

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
NOVEMBER 08, 2021  
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ROLL CALL	SUPERVISORS – Bruce Trostle, Kelley Moyer-Schwille, Dominic DePalma, Kelly Wall, and Tim Kelly
ATTENDEES	Faye Romberger, Phillip Brath, P.E., Duane Stone, Esquire, Chief Thomas Wargo, Tom Carl, and Hector Morales
ZOOM ATTENDEES	Peggie Williams
	Carroll Township’s Municipal Building was opened to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.
CALL TO ORDER	Chairman Trostle called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:36 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.
EXECUTIVE SESSIONS	Chairman Trostle announced that the Board of Supervisors held Executive Sessions on Monday, October 27, 2021 at 5:30 p.m. to discuss contract issues and other litigation issues and on Monday, November 08, 2021 at 5:30 p.m. to discuss contract issues.
APPROVAL OF THE TREASURER’S REPORT	It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to approve the Treasurer’s Report dated November 08, 2021 as submitted, which includes the Open Bill List up to and including November 04, 2021 in the amount of \$130,697.08, Cash Flow Reports for October 2021, Compared to Budget Reports for October 2021, and Check Register Report for October 2021 to ratify the October 2021 Bill List.
PUBLIC COMMENT	Chairman Trostle asked for public comment. There were no public comments.
APPROVAL OF THE OCTOBER 04, 2021 WORK SESSION MINUTES	It was moved by Supervisor Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the October 04, 2021 Board of Supervisors Work Session Minutes as submitted.

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APPROVAL OF THE  
OCTOBER 11, 2021  
MINUTES

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried to approve the October 11, 2021 Board of Supervisors Meeting Minutes as submitted.

APPROVAL OF THE  
OCTOBER 20, 2021  
2022 PROPOSED  
BUDGET WORK  
SESSION

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Kelly, and unanimously carried to approve the October 20, 2021 Board of Supervisors 2022 Proposed Budget Work Session Minutes as submitted.

APPROVAL OF THE  
OCTOBER 21, 2021  
2022 PROPOSED  
BUDGET WORK  
SESSION

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to approve the October 21, 2021 Board of Supervisors 2022 Proposed Budget Work Session Minutes as submitted.

APPROVAL OF THE  
OCTOBER 27, 2021  
2022 PROPOSED  
BUDGET WORK  
SESSION

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor DePalma, and carried to approve the October 27, 2021 Board of Supervisors 2022 Proposed Budget Work Work Session Minutes as submitted.

Supervisor Wall abstained from the vote because she was not present.

MAVIS DISCOUNT  
TIRE STORE  
AT DILLSBURG  
SURETY RELEASE

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to release a portion of the Liberty Mutual Surety Bond Number 019054447 in the amount of \$56,476.02 for the site improvements shown on the As Built Survey dated June 4, 2021 for the Dillsburg Mavis Discount Tire Store located at 1 Tristan Drive. This Bond will be reduced from \$66,476.02 to \$10,000.00.

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FINAL PLANS FOR  
WILLIAM D. III  
AND JUDY N.  
SCHRACK

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and unanimously carried to grant the following waiver requests for the Final Subdivision Plans for William D. III and Judy N. Schrack – 536 Mountain Road – 4 Lots as per Phillip Brath’s Comment Letter dated October 27, 2021:

III. Waivers Requested

1. Provide Preliminary Plan. (Section 435-22. A)
2. Provide a Site Context Map. (Section 435-27. J)
3. Provide an Existing Resources and Site Analysis Plan. (Section 435-27. K)
4. Provide a Preliminary Resource Impact and Conservation Plan. (Section 435-27. L)
5. Provide street trees along existing street frontage per Section 435-52. D
6. Provide curbing along existing street frontage per Section 435-45.C
7. Provide a stormwater management plan or address existing plan. (Section 435-27. I)
8. Provide sidewalks along existing street frontage per Section 435-45. B

It was moved by Supervisor Kelly, seconded by Supervisor Wall and unanimously carried to conditionally approve the Final Subdivision Plans for William D. III and Judy N. Schrack – 536 Mountain Road – 4 Lots as per Phillip Brath’s Comment Letter dated October 27, 2021:

II. Subdivision (Ordinance No. 2018-242)

1. Provide the deed of consolidations for review by the Township Solicitor.
2. All certificates must be signed, sealed by the individual responsible for the plan and dated after last submission revision date. (Section 435-25. B)
3. The Owners must sign the plan and date after last plan revision. (Section 435-28.C/36. A) This includes all owners receiving lots.
4. All outstanding fees must be paid prior to recording Plan. (Section 435-36.M)

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ANNUAL REVIEW  
OF SURETY FOR  
CARROLL VILLAGE,  
PHASE 1A

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to authorize Philip Brath, Township Engineer, to notify Carroll Village, Phase 1A Development that Carroll Township has reviewed and approved a required increase in the financial security held for this project. The financial security for Carroll Village Phase 1A project shall be raised by 10% from \$145,995.51 to \$160,595.06, which is a \$14,599.55 increase.

ANNUAL REVIEW  
OF SURETY FOR  
CHADWICK  
MEADOWS,  
PHASE 2

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to authorize Philip Brath, Township Engineer, to notify Chadwick Meadows, Phase 2 Development that Carroll Township has reviewed and approved a required increase in the financial security held for this project. The financial security for Chadwick Meadows, Phase 2 project shall be raised by 10% from \$10,774.45 to \$11,851.90, which is a \$1,077.45 increase.

DILLSBURG  
VENTURES  
TIME EXTENSION

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and carried to grant Dillsburg Ventures - Village at South Mountain a one-month time extension from November 08, 2021 to December 13, 2021.

Supervisors Moyer-Schwille and DePalma voted no.

ORDINANCE  
2021-248  
CARROLL TWP.  
SHADE TREE  
ORDINANCE

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and unanimously carried to adopt Ordinance Number 2021-248 to amend the Carroll Township Subdivision and Land Development Ordinance pertaining to the planting of trees known as The Carroll Township Shade Tree Ordinance.

ORDINANCE  
2021-249  
CARROLL TWP.  
LOT  
CONSOLIDATION  
ORDINANCE

It was moved by Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to adopt Ordinance Number 2021-249 to amend the Carroll Township Subdivision and Land Development Ordinance to add language to implement the York County Planning Commission Corrective Action Process (CAP) and Common Ownership Merger (COM) known as the Carroll Township Lot Consolidation Ordinance.

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ADVERTISE THE  
PROPOSED  
2022 BUDGET

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to authorize the Township Secretary/Treasurer to advertise the Proposed 2022 Budget for public view and for action at the December 13, 2021 Board of Supervisors Meeting.

RESIGNATION  
JAMES SHAFFER  
FROM DAA BOARD

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and unanimously carried to accept the resignation of James Shaffer as Carroll Township's Representative on the Dillsburg Area Authority Board effective December 01, 2021.

The Board would like to thank Mr. Shaffer for his 19 years of service on the DAA Board.

APPOINTMENT  
JAMES BYRNE  
TO DAA BOARD

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and unanimously carried to appoint James Byrne as Carroll Township's Representative on the Dillsburg Area Authority Board to fill the unexpired term of James Shaffer which expires January 2023.

POLICE REPORT

Chief Thomas Wargo presented the Police Report for the month of October 2021.

KLUGH 2022  
ANIMAL  
CONTROL  
CONTRACT

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and unanimously carried to enter into the Klugh Animal Control Service Contract – 2022 Animal Control Contract dated September 01, 2021 and pay a fee of \$425.00 for retention of services on or before January 01, 2022.

LOGOSWORKS  
AGREEMENT

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to authorize Chief Thomas Wargo to sign and enter into the LogosWorks Fiscal Sponsor Agreement. LogosWorks has created a community safety program called the York County Safety Collaborative (“the Collaborative Program”)

FIRE REPORT

Hector Morales, Chief, presented the Fire Report for Northern York County Fire Rescue for the Month of October 2021.

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ADJOURNMENT

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and unanimously carried to adjourn the meeting at 7:32 p.m.

Respectfully submitted,

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Faye L. Romberger, Secretary