

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MINUTES
NOVEMBER 03, 2025
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ROLL CALL

SUPERVISORS – Brent Sailhamer, Dave Bush, and Libby Loudenslager

SUPERVISOR ZOOMING – Kelly Wall

ATTENDEES – Faye Romberger, Brandon Slatt, Township Manager, Michael O'Connor, Esquire, Phillip Brath, P.E, Thomas Wargo, Chief of Police, Sgt. Michael Lohr, Frank Setlak, Sheila Covert, Mark Snyder, Ken Farner, Kristen Stagg, Paul Olinick, Mike Faust, Marie Chomicki, Dave Armstrong, Chelsie Markel, Art Carr, Gary Reihart, Matt Fawber, Christine McCoy/Tanner, Justin Sipe, and Michelle Kiesinger

Carroll Township's Municipal Building was open to the public. The meeting was televised on Carroll Township's Comcast Cable TV Channel 95 and via the Zoom platform.

CALL TO ORDER

Chairman Sailhamer called the regularly scheduled Work Session of the Carroll Township Board of Supervisors to order at 6:30 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

**EXECUTIVE
SESSION**

Chairman Sailhamer announced that the Board of Supervisors held an executive session on Monday, November 03, 2025, prior to the Work Session to discuss a personnel matter.

**PUBLIC
COMMENTS**

Chairman Sailhamer called for public comments.

Mark Snyder – Northern York County Fire Recue – was here tonight to discuss the 2026 Budget. The fire company budgeted the 2026 Budget with receiving \$341,580.00 from Carroll Township.

**ITEMS TO BE
PLACED ON THE
NOVEMBER 10, 2025
AGENDA**

The following items were discussed and are to be placed on the November 10, 2025, Board of Supervisors Meeting Agenda for further discussion and for action:

1. Permission to proceed with the process to hire a new Police Officer
2. Employment Agreement for Chief Thomas Wargo

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Supervisor Bush asked to hold an executive session after the Work Session to discuss Chief Wargo's Agreement.

3. SPCA of York County – 2026 Animal Care and Housing Agreement
4. Letters of Interests to fill the unexpired seat of Chad Reed on the Carroll Township Planning Commission – have two letters of interest
5. RFP for Certified Public Accounting Firms to perform the year end accounting services for 2025, 2026, 2027 fiscal years – received two proposals
6. Update on RFP for Solicitor Appointment – received three proposals
7. Appointment of Engineering Consultant for the roundabout at the intersections of W. Siddonsburg Road and Ore Bank Road
8. Update on Petroff property stormwater issues

Brandon Slatt, Township Manager, stated he talked to the Township SEO about inspecting the properties for malfunctioning system. He was told that we would need to get permission from the property owners before going on the property.

Supervisor Wall stated that property owner was having problems before the development. This is not a township issue.

Supervisor Bush stated the stream beside the Petroff property always had water in it until the development. He also stated that Mrs. Petroff reported a water issue when Phase I was started. He would like to have the septic systems looked at.

Ken Farner – 285 Ore Bank Road – stated that Mrs. Petroff complained to the Township and York County Conservation District in February or March 2022. The drainage basins were installed in 2021 and finished in 2022. He feels that this water issue is related to one of the drainage basins. When we get 4" of rain and about three to four days after the rain Mrs. Petroff has water in her basement.

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9. Sandra Eimer – 300 Normandy Lane – Stormwater Waiver Request
10. Permission to advertise the 2026 Proposed Budget
11. Award the 2025-2026 Sodium Chloride, Magnesium Chloride, Potassium Acetate and Calcium Contract
12. Resolution Number 2025-17 – A Resolution of Carroll Township, York County, Pennsylvania adopting Carroll Township and Dillsburg Borough Multi-Municipal Comprehensive Plan
 - a. Schedule a Public Hearing for Monday, December 08, 2025, at 6:00 p.m.

OR

- b. Adopt Resolution Number 2025-17 – A Resolution of Carroll Township, York County, Pennsylvania adopting Carroll Township and Dillsburg Borough Multi-Municipal Comprehensive Plan

Supervisor Loudenslager stated that she would like all references to South Mountain Trolley Greenway removed from the Comp Plan. She also stated that 6 months ago she wanted South Mountain Trolley Greenway removed from the Comp Plan.

Supervisor Bush stated the bike routes should be changed.

Brandon Slatt, Township Manager, asked the Board to put all their changes in writing.

Chelsie Markel – 151 Quail Drive – questioned why the Supervisors are just reviewing the Comp Plan now. Dillsburg Borough has already approved the plan.

Justin Sipe – 40 Hartman Lane – questioned what is zoning of his property.

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Frank Setlak – 5 Northside Court – stated he is disappointed in the Supervisors that they did not get their comments to the committee before now.

13. Township Manager's at Will Employment Agreement – Brandon Slatt
14. Sgt. Michael Lohr is asking the Board to open two new accounts to deposit donations into for the License Plate Reader and UTV.
15. October 06, 2025 - Board of Supervisors Work Session Minutes
16. October 13, 2025 - Board of Supervisors Meeting Minutes

**ITEMS REMOVED
FROM AGENDA**

1. Veronica and Tom Tustin – 215 Eagle Road – waiver request concerning the Street Tree Removal Policy and Carroll Township Subdivision and Land Development Ordinance Shade Trees (§435-52.D)

Supervisor Loudenslager stated that Supervisor Bush is working on new formula using square footage.

2. Update Berkshire Hills Civic Association – discussion on turning the Berkshire Hills Private Park over to the Township

Ken Baker – 56 Creek Road – said that he and his wife will donate \$5,000.00 towards purchasing the fence at the park.

Supervisor Bush stated that the Township could look into grants to bring this property up to speed.

Vicky Church – 17 Ashley Drive – questioned the donation by Ken Baker for the fence. She questioned what is being provided to the Township. She stated the property value is zero. The property is not developed. She is concerned about the railroad tracks and the liability.

Art Carr -3 Sheffield Drive – stated that there are uses for this property.

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Dave Armstrong -38 Ashley Drive – stated that he is the Treasurer for the Association. He said with the liability insurance and maintenance of the park is draining the funds.

Chairman Sailhamer questioned the finances.

Paul Olinick – 15 Ashley Drive- questioned what is the cost of the fence and how long will the fence be?

**OTHER ITEMS
DISCUSSED**

Phillip Brath, Township Engineer, no updated report was available.

Brandon Slatt, Zoning Officer, presented the Zoning Report for the month of October 2025.

Supervisor Bush questioned the trash blowing from the Inch Property over to Stonebridge Crossing Development and the staging of the dump trucks in the Stonebridge Crossing Development.

Supervisor Loudenslager questioned the siding in the Logan Meadows Phase III Development.

ADJOURNMENT

It was moved by Supervisor Loudenslager, seconded by Supervisor Bush, and unanimously carried to adjourn the meeting at 8:21 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary