

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
MAY 08, 2023
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ROLL CALL SUPERVISORS – Kelley Moyer-Schwille, Dave Bush, and Tim Kelly

SUPERVISOR ZOOMING – Kelly Wall

ATTENDEES Faye Romberger, Phillip Brath, P.E., Brandon Slatt, Township Manager, Mike Pykosh, Esquire, Thomas Wargo, Chief, Ken Farner, Frank Setlak, Chris Caba, Libby Laudenslager, Ben Dinkel, Elisha Riggins, Gary Reihart, Marie Chomicki, Bruce Janasik, Paul Navarro, Jeremiah Jones, and Nate Shuff

ZOOM ATTENDEES: James Hess, and Dave Hazen

Carroll Township’s Municipal Building was opened to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.

CALL TO ORDER Chairman Kelly called the regularly scheduled meeting of the Carroll Township Board of Supervisors Meeting to order at 6:30 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

APPROVAL OF THE
TREASURER’S
REPORT It was moved by Supervisor Moyer-Schwille seconded by Supervisor Wall, and unanimously carried to approve the Treasurer’s Report dated May 08, 2023, as submitted, which includes the Open Bill List up to and including May 04, 2023, in the amount of \$137,524.07, Cash Flow Reports for April 2023, Compared to Budget Reports for April 2023, and Check Register Report for April 2023 to ratify the April 2023 Bill List.

PUBLIC COMMENT Chairman Kelly asked for public comment. There were no public comments.

CHRIS CABA
YCPC
PRESENTATION Chris Caba is a Transportation Planner with York County Planning Commission. He did a presentation on the 2025 Transportation Improvement Program Overview. He explained who they are and what they do. Also explained the TIP program (Transportation Improvement Program). The TIP program has 116 projects scheduled for the next four years totaling \$192,216,794.00.

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MARCH 02, 2023
CONDITIONAL USE
HEARING MEETING
MINUTES (2023-001)

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and carried to approve the March 02, 2023 Board of Supervisors Conditional Use Hearing Application Number 2023-001 Minutes as submitted.

Supervisor Wall abstained from the vote.

MARCH 06, 2023
WORK SESSION
MINUTES

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and carried to approve the March 06, 2023 Board of Supervisors Work Session Minutes as submitted.

Supervisor Wall abstained from the vote.

MARCH 13, 2023
MEETING
MINUTES

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to approve the March 13, 2023, Board of Supervisors Meeting Minutes as submitted.

MARCH 14, 2023
CONDITIONAL USE
HEARING MEETING
MINUTES (2023-002)

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to approve the March 14, 2023, Board of Supervisors Conditional Use Hearing Application Number 2023-002 Minutes as submitted.

MARCH 28, 2023
CONDITIONAL USE
HEARING MEETING
MINUTES (2023-002)

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and carried to approve the March 28, 2023 Board of Supervisors Conditional Use Hearing Application Number 2023-002 Minutes as submitted.

Supervisor Wall abstained from the vote.

APRIL 10, 2023
MEETING
MINUTES

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to approve the April 10, 2023, Board of Supervisors Meeting Minutes as submitted.

APRIL 19, 2023
SPECIAL MEETING
MINUTES

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and carried to approve the April 19, 2023 Board of Supervisors Special Meeting Minutes as submitted.

Supervisor Wall abstained from the vote.

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INCH PROPERTY
MIXED-USE
DEVELOPMENT
15 ORE BANK ROAD
PUBLIC ROAD
REQUEST
TABLED

Adam Whalen (Inch & Co.) is asking the Board to revise their Conditional Use Hearing decision for the Inch Properties Mixed-Used Development 15 Ore Bank Road Development where the roads were approved as private roads. He now is asking the Board to take 365 feet of Limestone Drive from the entrance beginning at Ore Bank Road to the intersection of Limestone Drive and Sandstone Drive as a public street.

It was moved by Chairman Kelly, seconded by Supervisor Bush, and unanimously carried to table the Inch Properties Mixed-Use Development 15 Ore Bank Road request to change Limestone Drive to a public street until the June 05, 2023, Board of Supervisors Work Session Meeting.

Mike Pykosh, Township Solicitor, wants to look into the Conditional Use decision to see if they need to go back before the Board for another hearing. Their attorney should provide the legal issue to show this can be done without going back for a conditional use hearing.

PRELIMINARY
PLANS FOR
R & S FENCE CO.
APPROVAL

It was moved by Chairman Kelly, seconded by Supervisor Wall, and unanimously carried to grant the following waiver requests for the Preliminary Subdivision land Development Plan for R & S Fence Company as per Phillip Brath's Comment Letter dated May 01, 2023:

V. Waivers

1. Preliminary Plan Submission required for all Land Development Plan and Subdivision of Commercial Use or includes the construction of streets or stormwater detention/retention basins. (435-13.A) Applicant is requesting waiver. Planning Commission recommended granting waiver.
2. Sidewalks shall be required to provide access to and/or within commercial facilities. (435.45.B(1)(c)) Applicant is requesting waiver. Planning Commission recommended granting waiver.
3. All parking lots and loading areas must be paved and curbed (435-45.A(2)) Applicant is requesting waiver in Letter. Planning Commission recommended granting waiver. Applicant shall

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PRELIMINARY
PLANS FOR
R & S FENCE CO.
APPROVAL
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provide waiver document delineating what is requested as waived and what is provided.

4. Curbs shall be constructed along all street frontages that are contiguous to the development, both sides of proposed access drives and along front of all nonresidential buildings (435-45.C). Applicant is requesting waiver. Planning Commission recommended granting waiver conditioned on determination of PennDOT requirements for curbing along road frontage.

5. The access drive shall be curbed. (§435-41.J) Applicant is requesting waiver. Planning Commission recommended granting waiver. Applicant shall provide waiver document.

6. Where a Land Development Application abuts an existing street of inadequate pavement width, said street shall be reconstructed to current requirements. (435-39.D(1)) Applicant is requesting waiver in Letter. Planning Commission recommended granting waiver based on PennDOT road and conditioned on determination of PennDOT requirement to improve road. Applicant shall provide waiver document.

It was moved by Chairman Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to conditionally approve the Preliminary Subdivision Land Development Plan for R & S Fence Company contingent upon addressing all of the following comments in Phillip Brath's comment Letter dated May 1, 2023:

II. Subdivision and Land Development (Chapter 435)

1. Highway Occupancy Permit must be provided for access drive prior to Final plan recordings. Provide permit number on plan 435-36.0(2) and 435-41. A(3)(a);

2. Provide proof of NPDES and E&S control approval (435-28.H & 435-36. P);

3. Applicant is providing a fee-in-leu of mandatory dedication of park and open space based on \$1,000 per acre of disturbed area or any part thereof. The disturbed area is 9.85 acres (435-43. B (2));

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PRELIMINARY
PLANS FOR
R & S FENCE CO.
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4. Plan Certification must be signed and dated, after last revision, by individual responsible for plan & report content (435-28.C);
5. Owners Certification Statements must be executed and dated after last revision date on plans (435-36);
6. Outstanding fees must be paid prior to plans recording (435-36.M);
7. Guarantee of improvements will be needed for public improvements prior to recording Final Plan (435-39. D (3) and 345-36.K).

III. Stormwater

Report

1. Pages 23 through 33– Drainage Area 1 Post Development Computations – HydroCAD lists drainage area as 5.41 Acres. The Map and report narrative indicate 5.76 Acres. Please investigate this apparent discrepancy.
2. Pages 45 through 55 – Drainage Area 1 Basin Routing Computations – HydroCAD lists the drainage area as 5.41 Acres. The Map and report narrative indicate 5.76 Acres. Please investigate this apparent discrepancy.
3. Pages 81 through 94 – Revise all references “Pond 3” to “Pond 2” to be consistent with the plans.
4. Infiltration Testing - Pages 96 (Probes A, B, C, & D), and 98 (Probes E, F, G, & H), Reference is made that the testing was performed between probe locations, but testing appears to have occurred at each probe. The reference should be removed.
5. Pages 96 through 99 – Infiltration Testing – All test locations. Provide surface elevation and elevation of infiltration tests.
6. Page 101 – PADEP Water Quality work Sheets – Review PADEP worksheets to be consistent with designs and plans.

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R & S FENCE CO.
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7. Page 120 – Standard Worksheet #23 – Outlet numbering and dimensions do not match Plan, Sheet PC5. Also, no velocity values entered, or calculations found to confirm R-3 Riprap is sufficient.

8. Include the calculations for the Stilling Basin design at EW-4 within the report.

Plans

1. Basin 1 and 2 – provide detail/description of amended soils.

2. Additional comments may result from the NPDES and E&S Permitting process. Final Plan approval shall not be provided until E&S Plan and NPDES permitting is complete and file copies are provided to the Township

IV. General

1. Provide a concrete curb detail (unless waived).

2. Sidewalk section detail on Sheet LD8 shall be revised to concrete sidewalk.

3. A recorded deed of combined property must be recorded, and copy provided to the township.

THE NEW WINDY
HEIGHTS PHASE III
SURETY RELEASE
NO. 4

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried to release \$186,373.04 (Surety Release No. 4) from the financial surety being held for improvements completed in The New Windy Heights – Phase III development. This will reduce the surety from this project from \$697,959.03 to \$511,585.99.

PSL UPDATE
ON THE PAVING
OF GETTYSBURG
PIKE

It was moved by Chairman Kelly, seconded by Supervisor Bush, and unanimously carried to accept Fayetteville Contractors, Inc. proposal dated April 28, 2023, for Presbyterian Senior Living (PSL) using Quote # 2 scope of work for the improvements to Gettysburg Pike.

Brandon Slatt stated the work would be completed by the end of June 2023.

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PRELIMINARY/
FINAL SUBDIVISION
AND LAND
DEVELOPMENT
PLANS FOR
CARROLL TOWNSHIP
TOWNHOMES
(DILLSBURG LAND LLC)
TIME EXTENSION

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Bush, and unanimously carried to table and accept the time extension for the review of the Preliminary/Final Subdivision and Land Development Plan for Carroll Township Townhomes (Dillsburg Land LLC) until August 06, 2023.

ANNUAL REVIEW
OF SURETY FOR
CHADWICK
MEADOWS
PHASE 2

It was moved by Chairman Kelly, seconded by Supervisor Bush, and unanimously carried to accept Recon Construction Services, Inc. proposal dated April 22, 2023, Revised # 1 scope for the Chadwick Meadows Phase 2 Development (Northside Court) and work must be completed by August 31, 2023, or the 110% surety increase of \$157,245.00 will have to be submitted.

Brandon Slatt stated the of would be completed by the end of July 2023.

R.F. FAGER
IMPROVEMENT
AGREEMENT

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried to enter into an Agreement with Spring Lane Partners II, LLC, R.F. Fager and SLP1280 to perform certain off-property improvements in the right of way at the intersection of Gettysburg Pike and Spring Lane Road that are not otherwise covered by the Developer Agreement contingent upon Mike Pykosh's, Township Solicitor, final review of the Agreement.

Mike Pykosh, Township Solicitor, stated he would like to see a paragraph added to the Agreement before it is signed.

Supervisor Bush stated that he has been hearing that the trucks on U.S. Rt. 15 South turning onto Spring Lane Road can't make the turn because of the traffic sitting on Spring Lane Road. So, they are sitting on U.S. Rt. 15 until they can make the turn.

Frank Setlak - 5 Northside Court - stated that he was under the impression that no tractor trailer trucks would be coming into or out of the R. F. Fager's facility only box trucks. Why wasn't this intersection talked about before now.

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AMENDMENTS TO
CARROLL TWP.
ZONING
ORDINANCE
FOR WAREHOUSES,
DISTRIBUTION/
FULFILLMENT
CENTER

It was moved by Chairman Kelly, seconded by Supervisor Bush, and unanimously carried to authorize Township Staff to create a proposed Ordinance to amend the Carroll Township Zoning Ordinance Definition Section to include Distribution/Fulfillment Center and revise the Warehouse definition, amend §450-385 Warehouse and/or Distribution/Fulfillment Center by adding Fulfillment, amend the traffic impact study section, amend the setbacks, and add air pollution section, and forward the Proposed Ordinance to the Carroll Township Planning Commission and the York County Planning Commission for comments and recommendations.

MS4 ANNUAL
PUBLIC MEETING
PRESENTATION

Joseph N. Nardella, CFM. Water Resources Manager, from Gibson-Thomas, gave the Annual Public Meeting Presentation on MS4 (Municipal Separate Storm Sewer System).

MS4 – Public Education – Annual Reporting – As part of the compliance activities, the Township Engineer provides an overview of the MS4 (Municipal Separate Storm Sewer System) activities that have occurred during the year. This will constitute the Engineer’s Public Report for the year, ending June 30, 2022. The submission of Annual MS4 Status Reports is required by the General Permit. We must submit the annual reports to the DEP by September 30th of each year to describe activities conducted under the General Permit during the period of July 1 – June 30. We must also submit the annual installment payment of \$500.00 to DEP’s Bureau of Clean Water by September 30th of each year. Carroll Township received an NPDES (National Pollutant Discharge Elimination System) Permit in 2003 and renewal permits in 2015 and 2021. The current permit expires March 15, 2023 (Administratively extended by PADEP). The Permit is NPDES Permit No. PAG133548.

Basic Reminders: Public Education, Public Involvement, Construction Site Stormwater Runoff Control, Post Construction Stormwater Management (PCSM) in new and redevelopment Activities, and Pollution Prevention/Good Housekeeping for Municipal Operations.

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MS4 ANNUAL
PUBLIC MEETING
PRESENTATION
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MS4 – Why are we doing it? – Impaired streams in Carroll Township – PA DEP 2014 Integrated 303(d) Lists Impairments: Chesapeake Bay (Nutrients/Sediment) – Yellow Breeches (Attaining Standard), Unnamed tributaries to the Yellow Breeches (Siltation) – Dogwood Run & Stoney Run (Siltation) – Fishers Run (Siltation) – Conewago Creek (Siltation) – North Branch Bermudian Creek (Nutrients, Siltation).

Carroll Township is within the Yellow Breeches Creek Watershed.

Pollutant Reduction – Chesapeake Bay TMDL – Chesapeake Bay Pollutant Reduction Plan – Carroll Township falls under this requirement – The Township is working with York County Stormwater Consortium (YCSWC) on the “York County Regional Chesapeake Bay Pollutant Reduction Plan”

Pollutant Reduction Planning – York County Stormwater Consortium Pollutant Reduction Planning – YCSWC Chesapeake Bay PRP was submitted 09-15-2017 and again with a Revision October 10, 2017, and revised December 08, 2020. DEP approved the plan December 15, 2020.

Progress made by the YCSWC from July 1, 2020, through 06/30/2021 included completion of 6 projects: 4 stream restoration, 1 riparian buffer and 1 basin retrofit, resulting in a sediment reduction of 364,213 lbs./year. An additional 5 projects are under construction: 1 stream restoration, 2 bioretention, 1 bioretention/buffer planting, and 1 infiltration. Design was completed on 1 stream restoration project that is now seeking a permit for construction. Three projects are currently in the design phase. York County Stormwater Consortium Pollutant Reduction Planning is anticipated that 5 projects that are currently under construction will be completed. The stream restoration project currently seeking a permit will move into the construction phase and likely be completed. It is anticipated that the 3 projects with designs underway will move into the construction phase. Additionally, design is expected to begin on 2 stream restoration projects. Note that there are only 6 projects in the Yellow Breeches Watershed, however, Gibson-Thomas is working with others to find additional opportunities within the

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MS4 ANNUAL
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Township. The York County Stormwater Consortium is currently considering the addition of new projects to the Regional CBPRP.

Carroll Township Program Status – Education and Public Participation (MCM1 and MCM2): The Township will continue to improve these programs to educate businesses.

There are stormwater brochures available in the lobby, newspaper advertisement was placed with CAPCOG, education was provided by CAPCOG. A newsletter with MS4 information was sent out to residents and businesses. Continued to work with Yellow Breeches Watershed Association which also provides public education and public participation opportunities.

Carroll Township is working with a potential partner and the Consortium's contractor to look at a stream restoration project within the Township, within the Yellow Breeches Watershed. The current projects that are in consideration are in the north-central part of the Township.

Illicit Discharge Detection and Elimination (IDD&E) (MCM3) – New GIS based storm sewer map and Municipal Asset Inventory – Continue to upgrade and update map – Continue to review questionable outfall locations as shown on the GIS map and add, remove or re-designate outfalls, and outlets as needed. – Private system & BMP mapping is good but continues to need attention – Complete 2022 Outfall Inspections. Carroll Township has an Illicit Discharge Ordinance No, 2017-238 which prohibits the discharge of non-stormwater into the Township storm sewer systems. MS4 Coordinator reviews and acts on illicit discharge reports by the public.

Construction Site Stormwater Runoff Control (MCM4) - Plans are reviewed by the Township Engineer's office for compliance with the Stormwater Management Ordinance. GTE and the Township also coordinate the Erosion & Sedimentation Design Plans with the York County Conservation District. The Township's memo of understanding (MOU) with the County outlines the Conservation District responsibilities with respect

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to MCM4. Most MCM4 compliance activities are delegated to the Conservation District, however the Township is still ultimately responsible for compliance.

Post-construction Stormwater Management in New Development and Re-development (MCM5) is implemented during and after construction – As-Built plans are required for all completed projects, which are reviewed by the Township Engineer for compliance with the Ordinance. – The Construction phase items of MCM5 are delegated in the MOU to the Conservation District. Continue the process of creating an inventory data list for all projects which are completed to follow-up the Operations and Maintenance (O&M) responsibilities. The permit requires a legal framework for enforcing and recording proper operation and maintenance of post construction stormwater management facilities (both private and municipally owned). Update and detail stormwater management BMPs on the GIS map. The Township has engaged with Homeowners Associations and private businesses regarding the Operation and Maintenance of existing facilities. Pollution Prevention/Good Housekeeping for Municipal Operations (MCM6) – For the Township, most Municipal Operations are performed outside of the permit area, so the requirements for Carroll Township are minimal and mostly include cleaning inlets and maintenance (sweeping) of streets. Public Works Employees attend training at CAPCOG and other opportunities. MS4 Coordinator will also provide training where appropriate. Training attendance is mandatory and must be recorded. Leaf collection equipment is operational and was used this past year.

Third Party Reliance – County Conservation District, Partner Municipalities, Watershed Associations – York County Storm Water Consortium for CBPRP. Legal Structure/Agreements – complete in place with County and YCSWC.

Recordkeeping – Data Management and Documentation – Complete set of files and documents relating to all MCMs – always in process.

Annual Reporting – Reporting period end date for 2021-2022 is July 1, 2021, to June 30, 2022. Annual Report for 2020-2021

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MS4 ANNUAL
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was submitted on time, prior to September 30, 2021, required filing date. Annual Report for 2021-2022 to be submitted prior to September 30, 2022. Annual Report for 2022 – 2023 also submitted.

Residents – What can I do? – The goals of all MS4 programs and the Township are to reduce the discharge of pollutants from the Township, to protect water quality and to satisfy requirements of the Clean Water Act. – What can you do? Get involved.

Storm water from your home and from the public streets goes into a storm sewer, which goes directly into streams. This water is not cleaned in any way and does not go to the waste water treatment plant. The Township needs all of its residents to assist us in keeping our storm water and storm water sewer system clean by doing the following:
Dispose of water properly, clean up after your pets, use fertilizers properly and efficiently to prevent excess runoff, store materials, which could pollute stormwater, indoors, and wash your cars at a carwash or in the grass – do not let soapy water get to storm drains, do not blow grass clippings, dirt or leaves into the street. Residents may be the first to recognize “illicit” discharges such as dumping into storm sewers or coming out of from storm sewer outfalls. If you see an “illicit” discharge, please report that to the Township.

If you are part of a Homeowners Association or have a stormwater facility on your property, please remember that it is a facility, like equipment, like a house, you need to maintain it. Get drawings and instructions for maintenance. Keep it clean of debris, keep it clear of invasive plants and brush, mow it appropriately weekly (or as appropriate) at 3 – 6” for embankments, monthly or twice a year for bottom, dependent upon features, make sure any structures, pipes or concrete are maintained, and remove sediment build up.

Do not be afraid of your BMP. You have a responsibility to maintain your BMP in the design condition as a minimum, but that does not mean you cannot make it better. Treat it like a feature of your property instead of a wilderness where no one is allowed to enter. Remember that typically, it was built by a

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MS4 ANNUAL
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Contractor for lowest cost at minimum requirements to meet the Ordinance. Research what you can do to make it better, more appealing, better for the environment. Talk to the Township to make sure planned changes are consistent with the design intent and if it requires any permitting. Small improvements on your property can, in totally, improve water quality and add value to your home: Rain Barrels, Downspout Planters, Sidewalk Stormwater Planter and Rain Gardens.

What discharges are authorized by MS4 permit? – The following non-stormwater discharges are authorized by the General Permit: (as long as such discharges do not cause or contribute to pollution as defined in Pennsylvania’s Clean Streams Law)

1. Discharges or flows from firefighting activities. (Life Safety)
2. Discharges from portable water sources including water line flushing and fire hydrant flushing if such discharges do not contain detectable concentrations of Total Residual Chlorine.
3. Non-contaminated irrigation water, water from lawn maintenance, landscape drainage and flows from riparian habitats and wetlands.
4. Diverted stream flows and springs.
5. Non-contaminated pumped ground water and water from foundation and footing drains and crawl space pumps.
6. Non-contaminated HVAC condensation and water from geothermal systems.
7. Residential (i.e., not commercial) vehicle wash water where cleaning agents are not utilized.
8. Non-contaminated hydrostatic test water discharges if such discharges do not contain detectable concentrations of chlorine.

Brandon Slatt, Township Manager, stated that he has received several calls questioning how to dispose of pool water.

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COMMUNITY
NETWORKING
RESOURCES, LLC
GRANT WRITING

It was moved by Chairman Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to table the retaining of Community Networking Resources, LLC for the purpose of identifying and procuring grant opportunities to provide funding for Municipal priority projects in the Township.

STONEY RUN
ROAD TRUCKS

Brandon Slatt, Township Manager, stated that he is still receiving phone calls concerning the trucks on Stoney Run Road. The trucks are now continuing on Stoney Run Road to Route 194 in Franklinton.

The Board asked him to get prices to do a traffic study and to prepare the Ordinance to restrict trucks on Stone Run Road.

LITTLE FREE
LIBRARY BOX
AT CHESTNUT
PARK

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Kelly, and unanimously carried to authorize the Kiwanis Club of Dillsburg to install a Little Free Library Box at Chestnut Park and contact Brandon Slatt to organize the placement of the library.

APPOINTMENT OF
OPEN RECORD
OFFICER

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Kelly, and unanimously carried to appoint Brandon Slatt as Carroll Township's Right to Know Officer for administrative side to replace Josephine Patton effective May 08, 2023.

BRANDON SLATT
AUTHORIZED
SIGNER
RESOLUTION
2023-12

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Kelly, and unanimously carried to adopt Resolution Number 2023-12 appointing Brandon Slatt as an authorized signature on all accounts.

POLICE REPORT

Chief Thomas Wargo presented the Police Report for the Month of April 2023.

FIRE REPORT

Fire Report for the month of April 2023 was available for review.

COMMITTEE
REPORTS

There were no Committee Reports.

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ADJOURNMENT

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Kelly, and unanimously carried to adjourn the meeting at 8:30 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary