

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MINUTES
MARCH 02, 2020
Page 1 of 4**

- ROLL CALL** SUPERVISORS – Bruce Trostle, Kelley Moyer-Schwille, Brian Schmick, Kelly Wall, and Tim Kelly
- ATTENDEES - Faye Romberger, Duane Stone, Esquire, Phillip Brath, P.E., Chief Thomas Wargo, Peggie Williams, and Bob Ingham
- CALL TO ORDER** Chairman Trostle called the regularly scheduled Work Session of the Carroll Township Board of Supervisors to order at 6:35 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.
- EXECUTIVE SESSIONS** Chairman Trostle announced that the Board of Supervisors held Executive Sessions on Monday, March 02, 2020, to discuss personnel issues.
- PUBLIC COMMENTS** Chairman Trostle called for public comments.
- There were no comments.
- ITEMS TO BE PLACED ON THE MARCH 09, 2020 AGENDA** The following items were discussed and are to be placed on the March 09, 2020 Board of Supervisors Meeting Agenda for further discussion and for action:
1. Christina Heisey, Carroll Township Tax Collector – future Per Capita Tax – York Adams Tax bureau will no longer be handling the Per Capita Taxes
 2. Final Subdivision Plan for Garry R. & Doris L. Orner – 2 Lots – Deadline date – April 22, 2020
 3. Update on the Traffic Study for Left Turn Arrows at the Intersection of U.S. Route 15 and Mountain Road/Harrisburg Street
 4. Update on the Appraisals for parcels in Carroll Township for recreation land – Roger and Mary Petrone property – Grant Application are open from January 15, 2020 to April 22, 2020 for Land Acquisition – Applications are due no later than April 22, 2020. Applications will be awarded fall of 2020 and money available January 2021. This is a 50% Grant.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MINUTES
MARCH 02, 2020
Page 2 of 4**

ITEMS TO BE
PLACED ON THE
MARCH 09, 2020
AGENDA
CONTINUES

5. Letter from Monroe Township concerning the use of Food Processing Residuals (FPRs) as fertilizer on local farms
6. New Copier Lease – The current copier lease is up June 2020. Higher Information is Costars and they will buy out the current lease at no additional cost and upgrade our copiers at the same contract price as per our current contract.

Supervisor Schmick questioned the shipping costs, and the cost for black and color copies. He also questioned if we should look at making our number of copies higher at least double it or make it unlimited. Supervisor Schmick will contact Higher Information to get more information.
7. Advertisement for Elected Auditors – The advertisement was in the Dillsburg Banner twice on January 16th and January 23rd and the letter of interests were due Thursday, February 13, 2020. As of Tuesday, February 25, 2020 we have not received any letters.
8. South Mountain Trolley Greenway Phase II Support Letter
9. Update on Hiring Part-time Police Officers – The new Part-time Police Officer Matthew Shapley was hired at the February 10, 2020 Board of Supervisors Meeting at the rate of \$22.00 per hour. The current rate of pay for Part-time Police Officer is \$22.66 per hour. Need to amend the February 10, 2020 Board of Supervisors Meeting Minutes to change the rate of pay for Officer Shapley to \$22.66 per hour and retroactive back to February 10, 2020.
10. Accept the resignation of James French as a Carroll Township Part-time Police Officer effective immediately
11. February 03, 2020 Board of Supervisors Work Session Minutes
12. February 10, 2020 Board of Supervisors Meeting Minutes
13. MS4 Annual Education Program

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MINUTES
MARCH 02, 2020
Page 3 of 4**

ITEMS TO BE
PLACED ON THE
APRIL 06, 2020
AGENDA

The following items were discussed and are to be placed on the April 06, 2020 Board of Supervisors Work Session Agenda for further discussion:

1. Update on Letter from Karissa Murdock – 101 Maple Street – requesting public sewer hookup – Mrs. Murdock was told to get with her neighbors to create an agreement as far as extending the public sewer line out of the public right-of-way and over private property. The properties involved are 600 Harrisburg Street, 107 Maple Street, 104 Maple Street, 103 Maple Street, 102 Maple Street, and 101 Maple Street.
2. PA Municipal Retirement System – Carroll Township Police Pension – is making changes to the current plan to meet IRS requirements. Township will need to amend the current Police Pension Plan to meet these requirements – There is a telephone conference scheduled with PMRS for March 16, 2020 at 11:00 a.m.
3. The Township’s Boiler needs to be replaced – Received three quotes to replace the Boiler.

ITEMS TO BE
REMOVED FROM
THE AGENDA

The following items were discussed and removed from the Agenda:

1. Request from York County to adopt a Resolution that Carroll Township Board of Supervisors will authorize the creation of a 2020 Complete Count Committee to Partner with the U.S. Census Bureau to ensure that every resident in the Township of Carroll is counted in the 2020 Census.
2. Relocation of Carroll Township’s Voting Poll Place – Has been moved to Monaghan Presbyterian Church starting at the April 28, 2020 Primary Election
3. The Township Staff will be applying for a new 902 Grant for the leaf waste facility – The Grant is due by Friday, March 20th. The total Grant is \$105,436.00, DEP Share is \$94,892.00 and Carroll Township Match is \$10,544.00.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MINUTES
MARCH 02, 2020
Page 4 of 4**

ITEMS TO BE
REMOVED FROM
THE AGENDA
CONTINUES

4. Part-time Clerical Position for the Police Department – no motion was made but the Board recommended that the rate of pay would be set at \$15.00 per hour for this position.

LOGAN PARK
UPDATE

Bob Ingham, Chairman of the Logan Park Authority, is here tonight to give the Board an update on the activities that will be happening in the park this year. They are:

1. A 16' X 6' addition will be built on the side of barn to house the National Night Out equipment and supplies.
2. Move the stairway out of the center of the barn
3. Contract for a new roof
4. Install security cameras
5. Paint barn
6. Install new locks on the restrooms
7. Install horseshoe pits as an Eagle Scout Project

ADJOURNMENT

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Schmick, and unanimously carried to adjourn the meeting at 8:15 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary