

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
MARCH 12, 2018  
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ROLL CALL	SUPERVISORS – Bruce Trostle, Andy Ritter, Kelley Moyer-Schwille, and Richard Rocco
ATTENDEES	Faye Romberger, Mark Bruening, Duane Stone, Chief Thomas Wargo, Shirley McKnight, Traci Cook, Dick Bowini, Deana Weaver, Bev Moorhead, Joe Rizzo, and Emily Berg
CALL TO ORDER	Chairman Ritter called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:34 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.
APPROVAL OF THE TREASURER’S REPORT	<p>It was moved by Supervisor Trostle, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the Treasurer’s Report dated March 12, 2018 as submitted, which includes the Open Bill List up to and including March 08, 2018 in the amount of \$103,874.45, Cash Flow Reports for February 2018, Compared to Budget Reports for February 2018, and Check Register Report for February 2018 to ratify the February 2018 Bill List.</p> <p>Chairman Ritter stated that the bills are high this month because of the \$55,000.00 that is being paid to Norfolk Southern for the removal of the Creek Road Pedestrian Bridge.</p>
APPROVAL OF THE FEBRUARY 05, 2018 WORK SESSION MINUTES	It was moved by Chairman Ritter, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the February 05, 2018 Board of Supervisors Work Session Minutes as submitted.
APPROVAL OF THE FEBRUARY 12, 2018 MINUTES	It was moved by Supervisor Trostle, seconded by Supervisor Rocco, and unanimously carried to approve the February 12, 2018 Board of Supervisors Meeting Minutes as submitted.
FIRE REPORTS	Chairman Ritter stated that included in the Board’s packet is the Monaghan Township Volunteer Fire Company Reports for December 2017, January 2018 and February 2018 and the Northern York County Fire Rescue for February 2018.

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**HOLY SPIRIT EMS  
REPORT**

Chairman Ritter questioned Traci Cook if they have a Holy Spirit EMS Report. Ms. Cook stated no.

Chairman Ritter stated at this time Carroll Township is looking into and discussing the \$16,000.00 fee for Holy Spirit EMS Services. The Board will continue to discuss this further into April.

Bev Moorhead – 19 Golf Course Road – questioned the Board about the EMS Services. She needed an ambulance twice last year and she had to pay \$3,800.00 before she applied for a membership with Citizen Hose. She wanted to know what avenues that are going to be approached. If the Township does not join will there be different alternative that would be available as Carroll Township Residents.

Chairman Ritter stated that the Township wants to see all of the options available and different options. The Township has heard the options from Holy Spirit EMS. Which they gave us their fee option, but the Township does not have anything to compare it to. Between now and the April meeting the Board wants to see what our options are from different Departments. Then the Board will make a decision in April.

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**PUBLIC COMMENT** Chairman Ritter called for public comment.

Emily Berg – 80 Blair Hollow Road, Dillsburg – is here tonight because she is concerned about her road being paved this year. There are only four addresses located on Blair Hollow Road in Dillsburg, PA. It is a scenic road that receives little traffic, since few people live on it. We enjoy living in the country and enjoy our country road. She presented the Board with a Petition signed by three of the four residents that live on this road. The Petition is asking the Board not to pave this road. She also stated that her well is located right along the road. It is a hand dug well only about twenty five feet deep. They are concerned by paving the road and replacing the drain pipes it could affect their well.

Chairman Ritter asked that this matter be placed on April 2, 2018 Work Session Agenda for further discussion and that the Road Committee get with the Road Crew and Brandon Slatt to look into this matter more closely.

**UPDATE ON THE  
KETTERER & BYTOF  
SWALE REPAIR** Mark Bruening, Township Engineer, stated the contractor will complete the repair of the swale this week weather permitting.

**FINAL PLANS FOR  
RUTTER’S #14  
PROPOSED  
EXPANSION  
TABLED** It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Trostle, and unanimously carried to table the review of the Final Land Development Plan for Rutter’s #14 Proposed Expansion until the April 02, 1018 Board of Supervisors Work Session.

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**UPDATE ON CREEK  
ROAD PEDESTRIAN  
BRIDGE**

Mark Bruening, Township Engineer, stated that the Norfolk Southern Agreement was revised and sent back to them. Norfolk Southern has now accepted the Agreement as revised.

It was moved by Supervisor Rocco, seconded by Supervisor Moyer-Schwille, and unanimously carry to enter into the Norfolk Southern Railway Company Agreement which Norfolk Southern agrees to remove the existing Creek Road Pedestrian Bridge structure and that Carroll Township agrees to participate in the cost of the Project by paying Norfolk Southern Railway Company a one-time lump sum of Fifty Five Thousand Dollars and No cents (\$55,000.00) as cost contribution for the removal of the Pedestrian Bridge. This Agreement gives Carroll Township the right to construct a new pedestrian bridge at this location at the Township's cost and expense and authorize Andy Ritter as Chairman of the Board to execute the Agreement.

Supervisor Trostle questioned if there was a schedule yet for the removal of the bridge.

**ON-LOT  
MANAGEMENT  
DISTRICTS  
PUMPING'S**

The On-Lot Management Districts pumpings are required by Ordinance Number 46-1984. This Ordinance states that when the systems are pumped they are to be inspected by the Township or its authorized agency every three (3) years to determine whether or not the system is operating properly. To be in compliance with our Ordinance we should have the Townships SEO present at all pumpings. Gary Morrow, Township SEO, is present tonight to answer any questions that the Board may have concerning this issue.

It was moved by Supervisor Trostle, seconded by Supervisor Rocco, and unanimously carried to authorize Gary Morrow, Carroll Township's Sewage Enforcement Officer (SEO) starting in 2018 to be present at all pumpings to inspect the systems to determine whether or not the system is operating properly at \$50.00 per property. The Township will pay this inspection fee for each property inspected.

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SMALL GAME OF  
CHANCE REQUEST  
FROM NYFA

It was moved by Chairman Ritter, seconded by Supervisor Trostle, and unanimously carried to authorize the Township Staff to write a letter to Northern York Fastpitch Association (NYFA) stating that the Township will support the Small Games of Chance application and the Township is granting permission to NYFA to run Small games of Chance on Township property.

DILLSBURG  
JAYCEES CLUB  
WAIVE FEE FOR  
LEAF WASTE KEY  
CARD

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Rocco, and unanimously carried to waive the \$300.00 fee for a Commercial Business Leaf Waste Facility Key Card for the Dillsburg Jaycees Club since they are a Non-Profit Organization.

902 RECYCLING  
PROGRAM GRANT  
APPLICATION

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Trostle, and unanimously carried to authorize Faye Romberger, Secretary/Treasurer for Carroll Township to sign the Statement and Verification Section of the Application for Recycling Program Grant that is due April 7, 2018.

APPOINTMENT OF  
TOWNSHIP  
AUDITORS

It was moved by Supervisor Trostle, seconded by Supervisor Moyer-Schwille, and unanimously carried to appoint Herb Bomberger and Melba Bomberger to fill the vacant Elected Auditor Positions for a two year term until the next Municipal Election to expire January 2020.

APPOINTMENT TO  
CARROLL TWP.  
LOGAN PARK  
AUTHORITY  
TABLED

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Trostle, and unanimously carried to table the appointment to the Logan Park Authority for the five-year term until the April 09, 2018 Board of Supervisors meeting.

POLICE REPORT

Chief Thomas Wargo presented the Police Report for the month of February 2018.

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COUNTY OF YORK  
YORK COUNTY  
9-1-1 MOBILE  
DATA COMPUTER  
SERVICE  
AGREEMENT

It was moved by Chairman Ritter, seconded by Supervisor Trostle, and unanimously carried to enter into the County of York, York County 9-1-1 Communications Mobile Data Computer Service Agreement with the Carroll Township Police Department from April 1, 2018 through March 31, 2023. The County will furnish Mobile Data Computers (MDC) to the law enforcement agencies serving the residents of York County at a cost of \$11,600.00.

Supervisor Rocco questioned the number of computers being serviced.

AWARD THE BID  
TO SELL THE  
2006 FORD  
EXPLORER

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Ritter, and unanimously carried to award the bid to sell the 2006 Ford Explorer to Angela Bradley from Gardners, PA in the amount of \$2,505.00.

POLICE  
COMMITTEE

Supervisor Trostle stated that he and Supervisor Rocco will be meeting with the Police Bargaining Committee in the near future. He also stated the Committee should be ready to discuss the Police Contract at an Executive Session prior to the April 2, 2018 Board of Supervisors Work Session.

ROAD  
COMMITTEE

Supervisor Rocco will be getting with the Road Crew and Mr. Slatt to discuss the paving on Blair Hollow Road.

EMS  
COMMITTEE

Chairman Ritter and Supervisor Moyer-Schwille will be working on the EMS Providers for the next meeting.

PERSONNEL  
COMMITTEE

Duane Stone stated that he will be meeting with the Personnel Committee to start the review of the New Non-Uniform Employee Manual.

ADJOURNMENT

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Trostle, and unanimously carried to adjourn the meeting at 7:10 p.m.

Respectfully submitted,

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Faye L. Romberger, Secretary