrange for interviews.

CANCEL THE
JULY 3, 2023
WORK SESSION
MEETING

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried to cancel the July 03, 2023 Board of Supervisors Work Session. The Board of Supervisors next scheduled meeting will be Monday, July 10, 2023.

POLICE REPORT

Chief Thomas Wargo presented the Police Report for the Month of May 2023.

PERMISSION
TO SELL CAR 4
2014 FORD TAURUS

It was moved by Chairman Kelly, seconded by Supervisor Bush, and unanimously carried to authorize Chief Thomas Wargo to advertise for sealed bids for old car No. 4 – 2014 Ford Taurus Police Interceptor Sedan with 149,943 miles as is.

FIRE REPORTS

Hector Morales, Chief, presented Fire Report for the month of May 2023.

Monaghan Township Volunteer Fire Company Fire Report from March 01, 2023, to May 31, 2023, was available for view.

COMMITTEE
REPORTS

There were no Committee Reports.

RECREATION
AREA MAP

Phillip Brath, Township Engineer, stated that there are Recreation Plans available for review and comments. It shows the current recreation areas and possible future recreation areas.

SHREDDING DAY

Brandon Slatt stated that the Carroll Township shredding day is scheduled for Saturday, June 24, 2023, from 9:00 a.m. to 11:00 a.m.

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ADJOURNMENT

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried to adjourn the meeting at 8:30 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary